

Paine Mountain School District Board of Directors Meeting
Wednesday, May 23, 2018 - 6:00 pm
Williamstown Middle High School, Williamstown, Vermont

Agenda

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| 1. | <u>Roll Call</u> | 6:00 pm |
| 2. | <u>Agenda Revision</u> | 6:01 pm |
| 3. | <u>Public Participation</u> | 6:02 pm |
| 4. | <u>Items for Board Action</u> | 6:05 pm |
| | <ul style="list-style-type: none"> • Approval of Minutes: Regular – <u>5/7/2018</u> • Teacher Contracts <ul style="list-style-type: none"> ▪ World Languages WMHS ▪ Health NMHS • WES Generator Purchase • HVAC Expense Note NMHS | |
| 5. | <u>Reports to the Board</u> | 6:35 pm |
| | <ul style="list-style-type: none"> • Principals – Ryan Parkman, Scott Lang, • Superintendent • Chairperson • Committee Updates: Policy, Community Outreach, Negotiations, Athletics, Student Board Members | |
| 6. | <u>New Business</u> | 6:45 pm |
| | <ul style="list-style-type: none"> • Parent Requests <i>Receive Information, Discussion, Possible Action</i>
The Board will consider requests from two area families for their children to attend NMHS tuition free. • Executive Session Rules <i>Receive Information, Discussion</i>
The Board leadership will review the purposes and processes associated with Executive Sessions. | |
| 7. | <u>Old Business</u> | 7:15 pm |
| | <ul style="list-style-type: none"> • Roles and Responsibilities <i>Receive Information, Discussion</i>
Chair Peter Evans will continue his discussion with the Board regarding his Roles/Responsibilities model. • School Security <i>Receive Information</i>
Principals will make a brief presentation on their school security practices and protocols. • 1:1 Laptop Program (WMHS) <i>Receive Information, Discussion, Possible Action</i>
The Board will determine their position with regard to expanding the 1:1 Laptop Program to WMHS for grades 8-12 and data they would like collected to assess the impact. | |
| 8. | <u>Future Agenda Items</u> | |
| | <ul style="list-style-type: none"> • Logo • Property Transfer | |
| 9. | <u>Adjournment</u> | 8:00 pm |

Peter Evans, Chair
Paine Mountain School District

Susette L. Bollard, Superintendent, ONSU
Paine Mountain School District
Temporarily Assigned to ONSU by
Vermont State Board of Education

Next Paine Mountain SD Meetings
♦ Mon June 4 2018 6pm Brown Library Northfield
♦ Weds June 20 2018 6pm WMHS

Next CVSU Meeting
TBD - WMHS

Paine Mountain School District Board Meeting

Monday, May 7, 2018 - 6:00 pm
Brown Public Library, Northfield, VT

Minutes - Draft

1. Roll Call

Meeting called to order at 6:00 pm.

Board Members Present: Peter Evans (Chair), Rama Schneider (Vice Chair), Amanda Mills-Brown (Clerk), Horace Duke, Mike Bailey, Jaime Cotton, Christine Motyka

Board Members Absent: Marie Abare

Administration Present: Superintendent Susette Bollard, Superintendent Laurie Gossens

Others Present: Wayne Howe, Scott Lang, Joe Bertrand, Eric Howard, Tim Moynihan, Jamie Kinnarney

The Board welcomed new board member Jaime Cotton.

2. Agenda Revision

There will be one teacher contract rather than three.

3. Public Participation

None

4. Items for Board Action

- **Minutes 4/25/2018**

Amanda Mills-Brown left at 6:15 pm.

Motion made by Mike Bailey and seconded by Horace Duke to approve the minutes with correction. Motion unanimously carries.

- **Teacher Contract - Joe Bertrand**

There were questions for the candidate and discussion with the Board.

Motion made by Mike Bailey and seconded by Amanda Mills-Brown to approve teacher contract for Joe Bertrand. Motion unanimously carries.

5. Reports to the Board

- **Principals** Jamie Kinnarney and Wayne Howe

Reports included in agenda packet.

- **Superintendent**

Rama Schneider reported that he had trouble visiting the ONSU website with adblockers on.

- **Chairperson**

- **Committee Updates:** Policy, Community Outreach, Negotiations, Athletics

Rama Schneider dropped out of the Public Outreach Committee.

RTCC Open House May 10th at 6:30 pm.

6. New Business

- **1:1 Laptop Initiative at NMHS**

Presentation by Technology Integrationist Brucie Donahue and a student from the school.

7. **Old Business**

- **Roles and Responsibilities**

Moved to next meeting.

- **PBGRs**

Board discussion.

- **School Security**

Moved to next meeting.

- **Student Board Representatives**

Discussion. Sub Committee: Peter Evans, Christine Motyka, Jamie Cotton, Amanda Mills-Brown

- **Paine Mountain Board Member Resignation**

Motion made by Amanda Mills-Brown and seconded by Mike Bailey to enter executive session at 8:03 pm. Motion carries.

Motion made by Amanda Mills-Brown and seconded by Mike Bailey to exit executive session at 8:10 pm. Motion carries.

Motion made by Amanda Mills-Brown and seconded by Mike Bailey to replace resigning board member Justin Wrigley with Emily Grey. Motion carries 6:1

8. **Future Agenda Items**

Add School Security and Roles & Responsibilities.

9. **Adjournment**

Motion made by Mike Bailey to adjourn meeting at 8:14 pm. Motion carries.

Northfield Middle & High School

37 Cross St., Unit 2
Northfield, Vermont 05663
802-485-4500 fax: 802-485-4440
www.wssu.org

Ryan Parkman, Principal
Thomas (T.J.) Powers, Athletic Director

Mary Sue Crowley, Assistant Principal
Jerry Cassels, Director of Guidance

NORTHFIELD MIDDLE & HIGH SCHOOL

PRINCIPAL'S REPORT FOR CVUUSD

May 2018

GOAL 1: Educators will provide high quality instruction in every classroom through rigorous curriculum aligned with State Standards.

- a) Provide professional development time for educators to implement clearly articulated curriculum and standards across all disciplines.

Members of the Joint Leadership team attended the second installment of the PBL Design series, led by Mike McRaith and Mike Martin, on April 27, 2018. Many resources were shared and actual documents from other schools were presented. Other topics discussed were the demonstration of tasks and who is assessing that performance, and how will they be assessed, how often, in how many contexts. The day prompted many discussions amongst the teachers from both Northfield and Williamstown. This series is just one of the ways in which our communities are starting to work together to come to common solutions that will be to the benefit of the students of both communities.

- b) Provide professional development time for educators to design and implement PK-12 vertical and horizontal alignment of units to PBGRs and PIs.

On Wednesday May 16, 2018, Michaela Martin addressed the staff of Northfield Elementary School and Northfield Middle & High School at the start of the professional development time as part of the Early Release. She introduced a unit design template that can be used to place the "Habit of Success" in the starring role and the content standards as the supporting cast. A rich dialogue ensued regarding the number of skills that should be addressed per unit, course, etc... Ms. Martin fielded all the questions that there were answers for and took notes to any remaining concerns. The staff then set out to design units of study. The time was well utilized and greatly appreciated by the staff.

GOAL 2: Educator will employ strategies for students to demonstrate transferable skills when demonstrating proficiency in content standards.

- a) Provided professional development time and training will focus on using scoring scales to measure both content and transferable skills.

Work on this goal was also touched upon on the May 16 Early Release day. Teachers were selecting the performance indicators in their content's units of study that would be used to demonstrate proficiency in a particular "Habit of Success." The actual scoring criteria work is planned for the June in-service days.

To provide an academically rigorous, safe, and healthy learning community that fosters the intellectual integrity, strength of character, respect, and accountability required of capable, contributing citizens of a global society.

-NMHS Mission Statement

GOAL 3: Educators will provide supports and resources that promote positive social responsibility.

- a) *Expand the implementation of PBIS & MTSS and the development of a continuum of academic and social/emotional supports across the Supervisory Union.*

The school's Target and Intensive Team continues to meet weekly to follow up on students that have been identified in the past and also to discuss new referrals or any potential students who may be at risk. Many members of the Targeted and Intensive Team, along with other staff members, will be attending the PBIS Best Conference in Killington this June to explore ways in which we can improve our MTSS system and continue to find new supports and resources that promote positive social responsibility.

- b) *Promote student, parent and teacher through targeted opportunities to support positive academic and social/emotional outcomes.*

Parents were informed of an upcoming Netflix release that has been receiving much negative criticism for its portrayal of teen suicide. At the recommendation of Washington County Mental Health, we sent an email to all parents just to inform them of the warnings that have been associated with that particular television series.

- c) *Increase opportunities for students to learn in the community through personalized learning plans and flexible pathways.*

Many students are entering into work-study experiences as part of NMHS' Year End Studies. Students must meet with their counselor and select multiple "Habits of Success" that they will be focusing on throughout the work experience. Students must chronicle their experience and provide some form of evidence (report, video, PPT, etc...) that they can demonstrate those "Habits of Success" at a proficient level.

GOAL 4: Educators will analyze and utilize data to inform and design high quality instruction.

- a) *Provide time and peer support for review and use of scoring scales to monitor students' progress on PBGRs and Performance Indicators.*

No work has taken place to specifically address this goal, however, this is the exact topic that will be a main focal point for the June in-service days at the conclusion of the school year.

To provide an academically rigorous, safe, and healthy learning community that fosters the intellectual integrity, strength of character, respect, and accountability required of capable, contributing citizens of a global society.

-NMHS Mission Statement

THE RUTTER FAMILY

1599 BULL RUN RD. NORTHFIELD, VERMONT 05663
802.249.1898

May 3, 2018

Paine Mountain School Board
37 Cross Street, Unit 1,
Northfield, VT 05663

To The Members of the Paine Mountain School Board,

On behalf of my wife, my children and myself we are formally requesting placement with tuition waived of my daughter to allow her to continue her education at the Northfield Elementary School.

My wife and I presented a request to the Montpelier-Roxbury School Board at their meeting on May 2nd, 2018 to approve our daughter being allowed to attend the Northfield Schools as an out of district school choice based on upon 16 VSA 821 Section C for geographic convenience and to negate a difficult financial impact of facilitating her attendance at the Roxbury Village School; that request was denied. We were advised that they did not want to establish a precedence and while they cannot make our daughter attend The Roxbury Village School that they would not approve the tuition portion and we should seek approval for tuition free status from the Paine Mountain School Board or choose to pay tuition ourselves.

My name is Lawton Rutter; my wife Melissa and I have two wonderful children, the youngest Elliott is 14 months old while our eldest Charlotte will be 5 this summer and is currently enrolled in the preschool program at Northfield Elementary made possible by Act 166; where she has thrived for what is now her second academic year; the problem, we live in Roxbury. Long before the talk of mergers occurred it had been our intention to do everything possible to keep Charlotte in the Northfield school system beyond preschool.

We currently reside at 1599 Bull Run Road in the Town of Roxbury; our property line is the town line on the west side of the road. From our location the closest Bus Route is the Northfield Bus that comes up Bull Run/Messier Hill Rd and the closest schools are the Northfield Schools.

I am the Chief of EMS for the Town of Northfield, a position I have held for the past four years; I have been a member of the Northfield Ambulance Service for twenty years my work day begins by 6 am and if I am lucky I get to end it at 4 pm, but most of the time that is not the way it works. Many a weekday I am gone from the house before my kids wake up and do not get to return until after they have gone to bed. While that is the career choice I have made, it impacts my ability to participate in parental duties.

My wife Melissa works for the State of Vermont and if she is lucky her work day starts at 7:30 in the morning and ends at 4:30 in the afternoon. She however is in a mixed position where fieldwork often starts her day early and forces her day late.

We rely heavily on our support system; my elderly mother, close friends, godparents and of course our daycare; all of which are located in Northfield. Many of these support systems would not be usable if our child was not attending school in Northfield.

In order to facilitate our daughter attending Roxbury without impacting our work days we would need to rely heavily on morning bus as well as pre and post school care systems some or most of which hopefully offered by the Roxbury Village School next year; which would add a financial impact. With this application our daughters' school day we anticipate would be from bus stop to 5 pm; when we could guarantee her pickup. While I may not be an educator; I feel that this is too long of a day for any student, let alone a kindergartener.

If we were able to continue our daughters' education in Northfield; we would be able to utilize our existing support systems to furnish both pre and post academic day needs without additional financial burden. She would be able to continue the excellent progress she has made at the Northfield Elementary School as well as continue to nurture the relationships she has already developed with students and teachers there.

We understand the broader impact that deciding on the request may have; but feel that in our eyes, minds and hearts allowing our daughter to attend the Northfield Schools is the right thing to do for her and the most beneficial thing to do to help our small family.

On behalf of my wife and our children I thank you for your time and attention to this request and hope for a favorable outcome; I have attached the original letter of support provided by Amanda Rogers.

Respectfully Submitted,



Lawton W Rutter

Open Meeting Law

1 V.S.A. §§ 310-314

Executive session is a closed portion of a public meeting and is allowed only in certain limited situations including the following:

1. Negotiating or securing real estate purchase or lease options. 1 V.S.A. § 313(a)(2)
2. The appointment or employment or evaluation of a public officer or employee (but the public body must make a final decision to hire or appoint in an open meeting and it must explain the reasons for its final decision). 1 V.S.A. § 313(a)(3)
3. A disciplinary or dismissal action against a public officer or employee (but such officer or employee has the right to a public hearing if formal charges are brought). 1 V.S.A. § 313(a)(4)
4. A clear and imminent peril to the public safety. 1 V.S.A. § 313(a)(5)
5. Discussion or consideration of records or documents that are exempt from the public records laws (but that does not give authority to discuss the general subject to which the document pertains). 1 V.S.A. § 313(a)(6)
6. Municipal or school security or emergency response measures, the disclosure of which could jeopardize public safety. 1 V.S.A. § 313(a)(10)
7. When (and only when) the public body has made a specific finding that premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage, it may go into executive session to discuss one of the following:
 - A. contracts;
 - B. labor relations agreements with employees;
 - C. arbitration or mediation;
 - D. grievances, other than tax grievances;
 - E. pending or probable civil litigation or a prosecution, to which the public body is or may be a party; or
 - F. confidential attorney-client communications made for the purpose of providing professional legal services to the body.1 V.S.A. § 313(a)(1)

A motion to go into executive session must be made during the open portion of a meeting and must indicate the nature of the business to be discussed. 1 V.S.A. § 313(a). The motion must get the vote of a majority of the members present and must be recorded in the minutes of the meeting. 1 V.S.A. § 313(a). To enter into executive session for the reasons noted in 1 V.S.A. § 313(a)(1) (listed in #7A-F above), there must be a specific finding that premature general public knowledge would place the public body or a person involved at a substantial disadvantage. 1 V.S.A. § 313(a)(1). It is important that the minutes show that there was a careful analysis of the need to enter into executive session before the motion was made.

Attendance in executive session is limited to members of the public body, and, in their discretion, its staff, clerical assistants, legal counsel, and persons who are subject of the discussion or whose information is needed. 1 V.S.A. § 313(b). A motion to go into executive session should state whether individuals other than the members of the public body will attend the session.

No formal or binding action may be taken in executive session except for actions relating to the securing of real estate options. 1 V.S.A. § 313(a).