



CHS Scheduling Overview

Students will be receiving a scheduling packet in advisory that will be used in conjunction with our online resources. We encourage students to follow the four steps for course registration:

1. Consider your career interests or pathways by reviewing your Naviance information. This information can be accessed through Clever (www.clever.com) by signing in with your Centerville Google account.
2. Review your graduation progress report that you should receive *from your advisor*. This will help you determine classes that you need to meet graduation.

Graduation Progress Report for Sample Student		Advisor:	
Students in the classes of 2023 and beyond have three main requirements for graduation: earning credits, demonstrating competency, and demonstrating readiness. This report shows the student's progress toward meeting these criteria for these requirements through the most typical pathways to graduation.			
1. Credits for Graduation			
Academic Area	Total Earned and Attempting	Credit Required	Need to Earn
English	2	4	2
Math - Alg II or equivalent	1	1	0
Math - other than Alg II or equivalent	2	3	1
Science - Life Science	1	1	0
Science - Physical	1	1	0
Science - Other	0	1	1
Social Studies - American History	1	1	0
Social Studies - American Government	0	0.5	0.5
Social Studies - World History	0.5	0.5	0
Social Studies - other than Am Govt or Am Hist	0.5	1	0.5
Health	0.5	0.5	0
Physical Education * (PE Waiver)	0	0	0
Fine Arts	1	1	0
Elective	3.25	5.5	2.25
Overflow-Credits beyond Grad Requirements	0		
Overall - Total	13.75	21	

3. Complete your four-year plan with the course names and course codes. *This form will be given to you by your advisor.*

Centerville High School Graduation Plan

Name: _____ Grade: _____ Unit: _____ Advisor: _____ Counselor: _____

My Schedule - This is my plan for all four years of high school. Credits from middle school = _____

Freshmen Year	Sophomore Year	Junior Year	Senior Year

Summer School Courses? _____

Credits for Graduation - Check your schedule above for your credits needed for graduation and see what it takes to earn an *honors diploma.

ELA Credits (4)	Math (4)	Science (3)	Social Studies (3)	Fine Arts (1)	Health (0.5)	PE (0.5 or 2 units)	Other/Electives (5)	Total (21)

*Honors Diploma: To earn an academic honors diploma students need all but one of the following: 4 science credits, 4 social studies credits, 3 credits of world language, GPA of 3.5 or higher, a score of >27 on the ACT or a score of >1280 on the SAT.

Graduation Seals - Check the graduation seals you plan to earn during high school. You must earn two seals for graduation, one must be a state seal.

State Seals		Local Seals	
OhioMeansJobs Readiness Seal	Industry-Recognized Credential Seal	Fine Arts Seal	
Science Seal	Honors Diploma Seal	Community Service Seal	
Citizenship Seal	Seal of Biliteracy	Student Engagement Seal	
Technology Seal	Military Enlistment Seal		
College-Ready Seal			

4. Login to HAC during the scheduling window to complete your course request process.

For additional information, navigate to the Centerville High School page (chs.centerville.k12.oh.us) Click on the guidance tab across the top. From the drop down menu, select Scheduling Resources.

Scheduling Resources

The four years of high school are an exciting part of your educational journey! The choices you make now can lead to successful and enjoyable careers and experiences later in life. Students and their families should put time and thought into their school schedule each year. Start by accessing the tools in **Naviance** to connect your interests and strengths with college and career exploration. Then use the resources here to explore more than 200 classes to help you develop your academic strengths, personal interests, and career dreams and goals!



1 The **Scheduling Resources** tab has scheduling timelines and information by grade level. Each grade level will have a scheduling video and a copy of the scheduling packet. The scheduling packet includes a sample graduation progress report and a blank four year graduation plan. Students receive their graduation progress report and four year plan in advisory. These are the tools used to prepare for entering course requests in Home Access Center. Additionally, you will find information about our AP courses, Career Tech courses, and college credit plus opportunities.

2 The **Course Descriptions** tab allows you to search by grade level or by content area to see course descriptions and credits. This is also where students can view the course codes, or complete a keyword search to find courses. If you prefer, you can click on the PDF version of the course of studies to see a complete listing of all courses by Department.

3 The **Graduation Requirements** page has graduation requirements and information on earning an honors diploma.

4 The **Summer School** tab will display summer school information, including the times and dates associated with registration as well as the classes that will be offered