

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
OCTOBER 21, 2024
HIGH SCHOOL MEDIA CENTER
6:00 PM

The regular meeting was called to order and roll call taken by Mr. Wolny, Board President, at 6:00 P.M.

Mr. Hill, present; Mrs. Schreiner, present; Mr. Kelly, absent; Mr. Houska, present; Mr. Wolny, present.

The next meeting will be held on November 18, 2024, at the High School Media Center at 6:00 P.M.

ADDITIONS, CORRECTIONS, AND/OR DELETIONS TO THE AGENDA

None

REPORT OF THE TREASURER

APPROVAL OF MINUTES 24-10-98

Mrs. Schreiner made a motion, seconded by Mr. Hill, that the Board of Education approve the minutes of the regular meeting held on September 16, 2024, as presented.

Mrs. Schreiner, yes; Mr. Hill, yes; Mr. Houska, yes; Mr. Wolny, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 24-10-99

Mr. Houska made a motion, seconded by Mr. Hill, that the Board of Education approve the September 2024 financial reports, as presented.

Mr. Houska, yes; Mr. Hill, yes; Mrs. Schreiner, yes; Mr. Wolny, yes.

Motion carried.

BOARD MEMBER AGENDA ITEMS

None

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

Theresa Wright, Highland Foundation Executive Director and Granger Township resident, provided an update on Foundation activities, including the upcoming distribution of annual reports, the intercultural program, and a final reminder about the annual Great Gifts Dinner to be held at Weymouth Country Club on November 16.

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
OCTOBER 21, 2024
HIGH SCHOOL MEDIA CENTER
6:00 PM

OLD BUSINESS

None

NEW BUSINESS

Mrs. Aukerman shared that Jessie Weinberger would be at the District to speak with students and families about internet safety at 7:00 p.m. on October 23 at the high school auditorium. Additionally, she has already spent two days working in the buildings directly with students and staff regarding the do's and don't's of internet safety.

SUPERINTENDENT'S AGENDA

APPROVAL OF 2024-2025 BUS ROUTES AND DISTRICT DESIGNEE 24-10-100

Mr. Hill made a motion, seconded by Mrs. Schreiner, that the Board of Education approve the Highland School Bus Routes and District Designee, Bruce Berry, as the authority to modify stops, time, and routes throughout the 2024-2025 school year, as presented.

Mr. Hill, yes; Mrs. Schreiner, yes; Mr. Houska, yes; Mr. Wolny, yes.

Motion carried.

APPROVAL OF RESOLUTION DECLARING TRANSPORTATION TO BE IMPRACTICAL 24-10-101

Mr. Houska made a motion, seconded by Mrs. Schreiner, that the Board of Education approve the Resolution Declaring Transportation to Be Impractical and the Payment in Lieu of Transportation List, as presented in Addendum # I.

Mr. Houska, yes; Mrs. Schreiner, yes; Mr. Hill, yes; Mr. Wolny, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 24-10-102

Mr. Houska made a motion, seconded by Mrs. Schreiner, that the Board of Education accept the following donations:

<u>TO</u>	<u>FROM</u>	<u>ITEM/DESCRIPTION</u>
HS Volleyball	Chad A Immel	\$ 400.00
HS Football	Granger Tractor & Parts	\$ 546.80
Sharon Elementary	Sharon Community Trust	\$5,000.00 for Flexible seating and Magical Theatre Assembly
High School Art Club	Artsonia	\$ 100.00

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
OCTOBER 21, 2024
HIGH SCHOOL MEDIA CENTER
6:00 PM

Intercultural Program	Medina Sunrise Rotary	\$1,500.00
Hinckley Elementary	Hinckley PTO	\$ 176.18 replenish snack cart for teachers
Hinckley Elementary	Hinckley PTO	\$ 686.50 conference nights dinner for teachers
Hinckley Elementary	Hinckley PTO	\$ 175.97 chafing dishes & warming pads for teacher meals

Mr. Houska, yes; Mrs. Schreiner, yes; Mr. Hill, yes; Mr. Wolny, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 24-10-103

Mr. Hill made a motion, seconded by Mrs. Schreiner, that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

High School

Choir Room - Tuesdays 9/10/2024-12/19/2024 - 8:30 AM-1:30 PM - Private Voice Lessons - Sharon Metivier

Stadium/Field - 10/27/2024 - 12:00-3:00 PM - Highland Travel Soccer - Michael Moore

Middle School

Media Center - 10/28/2024 - 5:45-7:45 PM - Highland Girl Scouts Meeting - Krysten Rodgers

Media Center 11/4/2024 - 5:45-7:45 PM - Girl Scout Cadette Troop Meeting - Krysten Rodgers

Mr. Hill, yes; Mrs. Schreiner, yes; Mr. Houska, yes; Mr. Wolny, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 24-10-104

Mr. Houska made a motion, seconded by Mr. Hill, that the Board of Education approve the following contracts and/or agreements A through G, as presented:

- A. Horizon Health Services Agreement
- B. Connect Extended EMIS Consulting Agreement
- C. Connection Education Services Inc. (Leap Program) Agreement 2024-2025
- D. Girard City Board of Education Contract for Handicapped Pupils

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
OCTOBER 21, 2024
HIGH SCHOOL MEDIA CENTER
6:00 PM

- E. Sunbelt Staffing, LLC Contract
- F. K-12 Business Consulting Services Agreement
- G. Hazel Health and Telehealth Services USA Counseling Services Agreement (grant funded)

Mr. Houska, yes; Mr. Hill, yes; Mrs. Schreiner, yes; Mr. Wolny, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 24-10-105

Mrs. Schreiner made a motion, seconded by Mr. Houska, that the Board of Education approve the following personnel items A through I, as presented:

- A. Employment - Certified Substitutes/Home Tutors - Addendum # II

Adopted the attached list of certified substitutes/home tutors for use for the 2024-2025 school year, as submitted by the ESC of Medina County.
- B. Maternity Leave - Certified

Approved the Maternity Leave Request of Megan Charbat, High School Science Teacher, with an effective date of 4/22/2025.
- C. Employment - Classified

Employed the following individuals, on one-year limited contracts of employment for the 2024-2025 school year, as listed:
 - 1. Nicole Brasse, Middle School Cook 4 hrs per day, effective 10/21/2024
 - 2. Brian Knoblauch, High School 2nd Shift Custodian, effective 9/30/2024
 - 2. Craig Tausch, Bus Driver, effective 9/23/2024
 - 3. James Underwood, High School 2nd Shift Custodian, effective 9/23/2024
- D. Revision in Employment - Classified

Approved the Revision in Employment of the following individuals, as listed:
 - 1. Jamie Blatnik, Middle School Cook, from 4 hours per day to 5.5 hours per day, effective 10/15/2024
 - 2. Erin Brown, Middle School Cook, from 3 hours per day to 3.5 hours per day, effective 9/23/2024

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
OCTOBER 21, 2024
HIGH SCHOOL MEDIA CENTER
6:00 PM

3. Melissa Knoblauch, from High School 2nd Shift Custodian to Sharon Elementary 2nd Shift Custodian, effective 10/3/2024

E. Resignation - Classified

Accepted the resignation of the following individuals, as listed:

1. Kelly Borden, Bus Driver, effective 10/12/2024
2. Kathryn Tatman, Middle School Cook, effective 9/27/2024

F. Resignation/Retirement - Classified

Accepted the resignation, for the reason of retirement, of Linda Gehring, Pupil Services Secretary, effective 12/31/2024.

G. Employment - Classified Substitutes - 2024-2025 School Year

Employed the following individuals on one-year limited contracts of employment, on an "as needed" basis for the 2024-2025 school year, as listed:

Substitute Bus Driver
Kelly Borden

H. Resignation - Exempt

Accepted the resignation of Thomas White, Skilled Maintenance Technician, effective 10/4/2024.

I. Employment - Co-curricular/Supplemental - 2024-2025

Employed the following individuals, on one-year limited supplemental contracts of employment, for the 2024-2025 school year, as listed:

1. Emily Allen	National Testing Proctor	\$ 25.00/hour
2. Mary Cassidy	6th Grade Camp Stipend	\$ 500.00
3. Stephanie DelRoso	6th Grade Camp Stipend	\$ 500.00
4. Maddy Dudley	HS Head Swimming Coach - 0 yrs	\$ 6,222.00
5. Robyn Eastman	6th Grade Camp Stipend	\$ 500.00
6. Gabrielle Eaton	National Testing Proctor	\$ 25.00/hour
7. Charles Franchetti	6th Grade Camp Stipend	\$ 500.00
8. Brian Graham	6th Grade Camp Stipend	\$ 500.00
9. Brian Graham	MS Club Stipend - Art Club	\$ 400.00
10. Alescia Hawkins	National Testing Proctor	\$ 25.00/hour
11. Chris Hershberger	MS Asst Wrestling Coach - Volunteer	N/A
12. William Kirchner	MS Head Boys Basketball 8th gr - 3 yrs	\$ 4,758.00
13. Abigail Kozma	6th Grade Camp Stipend	\$ 500.00

HIGHLAND BOARD OF EDUCATION
 REGULAR MEETING
 OCTOBER 21, 2024
 HIGH SCHOOL MEDIA CENTER
 6:00 PM

14. Abigail Kozma	National Testing Proctor	\$	25.00/hour
15. Jill Kresowaty	National Testing Proctor	\$	25.00/hour
16. Jen Lewis	HS Head Gymnastics Coach - Volunteer	N/A	
17. Rebecca Lunde	National Testing Proctor	\$	25.00/hour
18. Melany Malquest	6th Grade Camp Stipend	\$	500.00
19. Macy McRowe	National Testing Proctor	\$	25.00/hour
20. Jordan Neiding	6th Grade Camp Stipend	\$	500.00
21. Sarah Park	6th Grade Camp Stipend	\$	500.00
22. Britney Raies	6th Grade Camp Stipend	\$	500.00
23. Katy Rees	6th Grade Camp Stipend	\$	500.00
24. Lisa Reynolds	6th Grade Camp Stipend	\$	500.00
25. Jeff Rollyson	MS Head Boys Basketball 7th gr - 8 yrs	\$	5,734.00
26. James Scavuzzo	HS Asst Wrestling Coach - 6 yrs	\$	7,198.00
27. Brent Shaeffer	6th Grade Camp Stipend	\$	500.00
28. Wendy Shemo	6th Grade Camp Stipend	\$	500.00
29. Anna Taylor	MS Club Stipend - Math Club	\$	400.00
30. Meg Vandenberg	6th Grade Camp Stipend	\$	500.00
31. Katie Wittenberg	6th Grade Camp Stipend	\$	500.00
32. Bernadette Yu	HS Asst Gymnastics Coach - Volunteer	N/A	

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON THE SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mrs. Schreiner, yes; Mr. Houska, yes; Mr. Hill, yes; Mr. Wolny, yes.

Motion carried.

EXECUTIVE SESSION 24-10-106

Mr. Houska made a motion, seconded by Mrs. Schreiner, that the Board of Education adjourn to executive session to discuss security arrangements and emergency response protocols.

Mr. Houska, yes; Mrs. Schreiner, yes; Mr. Hill, yes; Mr. Wolny, yes.

Motion carried.

The Board adjourned to executive session at 6:12 P.M.

The Board exited executive session at 7:05 P.M.

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
OCTOBER 21, 2024
HIGH SCHOOL MEDIA CENTER
6:00 PM

ADJOURNMENT

With all in agreement, the meeting was adjourned at 7:06 P.M.



Board President



Treasurer