

HUFFMAN ISD BOARD BRIEFS

Date : November 18, 2024



Accept Harris Co. Canvass for Board of Trustee Election

Administer Oath of Office to Newly Elected Board Members

Recognition of Exiting Board Members

Deputy Superintendent

Balanced Scorecard Update-Priority 3

Instructional Specialist Presentation

- Instructional specialists serve as mentors and coaches, working directly with classroom teachers to implement effective teaching strategies, refining lesson plans, and incorporate innovative instructional tools.
- The first quarter of the year has been a productive and successful one for our instructional specialists in Huffman ISD. Throughout the quarter, our specialists have been actively collaborating with teachers, providing tailored support, and facilitating professional development sessions

TIA Preliminary Designations

- The Teacher Incentive Allotment (TIA) is a performance-based funding program in Texas designed to attract and retain highly effective teachers in high-need schools and subject areas. Established by the Texas Legislature in 2019, the TIA provides additional compensation to teachers based on their effectiveness, as measured by student growth and achievement. Teachers who qualify can receive significant annual stipends, with amounts varying depending on their designation level—ranging from Recognized to Master—and the location of their school.

District of Innovation Update

- As the district navigates the ongoing teacher shortage and prepares for future growth, it is essential to maintain flexibility in staffing by ensuring qualified educators are available to meet student needs. To address these challenges, the district proposes to update its DOI plan to include provisions for "other areas of need" regarding teacher certification requirements.

Operations

Monthly Operations Report

- Facilitated a collaboration meeting for all construction projects at the HHS/HMS campus site
- Met with Cushman & Wakefield, our real estate consultant, assisting us with the sale of the Holcomb property. Currently, their team is working on the marketing of the property and are working on a reasonable timeline for us. The goal is to have the property up for sale by the end of the calendar year.
- We met with a Child Nutrition Rep from Region 4 to assist us with pursuing options to continuing CEP. Unfortunately, we do not see a path to make this happen. Since we will have to begin charging students again next year, we are working with Region 4 to see if there are any other programs that we can consider
- We are looking into a new routing program for our Transportation Department with new features and services that our current program lacks.

Bond Report

- **HES Re-roofing Project**
 - This project is still going strong. Argio has completed all base sheet installation and is currently about 99% complete on the cap sheet installation. They are also working on metal work, EIFS repairs, and ladder installation. Currently we are on track for November completion.
- **Safety and Security: District Cameras and Door Access Controls**
 - Accutek completed a project walk through during the October break with our technology team. Based on the project walk, we are having to make some slight changes.
- **HHS: CTE Center and Gym**
 - Design Development Documents presented for approval.
- **HMS: Additions and Renovations**
 - Design Development Documents presented for approval.
- **HES: Miscellaneous MEP**
 - We are still working on creating a scope for the MEP bond projects based on the information provided by our maintenance team.
- **Safety and Security: Campus Hardening**
 - We are currently working with Chief Williams and others to determine the scope of this work. We are exploring what needs we have and the best solutions for addressing them, within the budgetary constraints.
- **Operations Center (FEMA and Bond)**
 - We met with FEMA to discuss the overall project. We will submit the alternate project request in December.
- **Community Construction Oversight Committee**
 - Our next scheduled meeting is currently scheduled for November 21st.

Finance

Tax Office

Monthly General Fund Report

Monthly Food Service Fund Report

Monthly Capital Projects Report

Action Items

Financial Audit for 2023-2024 Fiscal Year

- Texas Education Code 44.008 requires school districts to be audited annually by an independent auditor.

Budget Amendment #3

- After adoption of the budget, reallocation of budgeted funds may be necessary due to various reasons.

Worker's Compensation Premium

- Huffman ISD submit actual payroll expenditures which were then compared to submitted estimated expenditures. In 2023- 2024, Retailers used a reported payroll of \$24,978,949, however, Huffman ISD had actual expenditures of \$28,786,531. The audit found that the premium Huffman ISD was charged was \$122,085.90 and should have been \$126,775.68 for fiscal year 2023-2024, resulting in an underpayment of \$4,689.78. In 2024-2025, Retailers again used a reported payroll of \$25,478,529 but have now adjusted this payroll to \$31,044,109 based on the recent 23-24 audit. The premium was subsequently adjusted from \$136,898.82 to \$174,370.87, resulting in an underpayment of \$37,472.05.

Approval of CTE Center and HHS Gym Design Development Plans

Approval of HMS Additions and Renovation Design Development Plans