

Central Vermont Unified Union School District Board Meeting

Wednesday, September 20, 2017

6:00 pm

Williamstown Middle High School, Williamstown VT

Agenda

1. **Roll Call** 6:00 pm
 2. **Agenda Revision** 6:01 pm
 3. **Public Participation** 6:05 pm
 4. **Reports to the Board** 6:10 pm
 - Superintendent - Negotiations
 - Chairperson
 - Principals (Williamstown Campuses)
 5. **Items for Board Action** 6:20 pm
 - Approval of Minutes: 9/5/2017
 - Confirmation of Board Meeting Dates, Times, Locations.
 6. **New Business** 6:30 pm
 - **CVUUSD Board Norms** *Receive information, Discussion, Possible Action*
The Board will participate in a process to establish norms for their work together including a discussion of a code of ethics and the use of Roberts Rules of Order.
 - **CVUUSD Board Minutes** *Receive information, Discussion, Possible Action*
The Board will discuss the pros and cons of having someone other than the Board Clerk take minutes for the meetings.
 - **Equity** *Discussion*
The Board will begin a discussion on the definitions of equity and how that will inform work going forward.
 - **Budget Development** *Receive information*
Superintendent Bollard will share the budget development process with the Board.
 7. **Future Agenda Items** 7:25 pm
 8. **Adjournment** 7:30 pm
-

Peter Evans, Chair
Central Vermont Unified Union School District

Susette L. Bollard, Superintendent, ONSU
Central Vermont Unified Union School District
Temporarily Assigned to ONSU by
Vermont State Board of Education

Next CVUUSD Meetings

Mon Oct 2 2017 6pm Brown Public Library Northfield

Weds Oct 18 2017 6pm Williamstown Middle High School Williamstown

Central Vermont Unified Union School District Board Meeting

Tuesday, September 5, 2017

6:00 pm

Brown Public Library, Northfield, VT

Minutes - Draft

1. Roll Call

Meeting called to order at 6.02 PM

Board Members Present: Peter Evans (Chair), Rama Schneider (Vice Chair), Amanda Mills-Brown (Clerk), Horace Duke, Christine Motyka, Justin Wrigley, Sophia Bennett, Mike Bailey

Administration Present: Susetta Bollard (ONSU Superintendent), Laurie Gossens (WSSU Superintendent)

Others Present: Wayne Howe (NES Principal), Earl Everhart (Williamstown Resident)

2. Agenda Revision

None

3. Public Participation

None

4. Reports to the Board

- Superintendent Bollard
- Chairperson Peter Evans

5. Items for Board Action

- Approval of Minutes: Special 8/31/2017
Motion made by Mike Bailey to approved the minutes with corrections.
Seconded by Justin Wrigley. Unanimously approved.
- Designation of Board Meeting Dates, Times, Locations.
Motion made by Justin Wrigley to accept the meeting dates as presented with edits.
(1st Monday at Brown Public Library in Northfield at 6:00 pm, 3rd Wednesday at Williamstown Middle High School in Williamstown at 6:00 pm.)(Exceptions: January 1 to 2; April 18 to April 25; May 16 to May 23)
Seconded by Mike Bailey. Unanimously approved.

6. New Business

- **Board Dialogue**

The Board communicated their goals and aspirations for the new unified union school district and their role as a member of the Board of Directors.

- **Overview of Board Work**

The Board discussed the work for the transitional year. Superintendent Bollard promised a work plan in the near future.

- **Intra-School Choice**

The Board discussed how they might approach intra-district choice.

- **Student Board Members**

The Board discussed their views on adding student members to the Board.

- **Renaming the School District**

The Board shared thoughts on developing a process to rename the school district.

7. **Future Agenda Items**

- Code of Ethics

8. **Adjournment**

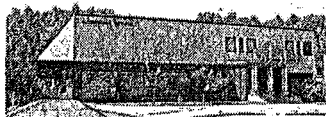
Motion made by Mike Bailey to adjourn meeting at 8:00 pm.

Seconded by Sophia Bennett. Unanimously approved.

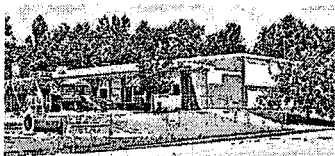
CVUUSD Upcoming Meeting Dates 2017-2018

<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
Monday	October 2, 2017	6:00 pm	Brown Public Library, Northfield
Wednesday	October 18, 2017	6:00 pm	Williamstown Middle High School, Williamstown
Monday	November 6, 2017	6:00 pm	Brown Public Library, Northfield
Wednesday	November 15, 2017	6:00 pm	Williamstown Middle High School, Williamstown
Monday	December 4, 2017	6:00 pm	Brown Public Library, Northfield
Wednesday	December 20, 2017	6:00 pm	Williamstown Middle High School, Williamstown
Tuesday	January 2, 2018	6:00 pm	Brown Public Library, Northfield
Wednesday	January 17, 2018	6:00 pm	Williamstown Middle High School, Williamstown
Monday	February 5, 2018	6:00 pm	Brown Public Library, Northfield
Wednesday	February 21, 2018	6:00 pm	Williamstown Middle High School, Williamstown
Monday	March 5, 2018	6:00 pm	Brown Public Library, Northfield
Wednesday	March 21, 2018	6:00 pm	Williamstown Middle High School, Williamstown
Monday	April 2, 2018	6:00 pm	Brown Public Library, Northfield
Wednesday	April 25, 2018	6:00 pm	Williamstown Middle High School, Williamstown
Monday	May 7, 2018	6:00 pm	Brown Public Library, Northfield
Wednesday	May 23, 2018	6:00 pm	Williamstown Middle High School, Williamstown
Monday	June 4, 2018	6:00 pm	Brown Public Library, Northfield
Wednesday	June 20, 2018	6:00 pm	Williamstown Middle High School, Williamstown

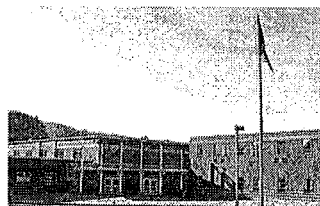
Central Vermont Unified Union School District



Northfield Elementary Campus



Williamstown Elementary Campus



Northfield Middle High Campus



Williamstown Middle High Campus

Williamstown School Board of Directors Central Vermont UUSD Board of Directors Superintendent's Report September 20, 2017

This will be my first report to the CVUUSD and my first attempt at combining reports. I will look forward to your feedback as to whether or not this format will be satisfactory.

It is hard to believe that school has been in session for three weeks already. It was a busy summer getting ready to launch the new merged school districts but we did it and now the fun begins. We have a great vision and I am excited to do my part in making it all happen. On Tuesday, August 15th I held the annual ONSU administrative retreat that gathers all of the administrators together to review the work of the upcoming school year. It's always good to get everyone together and I am always reminded how lucky I am to be able to work with the team. On Wednesday, August 16th we brought the admin teams from both ONSU and WSSU together for our first joint meeting. We spent the majority of the day talking about trust in schools and ended identifying the concerns folks from different constituencies might have. It was a good day and we scheduled our first budget conversation for Tuesday, September 12th at NMHS. That meeting was designed as a work session to help administrators learn more about their "sister" programs on the other side of the hill. Administrators were asked to identify and share the structures or programs they were most proud of and were seeking to protect during the budget process. I feel strongly that the educational leaders in the two SUs have a moral obligation and are in a unique position to lead the way toward establishing the belief system that says all kids in our towns are everyone's responsibility. I plan to meet with all principals on a regular basis to listen and learn. Our next joint meeting is scheduled for October 17th at WMHS.

I heard from the AOE that our request for the drawing of the boundaries for the new supervisory union is on the agenda for Wednesday, September 20th at Montpelier High School. We are scheduled at this time for 11:15AM and I am told it will be a "slam dunk". That said, I think it would be great if some of us could go.

You'll notice that the meeting schedule at the bottom of the agenda is incomplete. I will be asking the Williamstown Board to confirm moving their regular meeting date from the proposed third Tuesday of each month to the third Wednesday in order to accommodate some scheduling challenges. The ONSU policy meeting also does not have a date as I am unclear as to the role of that committee in this transitional year.

I'm looking forward to seeing you all on Wednesday. Remember the Williamstown meeting starts at 5PM and the CVUUSD meeting begins at 6PM.

Have a great weekend.

Respectfully submitted,
Susette L. Bollard, Superintendent of Schools
Serving the Towns of Williamstown, Washington and Orange

Williamstown Elementary School

Jamie Kinnarney
Principal
Mitch Smoller
Co-Coordinator of Student Support
Michele Blanchard
PreK-12 School Home Coordinator

Phone: 802-433-6653
Fax: 802-433-6266



Williamstown Schools

*Working interdependently as a community of schools to
achieve the best educational outcomes for our students.*

Williamstown Middle High School

Scott Lang
Principal
Jessica Poe
Co-Coordinator of Student Support
Derek Howard
Coordinator of Student Wellness
and Activities

Phone: 802-433-5350
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September Board Report Northern Campus September, 2017

Goal 1- Multi- Tiered System of Supports

The ONSU will support schools in sustaining a MTSS that:

- supports responsive, differentiated instruction/intervention that is informed by student data and ongoing monitoring of student growth both in academics and social/emotional;
- supports a rigorous learning environment while helping students makes connections based on interest t support multiple pathways for learning
- supports the integration of Personal Learning Plans, Flexible Pathways and alternative programming to better meet needs of our students.

- With the implementation of our new schedule, we have been able to schedule students in grades six through nine to intervention blocks that are built into their schedules. The eleven week seminars allow teachers to provide either specialized instruction through special educators or content specialists. This arrangement allows us more access to students who need to bolster their skills or take more time to fully understand concepts and ideas. Another layer of support that has been developed by the WMHS faculty is extended block; an extra academic period that runs from 3:00 to 3:50 three days a week and a morning extended block for students who have games in the afternoon. By morphing our eligibility requirements to reflect our instruction and assessment practices, students have an opportunity to stay current in their classes. Each of the core teams will recommend students for this intervention and any student may choose to access a quiet space with help available without a recommendation. Hannah Bonneau has taken a leadership role in coordinating extended block, and Doris Blouin, Sara Jacobs, Jody Chamberlin and Sharron Prairie providing the structure and support for students who benefit from quiet time, structure and help. Given that there are no scheduled study supports in the schedule (seniors have one block that they can use their senior space (which they have referred to as the 'launch pad'), we will need to see how students do in terms of work completion, project follow through and overall academic success without study supports in place. Currently, there are times in the schedule where teachers can "call back" a student who needs an explanation or more time on a topic in their

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seminars. While that is happening, students who are not being called back will be able to study or do homework. The advisory groups are intentionally small - no more than eleven students, so the advisory time is set up optimally for students to work in a quiet and familiar environment.

Goal 2- Proficiency Based Learning

ONSU will support the development and implementation of a PreK-12 conceptual Framework and Core Principles for Proficiency Based Learning to our comprehensive MTSS (Multi-Tiered System of Supports) including:

- Habits & Traits/ Transferable Skills
- Graduation Proficiencies (Content Area Standards)
- Performance Indicators
- Learning Intentions
- Assessments
- Reporting system to reflect proficiency based learning

- One of the areas that will get attention this year is the grading and grade reporting system. A number of teachers are using commercial programs that allow parents and students access to their assignments and grades instantaneously. While we are expecting Project Foundry, our cloud based electronic portfolio and project tracker to be online soon, we wanted to extend the practice of giving access to assignments online for parents as a way to communicate more frequently. The faculty had a deep and respectful discussion regarding our grading and grade reporting. The outcome of that conversation was that our reporting mechanism will look relatively the same for the first two trimesters (through February) with the exception of using whole numbers 1 through 4, and explaining progress in terms of how students are demonstrating proficiency in the comment part of our current grading program. The Leadership Team has taken responsibility for developing a more proficiency based communication method, and will propose a plan in January for discussion and possible implementation after communicating to students and caregivers. Because our current grading program will no longer be supported after next January, this is a natural time to have this discussion and begin the transition and communication plan. We have been assured, and data bears this out, that colleges and other post secondary institutions will accept and many actually prefer (Harvard, MIT) proficiency or mastery based transcripts as long as the school profile indicates how the grading works.

PBiS/Community Outreach - Derek Howard joined Jamie Kinnarney and Mitch Smoller right before school started to greet and share some of our PBiS data and practices with our assigned drivers from STA. It has been helpful to have drivers on board with this way of interacting with students so that they experience consistency from when they board the bus, all day at school and all the way home. A bus is often a place of learning for children and having all of our adults on the same page will help us make that learning positive. Our Day One for sixth and ninth graders was a success judging from the feedback from students and teachers. Those students got to hear about the Blue Devil Way, activities and opportunities to connect at school, pitfalls to avoid and the real deal on how school works from our student leaders from the High School Leadership Cooperative and the Middle School Coop. Brooke Nadzam, Hayden Coon and Dennis DeLena did most of the pre - event work and kept things moving all day. There were four office referrals in the first two weeks of school and no discipline referrals.

School has gotten off to a tremendous start and most of our students are glad to be here and are connected to their seminars. All of our fall sports are off and running - Boys and Girls Soccer have both combined programs with Northfield so that we can support junior varsity programs and attract more students to interscholastic sports opportunities. The cross country running teams from both schools have been practicing separately, but traveling to meets with Northfield. The Williamstown contingent is more middle school dominated while the Northfield squad is laden with upper class students. We are still in the hunt for a health educator and currently Lisa Pge and Derek Howard have stepped up to handle some of the classes. Other classes are currently using this seminar time as a study hall. A letter will go out this week to parents of students who are currently enrolled in health classes that are not yet staffed.

Respectfully,

Scott Lang

Williamstown Elementary School

Jamie Kinnarney
Principal
Mitch Smoller
Co-Coordinator of Student Support
Michele Blanchard
PreK-12 School Home Coordinator

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Williamstown Schools

Preparing students to be lifelong learners

September, 2017 **Southern Campus** **Williamstown School Board Report**

Goal #1: Multi- Tiered System of Supports

The ONSU will support schools in sustaining a MTSS that:

- *supports responsive, differentiated instruction/intervention that is informed by student data and ongoing monitoring of student growth both in academics and social/emotional;*
- *supports a rigorous learning environment while helping students make connections based on interests to support multiple pathways for learning;*
- *supports the integration of Personal Learning Plans, Flexible Pathways and alternative programming to better meet the needs of our students.*

Data teams began meeting the second week of the school year. Meetings have been productive and all targeted/intensive academic and social/emotional interventions have begun. We will be completing local assessments (Track my Progress) throughout the upcoming weeks, and utilizing the data to inform instruction/intervention as we move into October. You can expect a TMP data report during your October board meeting. In the meantime, I'm pleased to report that the school year is off to a tremendous start and that our comprehensive MTSS is functioning well.

We continue to look at ways to increase our capacity to provide interventions that meet the needs of all learners. To this end, we plan to utilize resources budgeted via our ONWARD program to provide reading, math, and support for the 5th Grade Capstone Project both before and after school. This ensures that we have the capacity to meet all students' needs, and that all students are supported appropriately in order to reach appropriate and predicted rates of growth.

The school once again partnered with our PTO to organize a community resource night during our Open House. We had over fifteen different organizations present, and families could be observed visiting the different service providers. This is another example of our attempt to act as the facilitator of supports for our students and their families. We continue to make gains and our School Home Coordinator, Michele Blanchard has done a tremendous job of insisting that clear communication is occurring between all service providers that provide supports to students of the Williamstown Schools.

Goal #2: Goal 2- Proficiency Based Learning

ONSU will support the development and implementation of a PreK-12 conceptual Framework and Core Principles for Proficiency Based Learning to our comprehensive MTSS (Multi-Tiered System of Supports) including:

- *Habits & Traits/ Transferable Skills*
- *Graduation Proficiencies (Content Area Standards)*
- *Performance Indicators*
- *Learning Intentions*
- *Assessments*
- *Reporting system to reflect proficiency based learning*

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Williamstown Schools

Preparing students to be lifelong learners

I'm pleased to report that the Capstone Project is underway. Students have completed interest inventories and been assigned to advisors. We also hosted an informational night on Thursday, September 7th to provide a venue for both students and their parents/guardians to gather information and ask questions specific to this authentic learning experience. The event was well attended, and hopefully met all stakeholders' needs.

We are dedicating a large amount of professional learning time over the upcoming school year to focus on the implementation and assessment of the identified ONSU graduation proficiencies/performance indicators. The professional learning will occur in several different phases, but all of it is focused on the teaching, learning, and assessment of the identified expectations. We will also be holding an informational night on October 3rd at 6:30 to review with families the changes to our communication system for student achievement. As mentioned last month, we will be moving to a Graduation Proficiency Profile that is aligned and clearly communicates student achievement of the identified graduation proficiencies and corresponding performance indicators. Michaela Martin will be joining us that evening to assist with the informational session.

Goal #3: High Quality Professional Performance

Our expectations for professional performance will include:

- *a culture of excellence*
- *high expectations*
- *focus on continuous improvement.*

You will find the Williamstown Schools' Smarter Balance Assessment Consortium (SBAC) results included in your board packet. The results communicate grade level percentages (proficient and/or above) and scale scores throughout the past several years, cohort percentages (proficiency and/or above) and scale scores, and the state-wide results from the spring of 2017. We have, and will continue to analyze the results over the next few months. There were certainly gains in achievement, but we still have a great deal of work to accomplish. Principal Lang and I will be prepared to review the results during the board meeting, and answer any questions that you may have.

In conclusion, I'm pleased to report that this school year is off to a tremendous start. The climate is exceptionally positive, and the new faculty/staff are settling in nicely. I'm looking forward to what I anticipate to be, the best school year yet!

Respectfully submitted,

Jamie Kinnarney
Principal

Williamstown School District
SBAC Data 2017

ELA Williamstown School District Proficient and/or above

	2015	2016	2017	Net Gain
Grade 3	31.58% (2394)	41% (2427)	52% (2434)	11% (7)
Grade 4	45.45% (2453)	50% (2476)	47% (2470)	-3% (-6)
Grade 5	23.53% (2443)	56% (2515)	55% (2510)	-1% (-5)
Grade 6	24% (2476)	35% (2488)	45% (2503)	10% (15)
Grade 7	26% (2501)	41% (2516)	31% (2513)	-10% (-3)
Grade 8	40% (2525)	13% (2488)	31% (2526)	19% (38)
Grade 11	43% (2546)	59% (2600)	50% (2586)	-9% (-14)

ELA State Average Proficient and/or above

	2015	2016	2017
Grade 3	51.69%	54%	49% (2425)
Grade 4	51.02%	54%	59% (2466)
Grade 5	56.95%	58%	55% (2508)
Grade 6	53%	56%	52% (2531)
Grade 7	55%	58%	55% (2555)
Grade 8	54%	59%	55% (2570)
Grade 11	58%	57%	59% (2599)

ELA Williamstown School District Cohort Growth Proficient and/or above

	2015	2016	2017	Net Gain (16-17)
Grade 3	NA	NA	NA	NA
Grade 4	NA	41% (2427)	47% (2470)	6% (43)
Grade 5	31.58% (2394)	50% (2476)	55% (2510)	5% (34)
Grade 6	45.45% (2453)	56% (2515)	45% (2503)	-11% (-12)
Grade 7	23.53% (2443)	35% (2488)	31% (2514)	-4% (26)
Grade 8	24% (2476)	41% (2516)	31% (2526)	-10% (10)

Math Williamstown School District Proficient and/or above

	2015	2016	2017	Net Gain
Grade 3	36.84% (2399)	53% (2426)	67% (2454)	14% (28)
Grade 4	31.82% (2449)	53% (2487)	44% (2471)	-9% (-16)
Grade 5	20.59% (2443)	56% (2526)	50% (2520)	-6% (-6)
Grade 6	13% (2468)	13% (2469)	39% (2502)	26% (33)
Grade 7	17% (2484)	22% (2492)	24% (2514)	2% (22)
Grade 8	17% (2463)	18% (2506)	3% (2485)	-15% (21)
Grade 11	21% (2525)	30% (2553)	29% (2532)	-1% (-21)

Math State Average Proficient and/or above

	2015	2016	2017
Grade 3	51.52%	56%	52% (2438)
Grade 4	44.99%	50%	47% (2476)
Grade 5	41.63%	43%	42% (2505)
Grade 6	37%	41%	39% (2519)
Grade 7	43%	46%	44% (2541)
Grade 8	40%	44%	41% (2555)
Grade 11	37%	38%	37% (2576)

Math Williamstown School District Cohort Growth Proficient and/or above

	2015	2016	2017	Net Gain (16-17)
Grade 3	NA	NA	NA	NA
Grade 4	NA	53% (2426)	44% (2471)	-9% (45)
Grade 5	36.84% (2399)	53% (2487)	50% (2520)	-3% (33)
Grade 6	31.82% (2449)	56% (2526)	39% (2502)	-17% (-24)
Grade 7	20.59% (2443)	13% (2469)	24% (2514)	11% (45)
Grade 8	13% (2468)	22% (2492)	3% (2485)	-19% (-7)

Equity Definitions

16 V.S.A. § 1 Right to Equal Educational Opportunity: *The right to public education is integral to Vermont's constitutional form of government and its guarantees of political and civil rights. Further, the right to education is fundamental for the success of Vermont's children in a rapidly-changing society and global marketplace as well as for the State's own economic and social prosperity. To keep Vermont's democracy competitive and thriving, Vermont students must be afforded substantially equal access to a quality basic education. **However, one of the strengths of Vermont's education system lies in its rich diversity and the ability for each local school district to adapt its educational program to local needs and desires. Therefore, it is the policy of the State that all Vermont children will be afforded educational opportunities that are substantially equal although educational programs may vary from district to district.** (Added 1997, No. 60, § 2, eff. June 26, 1997.)*

Vermont State Board of Education Manual of Rules and Practices Series 2000 Education Quality Standards Rule 2110: ***Nothing herein shall be construed to entitle any student to educational programs or services identical to those received by other students in the same or different school districts.*** Further, nothing herein shall create a private right of action. These rules are in addition to and, unless otherwise specifically stated, do not supersede other rules contained in the Vermont State Board of Education Manual of Rules and Practices.