MBA-Credit Summary Report

This document will instruct you on how to run the Credit Summary Report. This report shows you the number of credits earned by students based on credit type and based on the credit summary setup.

Overview

This document will cover the following process: Running the Credit Summary Report

Running the Credit Summary Report:

- 1. From the School Building Level:
 - From the Start Page, Select the student(s), group of students or grade level you would like to run the report for.
 - □ Navigate to the MBA Plugins Menu > MBA Report Creator > Reports > Credit Summaries

PowerSchool SIS							
People	MBA Plugins	•	Home MBA Report Creator	Reports ADA/ADM Configuration Audit			
BrightArrow	MBA Attendance Monitor	Þ	Functions	Credit Summaries			
	MBA Report Creator	•	Archived Reports	Current Grade Audit			
Attendance			Develop Reports	Email History			
**→			Run Reports	Report Views & Digital Signatures			
Health				Stored Grade Audit			
in de la companya de				Student Module Records			
School Enrollment							
MBA Plugins							

2. Make Selections based on what you need:

- Select from the Students dropdown Menu:
 - All Students in XX High School
 - Students in Current Selection-This would be students you selected on the start page(if applicable)
 - Grade Level-Select from available grade levels

- Credit Summary: Student Default or the options available to your specific school
- If No Default-If you select Student default in the previous selection and the student does not have a default credit summary attached to them, you can select what option to use here

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			Yale Senior High School	▼ 24-25 Year ▼
BrightArrow	Credit Summary Report 🛛 🍗			
	Students Credit Summary		f No Default	
Attendance	Students in Current Selection (151)	~	2016 + General HS Diploma Details	•
aGa	Total Credit Filters			
Health	Total Earned >= 🗸 0 Total Waivers >= 🗸 0 To	otal Remainder >= 🗸 🛛		
- min				Show Credit Summaries
School Enrollment		øва		
MBA Plugins	Plugi	ns for PowerSchool SIS by MBA www.mba-link.com		

Click Show Credit Summaries to view the report

Here is what the report will look like for each student:

Students		Credit Summary			If No Def	ault	
Students in Current Selection (151)	•	Student Default		~	2016 + 0	General HS Diploma Details	~
Total Credit Filters							
Total Earned >= 🗸 0	Total Waivers >= 🗸	• 0 Total I	Remainder >=	✔ 0			
						Show Credit Summaries	Make Current Selection
	Credit Summary -	Credit Summary - 2016 + General HS Diploma Details					
Name	Credit Types		Required	Earned	Waivers		Remainder
English	ELA, ELA10, ELA ENG11, ENG9	9, EN, ENG, ENG10,	4	3			1
Math	MA		4	3			1
Science	SC		3	3			0
Social Studies	SS		3	2			1
Health	HE		0.5	0.5			0
Physical Education	PE		0.5	0.5			0
Visual and Performing Arts	VP		1	1			0
World Language	WL		2	1			1
General Electives	EL, ELA, ELA10, E ENG10, ENG11, E SS. VP. WL	ELA9, ELEC, EN, ENG, NG9, HE, MA, PE, SC,	3	4			0
Totals			21	18	0		4

Please Note: The SIS Department has completed the setup for the Credit Summaries. If you see any issues with the credit types not being applied properly, please contact us to update this information at 810-455-1004