

**BRISTOL WARREN REGIONAL SCHOOL COMMITTEE
BUDGET SUBCOMMITTEE MINUTES**

**MINUTES APPROVED
Monday, March 25, 2024**

The meeting of the Bristol Warren Regional School Committee was held in person on Monday, March 25, 2024 at Mt. Hope High School, Cafeteria located at 199 Chestnut St, Bristol, RI 02809.

Present: Jessica Almeida- Chairperson; Tara Thibaudeau, Adam McGovern, Nicky Piper, Carly Reich, Danielle Carey-Director of Finance & Administration and Ana Riley- Superintendent.

I. Discussion and/or Possible Action

Chairperson Almeida called the meeting to order at approximately 6:00 PM

A. Minutes of Budget Subcommittee Meeting on February 5, 2024

MOTION: Ms. Thibaudeau made a motion to approve the Minutes of Budget Subcommittee Meeting on February 5, 2024; seconded by Mr. McGovern. The motion was approved (3-0).

B. Minutes of Budget Subcommittee Meeting on February 20, 2024

MOTION: Ms. Thibaudeau made a motion to approve the Minutes of Budget Subcommittee Meeting on February 20, 2024; seconded by Mr. McGovern. The motion was approved (3-0).

C. Minutes of Budget Subcommittee Meeting on February 26, 2024

MOTION: Ms. Thibaudeau made a motion to approve the Minutes of Budget Subcommittee Meeting on February 26, 2024; seconded by Mr. McGovern. The motion was approved (3-0).

D. Standardized Monthly Financial Reports

- Cash Disbursements
- Monthly Financial Report with Variance Analysis
- Budget Transfer Report

The Director of Finance and Administration reviewed the Financial Reports.

E. PMA/Perkins Eastman Payments for Stage 2

The Director of Finance and Administration discussed the most recent expenses related to PMA/Perkins Eastman.

F. Standard Reports

This item was discussion only.

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G. Phone Pouches

This item was discussion only.

H. Open Display Merchandiser RFP

This item was discussion only.

II. ADJOURNMENT

MOTION: Mr. McGovern made a motion to adjourn the meeting; seconded by Ms. Thibaudeau. This motion was approved (3-0).

Chairperson Almeida adjourned the meeting at approximately 6:24 PM.