

Central Vermont Unified Union School District Board Meeting

Wednesday, November 15, 2017

6:00 pm

Williamstown Middle High School, Williamstown, VT

Agenda

1. **Roll Call** 6:00 pm
2. **Agenda Revision** 6:01 pm
3. **Public Participation** 6:02 pm
4. **Reports to the Board** 6:05 pm
 - Superintendent – Hiring Process
 - Chairperson
5. **Items for Board Action** 6:15 pm
 - Approval of Minutes: 11/6/2017
6. **FY19 Budget** *Receive information, Discussion* 6:20 pm

Superintendent Bollard and Business Manager Chris Locarno will share a first look at the special education portion of the FY19 Budget Proposal.
7. **New Business**
 - **Student Members** *Receive Information, Possible Action* 6:50 pm

Williamstown Student board member Kate Mascetti will share the structure of the WMHS Leadership Co-op and the selection process for Board membership.
 - **Renaming the School District** *Receive Information, Possible Action* 7:05 pm

Superintendent Bollard will share a process for renaming the school district for the Board's consideration.
 - **Community Outreach** *Discussion, Possible Action* 7:20 pm

The Board will discuss strategies for community outreach with regard to budget development.
 - **Hiring Process** *Receive Information, Possible Action* 7:35 pm

Co-Director of School Transformation Michaela Martin will propose a hiring process to be used by the CVUUSD when looking to hiring professional staff.
8. **Future Agenda Items** 7:55 pm
 - Proficiency Based Graduation Requirements/Community Service
 - Renaming the School District
9. **Adjournment** 8:00 pm

Peter Evans, Chair
Central Vermont Unified Union School District

Susette L. Bollard, Superintendent, ONSU
Central Vermont Unified Union School District
Temporarily Assigned to ONSU by
Vermont State Board of Education

Next CVUUSD Meetings

Mon Dec 4 2017 6pm Brown Public Library in Northfield
Weds Dec 20 2017 6pm Williamstown Middle High School

Next CVSU Meeting

Weds Nov 29 2017 6pm
Williamstown Middle High School

Central Vermont Unified Union School District Board Meeting

Monday, November 6, 2017

6:00 pm

Brown Public Library, Northfield, VT

Minutes – Draft

1. Roll Call

Meeting called to order at 6:02 pm

Board Members Present: Peter Evans (Chair), Rama Schneider (Vice-Chair), Amanda Mills-Brown (Clerk), Horace Duke, Christine Motyka, Sophia Bennett, Mike Bailey

Administration Present: Superintendent Susette Bollard (ONSU), Superintendent Laurie Gossens (WSSU)

Others Present: Co-Director of School Transformation Michaela Martin, Business Manager Chris Locarno

2. Agenda Revision

None

3. Public Participation

None

4. Reports to the Board

- Superintendent

Superintendent Bollard shared the names of the group charged with drafting the CVSU Mission and Principles; Amanda Mills-Brown and Christine Motyka (CVUUSD) and Jessica Foster and Jennifer Trombly (OWUUSD).

- Chairperson

5. Items for Board Action

- Approval of Minutes 10/18/2017

Motion Made by Mike Bailey and seconded by Amanda Mills-Brown to approve the minutes as presented. Unanimously approved.

6. Old Business

- Norms

The Board determined their Norms of Operation by combining and editing the Norms and Ethics document and removing the item regarding the hiring of a Superintendent and other staff.

Motion made by Rama Schneider to amend the motion and accept the code of conduct striking the bulleted section regarding the hiring of professionals under contract.

Seconded by Horace Duke. Motion carries.

Motion made by Mike Bailey and seconded by Rama Schneider to approve the document with edits. Unanimously approved.

7. FY19 Budget

Superintendent Bollard and Business Manager Chris Locarno shared a first look and current status of the student support system portion of the FY19 Budget. (See attached.)

8. New Business

- **Negotiating Council**

Motion made by Mike Bailey and seconded by Christine Motyka to appoint Sophia Bennett to the Negotiating Council. Unanimously approved.

- **Negotiations Goals Statement**

Motion made to approve the Goals Statement with edits to the 4th bullet. Replace “in the area of \$80 million” with “at least \$50 million” and replace “8 cents” with “at least 10 cents”.

Motion made by Mike Bailey and seconded by Christine Motyka to adopt the Negotiations Goals Statement with edits. Unanimously approved.

- **Board Work**

The Board discussed the use of sub-committees to complete specific board tasks and to report back to the Board on their work.

Motion to create subcommittees: The Central Vermont Unified Union School District Board of Directors will create sub-committees of the full board as needed to perform work for the board. The Board will provide a written charge that defines the scope of work and limits for each sub-committee formed; but unless specifically stated otherwise in no case shall a sub-committee of the full board have authority to make any decisions that will in any manner bind the district or Board Directors.

Motion made by Rama Schneider and seconded by Mike Bailey. Unanimously approved.

- **Process for Developing Policy**

Superintendent Bollard explained how policies are developed and adopted.

Motion to create policy subcommittee: The Central Vermont Unified Union School District Board of Directors now creates a sub-committee of the Board to be known as the Policy Committee. The committee's charge is to work with the Superintendent or her designee in the development of policies as directed by the Superintendent or her designee; and the committee will be responsible for presenting proposed policies to the full board.

Motion made by Rama Schneider and seconded by Mike Bailey. Unanimously approved.

Policy Committee: Peter Evans, Amanda Mills-Brown, Mike Bailey, Horace Duke

9. Future Agenda Items

The Board was encouraged to consider agenda items and send them to Susette. Peter Evans suggested adding names to future agenda items.

Proficiency Graduation - Rama Schneider.

10. Adjournment

Motions made by Mike Bailey and seconded by Rama Schneider to adjourn meeting at 6:40 pm. Unanimously approved.

Williamstown Elementary School

Jamie Kinnarney
Principal
Mitch Smoller
Co-Coordinator of Student Support
Michele Blanchard
PreK-12 School Home Coordinator

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Williamstown Schools

Working interdependently as a community of schools to achieve the best educational outcomes for our students.

Williamstown Middle High School

Scott Lang
Principal
Jessica Poe
Co-Coordinator of Student Support
Derek Howard
Coordinator of Student Wellness and Activities

Phone: 802-433-5350
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Goal 1- Multi- Tiered System of Supports

The ONSU will support schools in sustaining a MTSS that:

- supports responsive, differentiated instruction/intervention that is informed by student data and ongoing monitoring of student growth both in academics and social/emotional;
- supports a rigorous learning environment while helping students makes connections based on interest support multiple pathways for learning
- supports the integration of Personal Learning Plans, Flexible Pathways and alternative programming to better meet needs of our students.

This week, the PreK - 12 Social Emotional Team, held its second meeting with representatives from DCF, Washington County Mental Health and the court system to collaborate on helping families in need. This collaboration is unique, other schools have not made the commitment or created the opportunity to bring agencies together in a more proactive way. There are more than forty of our families who have some level of DCF involvement.

Intersession will take place November 16 - 21 and will include, as part of our MTSS, opportunities for students who need a little more time to demonstrate proficiency in their classes, as well as some great opportunities from hiking to swimming to cryptology, to fake news, for all students. We have reduced the number of days from five to four due to the surprise cancellation of school last week. This allowed us to add one day onto our first trimester as students and teachers were feeling stress from the lost days. Our new schedule allows us the flexibility to have longer and more in depth assessments without disrupting the regular schedule.

We have found a great candidate for our advertised PLP position. You might recall that we had intended to have full time driver ed and full time health in this budget, but were unable to attract a suitable candidate for either. Since we have been struggling a bit with Personal Learning Plans and we have been inconsistent in supporting students in developing theirs. My hope is that we will be able to connect with most eighth and ninth graders over the next two trimesters, to jump start the process. I am also hopeful that by the time we get to June, that we will have a clearer plan with activities for advisors to work regularly with students on their PLPs. This also fills a void in the schedule.

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Goal 2- Proficiency Based Learning

ONSU will support the development and implementation of a PreK-12 conceptual Framework and Core Principles for Proficiency Based Learning to our comprehensive MTSS (Multi-Tiered System of Supports) including:

- Habits & Traits/ Transferable Skills
- Graduation Proficiencies (Content Area Standards)
- Performance Indicators
- Learning Intentions
- Assessments
- Reporting system to reflect proficiency based learning

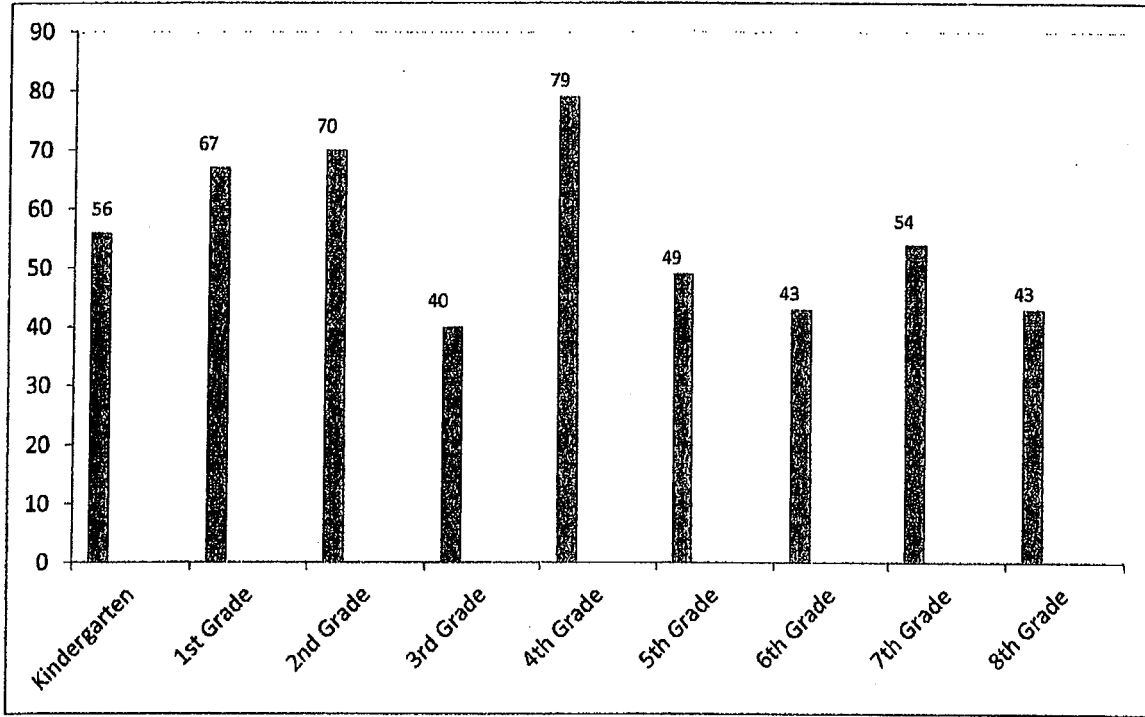
We are coming to the end of our first trimester and focusing on students demonstrating proficiency. One observation I can make from the outside looking in is that many seminars were over planned and took on too many proficiencies to address. We will see more clearly if that is the case at reporting time which will be right after Thanksgiving. Grading has been a source of consternation as we move from a continuous progress model to one that is more proficiency based. Report cards will look a little different in that we will only be using whole numbers in our grading and there will likely be more narrative explaining what students have accomplished and what they need to work on. The information will be more focused and specific and informative concerning learning goals. We will need to continue to educate parents about what we are doing and I will predict that those learning opportunities will increase when grades are issued for the first time. Ultimately, we will need to develop a new reporting system that is more reflective of what students are learning. We continue to look at software that will help us track proficiencies and tie them to individual Personal Learning Plans. Michaela Martin has been a great resource in connecting the ONSU Principals (WSSU too) with vendors and demonstrations.

PBiS and Community Outreach - You may see many of our students around town doing community service or finding other learning opportunities from November 16 - 21. We will be holding parent conferences December 7 from 4 - 7 PM, followed by a National Honor Society Induction at 7. The League of Blue Devils has begun once again - students who participated last year need to do three more hours of community service as well as meet the other requirements. Last year's seventh graders are leading the way as eighth graders. Also, A film crew (two people) from the Center for Collaborative Education were in our building Thursday, November 3, to document some of the work we have been doing with seminars, proficiencies and a multi-tiered system of supports. We started the day in a seminar, "So You Want to Be a Foodie" which was a good example of putting standards and proficiencies from two disciplines (English and science) together in one seminar. The science work is based on the chemistry and biology of food, including bacteria, different ways to prepare food - without heat, with heat, etc in a way that make food safe and hopefully good tasting. The crew was so impressed with this class, that they took enough footage and did enough interviews to produce a second (unanticipated) video. Our students and staff were well spoken and enthusiastic about this approach to teaching and learning. The AOE has contracted with CCE to produce a minimum of six videos of exemplary practices from Vermont schools. You can expect to see ours on the Agency of Education website in January. It will also be on YouTube.

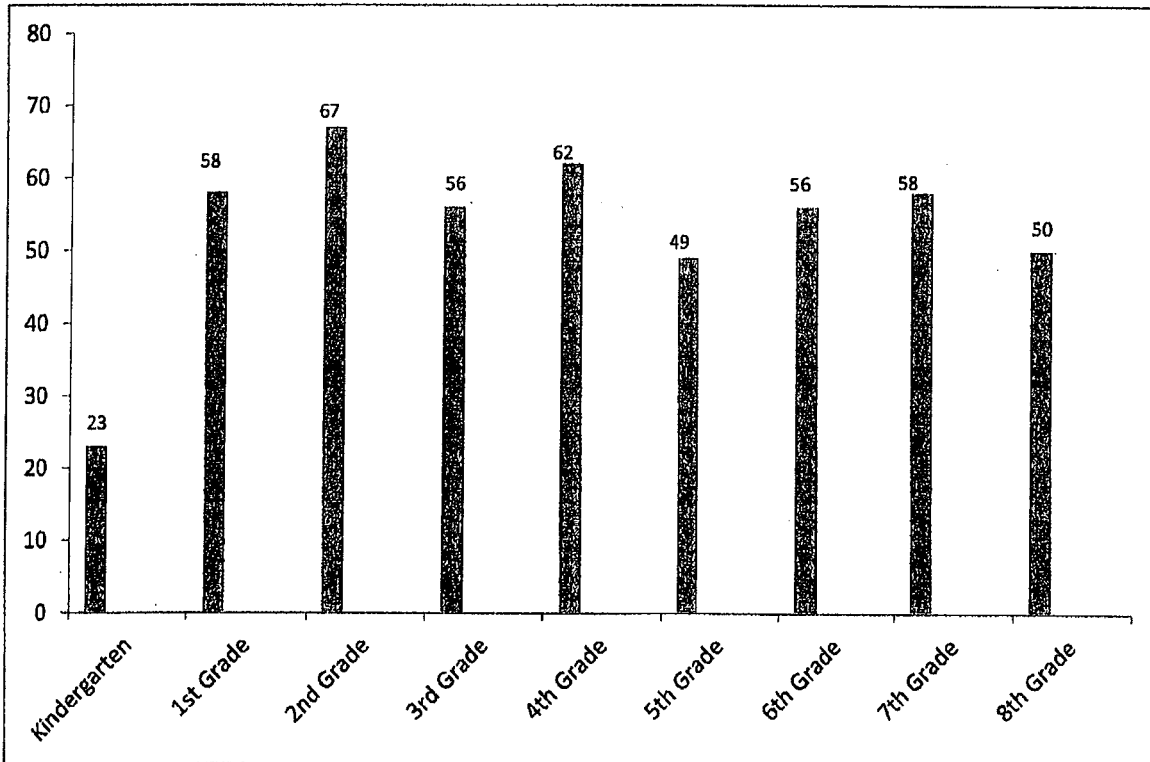
Respectfully,
Scott Lang, Northern Campus Leader

Fall 2017 TMP

MATH - TMP Results (% proficient or above)



READING - TMP Results (% proficient or above)



Southern Campus 2017 Science NECAP

Grade 4 (current grade 5 cohort)

	School	District*	State
Distinction	8%	6%	1%
Proficient	30%	35%	45%
Partially Proficient	43%	44%	40%
Substantially below Proficient	19%	15%	13%

Grade 4 Science Domains - Raw Scores

Domain	Possible Points	School	District*	State	Beginning of Proficient
Physical Science	15	9.1	9.3	9.7	8.4 - 12.1
Earth Space Science	15	8.7	8.7	9.2	8.1 - 11.8
Life Science	15	8.8	8.9	9.3	8.5 - 11.8
Inquiry	18	6.0	5.8	4.5	3.1 - 6.4

- The **district** scores include Washington Village School and Orange Center School.

Northern Campus 2017 Science NECAP

Grade 8 (current grade 9 cohort)

	School	District*	State
Distinction	0	0	Less than 1
Proficient	3	9	25
Partially Proficient	65	59	51
Substantially below Proficient	32	33	23

Grade 8 Science Domains - Raw Scores

Domain	Possible Points	School	District*	State	Beginning of Proficient
Physical Science	15	8.9	8.9	8.9	9.5 - 12.9
Earth Space Science	15	7.1	7.3	8.0	8.5 - 12.0
Life Science	15	7.5	8.1	9.2	10.0 - 14.0
Inquiry	18	6.1	6.4	8.6	10.3 - 13.8

Grade 11 (Current Class of 2018)

	School	District*	State
Proficient with Distinction	3	3	2
Proficient	40	40	31
Partially Proficient	30	30	42
Substantially Below Proficient	27	27	26

Grade Eleven Science Domains - Raw Scores

	Possible Points	School	District*	State	Beginning of Proficient
Physical Science	15	7.5	7.5	6.9	6.5 - 9.9
Earth Space Science	15	8.6	8.6	7.4	7.2 - 10.8
Life Science	15	7.3	7.3	7.8	8.1 - 11.7
Inquiry	18	8.8	88.8	7.2	8.0 - 11.7

- The **district** scores for grade 8 include Washington Village School and Orange Center School.
- The district scores for grade 11 reflect the scores of the Cohort of 2018 which includes some, but not all of the WVS and OCS students who are in high school.

Williamstown School Directors
November 2017

ONWARD! After-school Learning Center Report

Williamstown Elementary School

Session 2 has begun. With the close of a local day care, we have acquired several additional students into ONWARD! Our current enrollment is 67. We have also acquired 2 new instructors this session; Kelly McLaughlin is instructing Escape the Science Classroom on Wednesday and Crazy 8's Math on Thursdays. Pat Leno is instructing The Art of Cursive on Fridays. The 5th Grade Capstone Project Lab is proving to be a great resource to our 5th grade students. We already have students attending and expect many more students to attend after the New Year. I see this program continuing from year to year.

The ONWARD/PTO holiday pie sale will be coming to an end on Thursday, November 9th. Pies will be assembled between November 20 & 21, with pick up being after 3pm on November 21. During the experiential learning days, on November 20 & 21, we will be hosting a pie making class. Apples, for the apple pies, were donated by Wendy Adams and her husband.

We are in the process of getting the brochure set up for session 3, which will start when we return from winter break in January. It will be going out at the end of next week. As December is a short month, we want to be sure that everything is ready when we return. Programming for session 3 will be announced in the December board report.

In closing, enrollment has increased substantially, due in part to the closing of a local day care last month. The ONWARD/PTO pie sale is coming to a close. Sales will be counted next week. We are well ahead of schedule with the session 3 brochure. We are very pleased with the induction of the 5th Grade Capstone Project Lab and the direction it is headed.

As always, board members and school staff are encouraged to stop in and observe what the after school experience is like for both the students and instructors.

Respectfully Submitted,

Janice Burrows
Project Director

Williamstown Elementary School



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Principal
Mitch Smoller
Co-Coordinator of Student Support
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PreK-12 School Home Coordinator

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Williamstown Schools
Preparing students to be lifelong learners

November, 2017
Southern Campus
Williamstown School Board Report

Goal #1: Multi- Tiered System of Supports

The ONSU will support schools in sustaining a MTSS that:

- *supports responsive, differentiated instruction/intervention that is informed by student data and ongoing monitoring of student growth both in academics and social/emotional;*
- *supports a rigorous learning environment while helping students make connections based on interests to support multiple pathways for learning;*
- *supports the integration of Personal Learning Plans, Flexible Pathways and alternative programming to better meet the needs of our students.*

As aforementioned, we have implemented monthly informational nights at the conclusion of our PTO meetings. November's informational night was focused on our social/emotional system of supports; with an emphasis on our universal approach to social/emotional learning, and developmentally appropriate advisory system (also known as Blue Devil Time). Those in attendance were pleased with the work that has been accomplished thus far, and the feedback regarding the monthly informational nights has been positive. Our next informational night will be held in January with a focus on our instructional approach to science.

We met as an ONSU Child Protection Team this past Monday at the Northern Campus. Principal Lang mentioned the initial meeting that was held last month with representatives from several community service providers. The initial meeting has resulted in the formation of a Child Protection Team. This team will meet monthly and provide a truly intensive wrap around system of supports for families in need of intensive interventions/supports. I'm confident that this group will serve as one of the final missing pieces to our comprehensive system of supports.

Goal #2: Goal 2- Proficiency Based Learning

ONSU will support the development and implementation of a PreK-12 conceptual Framework and Core Principles for Proficiency Based Learning to our comprehensive MTSS (Multi-Tiered System of Supports) including:

- *Habits & Traits/ Transferable Skills*
- *Graduation Proficiencies (Content Area Standards)*
- *Performance Indicators*
- *Learning Intentions*
- *Assessments*
- *Reporting system to reflect proficiency based learning*

I'm pleased to report that professional learning continues to occur on a regular basis regarding the assessment and reporting system for our identified graduation proficiencies and performance indicators. I spent Wednesday's faculty meeting reviewing the differences between instructional accommodations and modifications. With an emphasis on how modifications will be communicated to families via the Graduation Proficiency Profile. I'm confident that faculty will be prepared to

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Preparing students to be lifelong learners

communicate the newly developed reporting system in a way that is parent/guardian friendly during our first set of conferences.

We will once again spend the two days prior to the Thanksgiving break in experiential learning groups. These learning opportunities provide students with not only choice, but hands-on learning experiences that align to the ONSU graduation proficiencies and Habits and Traits of All Learners. I encourage you to follow our Facebook page throughout Monday, November 20th and Tuesday, November 21st for updates specific to these exciting learning experiences.

Goal #3: High Quality Professional Performance
Our expectations for professional performance will include:

- *a culture of excellence*
- *high expectations*
- *focus on continuous improvement.*

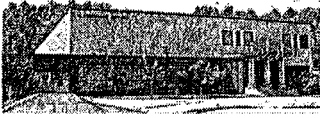
You will find two different data reports in your board packet. One of the reports communicates student proficiency as measured via Track my Progress (TMP), and the other represents students achievement in science as measured by the spring of 2017 Science New England Common Assessment Program (NECAP) testing. Principal Lang and I will be prepared to discuss both sets of data at the board meeting.

One area that the faculty has already begun discussing is the regression that has been observed throughout the grades in both English Language Arts and Math over the past two summers. This has been observed via our TMP testing the past two school years. It will be one of many data conversations that will take place during upcoming continuous improvement plan meetings.

Respectfully submitted,

Jamie Kinnarney
Principal

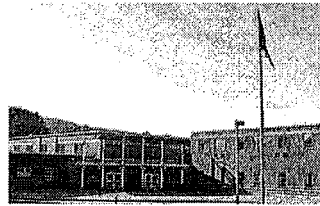
Central Vermont Unified Union School District



Northfield Elementary Campus



Williamstown Elementary Campus



Northfield Middle High Campus



Williamstown Middle High Campus

Williamstown School Board of Directors Central Vermont UUSD Board of Directors Superintendent's Report November 15, 2017

Well it's only been a week since I reported to the CVUUSD Board, but the temperatures have dropped dramatically and it's actually feeling like November. Coming off Daylight Savings time is always a shock but a reminder that the holidays are almost upon us. Aaaaaugh!!!

We are continuing with our budget work. I met with the Special Education Director Kim Magnuson, Co-Directors of School Transformation Andrea Wasson and Michaela Martin and Business Manager Chris Locarno for two hours on Thursday, November 9th to review staffing, out-of-district placements and contracted services for students with special needs. We discussed two or three different ways we might find efficiencies through the merger process. Folks were returning to their home schools to consult with the folks on the ground and report back on Monday. We will share some of our thoughts on Wednesday when presenting our latest status of the budget process.

I had an interesting conversation with the Maple Run Superintendent Kevin Dirth about the process they used for renaming their supervisory union. I have included the process below for your consideration and a basis for conversation at the meeting on the 15th.

Proposed Process for Renaming the School District

- ✓ The process included the entire community. The charge was to submit a name that would make us unique and folks would know "who we are". There was no prize other than bragging rights.
- ✓ They posted a simple description of what they wanted in the newspaper and on Front Porch Forum in all of the communities involved. The posting included how to submit the name; it was an on-line process. They did not ask for the "thought" process behind the proposed name but Superintendent Dirth thought that might be a good idea. Only residents of the towns involved could submit ideas.
- ✓ The Board received between 50 and 60 ideas. They were whittled down to about 5 and then the name Maple Run was chosen by the Board.

I'm looking forward to seeing you all on Wednesday at the Williamstown Middle High School Library in Williamstown. Remember the Williamstown meeting starts at 5PM and the CVUUSD meeting begins at 6PM.

Have a great weekend.

Respectfully submitted,
Susette L. Bollard, Superintendent of Schools
Serving the Towns of Williamstown, Washington and Orange, and
the Central Vermont UUSD and Orange Washington UUSD
for the transitional period