SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION – REGULAR MEETING
MINUTES

Board Room
101 W. Cochran St.
Simi Valley, CA 93065

October 23,2024
5:00 P.M.
Meeting # 926

Personnel Commission Members	Arrived
Lori Rhoades, Chairperson	ABSENT
Sandy Handin, Vice Chairperson	5:00 P.M.
Kathleen Hobiger, Member	5:00 P.M.

Staff Members	
Ginan Henson, Director, Classified Personnel Services	5:00 P.M
Irma Flynn, Senior Administrative Assistant	5:00 P.M

The meeting was called to order at 5:00 P.M. by Sandy Handin, Vice Chairperson. **Call to Order**

The flag salute was led by Ms. Handin. **Flag Salute**

Agenda
On a motion by Ms. Hobiger, seconded by Ms. Handin and carried, the Personnel Commission approved the Agenda, as amended. Motion #24.10.23.1
Vote 2-0; Aye-Hobiger and Handin; No-None; Abstained-None; Absent- Rhoades.

Consent Agenda
On a motion by Ms. Hobiger, seconded by Ms. Handin and carried, the Personnel Commission approved the Consent Agenda, as amended. Motion #24.10.23.2
Vote 2-0; Aye-Hobiger and Handin; No-None; Abstained-None; Absent- Rhoades.

Minutes
On a motion by Ms. Hobiger, seconded by Ms. Handin and carried, the Personnel Commission approved the Minutes of the Regular Meeting of September 27, 2024, as presented. Motion #24.10.23.3
Vote 2-0; Aye-Hobiger and Handin; No-None; Abstained-None; Absent- Rhoades.

Ms. Hobiger spoke about CSPCA Annual Conference Save the Date notice. Commission Comments

Ms. Smith expressed some concerns. Public Comments

Personnel Items
Ms. Henson discussed staffing changes in the Classified Personnel department, the upcoming Simi Valley Street Fair, and the new location for 2025 CSPCA Annual Conference. She mentioned the current resignation, retirements, hiring, and leaves trends. Ms. Henson shared the total number of employees approved for Professional Growth and introduced to the Personnel Commission the new CSEA liaison for the meetings. Director's Report

The 2023-2024 Annual Report was reviewed and discussed. 2023-2024 Annual Report

On a motion by Ms. Hobiger, seconded by Ms. Handin and carried, the Personnel Commission approved the Revision of Classification Senior Mechanic, as presented.
Vote 2-0; Aye-Hobiger and Handin; No-None; Abstained-None; Absent- Rhoades.

Revision of Classification Senior Mechanic Motion #24.10.23.3

On a motion by Ms. Hobiger, seconded by Ms. Handin and carried, the Personnel Commission approved the Request to Extend Eligibility List for HR Technician for Additional Six Months, as presented.
Vote 2-0; Aye-Hobiger and Handin; No-None; Abstained-None; Absent- Rhoades.

Request to Extend Eligibility List for HR Technician for Additional Six Months Motion #24.10.23.4

General Items

The 2024-2025 Budget Status was reviewed and discussed.

2024-2025 Budget Status

Additional Education Post Hire and Effect on Pay was discussed.

Additional Education Post Hire and Effect on Pay

Information

Future Commission meeting dates were announced:
November 13, 2024 ..... December 11, 2024..... January 15, 2025..... 5:00 p.m. Board Room

Meeting Dates

Lead Student Store Assistant; Student Store Assistant.

Job Opportunities

Future Consideration

Updating Merit Rules.

Adjournment

On a motion by Ms. Ms. Hobiger, seconded by Ms. Handin and carried, the Personnel Commission adjourned the meeting at 6:05 P.M.
Vote 2-0; Aye-Hobiger and Handin; No-None; Abstained-None; Absent- Rhoades.

Motion #24.10.23.5

L Rhoades
Lori Rhoades, Chairperson

Sandy Handin, Vice Chairperson

Kathleen Hobiger, Member