

POLICY SUBCOMMITTEE MEETING

CONCORD CARLISLE SCHOOL COMMITTEE
CONCORD SCHOOL COMMITTEE
July 23, 2024

Present:

Dr. Hunter, Superintendent
Julie Viola, Chair CCSC
Carrie Rankin, Chair CSC; CCSC
Cynthia Rainey, CSC; CCSC
Alicia Mallon (MASC)

I. CALL TO ORDER

Ms. Rankin called the Concord School Policy Subcommittee meeting to order at 9:10 AM.

II. DISCUSSION

The Policy Subcommittee held a brief discussion to establish a review and editing process for each policy. Each section will be reviewed in alphabetical order, section by section, and the committee will create a list of recommended changes for each policy. Any policies that require significant changes or further research will be tabled for discussion for a later committee meeting.

Policy AA: School District Legal Status

- The committee approved the Massachusetts Association of School Committee (MASC) version with the following changes:
 - Remove all references to the original agreement.
 - Replaced “town” with “municipality.”
 - Policy AA refers to the Concord-Carlisle School District. Add Policy AA-1 for the regional school district.

Policy AA-1: School District Legal Status

- The committee approved adding Policy AA-1 for the Regional School District.
- The committee approved changing system to district, replacing pronoun he/she with they/them, and replace children with students.

Policy AC: Non-Discrimination

- The committee agreed to keep the current policy with minor modifications based on MASC recommendations.

Policy ACA and ACAB

- Both policies were pulled for future discussion.

Policy ACE: Non-discrimination on the Basis of Handicap.

- The committee agreed to keep the current policy with minor modifications based on MASC recommendations.

Policy AC-R: Non-discrimination Policy including Harassment and Retaliation.

- The committee agreed to keep the current policy with minor modifications based on MASC recommendations.

Policy AD: Mission Statement

- The committee agreed to replace the existing mission and vision statement with the district's current mission, vision, and core values in the Strategic Plan.

Policy ADC: Tobacco Products on School Premises Prohibited

- The committee agreed to maintain the current policy, including the reference to vaping language, and remove any extraneous paragraphs and language.

Policy AE: Commitment to Accomplishment

- The committee agreed to delete item number three and keep the remainder of the current policy.

Policy BA: School Committee Operations

- The committee approved the MASC version with the following changes:
 - Adopt the NAIC edits and delete items number 2 and 3.
 - Add cross-references to the Regional Agreement and the Concord Charter.
 - District should be changed to plural, districts.

Policy BBAA: School Committee Member Authority

- The committee approved the MASC version with the following changes:
 - Add cross-references to the Regional Agreement and the Concord Charter.
 - Ensure the language regarding the town from which elected officials are chosen is linked and incorporated into the MASC version.
 - Confirm the requirement for ethics training and update the language to reflect the current regulations.

Policy BBB: School Committee Elections

- This policy discussion was tabled and will be brought back in the future to discuss the potential issue of a significant time gap between the elections in Concord and Carlisle and explore possible solutions.

Policy BBBA/BBBB: School Committee Member Qualifications/ Oath of Office

- This policy discussion was tabled and will be brought back in the future.

Policy BDD: School Committee-Superintendent Relationship

- The committee agreed to combine Policy BDD, Policy CB, and Policy CBD.

Policy BDE: Subcommittees of the School Committee

- The committee added number 6, 'Wherever possible the makeup of any regional sub committees should be a balance of Concord and Carlisle members.

Policy BDF: Advisory Committees to the School Committee

- The policy subcommittee approved the MASC version with recommended changes.

Policy BDFA-E-1: School Improvement Plan

- The policy subcommittee consolidated BDFA-E-2 and BDFA-E-3, into BDFA-E-1: School Improvement Plan.
 - The committee tabled the school counsel and committee discussions for research and future discussion.

Policy BDFB-1: Building Committee – Concord Public Schools

- This item was tabled for research and future discussion.

Policy BDFB-2: Building Committee – Concord-Carlisle Regional District

- This item was tabled for research and future discussion.

Policy BEDB: Agenda Format

- The committee agreed to change the agenda and supporting materials distribution from three business days prior to the meeting, to 48 hours prior to the meeting.
- The policy subcommittee approved the MASC version with the option to change the order of the agenda items.

Policy BEDH-E: Guidelines for Public Comment

- The committee agreed to keep the current policy with minor modifications based on MASC recommendations.

Policy BGD: School Committee Review of Regulations

- The committee agreed to remove Policy CBH.

Policy BHC: School Committee-Staff Communications

- The committee agreed to remove Policy GBD.

Policy BHE: Use of Electronic Messaging by School Committee Members

- The committee agreed to keep the current policy based on MASC recommendations.

Policy BIA: New School Committee Member Orientation

- This item was tabled for future discussions with the committee.

Policy BIBA: School Committee Conferences, Conventions, and Workshops

- The committee agreed to keep the current policy based on MASC recommendations.

Policy CHC:

- Combine with Policy CHC with CHA and delete Policy CHC.

III. ADJOURNMENT

Ms. Rainey moved, and Ms. Rankin seconded the motion to adjourn the meeting. The motion passed by roll call: Rainey, aye; Rankin, aye; Viola, aye; and the meeting adjourned at 10:36 AM.

Approved: November 13, 2024