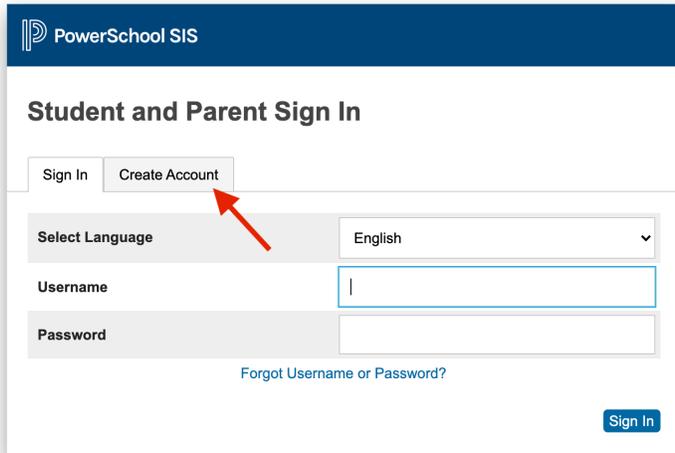


Parents,

We are excited to launch our new Student Information System, PowerSchool. As a guardian, you will have more control over your account. To register your PowerSchool account and sign in, follow these steps:

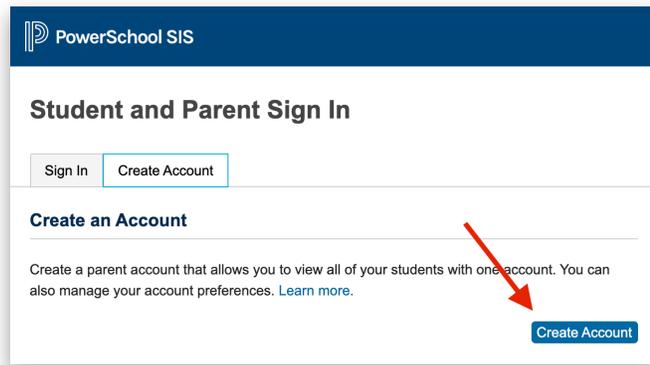
1. Go to the PowerSchool link for parents and students: <https://tcsc.powerschool.com/public>
2. In the 'Student and Parent Sign In' window, select the 'Create Account' tab (fig. 1) and click the 'Create Account' button (fig 2).

Fig. 1



The screenshot shows the 'Student and Parent Sign In' page for PowerSchool SIS. At the top, there is a blue header with the PowerSchool SIS logo. Below the header, the page title 'Student and Parent Sign In' is displayed. There are two tabs: 'Sign In' and 'Create Account'. The 'Create Account' tab is selected and highlighted with a red arrow. Below the tabs, there is a 'Select Language' dropdown menu set to 'English'. Below that are input fields for 'Username' and 'Password'. A link 'Forgot Username or Password?' is located below the password field. A 'Sign In' button is positioned at the bottom right of the form.

Fig. 2



The screenshot shows the 'Student and Parent Sign In' page for PowerSchool SIS. At the top, there is a blue header with the PowerSchool SIS logo. Below the header, the page title 'Student and Parent Sign In' is displayed. There are two tabs: 'Sign In' and 'Create Account'. The 'Create Account' tab is selected and highlighted with a blue border. Below the tabs, the 'Create an Account' section is visible. It contains the text: 'Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)' A red arrow points to the 'Create Account' button at the bottom right of the section.

3. Complete the required fields, including an email address, username, and password. These will be used to create your Parent account (fig. 3).

Fig. 3

PowerSchool SIS

Create Parent Account

Parent Account Details

First Name

Last Name

Email

Re-enter Email

Desired Username

Password

Re-enter Password

Password must:

- *Be at least 8 characters long
- *Contain at least one uppercase and one lowercase letter
- *Contain at least one letter and one number
- *Contain at least one special character

4. Under the “Link Students to Account” heading, enter the requested information for your TCSC student(s).
 - a. Access IDs are designated as follows; “Firstname””Lastname””Last2ofGradYear”, for example:
 - i. First Name: John
 - ii. Last Name: Smith
 - iii. Graduation Year: 2022
 - iv. Access ID will be “johnsmith22”
 - b. The Access Password field will be your student’s Lunch Number
 - c. In the “Relationship” field, please select *your* relationship to the student.
 - d. Scroll to the bottom and select “Enter” when complete
 - e. See fig. 4 for this example

Fig. 4

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1

Student Name	John Smith
Access ID	johnsmith22
Access Password	****
Relationship	Mother <input type="button" value="v"/>

5. You will receive an email to verify your registration. Click the link in the email to verify your account and sign in!
6. Once you log in, you’ll see your parent portal (fig. 5). It looks like this:

Fig. 5

John

Navigation

- Grades and Attendance
- Grade History
- Locker Information
- Standards Based Report Card
- Course Based Report Card
- Student Transcript
- Attendance History
- Email Notification
- Teacher Comments
- Forms

Grades and Attendance: Smith, John

Grades and Attendance | Standards Grades

Attendance By Class													
Exp	Last Week					This Week					Course	Absences	Tardies
	M	T	W	H	F	M	T	W	H	F			
Attendance Totals											0	0	

Current weighted GPA ():
[Show dropped classes also](#)

Attendance By Day										Absences		Tardies	
Last Week					This Week					20-21	YTD	20-21	YTD
M	T	W	H	F	M	T	W	H	F				
										0	0	0	0
Attendance Totals										0	0	0	0

Legend

7. Along the left-hand side of the screen, you can see information pertaining to your student. Scroll down until you see Forms, and click it (fig 8).

Fig. 8

Transcript

Attendance History

Email Notification

Teacher Comments

Forms

Attendance By Day													
Last Week					This Week					Absences		Tardies	
M	T	W	H	F	M	T	W	H	F	20-21	YTD	20-21	YTD
										0	0	0	0
Attendance Totals										0	0	0	0

Legend

Attendance Codes:

8. You'll see a list of required forms for you to fill out, beginning with "[Tipton] - New Student Form A - Student Demographics" (fig. 9).

Fig. 9

History

Email Notification

Teacher Comments

Forms

School Bulletin

Class Registration

Balance

My Schedule

School Information

Account Preferences

Lunch Menu

District Code
DNZQ

Download on the App Store

Status	Form Name	Form Description	Category	Last Entry
Empty	[Tipton] - New Student Form A - Student Demographics		Tipton	
Empty	[Tipton] - New Student Form B - Student Contacts		Tipton	
Empty	[Tipton] - New Student Form C - Health Information		Tipton	
Empty	[Tipton] - New Student Form D - Medication Authorization		Tipton	
Empty	[Tipton] - New Student Form E - Residence Survey	McKinney-Vento Eligibility Questionnaire	Tipton	
Empty	[Tipton] - New Student Form F - Student Address		Tipton	
Empty	[Tipton] - New Student Form H - Permissions/Agreements		Tipton	
Empty	[Tipton] - New Student Form I - Textbook Rental Agreement Form		Tipton	
Empty	[Tipton] - New Student Form J - Work Survey		Tipton	
Empty	[Tipton] - New Student Form K - Acknowledgment of Completion		Tipton	

9. It is worth noting that if you have more than one student, your other students will be visible near the top of the page (fig. 10). You can click another student's tab to view their information, and to fill out their forms as well. Here's an example of what it looks like when you have multiple students:

Fig. 10

The screenshot shows the PowerSchool SIS interface. At the top, there are tabs for 'Bob' and 'John'. A red arrow points to the 'John' tab. The main content area is titled 'Grades and Attendance: Smith, Bob'. Below this, there are two tabs: 'Grades and Attendance' (selected) and 'Standards Grades'. The 'Grades and Attendance' tab displays the following information:

Attendance By Class

Exp	Last Week					This Week					Course	Absences	Tardies
	M	T	W	H	F	M	T	W	H	F			
Attendance Totals											0	0	

Current weighted GPA ():
[Show dropped classes also](#)

Attendance By Day

Last Week					This Week					Absences		Tardies	
M	T	W	H	F	M	T	W	H	F	20-21	YTD	20-21	YTD
										0	0	0	0
Attendance Totals										0	0	0	0

The left sidebar contains a 'Navigation' menu with the following items: Grades and Attendance, Grade History, Locker Information, Standards Based Report Card, Course Based Report Card, Student Transcript, Attendance History, Email Notification, and Teacher Comments.