

Regular Meeting of the Trousdale County Board of Education

Thursday, October 17, 2024

Trousdale County Board of Education

103 Lock Six Road

Hartsville, TN 37074

Attendance Taken at 6:01 PM.

Robert Atwood: Present

Deanna Bode: Present

John Kerr: Present

Racheal Petty: Present

Chris Woodard: Present

1. AGENDA:

1.A. Call to Order – Mr. John Kerr, Chairman

1.B. Invocation – Mr. John Kerr, Chairman

1.C. Pledge of Allegiance – Ms. Racheal Petty, Board Member

1.D. Time for Public Comment

1.E. Invitation for audience to address items on the Agenda

1.F. Approval of the Agenda for October 17, 2024

Approval of the October 17, 2024, Agenda passed with a motion by Racheal Petty and a second by Chris Woodard.

Chris Woodard: Yea

Deanna Bode: Yea

John Kerr: Yea

Racheal Petty: Yea

Robert Atwood: Yea

2. CONSENT AGENDA:

2.A. Approval of Consent Agenda for October 17, 2024

Approval of the October 17, 2024 Consent Agenda passed with a motion by Chris Woodard and a second by Deanna Bode.

Chris Woodard: Yea

Deanna Bode: Yea

John Kerr: Yea

Racheal Petty: Yea

Robert Atwood: Yea

2.B. Approval of Minutes from September 19, 2024

2.C. Approval of Food Service Junk Property Request – Attachment A

2.D. Approval of Elementary School Art to Remember Fundraiser – Attachment B

2.E. Approval of Middle School Boys’ Basketball Fundraiser – Attachment C

2.F. Approval of High School FBLA Calendar Fundraiser – Attachment D

2.G. Approval of Budget Amendment 141-71200 Special Education Program

Amend the 2024-25 141 General Purpose School Budget by debiting Revenue. Amendments are to include:

DEBIT Revenue	46515-SSEPG	Early Childhood Education Program	17,063.50
GRAND TOTALS			\$17,063.50

Amend the 2024-25 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:

CREDIT EXPENDITURES	71200	Special Education Program	
	163-SSEPG	Educational Assistants	15,000.00
	201-SSEPG	Social Security	929.00
	204-SSEPG	State Retirement	919.50
	212-SSEPG	Employee Medicare	215.00
GRAND TOTALS			\$17,063.50

2.H. Approval of Budget Amendment 141-73300 Community Services Program

Amend the 2024-25 141 General Purpose School Budget by debiting line item Expenditures. Amendments are to include:

DEBIT Expenditures	73300	Community Services Program	
	105	Supervisors	12,025.00
	116	Teachers	23,600.00
	162	Clerical Personal	15,800.00
	163	Educational Assistants	36,400.00
	201	Social Security	6,084.00
	204	Pensions	4,804.00
	212	Employer Medicare	1,424.00
	399	Other Contracted Services	2,000.00
	422	Food Supplies	1,200.00
	429	Instructional Supplies & Materials	3,480.00
	499	Other Supplies	1,500.00

	524	In-Service / Staff Development		1,683.00
GRAND TOTALS				\$110,000.00
Amend the 2024-25 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:				
CREDIT EXPENDITURES	73300	Community Services Program		
	105-LEAPS	Supervisors		12,025.00
	116-LEAPS	Teachers		23,600.00
	162-LEAPS	Clerical Personal		15,851.00
	163-LEAPS	Educational Assistants		36,400.00
	201-LEAPS	Social Security		6,084.00
	204-LEAPS	Pensions		4,804.00
	212-LEAPS	Employer Medicare		1,424.00
	399-LEAPS	Other Contracted Services		2,000.00
	422-LEAPS	Food Supplies		1,200.00
	429-LEAPS	Instructional Supplies & Materials		3,040.00
	499-LEAPS	Other Supplies		2,051.00
	524-LEAPS	In-Service / Staff Development		1,521.00
GRAND TOTALS				\$110,000.00

2.I. Approval of Budget Amendment 141-73300 Community Services

Amend the 2024-25 141 General Purpose School Budget by debiting Revenue. Amendments are to include:				
DEBIT Revenue	46980-CCISR	Other States Grants		28,000.00
GRAND TOTALS				\$28,000.00
Amend the 2024-25 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:				
CREDIT EXPENDITURES	73300	Community Services		
	188-CCISR	Bonus Payments		23,000.00
	201-CCISR	Social Security		1,500.00
	204-CCISR	State Retirement		2,000.00
	212-CCISR	Employee Medicare		500.00
	399-CCISR	Contracted Services		1,000.00
GRAND TOTALS				\$28,000.00

2.J. Approval of TN Investment in Student Achievement (TISA) Accountability Report

2.K. Approval of LEA Compliance Report – Attachment E

2.L. Approval of ESSER 3.0 Application for School Year 2024-25 – Attachment F

3. SCHOOL DISTRICT HIGHLIGHTS: N/A

4. PRINCIPALS' REPORTS:

4.A. Trousdale County Elementary School N/A

4.B. Jim Satterfield Middle School N/A

4.C. Trousdale County High School N/A

4.D. Student School Board Representative - Student Representatives Elizabeth Denning and Hanna Tucker updated the Board about student events at the high school. They reported about the most recent homecoming activities and the upcoming “pink out” game in support of Breast Cancer Awareness Month. They reported that the high school volleyball season had concluded with the team finishing 3rd in the final district standings and presented the Board with new 2024-25 basketball schedules. One of the biggest highlights was that the representatives reported that the school had raised \$2,500 for the victims of the East Tennessee hurricane. The students concluded that the students are preparing for the November ASVAB assessment and are working on getting their FAFSA IDs.

5. DIRECTORS' REPORT:

5.A. Employment Notifications

Alred, Syanne	Substitute Teacher
Jordan, Tina	Substitute Teacher
Stovall, Casey	Substitute Teacher

Hauskins, Nick	Cook
Lamb, Sabra	Cook
Lancaster, Kaylie	Cook
Davis, Renee	Substitute Cook

Hampton, JoAnn	resignation, Cook
York, Brenda	resignation, Cook
Wilkerson, Towana	resignation, Cook

5.B. Academic and Goal Updates – Dr. Satterfield discussed the goals and objectives of the Parent-Teacher Conference that is presently taking place at all schools. He stated that the Principals are presently supervising those parent conferences instead of attending the Board meeting. He also stated that teachers are providing parents with their student' spring TCAP/EOC reports as well as their student’s most recent Q1 benchmark assessments along with access information about the TCAP family portal and PowerSchool parent portal if parents have not already signed up for these services. He emphasized that the major goal of parent conferences is to provide parents with information about where their student(s) are on the proficiency continuum. Additionally, Dr. Satterfield stressed the importance of future planning around the TCAP/EOC assessment window of April 14 – May 2, final examination window of May 20 – 21, and the Summer Learning Camp dates of June 2 – June 27.

Dr. Satterfield concluded by discussing the school district’s new Report, Don’t Repost Campaign that is being implemented in conjunction with the local police department. He noted that the initiative was started in response to nationwide anonymous threats that were creating unnecessary fear among students and families. He stated that the Vidette will soon publish a story and that schools are presently working to educate students to rely on their training to “see something, say something.” He stated that the goal is first to educate students before the district implemented stringent disciplinary measures that would begin after the fall break.

5.C. Project Updates - Dr. Satterfield stated that the elementary roofing project is nearing completion in the office area, 1st, 2nd, and 3rd grade wings while primary work is yet to be completed in the Kindergarten and cafeteria wings. Presently, the contractor is expecting a completion date of late November. Dr. Satterfield provided the Board with pictures of the roofing project that is presently taking place. In conclusion, Dr. Satterfield reported that the field house contract had been signed with FTM Construction effective October 14 and that grading can begin as soon as the building permit is granted.

6. NEW BUSINESS:

6.A. FBLA Field Trip / Fee Request – Attachment G

FBLA Field Trip with student participation fee of \$25 passed with a motion by Racheal Petty and a second by Robert Atwood.

- Chris Woodard: Yea
- Deanna Bode: Yea
- John Kerr: Yea
- Racheal Petty: Yea
- Robert Atwood: Yea

6.B. Softball Advertising Contract - Attachment H

Five-year softball advertising contract with Tri-County Electric passed with a motion by Racheal Petty and a second by Deanna Bode.

Chris Woodard: Yea
Deanna Bode: Yea
John Kerr: Yea
Racheal Petty: Yea
Robert Atwood: Yea

7. ACCOUNT ANALYSIS:

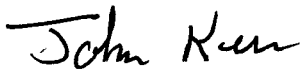
8. VENDOR CHECKS:

9. EXPENDITURES & ENCUMBRANCES:

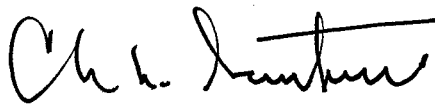
10. ADJOURN:

Motion to Adjourn passed with a motion by Racheal Petty and a second by John Kerr.

Chris Woodard: Yea
Deanna Bode: Yea
John Kerr: Yea
Racheal Petty: Yea
Robert Atwood: Yea



Chairperson



Director of Schools

Food Service Junk Property

Tag #	School	Description
1729	TCES	Convection Oven - Double
1740	TCHS	Reach In Warmer
16705	JSMS	Convection Oven
16701	JSMS	Convection Oven
14070	TCHS	Reach In Cooler
11280	JSMS	Braising Pan
11281	JSMS	Braising Pan
11282	JSMS	Hot Plate
12047	TCES	Braising Pan
12051	TCES	Braising Pan
12052	TCES	Braising Pan
1727	TCHS	Single Door Cooler



Trousdale County Schools
Request for Fundraising Activity

Attachment B

School: TCES JSMS TCHS

Student Group/Activity: K-5 Art

Net Amount Expected/Goal: \$2,000

Specific Purpose of the Fundraiser:

Money raised will be used to buy end of the year snow cones for a school-wide reward. If our goal is not met, money will be used for another reward.

Specific Use of the Funds Acquired:

Funds will be used to purchase a school-wide reward in the spring.

Describe how students will be involved in the fundraising activity:

All students (K-5) will create artwork to be submitted to Art to Remember. Parents will have the option to buy ~~new~~ objects with their child's work printed on it.

Anna Roberts

Sponsor's Signature

10/9/24

Date

[Signature]

Principal's Signature

10/9/24

Date

Ch. Luther

Director's Signature

10/18/24

Date

Board Approved: 10/17/24



Trousdale County Schools Request for Fundraising Activity

Attachment C

School: TCES

JSMS

TCHS

Student Group/Activity: JSMS boys basketball

Net Amount Expected/Goal: \$3000

Specific Purpose of the Fundraiser:

To raise funds for new team gear and equipment

Specific Use of the Funds Acquired:

To pay for new game jerseys, warmup tops and game balls

Describe how students will be involved in the fundraising activity:

We will be doing a calendar fundraiser that players will share with family and friends to help raise funds

Shane Cook
Sponsor's Signature

Date

Jason Selby
Principal's Signature

9/16/24
Date

Ch. L. Denton
Director's Signature

10/18/24
Date

Board Approved: 10/17/24



Pick a date and donate
that amount
(ex. 15th=\$15)

October 2024

Cash or Check (made out to **JSMS boys
basketball**). Contact Coach Cook for more info
615 879-9754

JSMS Boys Basketball Fundraiser

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
		\$1	\$2	\$3	\$4	\$5
6	7	8	9	10	11	12
\$6	\$7	\$8	\$9	\$10	\$11	\$12
13 \$13	14	15	16	17	18	19
\$13	\$14	\$15	\$16	\$17	\$18	\$19
20	21	22	23	24	25	26
\$20	\$21	\$22	\$23	\$24	\$25	\$26
27	28	29	30	31		
\$27	\$28	\$29	\$30	\$31		



Trousedale County Schools
Request for Fundraising Activity

Attachment D

School: TCES JSMS TCHS

Student Group/Activity: ^{NOV} Calendar - ~~EVENT~~ 2024

Net Amount Expected/Goal: UNKNOWN

Specific Purpose of the Fundraiser:
Raise money by "selling" dates on a calendar.

Specific Use of the Funds Acquired:
All funds will go toward state conferences and/or national conferences Goal: \$1000⁰⁰

Describe how students will be involved in the fundraising activity:
Students will be responsible for selling as many dates as possible.

Courtney Alloway
Sponsor's Signature

Date

[Signature]
Principal's Signature

8/13/24
Date

Ch. L. Dyer
Director's Signature

10/18/24
Date

Board Approved: 10/17/24



2024 Local Education Agency Compliance Report

Local education agencies (LEAs) are required to comply with all federal and state education laws and State Board of Education (SBE) rules. This annual compliance report is one mechanism the department uses to ensure education laws and rules are faithfully executed. The commissioner of education is charged with taking corrective action when an LEA is noncompliant with those laws and rules or is not following a department-approved compliance plan.

Each LEA must submit this report and, if applicable, the corresponding corrective action plan, to the department by **November 29, 2024**. During completion, an LEA should carefully check the status of its compliance with all federal and state education laws and SBE rules. The department monitors and verifies LEA compliance via multiple data sources (e.g., Education Information System, internal program managers) and will consider those sources in making a final determination of an LEA's compliance. Please be advised annual compliance report data may inform an LEA's approval classification.

- I certify that the LEA is in compliance with all federal and state education laws and SBE rules.
- I certify that, with the exception of areas indicated in the **attached corrective action plan**, the LEA is in compliance with all federal and state education laws and SBE rules.

LEA Name: Trousdale County

Director of Schools/Superintendent Name: Dr. Clint A. Satterfield

Director of Schools/Superintendent Signature:

A handwritten signature in black ink, appearing to read "Clint A. Satterfield".

School Board Chair Name: Mr. John C. Kerr

School Board Chair Signature:

A handwritten signature in black ink, appearing to read "John C. Kerr".

Date of School Board Approval: 10/17/2024

UPLOAD COMPLETED REPORT TO ePlan BY NOVEMBER 29, 2024

(including the corresponding corrective action plan if applicable).

Upload instructions are accessible [here](#).

**FY25 ESSER 3.0 Application Board Approval
School Year 2024-25**

Attachment F

Due November 1, 2024

LEA #: 850	LEA Name (Legal Name of Agency): Trousdale County
LEA Legal Mailing Address:	
Street Address: <u>103 Lock Six Road</u>	
City: <u>Hartsville</u> State: <u>TN</u> Zip: <u>37074</u>	

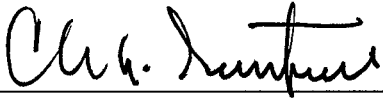
The facts, figures, and representations made in this application, including exhibits, attachments, and assurances herein, are true and correct to the best of my knowledge.

The Board of Education has reviewed and approved this project year's application for filing.

This action is recorded in the official minutes of the Agency's Board meeting held on the date entered below:

October 17, 2024

Board Meeting Date



Director of Schools (Signature)

Dr. Clint A. Satterfield

Director of Schools (Print Name)

10/17/2024

Date Signed



Board of Education Official (Signature)

Mr. John C. Kerr

Board of Education Official (Print Name)

10/17/2024

Date Signed



- Study - November

11/11/24

Trousdale County Schools Request for School Trip

Attachment G

(To be submitted to principal at least ten (10) days prior to the occurrence of trip)

School: TCES JSMS TCHS Other: _____
(Please specify)

Transportation Requested: Bus Van Car None
(Please indicate # of vehicles needed in boxes provided)

Destination: Nissan Stadium

Address: 1 Titans Way, Nashville, TN 37213

Date(s) of Event: November 8th

Approximate Mileage: 90 (round trip) Student Fee: \$ 25

Group Attending: FBLA Approximate #: 4

Teacher(s) in Charge: Chelsey Hough * Courtney Galloway

Departure Time: 7 am Return Time: 4 pm
** Please Teacher * Do NOT take* C.S

How will students benefit from this trip? Students will compete in Job Interview, Public Speaking, Social Media Strategies, and Broadcast Journalism. Regionals are required to advance to state competitions.

Lunch details: Lunch will be available on site.

Parents or Chaperones: N/A

Non-participating students or classes will have a paid substitute by FBLA.

For Central Office Use Only

[Signature]
Principal's Signature

10-16-24
Date

[Signature]
Director's Signature

10/18/24
Date

Transportation Director's Signature

Date

Assigned Bus Driver(s): _____

Tri-County Electric

405 College Street
P.O. Box 40
Lafayette, TN 37083-0040

"owned & operated by those we serve"

Attachment H
Telephone: 1-800-369-2111
Fax: (615) 374-7763
www.tcemc.org

October 16, 2024

Sean Link
TCHS Softball Coach
262 McMurry Blvd West
Hartsville, TN 37074

Dear Coach Link:

Tri-County Electric is proud to partner with the Trousdale County High School Softball team as corporate sponsor!

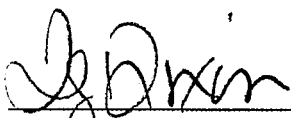
As we discussed, Tri-County Electric will donate \$3,500 (this amount includes 5 years @ \$500 per year + Tommy Thompson Director Donation) to sponsor the 2025, 2026, 2027, 2028, 2029 softball seasons. In return the Trousdale County High School Softball team will:

- Construct (as applicable), erect (as applicable) and maintain a customized sign at the Gold Sponsorship Level, as described in the fundraising flyer, for the duration of the sponsorship.

Tri-County Electric will pay the annual \$200 renewal fee as a donation to the JSMS Softball team.

Please let me know if you have any questions or need additional info.

Thanks,
Tammy



Tammy Dixon
V.P. - External Relations & HR
Tri-County Electric
Date: 10/16/24

Sean Link
TCHS Softball Coach
Trousdale County High School
Date: _____

Board Approved 10/17/24
Ch. L. Summers, Director