

**BRISTOL WARREN REGIONAL SCHOOL COMMITTEE  
BUDGET SUBCOMMITTEE MINUTES**

**Minutes Approved  
Monday, May 6, 2024**

The meeting of the Bristol Warren Regional School Committee was held in person on Monday, May 6, 2024 at Reynolds School, Superintendent’s Office-2<sup>nd</sup> Floor, Room 205 located at 235 High Street, Bristol, RI 02809.

Present: Jessica Almeida- Chairperson, Adam McGovern, Nicky Piper, Carly Reich, Danielle Carey-Director of Finance & Administration and Ana Riley- Superintendent.

Absent: Tara Thibaudeau

**I. Discussion and/or Possible Action**

Chairperson Almeida called the meeting to order at approximately 6:00 PM

**A. Minutes of Budget Subcommittee Meeting on March 25, 2024**

MOTION: Mr. McGovern made a motion to approve the Minutes of Budget Subcommittee Meeting on March 25, 2024; seconded by Ms. Almeida. The motion was approved (2-0).

**B. Standardized Monthly Financial Reports**

- Monthly Financial Report with Variance Analysis
- Budget Transfer Report

The Director of Finance and Administration reviewed the Financial Reports.

**C. PMA/Perkins Eastman Payments**

The Director of Finance and Administration discussed the most recent expenses related to PMA/Perkins Eastman.

**D. Policy DIC- Financial Reports and Statements- Review**

This item was discussion only.

**E. BAN**

This item was discussion only.

**F. Bids for Summer Construction**

This item was discussion only.

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**G. MPA selection for KMS Tech room AC Repair**

MOTION: Mr. McGovern made a motion to approve the MPA selection for KMS Tech room AC Repair; seconded by Ms. Almeida. The motion was approved (2-0).

**H. MPA selection for Hugh Cole Roof Repair**

MOTION: Mr. McGovern made a motion to approve the MPA selection for Hugh Cole Roof Repair; seconded by Ms. Almeida. The motion was approved (2-0).

**II. ADJOURNMENT**

MOTION: Mr. McGovern made a motion to adjourn the meeting; seconded by Ms. Almeida. This motion was approved (3-0).

Chairperson Almeida adjourned the meeting at approximately 7:09 PM.