

Monadnock Regional School District & SAU #93

School Board Agenda

November 19, 2024

In-Person MRMHS Library 7:00 pm

ZOOM

Meeting ID: 841 2331 3370

Passcode: 699940

Phone: +1 646 931 3860

The public is encouraged to attend MRSD Board meetings.

Comments are welcome during the 'Public Comments' portions of the agenda.

“We collaborate not just to teach, but also to engage and educate every student in our district in an environment that is challenging, caring, and safe, while fostering lifelong learning.”

1. CALL THE MEETING TO ORDER 7:00
2. PUBLIC COMMENTS (15 minutes)
3. #celebrateMRSD
4. MATTERS FOR INFORMATION & DISCUSSION
 - a. Standing agendas:
 - i. Student Government Report
 - ii. Superintendent Goals
 - iii. Board Meeting Calendar & Goals
 - iv. School Resource Officer (Status Update)
 - v. Staffing Update
 - b. Policies for First Read
 - i. DKC - Expense Authorization / Reimbursement
 - c. School Counseling Follow-up
 - d. BOY Student Headcount Report
 - e. NHSASS, Q1, iReady 3-8
5. MATTERS THAT REQUIRE BOARD ACTION
 - a. * MDEA Contract
 - b. * 2nd Read Policies
 - i. JLCEA /KFD/GBGBA: Use of Automated External Defibrillators
 - ii. JLCJA: Emergency Plan for Sports-Related Injuries & Additional Protocols for Athletic Participation
 - iii. JLP: Parental Notification of and Involvement in Student Welfare* Draft Budget Presentation & Approval
 - c. * Warrant Articles
 - d. * Approve the Consent Agenda
 - i. November 12, 2024 Minutes
 - ii. Manifest
 - iii. Budget Transfers
6. SETTING NEXT MEETING'S AGENDA
 - a. Dec 3, 2024 - Joint Meeting w/ Budget Committee
 - i. Building Project Update
 - ii. MDEA Contract Overview
 - iii. Proposed Budget
 - iv. Warrant Articles Under Construction
7. PUBLIC COMMENTS (15 minutes)
8. NON-PUBLIC SESSIONS under RSA 91-A:3. II
 - a. Additional non-public sessions, TBD as required
9. ADJOURNMENT

**Indicates an item requiring action. The order of the agenda is subject to change.*

SINGLE DISTRICT SCHOOL ADMINISTRATIVE UNITS

RSA 94-C:3 – Single District School Administrative Units; Exemption. Single district school administrative units shall be considered the same as a single school district and shall be exempt from meeting the requirements of this chapter, except that they shall provide superintendent services pursuant to RSA 194-C:4

NONPUBLIC SESSIONS

RSA 91-A:3– II. Only the following matters shall be considered or acted upon in nonpublic session:

- (a) **The dismissal, promotion, or compensation of any public employee** or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.
- (b) The **hiring** of any person as a public employee.
- (c) Matters which, if discussed in public, would likely adversely affect the **reputation** of any person, other than a member of the public body itself, unless such person requests an open meeting.
- (d) Consideration of the **acquisition, sale, or lease of real or personal property** which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- (e) **Consideration or negotiation of pending claims or litigation** which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled.
- (i) Consideration of matters relating to the **preparation for and the carrying out of emergency functions**, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.
- (j) **Consideration of confidential, commercial, or financial information** that is exempt from public disclosure under RSA 91-A:5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A.
- (k) Consideration by a school board of entering into a **student or pupil tuition contract** authorized by RSA 194 or RSA 195-A,
- (l) **Consideration of legal advice provided by legal counsel**, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

CALENDAR OF UPCOMING MRSD MEETINGS:

11/19/2024	MRSD/SAU 93 School Board	7:00 pm	MRMHS Library
12/3/2024	Joint Board & Budget Meeting	7:00 pm	MRMHS Library
12/10/2024	Policy Committee	7:00 pm	SAU Conference Room
12/11/2024	Finance & Facilities Committee	6:30 pm	SAU Conference Room
12/17/2024	MRSD/SAU 93 School Board	7:00 pm	MRMHS Library

Meetings will be in person for all Board & Committee Members. The public is encouraged & welcome to attend either in person or through Zoom. Public comments are welcome in person during the ‘Public Comments’ portions of the agenda.

**** Please note: All Committee Meeting dates, times, and locations are posted in the SAU 93 Reception Lobby, on the MRSD website calendar, and in the schools and towns of MRSD. In the event of a snow day, the school board meeting will be planned for the following school day.****

BookD: Fiscal Management
Section: Series D
Title: Expense Authorization/Reimbursement ~~(and form)~~
Code: DKC
Status: Active
Adopted: May 4, 1993
Last Revised: July 17, 2012

EXPENSE AUTHORIZATION/REIMBURSEMENT ~~(and form)~~

District personnel and officials who incur expenses in carrying out their authorized duties may be reimbursed by the District upon submission of a properly filled out and approved voucher and such supporting receipts as required.

When official travel by personally owned vehicle has been authorized, mileage payment shall be made at the rate currently approved by the Internal Revenue Service Board, and in accordance with Board policy.

All travel outside New England Hampshire must have the prior written approval of the Superintendent's office.

Dates of Revisions: 7/17/2012, 11/1/1999, 7/1/1998

The background features three vertical stripes on the left side: a light red stripe, a light blue stripe, and a light beige stripe. On the right side, there is a pattern of small, light red dots arranged in a grid that tapers towards the right edge.

2024 STATE TEST SCORES

MRS D 2024

PERFORMANCE LEVELS

%Level 1 (420-556):

The Level 1 student is below proficient in applying the English language arts/literacy knowledge/skills. The student generally performs significantly below the standard for the grade level and is likely able to partially access grade-level content and engages with higher-order thinking skills with extensive support.

%Level 2 (557-586):

The Level 2 student is approaching proficient in applying the English language arts/literacy knowledge/skills. The student generally performs slightly below the standard for the grade level and is likely able to access grade-level content and engages in higher-order thinking skills with some independence and support.

%Level 3 (587-615):

The Level 3 student is proficient in applying the English language arts/literacy knowledge/skills. The student generally performs at the standard for the grade level, is able to access grade-level content, and engages in higher-order thinking skills with some independence and minimal support.

%Level 4 (616-750):

The Level 4 student is highly proficient in applying the English language arts/literacy knowledge/skills. The student generally performs significantly above the standard for the grade level, is able to access above-grade-level content, and engages in higher-order thinking skills independently.

3RD - 8TH ELA OVERALL

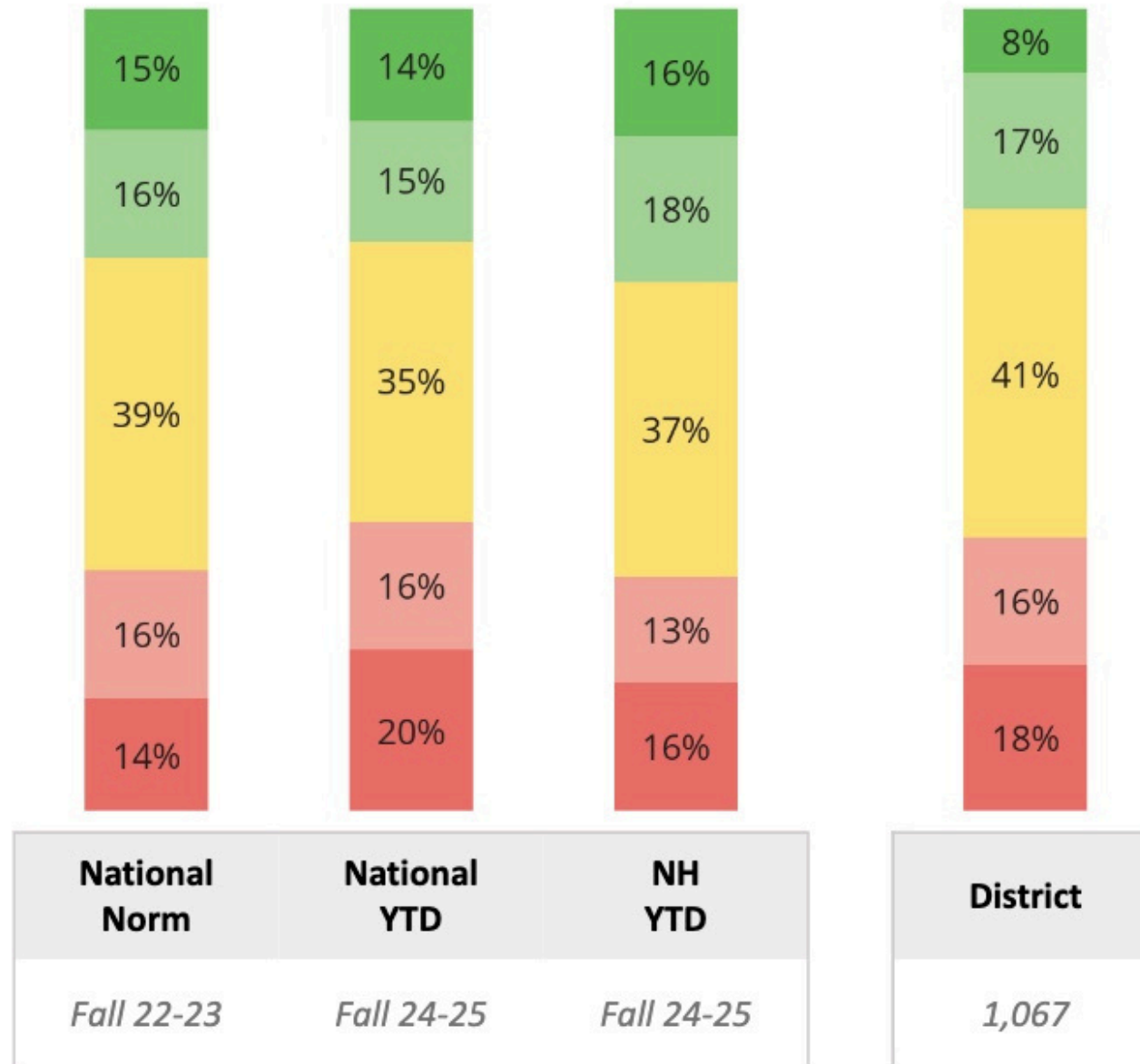
Test Group	Test Grade	Test Reason	Student Count	Average Score	Performance Distribution	Date Last Taken
SAS Summative	8	Spring 2024 (SAS Summative)	101	636 ± 5	<p>Percent: 42% 28% 24% 7%</p> <p>Count: 42 28 24 7</p>	03/15/2024
SAS Summative	7	Spring 2024 (SAS Summative)	106	626 ± 5	<p>Percent: 33% 30% 31% 6%</p> <p>Count: 35 32 33 6</p>	03/19/2024
SAS Summative	6	Spring 2024 (SAS Summative)	122	632 ± 4	<p>Percent: 27% 31% 35% 7%</p> <p>Count: 33 38 43 8</p>	03/13/2024
SAS Summative	5	Spring 2024 (SAS Summative)	122	611 ± 4	<p>Percent: 34% 21% 37% 7%</p> <p>Count: 42 26 45 9</p>	03/21/2024
SAS Summative	4	Spring 2024 (SAS Summative)	109	588 ± 4	<p>Percent: 45% 19% 23% 13%</p> <p>Count: 49 21 25 14</p>	03/13/2024
SAS Summative	3	Spring 2024 (SAS Summative)	119	578 ± 4	<p>Percent: 28% 26% 29% 18%</p> <p>Count: 33 31 34 21</p>	03/14/2024

3RD - 8TH MATH OVERALL

Test Group	Test Grade	Test Reason	Student Count	Average Score	Performance Distribution	Date Last Taken										
SAS Summative	8	Spring 2024 (SAS Summative)	99	529 ± 7	<table border="1"> <tr> <td>Percent</td> <td>44%</td> <td>42%</td> <td>11%</td> <td>2%</td> </tr> <tr> <td>Count</td> <td>44</td> <td>42</td> <td>11</td> <td>2</td> </tr> </table>	Percent	44%	42%	11%	2%	Count	44	42	11	2	05/23/2024
Percent	44%	42%	11%	2%												
Count	44	42	11	2												
SAS Summative	7	Spring 2024 (SAS Summative)	105	512 ± 6	<table border="1"> <tr> <td>Percent</td> <td>48%</td> <td>25%</td> <td>18%</td> <td>10%</td> </tr> <tr> <td>Count</td> <td>50</td> <td>26</td> <td>19</td> <td>10</td> </tr> </table>	Percent	48%	25%	18%	10%	Count	50	26	19	10	05/23/2024
Percent	48%	25%	18%	10%												
Count	50	26	19	10												
SAS Summative	6	Spring 2024 (SAS Summative)	124	494 ± 4	<table border="1"> <tr> <td>Percent</td> <td>38%</td> <td>33%</td> <td>20%</td> <td>9%</td> </tr> <tr> <td>Count</td> <td>47</td> <td>41</td> <td>25</td> <td>11</td> </tr> </table>	Percent	38%	33%	20%	9%	Count	47	41	25	11	06/03/2024
Percent	38%	33%	20%	9%												
Count	47	41	25	11												
SAS Summative	5	Spring 2024 (SAS Summative)	124	467 ± 4	<table border="1"> <tr> <td>Percent</td> <td>40%</td> <td>35%</td> <td>19%</td> <td>7%</td> </tr> <tr> <td>Count</td> <td>49</td> <td>43</td> <td>23</td> <td>9</td> </tr> </table>	Percent	40%	35%	19%	7%	Count	49	43	23	9	05/30/2024
Percent	40%	35%	19%	7%												
Count	49	43	23	9												
SAS Summative	4	Spring 2024 (SAS Summative)	112	446 ± 3	<table border="1"> <tr> <td>Percent</td> <td>28%</td> <td>39%</td> <td>27%</td> <td>6%</td> </tr> <tr> <td>Count</td> <td>31</td> <td>44</td> <td>30</td> <td>7</td> </tr> </table>	Percent	28%	39%	27%	6%	Count	31	44	30	7	05/30/2024
Percent	28%	39%	27%	6%												
Count	31	44	30	7												
SAS Summative	3	Spring 2024 (SAS Summative)	122	426 ± 3	<table border="1"> <tr> <td>Percent</td> <td>31%</td> <td>24%</td> <td>29%</td> <td>16%</td> </tr> <tr> <td>Count</td> <td>38</td> <td>29</td> <td>35</td> <td>20</td> </tr> </table>	Percent	31%	24%	29%	16%	Count	38	29	35	20	05/30/2024
Percent	31%	24%	29%	16%												
Count	38	29	35	20												

I-READY FALL ELA

Fall Placement Distribution for District and Benchmarks



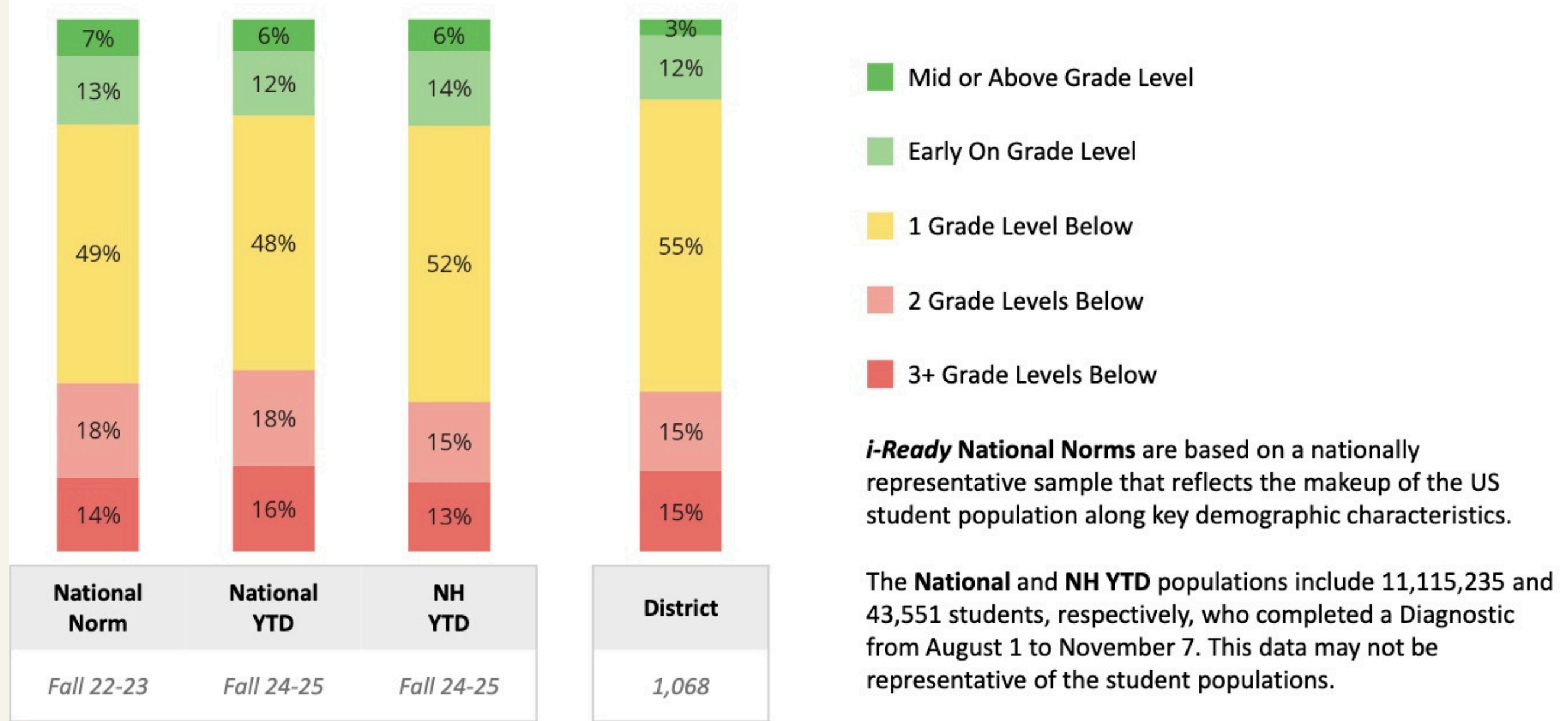
- Mid or Above Grade Level
- Early On Grade Level
- 1 Grade Level Below
- 2 Grade Levels Below
- 3+ Grade Levels Below

i-Ready National Norms are based on a nationally representative sample that reflects the makeup of the US student population along key demographic characteristics.




The **National** and **NH YTD** populations include 9,644,625 and 40,453 students, respectively, who completed a Diagnostic from August 1 to November 7. This data may not be representative of the student populations.

I-READY FALL MATH

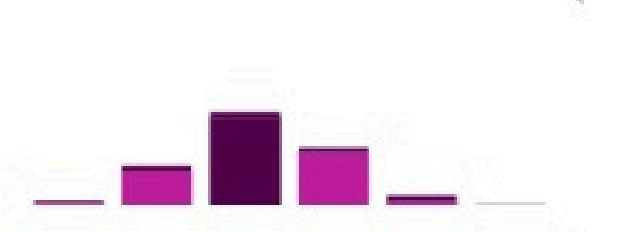

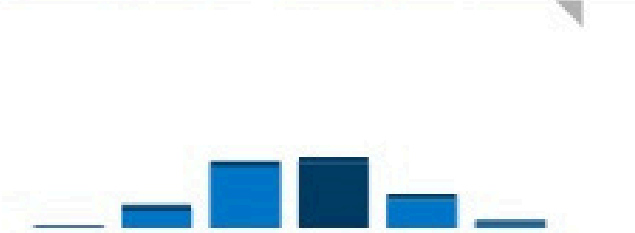

Fall Placement Distribution for District and Benchmarks



2024 SAT MATH

<u>District</u>	72		200  420
<u>State (Public Schools Only)</u>	10,823		200  480

2024 SAT READING AND WRITING

<u>District</u>	72		200 458 
<u>State (Public Schools Only)</u>	10,823		200 508 



NEXT STEPS...

- *CREATED A STEP-BY-STEP TEST ADMINISTRATION PLANNING GUIDE*
 - *WE HAVE ALREADY COMPLETED THE STAFF CERTIFICATION PROCESS FROM THE STATE*
 - *LAURA AND I ARE HOLDING OFFICE HOURS FOR MS STAFF TO ASK QUESTIONS AND GET IMMEDIATE ANSWERS.*
 - *WE HAVE REACHED OUT TO THE STATE OF NH - DEPARTMENT OF ASSESSMENT AND ACCOUNTABILITY AND THEY WILL BE JOINING US FOR ADDITIONAL SUPPORT DURING THESE OFFICE HOURS*
 - *WE HAVE CREATED A MODULAR AND INTERIM SCHEDULE FOR STAFF TO FOLLOW*
 - *WE WILL BE USING MODULAR ASSESSMENTS TO CONNECT INSTRUCTION AND ASSESSMENT*
 - *WE ARE WORKING WITH GREG AND PAUL TO DIVE INTO THE RESULTS OF THE MODULARS AND INTERIM ASSESSMENTS*
 - *ENSURE THAT OUR PROCESS FOR STUDENTS WHO NEED ACCOMODATIONS OR DESIGNATED SUPPORTS HAPPENS*
 - *DETERMINE OUR PROCESS FOR PARENT OPT OUT*
-

NEXT STEPS...

Date	General Assessment	Grade	Content Area	Time
11/4 - 11/8	NH SAS - Modulars (twice)	7 & 8	Reading & Writing	
11/12 - 11/15	NH SAS - Modulars (twice)	7 & 8	Math	
11/18 - 11/22	NH SAS - Modulars (twice)	8	Science	
12/2 - 12/6	NH SAS - Modulars (twice)	7 & 8	Reading & Writing	
12/9 - 12/13	NH SAS - Modulars (twice)	7 & 8	Math	↑

NEXT STEPS...

November 13, 2024	NH SAS - Interim	7 & 8	ELA	
December 4, 2024	NH SAS - Interim	8	Science	
January 8, 2025	NH SAS - Interim	7 & 8	Math	
February 12, 2025	NH SAS - Interim	8	Science	
March 12, 2025	NH SAS - Interim	7 & 8	Math	

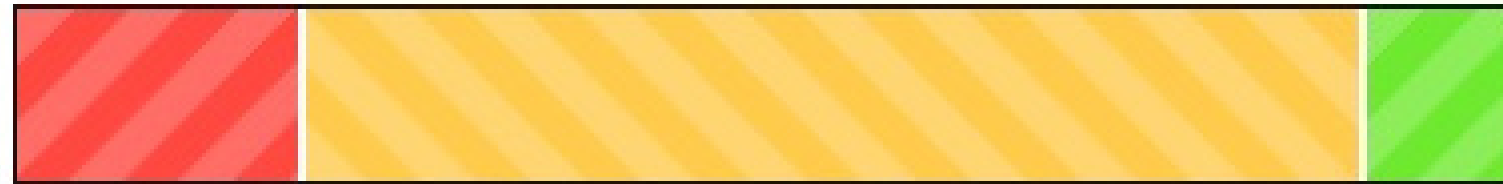


Modular Mathematics

Grades Tested: 7, 8

Tests Taken: 21

Date Last Taken: 11/14/2024



Percent
Count

19%

4

71%

15

10%

2

Policy Motions and Actions from October 29, 2024

JLCEA/KFD/GBGBA: Use of Automated External Defibrillator(s)

MOTION: *To adopt policies JLCEA, KFD, and GBGBA with NHSBA sample policy.*

- Required by law
 - This sample policy was reclassified as "Priority/Required", and revised in response to passage of SB379, which, among other things, amended provision in RSA 200:40-c relating to location and maintenance of AEDs (the required maintenance provision was already in paragraph 3 of the earlier version of KFD).
-

JLCJA: Emergency Plan for Sports Related Injuries and Additional Protocols for Athletics Participation

MOTION: *To update policy JLCJA with NHSBA sample policy.*

- Required by law
 - Sample JLCJA was revised to reflect passage of SB379 which, in part, amended RSA 200:40-c, adding a requirement that sports injury plans include a requirement that all school sponsored sports activities for any of grades 6-12 be supervised by a person trained in CPR. The amended statute also includes requirements that for schools which have AEDs, the AED's will be maintained per the manufacturer's instructions, and that at least one AED be readily accessible. Finally, references to footnotes have been changed to endnotes.
-

JLP: Parental Notification of and Involvement in Student Welfare

MOTION: *To adopt NHSBA sample policy JLP.*

- Policy required by law
- This new sample policy was created in response to passing of HB 1312, which, among other things, created new paragraph IX-e RSA 186:11, and requires a policy relating to disclosure/disclosure to parents of information concerning a student's mental, emotional or physical health.
- New law this is in reference to: IX-e. Require School Districts to Adopt a Policy on Parental Notification of Changes in Student's Mental and Emotional Well-Being, or Related Services. A school district may not adopt policies, procedures or student support forms that prohibit school district personnel from answering questions from a parent about his or her student's mental, emotional, or physical

health or well-being, sexuality, or a change in related services or monitoring, or that encourage or have the effect of encouraging a student to withhold from a parent such information. School district personnel may not discourage or prohibit parental notification of and involvement in critical decisions affecting a student's mental, emotional, or physical health or well-being. This paragraph does not prohibit a school district from adopting procedures that permit school personnel to withhold such information from a parent if a reasonably prudent person would believe that disclosure would result in abuse, abandonment, or neglect pursuant to RSA 169-C:3.

- RSA 169-C:3 refers to instances such as when a child could be: (a) Sexually abused; or (b) Intentionally physically injured; or (c) Psychologically injured so that said child exhibits symptoms of emotional problems generally recognized to result from consistent mistreatment or neglect; or (d) Physically injured by other than accidental means

Committee Work not requiring Board Approval

Discussed new policy JJIC

JLF: Reporting Child Abuse or Neglect

MOTION: *Send policy JLF to Administration for guidance.*

- Policy required by law
- Sample JLF was revised after consultation with representatives of DCYF and the Granite State Children's Alliance: to improve reporting and record requirements; to provide a mandate for annual training as now required by RSA 189:13-a, XII and sample policy GBCE; and to reflect new sample reporting form JLCF-F(1).
- Recently updated with other Admin input. Would like Admin's input

JLF-F(1): Reporting Child Abuse or Neglect – Report Form

MOTION: *Send policy JLF-F(1) to Administration for guidance.*

- Recommended by NHSBA
- Referenced in JLF
- Would like Admin input to see if it is needed in our policy book



Book J: Students
 Section Series J
 Title Use of Automated External Defibrillator(s)
 Code JLCEA/KFD/GBGBA
 Status Policy Committee Review

DRAFT

Use of Automated External Defibrillator(s)

~~The Board has acquired/purchased an Automatic External Defibrillator(s) (AED) for use in emergency situations warranting its use. The use/administration/maintenance of the AED is subject to the following conditions:~~

1. Location of the AED (s)

The Superintendent, working with the building principal and school nurse, shall select and approve the location(s) for the AED(s). At least one AED shall be readily accessible in a well-marked and safe place for use in responding to cardiac emergencies, and shall not be located in an office or be stored in a location that is not easily and quickly accessible.

2. Authorized Employees/Training of Users

~~Training will be provided to anticipated responders. AEDs will only be administered by those employees designated by the Principal, in consultation with the school nurse. Employees-Anticipated responders will only be authorized after they have successfully received and completed appropriate training in cardiopulmonary resuscitation and AED use, provided by the School Nurse or his/her designee, or from another source acceptable to the School Nurse.~~ **When possible non-trained employees shall defer to AED trained employees in an emergency situation.**

3. Maintenance

AEDs will be maintained by the School Nurse, or his/her designee. Maintenance shall be done according to the AED manufacturer's specifications. The School Nurse will maintain a record of all maintenance which has been performed on the AED(s).

4. Registration of AED(s)

In accordance with RSA 153-A:33, the School Nurse, or his/her designee, shall register the AED(s) with the New Hampshire Department of Safety. See sample registration forms ~~in Appendix KFD-R or~~ at www.state.nh.us/safety/ems/aed_public_registry_packet.pdf

5. Incident Reporting

The School Nurse, or his/her designee, shall report all instances of AED use with the New Hampshire Department of Safety. See sample incident report forms ~~in Appendix KFD-R or~~ at www.state.nh.us/safety/ems/aed_public_registry_packet.pdf.

6. Liability Limited

The District, and persons administering the AED(s), shall enjoy the limitations of liability as specified in RSA 153:A-31, as well as other sources of law.

District Policy History:

First reading: _____
Second reading/adopted: _____

District revision history:

Legal References Disclaimer: *These references are not intended to be considered part of this policy, nor should they be taken as a comprehensive statement of the legal basis for the Board to enact this policy, nor as a complete recitation of related legal authority. Instead, they are provided as additional resources for those interested in the subject matter of the policy.*

Legal

NH, Bureau of Emergency Med, Services, 271-4568

Description

[Appendix KFD-R](#)

NH Statutes

RSA 153-A:28-33

Description

[Automated External Defibrillation](#)

Last Modified by Kristen Noonan on October 29, 2024



Book	J: Students
Section	Series J
Title	Emergency Plan for Sports Related Injuries
Code	JLCJA
Status	Policy Committee Review
Adopted	September 5, 2023

DRAFT

EMERGENCY PLAN FOR SPORTS-RELATED INJURIES

A. Creation of Plan. No later than August 1, 2022,¹ the Superintendent or his/her designee [in consultation with each building Principal, the Athletic Director/Coordinator_____, district athletic trainer(s) and school nurse(s)], shall establish a “Sports Injury Emergency Action Plan” (at times referred to in this policy as the “Plan”) for responding to serious or potentially life-threatening injuries sustained from sports or other school sponsored athletic activities. The Sports Injury Emergency Action Plan shall:

- a. Document the proper procedures to be followed when a student sustains a serious injury or illness while participating in school sponsored sports or other athletic activity
- b. List the employees, team coaches, and licensed athletic trainers in each school who are trained in first aid or cardiopulmonary resuscitation;
- c. Identify the employees, team coaches, or licensed athletic trainers responsible for carrying out the emergency action plan;
- d. Identify the activity location, address, or venue for the purpose of directing emergency personnel;
- e. Identify the equipment and supplies and location thereof needed to respond to the emergency;
- f. Identify the location (which shall be consistent with the provisions of {**}{**} GBGBA/JLCEA/KFD) [see and delete Endnote²] of any automated external defibrillators (“AED”s) and personnel trained in the use of the AED;
- g. Document policies related to cooling for an exertional heat stroke victim consistent with guidelines established by the American College of Sports Medicine and the National Athletic Trainers’ Association; and
- h. Require that all school sponsored sports activities for any of grades 6-12 be supervised by a person trained in CPR.

B. Dissemination of Sports Injury Emergency Action Plan. The Sports Injury Emergency Action Plan shall be posted within each school and disseminated to, and coordinated with, pertinent emergency medical services, fire department, and law enforcement.

C. Additional Written Protocols and Procedures Required. No later than August 1, 2022, the Superintendent or his/her designee [in consultation with each building Principal, the Athletic Director/Coordinator_____, district athletic trainer(s) and school nurse(s)], shall develop written procedures and protocols as described below:

1. Hydration, Heat Acclimatization and Wet Globe Temperature – protocols relating to hydration, heat acclimatization and wet bulb globe temperature as established by the American College of Sports Medicine and the National Athletic Trainers’ Association;
2. Student Medical History – procedures for obtaining student-participant medical information for each student athlete prior to engaging in sports. Such information must include:
 - a. injury or illness related to or involving any head, face, or cervical spine;
 - b. cardiac injury or diagnosis;
 - c. exertional heat stroke;
 - d. sickle cell trait;
 - e. asthma;
 - f. allergies; or
 - g. diabetes.

Access, filing, and confidentiality of student-participant medical information shall be managed in accordance with the Family Educational Rights and Privacy Act (FERPA), and the Health Insurance Portability and Accountability Act (HIPAA)[see and delete Endnote³].

3. Student Return to Play - Procedures governing a student’s to return to play after a sports or illness related injury pertaining to this policy are in addition to the return to play provisions specific to head injuries set forth in Board policy {**}JLCJ, and copies of the procedures must be maintained at the SAU office and available to the Department of Education and public upon request.

D. Annual Review and Update. The Superintendent and/or designee shall assure that the Sports Injury Emergency Action Plan, and all procedures and protocols adopted pursuant to this policy are reviewed no less than annually and updated as necessary. Copies of the updated Plan and procedures should be provided to the Board no later than the start of each school year.

E. Inclusion of Sports Injury Emergency Action Plan with Emergency Response Plan. The Sports Injury Emergency Action Plan shall be included with each school’s annual Emergency Response Plan (see Board policy {**}EBCA).

¹ [Delete endnote.] The “effective date” language pertaining to RSA 200:40-c (see 2021 N.H. Laws Chapter 210, Pt. III, §210:2) suggests that districts which begin the 2022-23 school year before September 1, 2022 might have until the beginning of the 2023-24 school year to develop and institute the plan. NHSBA cautions against that reading and recommends that districts wishing to wait until the 2023-24 school year consult with private counsel.

² [Delete endnote.] Although the NHSBA sample is tricoded, a district may elect only to have one code. If choosing the single code, NHSBA suggests using KFD:

³ [Delete endnote.] [Renumbered from 2] As most districts are aware, HIPAA does not apply to student records, including health records, maintained by the District. Accordingly, maintaining such information in the same manner as other student health records should be sufficient. Consult with District counsel for specific inquiries.

District Policy History:

First reading: _____

Second reading/adopted: _____

District revision history:

Legal References Disclaimer: These references are not intended to be considered part of this policy, nor should they be taken as a comprehensive statement of the legal basis for the Board to enact this policy, nor as a complete recitation of related legal authority. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

NH Statutes

RSA 200:40-c

Federal Regulations

34 CFR, Part 99

Federal Statutes

20 U.S.C. §1232g

Description

[Emergency Plans for Sports Related Injuries](#)

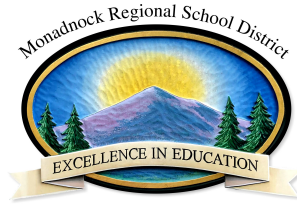
Description

[Family Educational Rights and Privacy Act Regulations](#)

Description

[Family Educational Rights and Privacy Act \(FERPA\)](#)

Last Modified by Kristen Noonan on October 29, 2024



Book	J: Students
Section	Series J
Title	Emergency Plan for Sports Related Injuries
Code	JLCJA
Status	Active
Adopted	September 5, 2023

EMERGENCY PLAN FOR SPORTS-RELATED INJURIES

A. Creation of Plan. No later than August 1, 2022, the Superintendent or his/her designee [in consultation with each building Principal, the Athletic Director/Coordinator, district athletic trainer(s), and school nurse(s)], shall establish a Sports Injury Emergency Action Plan” (at times referred to in this policy as the “Plan”) for responding to serious or potentially life-threatening injuries sustained from sports or other school-sponsored athletic activities. The Sports Injury Emergency Action Plan shall:

- a. Document the proper procedures to be followed when a student sustains a serious injury or illness while participating in school-sponsored sports or other athletic activities;
- b. List the employees, team coaches, and licensed athletic trainers in each school who are trained in first aid or cardiopulmonary resuscitation;
- c. Identify the employees, team coaches, or licensed athletic trainers responsible for carrying out the emergency action plan.
- d. Identify the activity location, address, or venue for the purpose of directing emergency personnel;
- e. Identify the equipment and supplies and location thereof needed to respond to the emergency;
- f. Identify the location of any automated external defibrillators and personnel trained in the use of the automated external defibrillator; and
- g. Document policies related to cooling for an exertional heat stroke victim consistent with guidelines established by the American College of Sports Medicine and the National Athletic Trainers’ Association.

B. Dissemination of Sports Injury Emergency Action Plan. The Sports Injury Emergency Action Plan shall be posted within each school and disseminated to, and coordinated with, pertinent emergency medical services, fire department, and law enforcement.

C. Additional Written Protocols and Procedures Required. No later than August 1, 2022, the Superintendent or his/her designee [in consultation with each building Principal, the Athletic Director/Coordinator, district athletic trainer(s), and school nurse(s)], shall develop written procedures and protocols as described below:

1. Hydration, Heat Acclimatization and Wet Globe Temperature – protocols relating to hydration, heat acclimatization, and wet bulb globe temperature as established by the American College of Sports Medicine and the National Athletic Trainers’ Association;

2. Student Medical History – procedures for obtaining student-participant medical information for each student-athlete prior to engaging in sports. Such information must include:
 - a. injury or illness related to or involving any head, face, or cervical spine;
 - b. cardiac injury or diagnosis;
 - c. exertional heat stroke;
 - d. sickle cell trait;
 - e. asthma;
 - f. allergies; or
 - g. diabetes.

Access, filing, and confidentiality of student-participant medical information shall be managed in accordance with the Family Educational Rights and Privacy Act (FERPA), and the Health Insurance Portability and Accountability Act (HIPAA)

3. Student Return to Play - Procedures governing a student's to return to play after a sports or illness-related injury pertaining to this policy are in addition to the return to play provisions specific to head injuries set forth in Board policy JLCJ, and copies of the procedures must be maintained at the SAU office and available to the Department of Education and public upon request.

D. Annual Review and Update. The Superintendent and/or designee shall ensure that the Sports Injury Emergency Action Plan and all procedures and protocols adopted pursuant to this policy are reviewed no less than annually and updated as necessary. Copies of the updated Plan and procedures should be provided to the Board no later than the start of each school year.

E. Inclusion of Sports Injury Emergency Action Plan with Emergency Response Plan. The Sports Injury Emergency Action Plan shall be included with each school's annual Emergency Response Plan (see Board policy *EBCA*).

Revision Dates: 09/05/2023

Legal References:

- 20 U.S.C. §1232g, Family Educational Rights and Privacy Act (FERPA)
- 34 C.F.R. Part 99, Family Educational Rights and Privacy Act Regulations
- RSA 200:40-c, Emergency Plan for Sports-Related Injuries

Last Modified by Lillian Sutton on September 19, 2023



Book J: Students
 Section Series J
 Title Parental Notification of and Involvement in Student Welfare
 Code JLP
 Status Policy Committee Review

DRAFT

Parental Notification of and Involvement in Student Welfare

Pursuant to New Hampshire RSA 186:11, IX-e, the District will not adopt policies, procedures, or student support forms that prohibit District personnel from answering questions from a parent/guardian about that parent's/guardian's student's mental, emotional, or physical health or well-being, sexuality, or a change in related services or monitoring, or that have the effect of encouraging a student to withhold from a parent/guardian such information.

District personnel will not discourage or prohibit parental/guardian notification of and involvement in critical decisions affecting that parent's/guardian's student's mental, emotional, or physical health or well-being.

The Superintendent is authorized to adopt procedures that permit District personnel to withhold any of the above information from a parent if a reasonably prudent person would believe that such disclosure would result in abuse, abandonment, or neglect of a student or other child as those terms are defined in RSA 169-C:3.

To the extent that any other school board/district/school/class policy, procedure, rule or regulation, conflicts with the above, this policy shall supersede - but not otherwise impact - such policy, procedure, rule or regulation.

District Policy History:

First reading: _____

Second reading/adopted: _____

District revision history:

Legal References Disclaimer: These references are not intended to be considered part of this policy, nor should they be taken as a comprehensive statement of the legal basis for the Board to enact this policy, nor as a complete recitation of related legal authority. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

NH Statutes

RSA 169-C:3

RSA 186:11, IX-e

Description

[Definitions](#)

[Notice to Parents/Guardian Required](#)

Last Modified by Kristen Noonan on October 28, 2024

Monadnock Regional School District (MRSD)
School Board Meeting Minutes
November 12, 2024 (Not Yet Approved)
Monadnock Regional Middle/High School, Swanzey, NH

School Board Members Present: Scott Peters, Cheryl McDaniel-Thomas, Lisa Steadman, Betty Tatro, Kristen Noonan, Jeff Cesaitis, Hannah Blood, Brian Bohannon and Edmond LaPlante.

Absent: Gina Carraro, Dan LeClair, Eric Stanley and Jennifer Strimbeck.

Administration Present: J. Rathbun, Superintendent, Lisa Spencer, Assistant Superintendent and J. Morin, Business Administrator.

1. CALL THE MEETING TO ORDER at 7:00 PM: L.Steadman called the meeting to order.

2. PUBLIC COMMENTS: There were no public comments.

3. #celebrate MRSD: J. Rathbun spoke of the friendly competition among the teachers and schools. Gilsum won the Halloween Competition with their Mad Scientist theme and costumes. They are having a lot of fun. He is very proud of the teachers. He also informed the Board that Trentin Stevens, Maxwell Steadman and Josh Rabassa each took Gold Medals in their division at the Special Olympics Bowling Tournament. The Monadnock Football Team will be going to the Semi-finals next week. The Varsity Cheerleading Squad are the Division II State Champions for the third year. There are a lot of good things happening. J. Cesaitis said that he has seen the Invitational Youth Basketball and he said it is fantastic. He also spoke highly of Jim Hill the coach. **MOTION:** K. Noonan **MOVED** to approve swag for the Bowling Champions and the Varsity Cheerleading Squad. **SECOND:**J. Cesaitis. **VOTE:** Unanimous for those present. **Motion passes. S.Peters arrives and takes over the meeting.**

4. MATTERS FOR INFORMATION & DISCUSSION

a. Standing agenda:

i. Student Government Report: There is no representative present.

ii. Superintendent Goals Update: J. Rathbun is in the first round of the administration evaluations, visits and measurable goals. The Evaluation Committee which consists of teachers, nurses and counselors will be writing the new evaluation process soon.

1. Building Project Update: J. Rathbun reported that the Building Project is taking shape. They are starting to pour the deck. The project is on schedule and on budget. The softball field is going great, the dugouts, the announcement building and the scoreboard are complete. Emerson is going great. They are well into demolition. There are trees that have to come down. Walls are coming down as well. The Board will be inviting K. Barker and Andrew to the December 3, 2024 Joint Board/Budget Committee Meeting. There is a well issue at Emerson. They will try and drill the well but if there is no water they will use storage tanks. The

wells at MTC are both dry. The good news is that MRMHS has enough to supply MTC, they will need additional storage tanks.

iii. Board Meeting Calendar & Goals: K. Noonan reported that the Policy Committee will not have a meeting this month. The Board had to move their meeting which fell on the Policy Committee's scheduled time.

iv. School Resource Officer (Status Update): J. Rathbun explained there is no update on the SRO situation. The Swanzey Police Department asked if the District could fund a full-time police officer. He is not sure that we can. This will be a standing agenda item. L. Steadman would like to know who can establish jurisdiction, private security? J. Rathbun believes a Board had this discussion. He will look back to find the information instead of asking legal counsel. **H. Blood arrives.** B. Tatro had spoken to Frank the SSO and he seemed to think things were going ok. J. Cesaitis said he would disagree. The SRO gives peace of mind. It adds authority. J. Morin said that she met with the town administrator and they are actively looking for new police officers. B. Bohannon suggested the towns contribute to the SRO through their town budgets. K. Noonan commented she is not sure the towns would agree.

v. Staffing Update: J. Rathbun will be bringing a nomination for a MRMHS nurse during a non-public session. Nothing else has changed. We are being very aggressive. The advertisements for staff are on multiple job boards. Special Education positions have been filled through contracted services. The jobs that are open are specialty jobs like Tech Ed. It is very hard to fill.

b. Update on Multi-Age Classroom Study: This discussion will take place at the first meeting in January.

c. 1st Read Policies:

i. JLCEA/KFD/GBGBA: Use of Automated External Defibrillators:

ii. JLCJA: Emergency Plan for Sports-Related Injuries & Additional

Protocols for Athletic Participation:

iii. JLP: Parental Notification of and Involvement in Student Welfare: K.

Noonan explained that the policies being presented came out in the Fall Bulletin. The policies are a little longer and require more time.

5. MATTERS THAT REQUIRE BOARD ACTION:

a. Draft Budget Presentation & Approval: The Board was presented with a pie chart which explain the budget drivers. J. Rathbun explained that the direction of the Board was for the administration to come back with a proposed budget with no more than a 1.5% increase which is \$566,000. The budget drivers come to \$1,695,426. J. Morin went through the budget and was able to make cuts which left an increase of \$1,449,676. She also explained that this increase does not include the Board's wish list, 2 permanent substitutes and an increase in stipends for an additional amount of \$140,000. J. Rathbun is asking the Board if they would like the administration to do the work of making \$900,000 in cuts which would reduce staff. J. Morin did mention that the NH Retirement went down less than 1%. As it stands the proposed budget

would be a 3.84% increase unless the Board would like the administration to do the reductions to get to the 1.5% increase. K. Noonan was going to make a motion to instruct the administration to present a proposed budget with a 3.84% increase without cutting positions but it was not necessary. J. Morin explained last year the proposed budget increase was higher due to the 1.5 million for the renovation payment, the CARES positions moving into the budget and a 1 million dollar increase in health insurance. S. Peters would suggest a preview slide deck for the Joint Meeting for previous years.

b. Warrant Articles: The Board reviewed the recommendations from the Finance/Facilities Committee for upcoming warrant articles: Special Education Expendable Trust deposit \$1.00, Building Maintenance Expendable Trust deposit \$1.00, Building and Grounds Expendable Trust deposit \$200,000.00, Vehicle Expendable Trust deposit \$25,000.00 and a Warrant Article in the amount of up to \$120,000.00 to repair the roof over the boy's locker room and the connecting section. The Board had a conversation regarding the Cutler School Building. If the school is vacant it must be offered to a Charter School. J. Rathbun explained that they are going to seek legal advice from J. O'Shaughnessy. J. Morin explained that the interest on the bond is more than what is stated in the original warrant. J. Rathbun will seek advice from the attorney for this issue as well. S.Peters would ask for a sample warrant article from another district for Cutler or advice from the attorney. Article One will be the proposed budget, Article 2 will be the MDEA Contract, the Roof Article then the Expendable Trusts will be in order of importance to the Board. The Cutler Article and the Interest Article might be on the ballot as well. The last article is the acceptance of the reports.

c. Sole Source Request-MRMHS Auditorium Project: J.Rathbun explained that the sound and lighting in the auditorium is in need of upgrades. The cost is \$76,000 plus change. The Trustees of the Trust Fund have approved the spending. The administration has someone who will be able to do the work and the administration is asking the Board for approval. C. McDaniel-Thomas would like to have 3 quotes. J. Rathbun explained that we did not want to overspend the trust funds, it would be more efficient and the person knows the systems. J. Rathbun will get 3 quotes. S.Peters said that there are not a lot of companies in the area who do this work. C.McDaniel-Thomas said we need to make a good faith effort.

d. Approve the Consent Agenda

i. October 15, 2024 Minutes:

ii. Manifest: \$ 2,061,231.11

iii. Transfers: MOTION: C. McDaniel-Thomas **MOVED** to accept the October 15, 2024 Public, the Non-Public Meeting Minutes, to approve the budget transfer requested by J.Morin in the amount of \$296,000 from partial year vacant positions at MRMHS and Emerson benefit and salary lines to cover increased expenses in OOD Tuition lines, Related Services lines and Transportation lines and the manifest in the amount of \$2,061,213.11

SECOND: J.Cesaitis VOTE: 9.829/0/0/3.171 Motion passes.

6. SETTING NEXT MEETING'S AGENDA:

- a. **November 19, 2024 Board Meeting**
 - i. **NHSASS, Q1, iReady 3-8**
 - ii. **School Counseling Follow-up**
- b. **December 3, 2024**
 - i. **Joint Meeting with Budget Committee**

7. PUBLIC COMMENTS: There were no public comments.

8. 8:05 PM Non-Public Session RSA 91-A:3 II (b) The hiring of any person as a public employee: MOTION: K. Noonan **MOVED** to enter into Non-Public Session under RSA 91-A:3 II (b) The hiring of any person as a public employee. **SECOND:** J. Cesaitis. **VOTE:** 9.829/0/0/3.171. **Motion passes.**

9. 8:15 PM Non-Public Session RSA 91-A:3 II (c) Matters which, if discussed in public, would likely adversely affect the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. MOTION: K. Noonan **MOVED** to enter into Non-Public Session RSA 91-A:3 II (c) Matters which, if discussed in public, would likely adversely affect the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. **SECOND:** H. Blood **VOTE:** 10.668/0/0/2.332. **Motion passes.**

10. MOTION TO ADJOURN: MOTION: K. Noonan **MOVED** to adjourn the meeting at 8:30 PM. **SECOND:** J. Cesaitis. **VOTE:** 9.829/0/0/3.171. **Motion passes.**

Respectfully submitted,

Laura L. Aivaliotis
Recording Secretary

VOTING KEY:Yes/No/Abstain/Absent

**Monadnock Regional School District
School Board Meeting Minutes
Non-Public Session
November 12, 2024(Not Yet Approved)
Monadnock Middle/High School Library, Swanzey, NH**

Members Present: Betty Tatro, Kristen Noonan, Hannah Blood, Lisa Steadman, Jeff Cesaitis, Scott Peters, Cheryl McDaniel-Thomas, Edmond LaPlante and Brian Bohannon.

Absent: Gina Carraro, Jennifer Strimbeck, Eric Stanley and Dan LeClair.

Administration Present: J. Rathbun, Superintendent, Lisa Spencer, Assistant Superintendent and J. Morin, Business Administrator.

8:05 PM Non-Public Session RSA 91-A:3 II (b): The hiring of any person as a public employee:

Issue #1: Notification: J. Rathbun notified the Board that Hailey Hazen has been hired as the new Administrative Assistant at the Middle School.

Issue #2: Nomination: MOTION: J. Cesaitis **MOVED** to accept the nomination of Lisa Brooks as the new nurse at the MRMHS as presented by the Superintendent. **SECOND:** C. McDaniel-Thomas **VOTE:** 9.829/0/0/3.171. **Motion passes.**

MOTION: K. Noonan **MOVED** to leave Non-Public Session (b) and enter into Non-Public(c). **SECOND:** J.Cesaitis **VOTE:** 9.829/0/0/3.171. **Motion passes.**

Respectfully submitted,

**Laura L. Aivaliotis
Recording Secretary**

**Monadnock Regional School District
School Board Meeting Minutes
Non-Public Session
November 12, 2024(Not Yet Approved)
Monadnock Middle/High School Library, Swanzey, NH**

Members Present: Betty Tatro, Kristen Noonan, Hannah Blood, Lisa Steadman, Jeff Cesaitis, Scott Peters, Cheryl McDaniel-Thomas, Edmond LaPlante and Brian Bohannon.

Absent: Gina Carraro, Jennifer Strimbeck, Eric Stanley and Dan LeClair.

Administration Present: J. Rathbun, Superintendent, Lisa Spencer, Assistant Superintendent and J. Morin, Business Administrator.

8:15 PM Non-Public Session RSA 91-A:3 II (c) Matters which, if discussed in public, would likely adversely affect the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.

Issue #1: Retirements: MOTION: B. Bohannon **MOVED** to accept the retirement of Cathy Woods as of June 30, 2024 and Kelly Wichland as of June 2026. **SECOND:** J. Cesaitis. **VOTE:** 9.829/0/0/3.171. **Motion passes.**

MOTION: K. Noonan **MOVED** to leave Non-Public Session. **SECOND:** J.Cesaitis **VOTE:** 9.829/0/0/3.171. **Motion passes.**

Respectfully submitted,

**Laura L. Aivaliotis
Recording Secretary**

**November 19, 2024 School Board Meeting
Budget Transfer**

Budget Transfers

1. Requested by: Janel Morin, Business Administrator

FROM:	01.1200.51150.01.00000	Mt C Spec Ed Para Salaries	\$ 14,500.00
	01.1200.52110.01.00000	Mt C Spec Ed Health Ins	\$ 36,200.00
	01.1200.52220.01.00000	Mt C Spec Ed Fica	\$ 2,200.00
TO:	01.1100.51100.01.00000	Mt C Reg Inst Salaries	\$ 14,500.00
	01.1100.52110.01.00000	Mt C Reg Inst Health Ins	\$ 23,200.00
	01.1100.52220.01.00000	Mt C Reg Inst Fica	\$ 2,200.00
	01.1100.52300.01.00000	Mt C Reg Inst Teacher Retirement	\$ 13,000.00

◆ Amount: \$52,900

◆ Reason: Transfer funds within Mt Caesar salaries and benefits to balance out budget changes with new hires.

2. Requested by: Janel Morin, Business Administrator

FROM:	01.2150.52110.09.00000	Speech Health Insurance	\$ 18,000.00
TO:	01.2722.55190.09.00000	Special Education Transportation	\$ 18,000.00

◆ Amount: \$18,000

◆ Reason: Transfer funds to cover contracted service providers for Special Ed transportation not able to cover with our own drivers.