

Seven Habits Overview



Habit 1 — Be Proactive: You're in Charge

I am a responsible person. I take initiative. I choose my actions, attitudes, and moods. I do not blame others for my wrong actions. I do the right thing without being asked, even when no one is looking.



Habit 2 — Begin with the End in Mind: Have a Plan

I plan ahead and set goals. I do things that have meaning and make a difference. I am an important part of my classroom and contribute to my school's mission and vision. I look for ways to be a good citizen.



Habit 3 — Put First Things First: Work First, Then Play

I spend my time on things that are most important. This means I say no to things I know I should not do. I set priorities, make a schedule, and follow my plan. I am disciplined and organized.



Habit 4 — Think Win-Win: Everyone Can Win

I balance courage for getting what I w ant with consideration for what others want. I make deposits in others' Emotional Bank Accounts. When conflicts arise, I look for third alternatives.



Habit 5 — Seek First to Understand, Then to Be Understood:

Listen Before You Talk

I listen to other people's ideas and feelings. I try to see things from their viewpoints. I listen to others without interrupting. I am confident in voicing my ideas. I look people in the eyes when talking.



Habit 6 — Synergize: Together Is Better

I value other people's strengths and learn from them. I get along well with others, even people who are different than me. I work well in groups. I seek out other people's ideas to solve problems because I know that by teaming with others we can create better solutions than anyone of us can alone. I am humble.



Habit 7 — Sharpen The Saw: Balance Feels Best

I take care of my body by eating right, exercising and getting sleep. I spend time with family and friends. I learn in lots of ways and lots of places, not just at school. I find meaningful ways to help others.

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#2 Begin With the End in Mind

Begin With the End in Mind means to think about how you would like something to turnout before getting started. Think of something your child has been trying to learn. Help him or her write it below; this is the end in mind.
My end in mind is:
Display this page where you and your child can see it. For each day, have your child color in the day of the week he or she worked on the end in mind. Encourage your child so he or she is able to color all five days!
I was the "leader of me" on Friday!
I was the "leader of me" on Thursday!
I was the "leader of me" on Wednesday!
I was the "leader of me" on Tuesday!
I was the "leader of me" on Monday!

I am a leader ~ I begin with the end in mind!

#3 Put First Things First

Put First Things First means to decide what is most important and take care of it first. Talk with your child about the single most important thing he or she could do to help in the morning. Have him or her draw a picture doing that important thing. Display this page where you and your child will see it.

Put an "X" by each day your child remembers to be a leader in the morning.

Monday	
Tuesday	
Wednesday	
Thursday	
Friday	

I am a leader ~ I put first things first!

#4 Think Win-Win

Think Win-Win is a belief that everyone can win. It's not me or you, it's both of us. It's working on a solution until both people are happy with it.

Display this page where you and your child will see it. Talk to your child about how he or she used win-win thinking each day. Write it on the line and have your child color the smiley face.



On Monday, I used win-win thinking when I



On Tuesday, I used win-win thinking when I



On Wednesday, I used win-win thinking when I



On Thursday, I used win-win thinking when I



On Friday, I used win-win thinking when I

I am a leader ~ I think win-win!

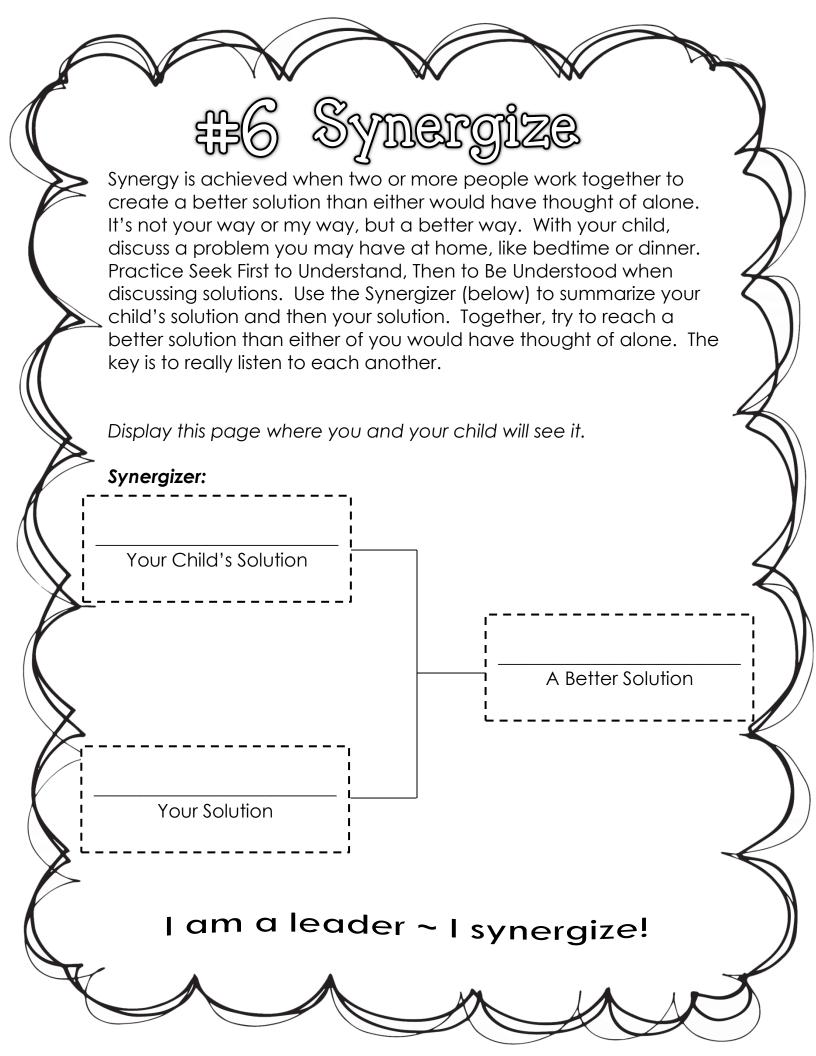
—Seek First to Understand, #5 Then to be Understood

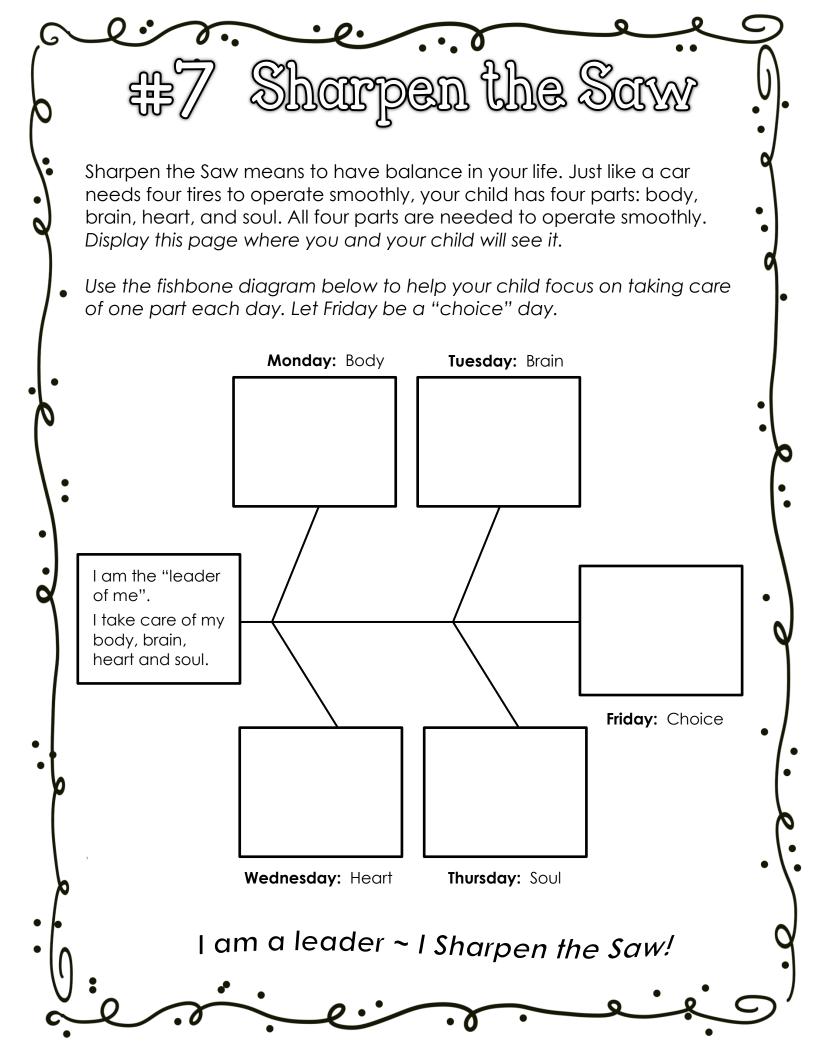
Seek First to Understand, Then to Be Understood means that it is better to listen first and talk second.

Listening shows that you care about your child. Have your child draw a picture showing a time when he or she listened to someone important. Display this page where you and your child will see it.

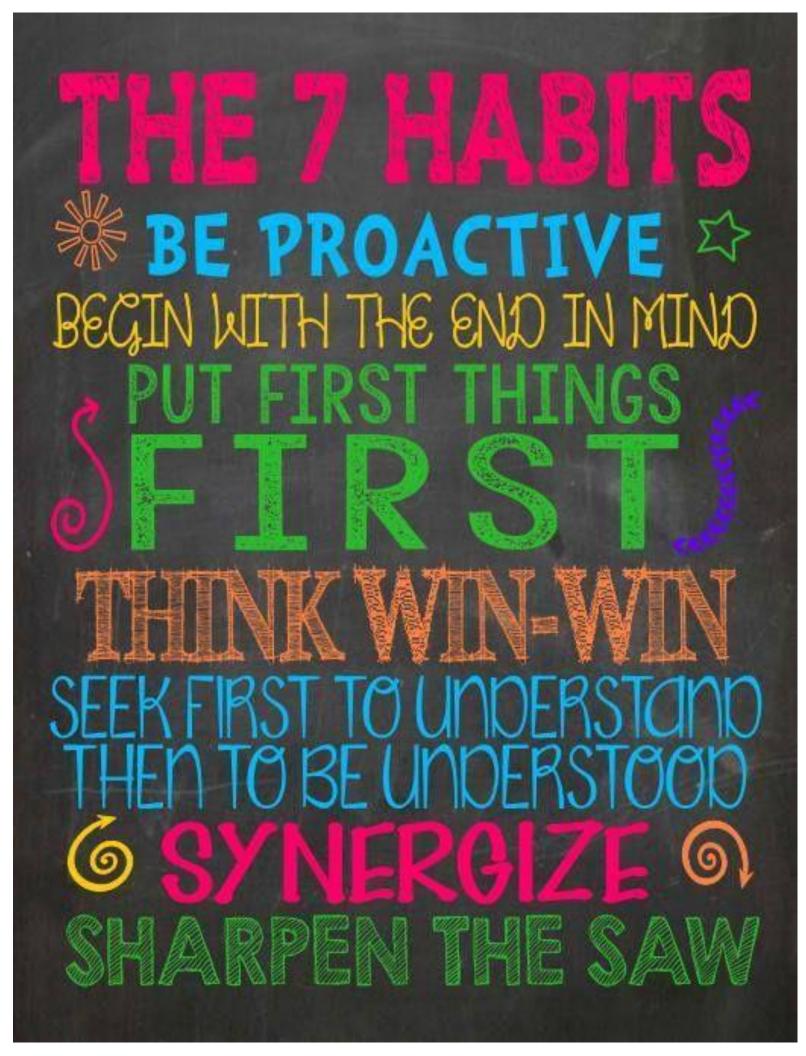
I will show my ears, my eyes, and r	_ I care about him or her by listening with my heart.

I am a leader ~ I seek first to understand, then to be understood!









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