



District English Learner Advisory Committee (DELAC)

October 16, 2024

9 AM

Meeting Minutes

Agenda Item	Summary of Discussion and Actions
I. Call to Order	The meeting was called to order at 9:07 AM by Grace Vega, the English Learner Program Specialist.
II. Welcome Opening and Attendance A. Strategic Plan Priorities B. Meeting Norms	Grace Vega welcomed all the members and staff to our first DELAC meeting of the 2024-2025 school year. In attendance in-person were Jeanette Velasco-Castle, Suzana Montoya-Laurelglen, Gabriela Alcaarez-Loudon, Angelina Sanchez-Old River, Katherine Pino-Reagan, and Maria Moreno Leyva-Stonecreek. DELAC members attending via Zoom included Marianna Cabrera-Williams, Fady George-Buena Vista, Leslie Hernandez-Sing Lum, Martha Mayorga (Chairperson)-Miller, and Amada Nunez-McAuliffe. Also present in person were district personnel Steve Johnson (Director of Consolidated Programs), Erica Rojas (Mountain View), Toni Sanchez (Instructional Specialist), Grace Vega, and Genesis Contreras (EL Program Specialists). District personnel attending via Zoom included Malkreet Johnson (Academic Coach), Lauren Oliver (Academic Coach), La Vasha Anthony (Academic Coach), Miesha Norman (Academic Coach), Mylene Farmer (Academic Coach), Dawna MacGillivray (Assistant Principal), and Vanesa Ramirez (district interpreter). Grace Vega then moved on to review the district's pillars of excellence and our meeting norms.
III. Public Comment Comments related to agenda items, per Greene Act and must be submitted by email to delac@pbvUSD.k12.ca.us 24 hours in advance of the meeting.	Grace Vega stated that at this time there was no public comment. She reviewed that if someone wanted something addressed at any future meetings, they could send an email to delac@pbvUSD.k12.ca.us .
IV. Principal's Report: None	At this time, there was no principal's report.
V. Approval of Minutes Motion, Second, and Vote	Grace reminded DELAC members that they received a copy of the May 8, 2024 meeting minutes as an attachment in their Parent Square invitation. Grace explained the rules and procedures to make a motion. She asked for a motion to approve the meeting minutes. Leslie Hernandez gave the first motion, and Mylene Farmer gave the second motion. All members voted to approve the minutes. 16 yes, 0 no. The motion was approved. Fady George left the Zoom meeting and entered our in-person meeting at 9:24.
VI. Old Business A. None	There was no old business at this time.
VII. New Business A. Introduce Consolidated Programs Staff B. Family Stories C. Purpose of DELAC D. DELAC Representative Responsibilities E. DELAC Bylaws F. ELAC Bylaws G. Identification of Multilingual Learners	<p>A. Grace proceeded to New Business, which included introducing herself and some district personnel: Steve Johnson, the Director of Consolidated Programs; Genesis Contreras, the other EL Program Specialist; and Toni Sanchez, one of the district Instructional Specialists.</p> <p>B. Toni Sanchez spoke about the Family Stories program, explaining that it is currently running at three elementary schools (Berkshire, Castle, and Old River) and one junior high (Actis). Ms. Sanchez stated that the elementary program focuses on helping parents</p>

encourage reading at home by highlighting a different book each week. This program is designed for grades TK-6 and lasts one week. Ms. Sanchez explained that the junior high program is centered on college awareness, in which parents will read through one book and learn about the college application process. This junior high program lasts six weeks, with a new session beginning in the spring.

- C. Susana Morales from Van Horn joined the meeting via Zoom at 9:24 AM. Toni Sanchez left the meeting at 9:25 AM, and Leslie Hernandez exited via Zoom at 9:31 AM.
- D. Grace Vega reviewed the purpose of DELAC, noting that every school district in California with 51 or more English learners must have a District English Learner Advisory Committee to advise the school district board on at least seven tasks. Ms. Vega explained the responsibilities of a DELAC representative, emphasizing the importance of gathering information and relaying it to their respective school site's ELAC.
- E. Ms. Vega described the DELAC bylaws as a set of rules established to ensure the committee operates smoothly and effectively in supporting English learners within the district. She detailed that the purpose of the ELAC bylaws is to establish a clear framework for the operation and governance of the committee.
- F. After there were no questions, Ms. Vega moved on to the identification of Multilingual Learners. She explained that the district is in the process of replacing the term "English Learner" with "Multilingual Learners." She clarified how students are identified as Multilingual Learners through the Home Language Survey (HLS) completed upon their initial enrollment in a California school. Three questions on the HLS are considered: if a language other than English is indicated on any of these questions, the student will receive a status of "TBD" and will be given the Initial ELPAC. If the answers indicate only English, the student will be designated as "English Only" (EO). Depending on the student's score, they may be classified as Initially Fluent or IFEP, or as an English Learner (EL). The student is then administered the ELPAC annually until they are reclassified and no longer receive EL services.
- G. Gabriela Alcala inquired about who creates the guidelines for reclassification. A discussion ensued, and it was communicated that the state of California has established criteria and guidelines that our district adheres to.
- H. Fady George from Buena Vista asked whether the EL program ends in eighth grade and what happens if a student's overall ELPAC level decreases. Grace Vega responded that students can retain their status as English Learners until they graduate high school if they are not reclassified. However, sometimes students may experience a decrease in their overall ELPAC levels due to the increasing difficulty of material in different grade spans. Suzana Montoya from Laurel Glen remarked that ELAC is a valuable forum for sharing ideas regarding the support of students receiving ELD services, as ELAC advises the School Plan for Student Achievement. Gabriela Alcala from Loudon asked whether students who do not reclassify by the time they reach college negatively impact their academic performance. A

	discussion followed, concluding that while being an English Learner in college may present challenges, it is still possible for students to achieve success.
VIII. Announcements and Next Meeting Date A. Items for future DELAC meetings	A. Grace Vega stated our next meeting will be November 13, 2024. This meeting will be held in the District Office Boardroom at 9 AM, in-person and on Zoom.
IX. Adjournment Motion, Second, and Vote	Grace asked to adjourn the meeting. Maria Moreno Leyva gave the first motion. Garbiela Alcaez from Lauren Oliver gave the second motion. Members cast their vote, and 12 members voted Yes and no one abstained. The meeting was adjourned at 10:14.