

Mansfield Township Board of Education



November 21, 2024

7:00 p.m. Executive Session

7:30 p.m. Regular Meeting

Call to Order - Constance Quinn, President

Roll Call – Kelly Morris, Board Secretary

Mansfield Township Board of Education

Constance Quinn, President	Jonathan Lemp	Jonathan Rood
Linda Watters, Vice President	Alison Lorentson	Jennifer Rosenblum
Judy Irwin	Diane Margolin	James J. Winand

Executive Session - 7:00 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Mansfield Township Board of Education adjourns to closed session to discuss:

- Matters rendered confidential by Federal Law, State Law, or Court Rule*
- Pending Litigation*
- Personnel Matters*
- Matters of Attorney/Client Privilege*
- Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Mansfield Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise;

and **BE IT FURTHER RESOLVED**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Approval to go into Executive Session

Motion by _____, seconded by _____ to move to Closed Session at _____ (time) for approximately _____ minutes. Action will / will not be taken upon return to open session. Voice Vote.

Reconvene to Open Session

Motion by _____, seconded by _____ to return to Open Session at _____ (time). Voice Vote.

President’s Announcement

Statement of Advance Notice

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, The Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mansfield Township Municipal Building and sent to the following newspapers: *The Express Times and Star Ledger*.

Pledge of Allegiance - Constance Quinn

President’s Report - Constance Quinn

- Election Outcomes

Superintendent’s Report - Diana Mai

- Administrative Restructure

Administrators’ Reports

Business Administrator - Kelly Morris

- Audit Timeline

Director of Curriculum & Instruction - Noreen Matias

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Communications and Petitions (If required) – The Superintendent and members of the Board may acknowledge any communications and/or petitions received.

Public Comment - Agenda Items Only

Public comments are invited on matters pertaining only to the agenda action items at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee. Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you. The Board will hear all public comments and then close the public comment session and respond if appropriate.

Consent Agenda - Recommended Action(s)**Board Member: Linda Watters****Approval of Minutes and Reports**

1. Motion to approve the open and closed session **minutes** of the October 17, 2024 Regular meeting.
2. Motion to approve the below staff requests for **Tuition Reimbursement**, as recommended by the Superintendent.

Employee	School/Course	Date(s)	District Cost
Putignano, Kristi	SPED -5043-W1:Student Assessment & RTI Process; Southeastern Oklahoma State University	Spring 2025	954.00

3. Motion to approve the below staff requests for Professional Development, as recommended by the Superintendent.

Employee	Course/Location	Date(s)	District Cost
Ruth Byrne	AENJ Fall Conference, Princeton, NJ	10/22/2024	Reg.: \$205.00 Mileage: \$0.00 Sub: \$125.00
Joe Kady	School IPM, Sparta, NJ	3/7/2025	Reg.: \$0.00 Mileage: \$25.94 Sub: \$0.00
Joe Kady	Designated Persons Air Quality; Bridgewater, NJ	11/25/2024	Reg.: \$25.00 Mileage: \$28.00 Sub: \$0.00
Deboranne Marley	NJALC Law & Order, East Windsor, NJ	10/25/2024	Reg.: \$130.00 Mileage: \$25.94 Sub: \$0.00

4. Motion to receive/approve the **HIB Report Cases**, if any.

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Constance Quinn President					Linda Watters Vice President				
Judy Irwin					Jonathan Rood				
Jonathan Lemp					Jennifer Rosenblum				
Alison Lorentson					James J. Winand				
Diane Margolin									

Approval Agenda

Chair: Diane Margolin

Education/Policy Committee - Recommended Action(s):

1. No requested action/update as needed.

Approval Agenda

Chair: Alison Lorentson

Personnel Committee - Recommended Action(s)

1. Motion to accept the resignation for reason of retirement of **Lizabeth Gensheimer**, Special Education Teacher, with sincere gratitude for 21 years of service to the District, effective June 30, 2025, as recommended by the Superintendent.
2. Motion to approve the appointment of **Noreen Matias** to the position of School Principal at an annual salary of \$114,000.00, prorated based on an effective date of December 1, 2024 through June 30, 2025, as recommended by the Superintendent.
3. Motion to approve a new job description for **Assistant Principal**, as presented, as recommended by the Superintendent.
4. Motion to approve **Dillon Fryer** and **Joy Emisiko**, Education Students at Warren County Community College, to conduct field observations at the Mansfield Township Elementary School during the Fall 2024 semester, as recommended by the Superintendent.
5. Motion to approve **Sydney Smith**, Education Student at Centenary University, to conduct field observations at the Mansfield Township Elementary School during the Fall 2024 semester, as recommended by the Superintendent.
6. Motion to amend the approval of a paid **leave of absence for Employee #47264429** under Federal FMLA beginning on October 17, 2024 to November 12, 2024, and an unpaid leave of absence to immediately follow, with a return to work date of June 2, 2025, as recommended by the Superintendent.
7. Motion to appoint the below **Substitute Teachers** as presented, effective immediately, as recommended by the Superintendent.

Dwight Bailey	Pending paperwork completion
Tara Oliveri	Pending paperwork completion
Betty Paoella	Pending paperwork completion
Amy Riotto	Pending paperwork completion
Gia Vitale	Pending paperwork completion

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Constance Quinn President					Linda Watters Vice President				

Judy Irwin					Jonathan Rood				
Jonathan Lemp					Jennifer Rosenblum				
Alison Lorentson					James J. Winand				
Diane Margolin									

Township Liaison Agenda

Township Chair: Linda Watters and Jennifer Rosenblum

Township Committee - Recommended Action(s):

1. No requested action/update as needed.

Approval Agenda

Chair: James Winand

Facilities/Finance Committee - Recommended Action(s)

1. Motion to approve the **payment of bills** for the period of October 18, 2024 through November 21, 2024, as presented, in the amount of \$1,150,405.11.
2. Motion to approve **line item transfers** for the month of October 2024 in the amount of \$3,000, as presented.
3. Motion to approve the **2025-2026 Annual Budget Preparation Calendar** as presented, as recommended by the Superintendent.
4. Motion to approve the Statement of Assurance for the **2024-25 School Security Plan**, as presented, as recommended by the Superintendent.
5. Motion to approve the **Memorandum of Understanding with Law Enforcement** for the 2024-2025 school year, as presented, as recommended by the Superintendent.

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Constance Quinn President					Linda Watters Vice President				
Judy Irwin					Jonathan Rood				
Jonathan Lemp					Jennifer Rosenblum				
Alison Lorentson					James J. Winand				
Diane Margolin									

Public Comment

Public comments are invited on matters pertaining to the district at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff

member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you. The Board will hear all public comments and then close the public comment session and respond if appropriate.

New Business - Members of the Board may introduce any new item or topic of discussion for the Board to consider.

Old Business - Members of the Board may comment on any item or topic that was previously discussed by the Board.

Future Board Meeting Dates:

Thursday, December 12, 2024 - Regular Meeting

Thursday, January 2, 2025 - Reorganization Meeting

Second Executive Session (If Necessary)

BE IT THEREFORE RESOLVED, that the Mansfield Township Board of Education adjourns to closed session to discuss:

- Matters rendered confidential by Federal Law, State Law, or Court Rule*
- Pending Litigation*
- Personnel Matters*
- Matters of Attorney/Client Privilege*
- Confidential Student Matters*

Approval to go into Executive Session

Motion by _____, seconded by _____ to move to Closed Session at _____ (time) for approximately _____ minutes. Action will / will not be taken upon return to open session. Voice Vote.

Reconvene to Open Session

Motion by _____, seconded by _____ to return to Open Session at _____ (time). Voice Vote.

Adjournment

Board Member: Mr. Jonathan Rood

Recommended Action - Motion to adjourn the meeting.

Motion by _____, seconded by _____ to Adjourn the meeting at _____ (time). Voice Vote.