



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

BOARD OF DIRECTORS

REGULAR SESSION AGENDA

LOCATION: YCSD BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148

Or VIA ZOOM <https://us06web.zoom.us/j/91341315065>

Password: sW66uH

Thursday, October 24, 2024

Work Session: 6:00pm

Board Members Present: *Erin Galyean, Ken Watson, JaJetta Dumdi, Susan FitzGerald*

DO/Administration Present: *Clint Raever, Mary Brown*

Others Present: *Michael Blade*

MINUTES

I. Call to Order Work Session

E.Galyean called the session to order at 6:00pm.

II. Flag Salute

III. New Public Meetings Law Training

-C.Raever introduced Michael Blade. He is the general counsel with WESD. He has replaced Lisa Freiley since she retired. He has been with the WESD since April. He was previously the general counsel for Lane Community College. He is new to K-12 education.

-Tonight, he will be going over public meetings law, board ethics, executive sessions, and the new requirement for recording meetings. He will also touch on four other education related bills that were passed and that will be effective January 1, 2025.

-M.Blade reviewed the information in the document he provided to the board. (See attached document).

-C.Raever stated the board will be losing a couple of members next year and wondered if having a board member who is married to a staff member would be a conflict of interest. M.Blade stated that if the board evaluated that staff member, then it would be a conflict. Also, if someone has a business that has done work for the school district and wanted to in the future, that would be a conflict of interest as well.

-In regards to the conflict of interest information, M.Blade stated that if a board member has any inkling that there may be a conflict of interest, it is best to announce it. S.FitzGerald asked who would bring up the potential liability. M.Blade replied that in the case of the examples provided, the contractor who didn't get the job would likely be the one to do so. A member of the public could, but it most likely wouldn't lead to personal liability for the board member.

-In relation to the use of position or office section, one exception would be if a board member's land was butted up against school property and the school needed an easement for some reason, the school could pay the board member a fee for that. That type of financial gain would not be a conflict.

-C.Raever stated that an example of this would be if a board member wanted to borrow a piece of equipment so they didn't have to rent it, it would qualify as a financial benefit.

Note: Unless approved, Regular Meetings of the Board of Directors will be no longer than 3 hours in length at any single session. **INTERPRETERS FOR THE HEARING IMPAIRED:** To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.

-M.Blade stated there is a hyperlink in the document that goes over all of the scenarios that fall under this category.

-For the executive session section, M.Blade listed the ten reasons allowed to hold an executive session from the statutes that relate to school districts. Number six and number seven are the two that have some wiggle room in determining whether or not an executive session can be held.

-Labor negotiations can be done in executive session, but unions won't often agree to that. An example of when they may agree to it is if an MOU is being worked on that involves a sensitive topic.

-In relation to media attendance at executive sessions, the board can challenge certain types of media, such as podcasters and bloggers. The District Attorney looks at things like what their media presences is and how many followers they have, but they generally lean towards letting them in.

-The most important thing to remember is that the board cannot take final action during an executive session. They should only be getting a sense of where they stand on the topics discussed.

-E.Galyean wanted to clarify that if media is allowed to attend, they cannot report on what was said. M.Blade responded that they can report on the subject of what was discussed, but not specifics.

-In the 'board member communication outside of meetings' section of the document, M.Blade pointed out the definition of 'serial communication'. This is something boards need to avoid doing. An example of this would be if board member A talks to board member B, then board member B talks to board member C. In the case of a split board, that would be three members talking even though they aren't all talking to each other at the same time. S.FitzGerald stated she will sometimes contact individual board members to discuss a topic and asked if that would be considered a violation of public meeting laws. M.Blade replied that it is okay if the purpose is just to find out where they all stand on a certain topic. However, if she is only contacting a few members and not all of them, that would not be acceptable.

-S.FitzGerald asked about public comment. Currently the board limits public speaking to three minutes per person and the board does not respond to comments. She asked if the board can respond to comments. M.Blade responded that they can, but he would not recommend it because that opens it up for everyone to comment and be responded to. It can make things worse if you start to have a back and forth with the person. It is best to just listen and let them know that the board will refer the matter to the superintendent or the appropriate administrator. There is nothing in the law that states the public must be able to speak at a meeting. A public meeting just means that the public can attend, but giving the public a chance to speak is good practice.

-Board retreats are considered public meetings and minutes must be taken, unless the retreat is purely for personal or professional development and is not related to any board business.

-C.Raeveer stated that previous guidance he received said that committee meetings are considered public meetings. M.Blade stated it would depend on whether decisions were made in the meetings. If there are two or more board members as part of the committee, he would definitely make it a public meeting.

-M.Blade went over the new SB1502 law that will be effective 1/1/25. This law requires video recordings of all public meetings. Written minutes are still required, but do not have to be as detailed.

-HB4137 does not apply to this district.

-HB4147 authorizes school districts to install cameras on the stop arm of a school bus. It also amends ORS 468A.796, giving school buses until 2025 to meet new standards for diesel engine technology.

-In regards to SB 1532, there is a grant program related to this bill. If the district is interested in this, he recommends applying for it now.

-SB1575 will likely not affect this district. If a situation came up in relation to this, PACE would step in.

-There is not much information about the 2025 legislative session yet because they are focused on the elections or campaigning. They won't really start focusing on this until after Thanksgiving. OSBA and COSA do a great job of following this. C.Raeveer stated COSA recently had a regional meeting. They have some

work groups focusing on budgets, student support groups, and coming up with platforms that they will be lobbying for. Once he has more information, he will share it with the board.

IV. Communication's Plan Presentation

-C.Raeveer shared a draft of the communication plan he has put together. All the items in yellow are areas he is still working on.

-He will share the document with the board for them to provide feedback. Once he gets it in a more solid form, he will send it to Assist Education and have them review it.

-E.Galyean asked if this plan is a district wide plan. C.Raeveer replied that it is and once it is finalized, it will be sent it out to all staff.

V. Executive Session

Note: this is not part of the public meeting. The Board will meet in Executive (closed) Session under ORS 192.660(2) (i) Performance Evaluations of Public Officers and Employees

-At 7:35pm, S.FitzGerald motioned for the board go into executive session. J.Dumdi seconded. All in favor. Motion carried.

-At 8:12pm, E.Galyean motioned for the board to return to open session. J.Egland seconded. All in favor. Motion carried.

I. Adjournment

E.Galyean adjourned the meeting at 8:12pm.