

TUITION AGREEMENT

I understand and agree to the following terms and conditions.

Enrollment

Upon enrolling in the AAPS tuition preschool program at Allen, Thurston or Westerman Preschool & Family Center you are accepting the financial obligation for the following:

- A one-time, non-refundable registration fee of \$75.00
- A conditionally refundable deposit of one-half month tuition (applied to June tuition)
- All monthly tuition payments. 2024-2025 monthly tuition is: **\$1100.00 per month**, early bird rate is \$1050.00 per month and employee rate is \$90 off either regular or early bird rate.

To enroll complete the registration and payment of deposit via our secure online payment system [MyPaymentsPlus](#). Complete a pre-enrollment form here: [AAPS/Enroll](#). You will be notified you in the spring via email to complete the enrollment process and how to submit all required documents to the school where enrolling.

Early Withdrawal

Should individual circumstances necessitate early withdrawal from the program. I may withdraw my child and can be exempted from remaining tuition payments when notice of early withdrawal is submitted in writing to the Elementary Education Department 30 days prior to the anticipated date of withdrawal. Written notice may be mailed or emailed to:

*Elementary Education Department
2555 S. State St.
Ann Arbor, MI. 48104
or
goodmanr@a2schools.org*

If notice is received prior to February 15th, I am not obligated for the remainder of the monthly payments. If notice is received after February 15th, I am required to complete all remaining payments for March, April, and May.

The one-half month deposit is fully refundable up to June 1st. If notice of early withdrawal is received after June 1st and before August 15th, 50% of the deposit will be refunded. Withdrawal any time after August 15th will result in forfeiture of the full deposit.



Tuition

Tuition payments are due prior to service rendered and must be paid in full by the 15th of each month. Tuition fees are preloaded for the year. I may choose to pay for several months at one time, or pay each month. All monthly tuition fees will be posted to your MyPaymentsPlus account. All payments must be made using the MyPaymentsPlus secure payment system.

Note: No cash or check payments will be received at the school. If you require special payment accommodations, please contact Rhonda Goodman at 734-994-2252 or email goodmanr@a2schools.org.

Late Payments

A fee of \$25.00 will be applied to all monthly tuition payments received after the 15th of the month.

Nonpayment of tuition fees may result in disenrollment from the program.

Transportation

Ann Arbor Public Schools does not provide bus transportation for students enrolled in the AAPS Tuition Preschool Program at any of our locations. This includes programs at Bryant, Lakewood & Pittsfield Transportation to/from preschool is the sole responsibility of the parent/guardian. There are no exceptions to this policy.

Late Pick up

We understand that parents occasionally experience delays in picking up children on time. It is expected that parents contact the school in those instances. In instances of habitual late pick up, a fine of \$1.00 per minute may be assessed to your account.

I agree to these terms and conditions

Parent Signature: _____

Rev: 12/2023

