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FOLSOM CORDOVA UNIFIED SCHOOL DISTRICT SELPA

Special Education Department

1965 Birkmont Drive • Rancho Cordova, CA 95742 (916) 294-9007 • FAX (916) 294-9023

Dear Parent/Guardian,

Thank you for your interest in FCUSD's Early Childhood Assessment for preschool. Attached are the forms necessary to register your preschool-aged child and determine if he/she would benefit from formal assessment(s). Please complete the attached forms and return them to me with copies of proof of residency, your child's birth certificate and immunization record by email (SPED-ECAT@fcusd.org), fax or US mail to:

FCUSD Student Support Services 1965 Birkmont Drive Rancho Cordova, CA 95742 Attention: Amy Flynn / ECAT

• Contact and Residency Information Form and proof of residency such as:

Utility bills, Driver's License, pay stubs, voter registration documents, rental contract, mortgage statement, or other government documents that show the address of residence.

• Confidential Health History Form

Please complete the form to the best of your ability even though some questions may be difficult to answer. Circle the words on the vocabulary worksheet to indicate which words your child currently says or attempts to say on his/her own. These words do not need to be pronounced correctly. (For example, if your child says "wa-wa" for "water," the word "water" should be circled.)

• Child's Birth Certificate (copy)

If you do not have a birth certificate for your child, you can obtain a copy by contacting the Clerk-Recorder for the county in which the child was born. Other acceptable forms of proof of age are your child's passport, hospital announcement or baptism record.

- Child's Immunization Record (copy)
- Copies of any previous assessments/reports, if applicable

Thank you,

Amy Flynn ECAT Admin. Assistant 916-294-9007 ext 102425 916-294-9023 (fax) SPED-ECAT@fcusd.org

Encl: Procedural Safeguards Contact/Residency Form Health History Form

FOLSOM CORDOVA UNIFIED SCHOOL DISTRICT PRESCHOOL CONTACT AND RESIDENCY INFORMATION

STUDENT INFORMATION:

Legal Name as it appears on your child's birth certificate:

				-			
(First, Middle, Last)							
Other Name: (if used):	:	Sex: $\square M \square F$	Birthdate:/_	/			
Home Address:		City:	Zip:_				
Mailing Address: (if d	ıfferent):						
Email Address:							
Student Lives with:	/separated, to whom has p	hygiaal ayatady haan aran	.tad2				
	rseparated, to whom has p						
Student's Ethnicity (ch		. 711					
□Native American	☐ Hawaiian	☐ Asian Indian	☐ Guamanian				
□Laotian	☐ Hispanic	\square Chinese	☐ Samoan				
□Cambodian	☐ African American	☐ Japanese	☐ Tahitian				
□Other Asian	☐ Other Pacific Islander	=					
		☐ Filipino	☐ White				
Student's Primary Lan	iguage	Home Language		_			
Please list all schools / school districts your student has attended: SCHOOL NAME: DISTRICT NAME: Highest education received between all of the student's parents/guardians: Please check one:							
Parent/Guardian 1 Name:		Parent/Guardian 2 Name:	Parent/Guardian 2 Name:				
☐ Graduate Degree o	or Higher	☐ Graduate Degree					
☐ College Graduate		☐ College Graduate	□ College Graduate				
☐ Some College or A	Associates Degree	☐ Some College or A	☐ Some College or Associates Degree				
☐ High School Grad	uate	☐ High School Grad	luate				
☐ Not a High School	l Graduate	□ Not a High Schoo	l Graduate				
☐ Decline to State		☐ Decline to State	☐ Decline to State				

Name:		Но	me Phone:
Cell Phone:			
Check one: ☐ Neighbor	☐ Relative	☐ Daycare	☐ Other:
Name:		Но	me Phone:
Cell Phone:			
Check one: ☐ Neighbor	☐ Relative	☐ Daycare	☐ Other:
			olicy 5117, I hereby declare that I reside g this address will result in immediate
I confirm that all informati	ion on this form is	s true under penanty	of perjury.
		_	
Signature of parent/legal g	uardian	P	rinted name of parent/legal guardian
Signature of parent/legal g	uardian	P	rinted name of parent/legal guardian
Signature of parent/legal g	uardian	P	rinted name of parent/legal guardian
Signature of parent/legal g	uardian	P	rinted name of parent/legal guardian
	uardian	P	rinted name of parent/legal guardian
	uardian	P	rinted name of parent/legal guardian
	uardian	P	rinted name of parent/legal guardian
	uardian	P	rinted name of parent/legal guardian
Signature of parent/legal g	uardian	P	rinted name of parent/legal guardian
	uardian	P	rinted name of parent/legal guardian
	uardian	P	rinted name of parent/legal guardian
	guardian	P	rinted name of parent/legal guardian
	guardian	P	rinted name of parent/legal guardian



FOLSOM CORDOVA UNIFIED SCHOOL DISTRICT SELPA SPECIAL EDUCATION DEPARTMENT

1965 Birkmont Drive, Suite 206, Rancho Cordova, CA 95742 (916) 294 9007 FAX (916) 294-9023

Health History Form Confidential

Person filling out for	m:		
DATE:	Child's Full Name:		
Child's nickname:	Ethnicity: _		Birthdate:
Parent/Guardian 1: _			Employer:
	· ·		
Phone Numbers: ho	me: o	cell: _	work:
Parent/Guardian 2: _			Employer:
Relationship to child			
Phone Numbers: ho	me: o	cell: _	work:
Who does your child	live with?:		
Address where your	child lives:		
Siblings:	age:		<u></u>
	age:		
	age:		<u></u>
	age:		<u></u>
Who referred your c	hild for an evaluation?		
What is the reason(s	s) your child was referred?		
Days and time of att	endance:		
First and last name	of preschool teacher:		
Name of elementary	school your child will atte	nd a	s a Kindergartener:
When will your child	begin Kindergarten?		
PRENATAL HISTO	RY:		
Prenatal care began	at months. Explain a	ny pr	oblems during pregnancy:
Significant Family H	ealth History:		
☐ Alcohol	☐ Diabetes		☐ High Blood Pressure
☐ Smoking	☐ Toxemia		

BIRTH HISTORY Was your child premature? If yes, how e	early?			
Type of delivery: ☐ vaginal ☐ c-section				
Weight of baby: APGAR score	(if known):			
Were you told of problems during birth or after?	□Yes	□No		
Was your child blue at birth?	□Yes	\square No		
Was oxygen required?	□Yes	\square No		
Was anesthesia required?	□Yes	\square No		
Was the cord wrapped around the neck?	□Yes	□No		
Was your child kept in the hospital for medical reas	sons after birt	th?	□Yes □N	lo
If yes, for how long?For what reason' Did your child experience feeding or sucking proble If so, what were the issues?	? ems while in t	the hospita	al? □Yes	 □No
FEEDING HISTORY Did your child have problems with breastfeeding of If so, please explain:	r bottle-feedir	ng? □Y	′es □No	
Did you stop breastfeeding early because you thou milk?	ught you didn	't have en	ough □Yes	□No
Does your child experience nasal regurgitation who	en feeding?	□Yes	₃ □No	
Does your child need special equipment for feedin	g?		□G-tube	□NG-tube
Does your child currently use a bottle? Does your child currently use a pacifier? Does your child currently use a sippy cup? Does your child currently suck on his/her thumb?	□Yes □Yes □Yes □Yes	□No □No □No □No	Age stopped: _ Age stopped: _ Age stopped: _ Age stopped: _	
When did your child start on solid food?				
Does your child spit out any food after chewing? If so, please list the type of food:	□Yes	□No		
Does your child "stuff" a lot of food into his/her more Does your child favor spicy foods? Does your child drool? Does your child know how to chew gum?		Yes	□No □No □No □No	

riad your orma riad our imoditorio.	□Yes □No How many? tart? If they stopped, when did they stop? ing almost non-stop) □Yes □No
Were pressure equalizing tubes inserted' If so, when were they inserted and by wh	? □Yes □No
Are the tubes still in place in both ears? Has your child had a hearing test? If so, where was the test done? When wa	☐Yes ☐No ☐Yes ☐No as the last hearing test?
What the result of the hearing test? Left	<u> </u>
Has your child had a vision test?	□Yes □No When was the vision test?
What were the results of the vision test?	Left eye Right eye
Does your child wear glasses?	□Yes □No
HEALTH HISTORY Has your child had any high temperature: If so, when? Has your child had any seizures? If so, when? Has your child had any surgeries? If so, what surgeries were done? (list type of surgery and date):	es?
Does your child often clear their voice? Does your child often sound hoarse? Does your child have a chronic cough? Does your child often speak in a loud voice Does your child often sound like they have a cough when they don't?	□Yes □No □Yes □No □Yes □No ice? □Yes □No □Yes □No
Does your child snore? Is your child a mouth breather? Does your child have allergies?	□Yes □No □Yes □No □Yes □No
If so, what kind? Does your child take any drugs or medications routinely? If so, please list:	□Yes □No

Has your child had any serious accidental life so, please described in the serious accidents.		n in an automobile accident?		
□Yes □No				
Has your child had pneumonia?	□Yes □No			
When was your last pediatrician visit	?			
What is your pediatrician's name? _		Phone number?		
Are your child's immunizations up to	date? □Yes	□No		
Is your child toilet trained? \Box Yes	□No At wh	nat age were they trained?		
SIGNIFICANT FAMILY HEALTH HI	STORY			
☐ Alcoholism	☐ Learning Probler	ns 🗆 Asthma		
☐ Asthma	☐ Mental Health	□ Cancer		
☐ Cancer	☐ Special Educatio			
☐ Diabetes	Services	☐ Heart Disease		
☐ Heart Disease	☐ Alcoholism	- Hourt Bloods		
SPEECH AND LANGUAGE HISTO Was your child unusually quiet as a (for instance, didn't coo or babble much)		□No		
Does your child look at you when co	mmunicating?	□Yes □No		
Has your child ever used more language than they currently do? \Box Yes \Box No				
Is English your child's primary language? □Yes □No				
If no, what is your child's primary lan	iguage?			
What percentage of the time do you When did your child say their first wo	. ~	n English?		
When did your child begin to combin				
When did your child speak in comple	ete sentences?			
List three simple gestures your child	uses (for example: "bye	bye" or raises arms up for "up")		
I am concerned that my child is having	ng difficulty: (check a	_		
☐ Producing sounds and words☐ Learning names for things	L	☐ Producing understandable sentences		
☐ Recalling the names for things		☐ Understanding verbal direction ☐ Answering questions		
☐ Having conversations		☐ Answering questions ☐ Speaking smoothly		
☐ Using correct grammar		Interacting socially with peers		
☐ Paying attention when people tall		☐ Paying attention when read to		
☐ Playing with peers ☐ Taking turns				

Please describe these concerns furth	ner and/or add (concerns no	ot listed ab	ove:
GROSS MOTOR DEVELOPMENT Age when your child first: Sat without support Crawled Walked		=		
Does your child: Ride a bike? Hop on two feet? Hop on one foot?	es □No es □No			
Is your child as coordinated as other	s their age?	□Yes □N	0	
FINE MOTOR SKILLS Does your child use a: Fork?	□No □No □No □No prefer?			
Does your child have difficulty manip	oulating small ob	ojects?	□Yes	□No
PLAY SKILLS Check all of the activities your child I Dress up Cutting Being read to Action figures Cars and Trucks Going to the Park Using stuffed animals as playmat Play catch and toss games	☐ Building wit☐ Games☐ Puzzles☐ Coloring☐ Sandbox☐ Water play	h blocks		 □ Tea Parties □ Looking at books □ Pasting □ Painting □ Trains □ Helping to cook
Please list other activities your child	enjoys:			
Does your child like to play with other	er children?	□Yes	□No	
Is your child's play different from oth If so, how?	ers their age?	□Yes	□No	

Has your child been diagnosed with ADD or ADHD?
Does your child spend time with other children the same age? Yes No If so, please share how much time per week?
☐ Yes ☐ No If so, please share how much time per week? What social opportunities has your child had with other children? (please check all that apply): ☐ Community play groups ☐ Social interaction with: ☐ Siblings ☐ Parks ☐ Social gatherings ☐ Neighbors ☐ Family
What social opportunities has your child had with other children? (please check all that apply): Daycare Preschool Parks Social gatherings Social gatherings Family
□ Daycare □ Community play groups □ Preschool □ Siblings □ Parks □ Social gatherings □ Neighbors □ Family
□ Daycare □ Community play groups □ Preschool □ Siblings □ Parks □ Social gatherings □ Neighbors □ Family
☐ Daycare ☐ Preschool ☐ Parks ☐ Social interaction with: ☐ Siblings ☐ Neighbors ☐ Social gatherings ☐ Family
☐ Parks ☐ Social gatherings ☐ Community events ☐ Family
☐ Parks ☐ Social gatherings ☐ Family
☐ Social gatherings ☐ Family
Community events
PREVIOUS EVALUATIONS/SERVICES My child has had the following evaluations previously completed:
☐ Speech and Language Where? When?
☐ Occupational Therapy Where? When?
☐ Physical Therapy Where? When?
Other: Where? When?
Other: Where? When?
Other: Where? When? Other: Where? When? My child has had the following Services:
Other: Where? When? When? When? When? Speech and Language Therapy Where? When?
Other: Where? When? When? When? When? When? When? Where? When? When? When? When? When? When? When? When? Where? When? When? When? When? When? When? When? When? Where? When? When? When? When? When? When? Where? When?
Other:
Other:
Other: Where? When?
Other:

Was you child enrolled in services in another school district? Yes		No	
If so, when and where?			
Have any of your child's siblings received early education or special e ☐Yes ☐No If so, where? where			
Is there a family history of speech/language/learning difficulties in you Yes No If so, please explain (e.g., cleft palate, hearing loss, lea			•
PREACADEMIC List any preacademic skills your child knows:			
• Colors:			
Shapes:			
Letters:			
Numbers:			
Does your child have screen time (i.e. tablet, phone, TV)?			
☐Yes ☐No If so, how much time per day?			
Describe your child's interaction with technology / devices:			
MISCELLANEOUS:		,	
Does your child understand danger?	□Y		□No
Does your child have a sense of right and wrong?	□Y		□No
Is your child sensitive or bothered by certain noises? Does your child show extreme resistance to hair or teeth brushing?	□Y □Y		□No □No
What is your biggest concern about your child at this time?	L I	U3	□1 10

Check the boxes that indicate which words your child currently says or attempts to say on their own.

These words do not need to be pronounced correctly (e.g., if your child says "wawa" for water then that word should be checked)

<u>FOOD</u>	<u>ANIMALS</u>	<u>ACTIONS</u>	<u>HOUSEHOLD</u>	<u>PERSONAL</u>	<u>CLOTHES</u>	<u>MODIFIERS</u>	<u>OTHER</u>
	□ ALL	\square ALL	\square ALL				\square ALL
☐ Apple	□ Bear	□Bathe	□ Bathtub	☐ Brush	□ Belt	□ All gone	□ A, B, C
□ Banana	☐ Bee	□Bring	☐ Bed	□ Come	☐ Boots	□ Alright	□ Away
□ Bread	☐ Bird	□Catch	□ Blanket	☐ Glasses	□ Boar	□ Bad	☐ Boo-boo
□ Burger	□ Bug	□ Clap	☐ Bottle	□ Key	□ Diaper	□ Big	□ Bye
□ Cake	☐ Bunny	□ Come	□ Bowl	☐ Money	□ Dress	□ Black	☐ Cursing
□ Candy	□ Cat	□ Cough	□ Chair	□ Paper	☐ Gloves	□ Blue	□ Here
□ Cereal	☐ Chicken	□ Dance	□ Clock	□ Pan	□ Hat	☐ Broken	☐ Hi, hello
□ Cheese	□ Cow	□ Eat	☐ Crib	□ Pencil	□ Jacket	□ Clean	
☐ Coffee	□ Dog	☐ Finish	□ Cup	□ Penny	☐ Mittens	□ Cold	□ Me
☐ Cookie	☐ Duck	□ Fix	□ Cup □ Door	☐ Tissue	□ Pajamas	□ Cold □ Dark	□ Meow
☐ Crackers	□ Elephant		□ Floor		□ Pants		
☐ Drink	□ Fish	☐ Get		□Toothbrush		☐ Dirty	□ My
□ Egg	☐ Frog	□ Give	□ Fork	□ Umbrella	□ Shirt	□ Down	☐ Myself
□ Food	☐ Horse	□ Go	□ Glass	□ Watch	□ Shoes	□ Good	☐ Night-night
☐ Grapes	☐ Monkey	☐ Have	☐ Knife		☐ Slippers	□ Happy	□ No
□ Grapes □ Gum	□ Pig	□ Help	☐ Light	PEOPLE	□ Sneakers	☐ Heavy	□ Off
	□ Puppy	☐ Hit	☐ Mirror		☐ Socks	☐ Hot	□ On
☐ Hot dog	□ l uppy □ Snake	□ Hug	☐ Pillow	☐ Aunt	□ Sweater	□ Little	☐ Out
□ Ice	☐ Tiger	□ Jump	□ Plate	□ Baby		☐ Mine	□ Please
cream □ Juice	☐ Turkey	☐ Kick	□ Potty	□ Boy	<u>OUTDOOR</u>	☐ More	□ Excuse me
	☐ Turkey	☐ Kiss	□ Radio	□ Daddy		□ Open	□ Thank you
☐ Meat	□ Turtie	☐ Knock	☐ Room	□ Doctor	☐ Flower	☐ Pretty	☐ There
☐ Milk	BODY	☐ Look	☐ Sink	☐ Girl	☐ Mouse	□ Red	□ Under
☐ Orange	<u>BODY</u> <u>PARTS</u>	☐ Love	□ Soap	□ Grandma	☐ Moon	☐ Shut	☐ Welcome
□ Pizza	PARTS □ ALL	□ Make	□ Sofa	☐ Grandpa	□ Rain	☐ Stinky	□ What
□ Pretzel	□ ALL	□ Nap	☐ Spoon	□ Lady	☐ Sidewalk	□ That [′]	☐ Where
□ Soda	□ Belly	□ Peepee	□ Stairs	□ Man	☐ Snow	□ This	□ Why
□ Spaghetti	☐ Belly	□ Push	□ Table	☐ Mommy	□ Star	☐ Tired	□ Woof-woof
□ Tea	☐ Chin	□ Read	☐ Telephone	□ Own	☐ Street	□ Up	□ Yes
☐ Toast	□ Elbow	□ Ride	☐ Towel	name	□ Sun	□ Wet	□ You
☐ Water		□ Run	□ Trash	☐ Pet name	□ Tree	□ White	□ Yum
TOYS	□ Eye □ Face	□ See	□ TV	□ Uncle	□ 1100	☐ Yellow	□ 1, 2, 3
<u>7073</u> □ ALL		☐ See	□ Window			☐ Yuck	□ 1, 2, 3
□ Ball	□ Finger □ Hair		□ WIIIdow	VEHICLES		□ fuck	
□ Balloon	⊔ ⊓ап □ Hand	☐ Sing	PLACES				
□ Blocks	□ Knee	□ Sit	□ ALL	☐ Bike			
☐ Bubble	□ knee	□ Sleep	□ Church	□ Boat			
☐ Crayon		□ Stop	☐ Home	□ Bus			
□ Doll	☐ Mouth	□ Take		□ Car			
	☐ Neck	☐ Throw	☐ Hospital	☐ Motorbike			
□ Present□ Slide	□ Nose	☐ Tickle	☐ Library	□ Plane			
	☐ Teeth	□ Walk	□ Park	☐ Stroller			
☐ Swing	☐ Thumb	□ Want	□ School	□ Train			
☐ Teddy	□ Toe	□ Wash	□ Store	☐ Trolley			
Bear	☐ Tummy		□ Zoo	☐ Truck			
				□ ITUCK			
Please list ar	ny other wor	ds vour child	lises.				
	•	•	longest senter	nces or phase	·s.		
1)	NOW LINES OF	your crind's	iongost senter	ioos oi piiase	.5.		
2)							
3)							

Folsom Cordova Unified School District

1965 Birkmont Drive, Rancho Cordova, CA 95742 Angela Griffin Ankhelyi - Chief officer, Communications and Community Engagement Phone Number: 916-294-9014 Fax: 916-294-9020



It is the policy of Folsom Cordova Unified School District to require written permission before using photos or video footage that identifies a student with an individualized education program.

2024-2025 PARENT CONSENT FORM

PHOTOS/VIDEOS IDENTIFYING STUDENTS WITH INDIVIDUALIZED EDUCATION PROGRAMS

Student Name:	Student ID #:
Date:	School:
photograph or videotape the student indica and videos may be used for school or Distri	and/or school representatives' requests permission to ated above during the 2024-2025 school year. The photos ct purposes including but not limited to classroom udent awards, District print publications, television trict social media platforms.
I, the parent and/or legal guardian ofto use photos and videos identifying my stu	, do consent and grant my permissior udent for:
(please check one or both options)	
	ruction and curriculum, newsletters and student awards ons, television programming, and/or websites including
Parent/Guardian name (please print)	Signature of parent and/or guardian
Street Address	 Date
City/State/Zip Code	Telephone (with area code)

This consent form will be kept on file at the school of the above-named student.



Folsom Cordova Unified School District

Consent Form for the District's Participation in the LEA Medi-Cal Billing Program Dear Parent/Guardian,

The Folsom Cordova Unified School District, in cooperation with the California Departments of Health Care Services and Education, participates in a program that allows the district to be reimbursed with federal Medicaid dollars for select health services provided to Medi-Cal eligible students at school. This program greatly benefits our district and our families—all reimbursements the school receives are required to be incorporated back into the health and social services programs for our students; they also help to offset the costs the district incurs providing these services.

In order for the district to receive reimbursement for these services, we must obtain your consent to release select education records to the Department of Health Care Services (DHCS) and, we must obtain your consent to access public benefits if your child is enrolled in Medi-Cal.¹

Regardless of your response, students will not be denied services they require to attend school and the district will never bill you for services provided because of your consent or non-consent. Further, while Medi-Cal is reimbursing the district for select health services, your Medi-Cal benefits should not be impacted. We participate in this program in an effort to obtain federal funding for the Medi-Cal reimbursable health services already being performed at school, and then use this funding to expand services for all students.

We discuss parental consent with all of our families so that if your child is, or may ever become eligible for Medi-Cal, your consent allows the district, in a confidential manner, to submit eligible services for reimbursement. This means that even if your student is not enrolled in Medi-Cal, your consent (or non-consent) is still needed. **Please complete the below form and return it to your school.**

Child's Name: ______ Date of Birth: _____

¹ The requirements for parental consent are outlined in the Individuals with Disabilities Education Act (IDEA) 34 CFR 300.154, and Family Educational Rights and Privacy Act (FERPA) 34 CFR Part 99.

916.294-9013 Fax 916.294-9024



Folsom Cordova Unified School District

FAQs - Medicaid Billing for School-Based Services

1. Will I ever be billed for school-based services that my child receives?

No. You will never receive a bill from the district, and there is no cost to you or to your child for school-based health services, regardless of your child's Medicaid eligibility. Bills for eligible school-based services provided to children who are Medicaid eligible are submitted to Medicaid for reimbursement.

2. Do I have to be involved in the billing process in any way?

You will only be asked to provide the district with your consent for Medicaid billing. Parents have no other responsibilities in this process.

3. Does this program (and my consent) impact my child's Medicaid benefits in any way?

Whether or not you give consent, Medi-Cal will continue to pay for medically necessary health-related services your child receives outside of school. Further, the district's participation in this program and your consent should not impact your child's benefits in any way.

4. How does the district use the funds received from Medicaid billing?

The district uses Medicaid funds to supplement the cost of the services being performed at school sites every day. In addition, these funds are used to support additional family outreach efforts, school health offices, updating testing equipment and materials, purchasing supplies, etc., in an effort to support all children in the district.

5. Will the district stop providing services for my child if I do not provide my consent to bill Medicaid?

No. Without your consent for billing, your child <u>will continue to receive care</u> but the district will not receive Medicaid funds for the eligible services that your child may be provided. Other district funds will be used to support the full cost of these necessary services.

6. What if I change my mind after I have already provided you with my consent?

You have the right to withdraw your consent at any time (a withdrawal will not be retroactive). See the front desk at your child's school if you'd like to make a change.

7. What information is shared, with whom, and what guarantees exist to ensure confidentiality of these records?

The education records that may be shared include: child's name and date of birth; health-related evaluation, intervention, and referral information (for services received at school); practitioners' notes related to these health services; and, select data from child's IEP/IFSP (if applicable). The district's reimbursement recovery vendor is bound by a contract that contains specific provisions to keep student records confidential and secure, ensuring information is not used or disclosed inappropriately; further, our vendor is HIPAA compliant. In addition, the district and DHCS are bound by agreements that include specific provisions about the use of the information shared in this program, and explicit security protocols to keep your child's information confidential and secure.

916.294-9013 Fax 916.294-9024