MINUTES
BOARD OF EDUCATION
Livonia Public Schools
Regular Meeting
October 21, 2024

President Bradford convened the meeting at 6:35 p.m.

Members Present: Acosta, Bonifield, Bradford, Burton, Frank, Johnson

Members Absent: Jarvis

LPS Points of Pride Presentation	Mrs. Jenkins shared a presentation honoring Hayes Elementary's nationally recognized Green Ribbon School status. Hayes is one only two schools in the state of Michigan that has achieved this honor. Mrs. Christine Lakatos champions the Hayes' Green School initiative and received the honor accompanied by a team of Hayes' 4th grade Green Ribbon Ambassadors.
District Update from the Superintendent	Mrs. Oquist shared highlights from the first 8 weeks of school including athletic events and championship titles won, robotics activities, upcoming plays at each high school, Garfield Victor's Day and more.
Written Communications	None
Response to Prior Audience Communications	None
Consent Agenda	It was moved by Mrs. Frank and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items, as recommended by the Superintendent: V.A. *Minutes of the Regular Meeting of September 23, 2024 VI.A. * Approval of Purchase of Bulk Salt Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Johnson Nays: None
Acceptance of Financial	It was moved by Mr. Johnson and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School

Statements for 2023-2024	District accept the 2023-2024 audit report as presented by the audit firm of Plante Moran. Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Johnson Nays: None
Approval of Purchase of Adult Education Laptops	It was moved by Mrs. Burton and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District approve the purchase of new HP ProBook Notebook Laptop Computers from CDW-G, located in Vernon Hills, IL, for the amount of $57,473.40. Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Johnson Nays: None
Approval of Purchase of Chromebooks	It was moved by Mrs. Bonifield and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District approve the purchase of new Chromebooks from People Driven Technology, located in Byron Center, MI, for a cost of $1,400,264.00 and deployment services from All Covered, a division of Konica Minolta, located in New Hudson, MI for a total cost of $45,000. Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Johnson Nays: None
Approval of Purchase of Practical Assessment Exploration Systems (PAES) Lab	It was moved by Mrs. Acosta and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District approve the Act 18 discretionary funds purchase for the PAES Lab in the amount of $44,875.00 from Practical Assessment Exploration Systems, located in Thousand Oaks, CA. Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Johnson Nays: None
Approval of Purchase of Literacy Materials	It was moved by Mrs. Frank and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District approve the purchase of literacy materials including: decodable readers for kindergarten and second grade classrooms from Pioneer Valley Books, Northampton, MA for $139,311.00, books for classroom libraries and for students to take home for preschool through sixth grade classrooms from Barnes and Noble, Amazon, and Scholastic for $674,000, for a total purchase of $813,311.00.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Johnson
Nays: None

Approval of Teachers

It was moved by Mr. Johnson and supported by Mrs. Acosta that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent and offer employment for the 2024-2025 school year to the following teachers:

Name	FTE	Assignment
Rory Angelosanto	0.45	Shared Time
Kelly Eby	1.0	Student Services (OT)
Eric Pensari	1.0	Johnson (ASD)
Holly Wollam	1.0	LECC (ECP)

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Johnson
Nays: None

Granting Tenure Status

It was moved by Mrs. Burton and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent and acknowledge that tenure status has been granted to the following teachers, effective on their respective date:

Name	Date
Corinne (Bella) Alt	10/9/24
Brian DeMaggio	9/30/24
Emily Gage	10/10/24
Amy Hoffman	10/21/24
Natalie Nelson	10/14/24

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Johnson
Nays: None

Resignations

The Board was informed of the following resignations:

Name	Date
Mary (Beth) Anton	6/6/25
Erin Grzech	11/30/24
David Hebestreit	10/16/24

Retirements

It was moved by Mrs. Bonifield and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District adopt the attached resolutions of appreciation for services rendered by:

Linda Devlin

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Linda Devlin will retire from the district on December 31, 2024; and,

WHEREAS, Linda Devlin has devoted 19.5 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a paraprofessional at Coolidge Elementary and secretary at Churchill High School, Holmes Middle School, Stevenson High School and Livonia Career Technical Center; and,
WHEREAS, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;
NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby express its deep appreciation to Linda Devlin for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

Cindy Monk

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Cindy Monk will retire from the district on December 31, 2024; and,
WHEREAS, Cindy Monk has devoted 29.5 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a secretary at Bentley High School, Churchill High School and in the Data Management Department, and as a student information system specialist in the Information Technology Department; and,
WHEREAS, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;
NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby express its deep appreciation to Cindy Monk for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

Diane Smith

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Diane Smith will retire from the district on October 31, 2024; and,
WHEREAS, Diane Smith has devoted 35.5 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a paraprofessional at Holmes Middle School and as a secretary in the Curriculum Department, at Rosedale Elementary, Niji-Iro Japanese Immersion Elementary School, Hayes Elementary, in the Adult Education Department and at the Western Wayne Skill Center; and,
WHEREAS, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;
NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby express its deep appreciation to Diane Smith for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

Carl Wertanen

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Carl Wertanen will retire from the district on November 30, 2024; and,
WHEREAS, Carl Wertanen has devoted 28.5 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a custodian at Webster Elementary, Tyler Elementary, Lowell Middle School, Cass Elementary, Franklin High School and Churchill High School; and,
WHEREAS, He has given conscientious, careful, and loyal service to the students, staff, and community during his tenure with the Livonia Public Schools;
NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby express its deep appreciation to Carl Wertanen for his countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Johnson
Nays: None

First Reading Board Policy – IKF – School Stores

The Policy Committee has reviewed the following changes:

BOARD POLICY **IKF**
INSTRUCTIONAL PROGRAMS **JUNE 20, 1988**
SCHOOL STORES ~~**Reviewed 5/2014**~~
NOVEMBER 18, 2024

The superintendent or designee shall be authorized to establish school stores for the purpose of the sale of ~~books and related instructional~~ ~~equipment~~ school supplies, school and/or district spirit wear and merchandise, and food and beverage. Items for sale by the school store must be in compliance with district policy and state and federal law and approved by the Director of Secondary Programs and District Services or designee. ~~These stores shall be maintained primarily in secondary schools, and the accounting procedures shall conform with good auditing procedures and account controls as recommended by the law. It shall be the intent of these stores to operate on a nonprofit basis, and their revolving funds shall be reported periodically to the Board by the treasurer of the school district.~~ Accounting procedures for the school stores will align with best practices as outlined by the Governmental Accounting Standards Board (GASB) and as approved by the Chief Financial Officer. Sales reports will be provided monthly to the Chief Financial Officer or designee.

LEGAL REF.: Healthy, Hunger-Free Kids Act of 2010

First Reading Board Policy – IF – Instructional Resources

The Policy Committee has reviewed the following changes:

BOARD POLICY **IF**
INSTRUCTIONAL PROGRAM ~~**DECEMBER 15, 2014**~~
INSTRUCTIONAL RESOURCES

The Livonia Public Schools School District shall provide materials, equipment, and other physical resources, a technology network and related resources, consultative assistance, and auxiliary supportive personnel to teachers and administrators within budget limitations where appropriate.

The Board recognizes that the United States Code makes it illegal for anyone to duplicate copyrighted materials without permission.

LEG REF: Title 17 of the United States Code
CROSS REF.: IFA - District Technology Network and Related Resources
IFC - Instructional Materials and Equipment Selection

Second Reading Board Policy – IDDE – Post Secondary Credit Opportunities

It was moved by Mrs. Acosta and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt the following Board Policy Language:

BOARD POLICY **IDDE**
INSTRUCTIONAL PROGRAM **OCTOBER 21, 2024**
POSTSECONDARY CREDIT OPPORTUNITIES

The Board of Education supports and shall provide opportunities for students to receive postsecondary credit while attending high school. The school district is required to pay the lesser of: a) the actual charge for tuition, mandatory course fees, materials fees and registration fees or b) the state portion of the students' foundation allowance, adjusted to the proportion of the school year they attend the postsecondary institution. Students enrolled in a dual enrollment course but do not earn credit must repay the district.

LEGAL REF.: Postsecondary Enrollment Options Act 160 of 1996, Imd. Eff. Apr. 8, 1996; Am. 2012, Act 134, Eff. July 1, 2012. Career and Technical Preparation Act 258 of 2000, Eff. Apr. 1, 2001;Am. 2012, Act 133, Eff. July 1, 2012.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Johnson
Nays: None

Second Reading Board Policy – JGCD - Medications

It was moved by Mrs. Frank and supported by Mrs. Acosta that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt the following Board Policy Language:

BOARD POLICY **JGCD**
STUDENTS **OCTOBER 21, 2024**
MEDICATIONS

Except as otherwise provided by law or Board Policy, a school administrator, teacher, or other school employee designated by the school administration may administer medication to a student only in the presence of another adult, pursuant to written permission of the student's parents or guardian and only in compliance with the written instructions of a physician. A Medication Authorization form must be provided to school administration before any dispensation of medication may occur. “Medication” includes prescription, non-prescription (commonly referred to as “over the counter”), and herbal medications/substances, including anything administered by mouth, inhaler, or injection; drops and sprays applied to the eyes or nose; and anything applied to the skin.

Epinephrine Auto Injectors
Students who are prescribed epinephrine to treat anaphylaxis shall be allowed to self-possess and self-administer the medication if they meet the conditions as stated in this policy and accompanying administrative procedures. Each school in the District shall have at least two (2) epinephrine auto-injectors (Epi-Pens) available at the school site. It shall be the annual responsibility of the Principal to verify that the supply of Epi-Pens is maintained at the appropriate level, ensure that all Epi-Pens have not expired, inform trained staff of the storage location for Epi-Pens in the school, and communicate with the Director of Student Services or his/her designee if new Epi-Pens are needed at any point during the school year due to use or expiration. The Director of Student Services or his/her designee shall also be responsible for acquiring new supplies of Epi-Pens yearly, distributing them to schools, coordinating the training of District employees to administer Epi-Pen injections, and maintaining the list of employees authorized to administer such injections.

Individuals Qualified to Administer Epinephrine Injections
Only a licensed, registered professional nurse employed or contracted by the District, or a school employee who has successfully passed the required training, shall be allowed to possess and administer Epi-Pen injections to students.

Each school shall have at least two (2) employees at that site who shall be appropriately trained in the use of an Epi-Pen. Training of employees on the appropriate use and administration of an Epi-Pen injection shall be done in accordance with any guidelines provided by the Michigan Department of Education shall be conducted under the supervision of a licensed, registered professional nurse. The training shall include an evaluation by the nurse of the employees’ understanding of the protocols for administering an Epi-Pen injection.

Students to Whom Injections May Be Administered
A licensed, registered~~,~~ professional nurse, or trained and authorized employees under this policy, may administer Epi-Pen injections to:

- Any student who has a prescription on file with the District, in accordance with the directives in such prescription.
- Any individual on school grounds who is believed to be having an anaphylactic reaction.

Reporting of Injections
Any person who administers an Epi-Pen injection to a student shall promptly notify the Principal /School Administrator who shall be responsible for promptly notifying the student’s parent/guardian that an injection has been administered.

All Epi-Pen injections by District employees to students shall be reported in writing to the Director of Student Services or his/her designee. The report shall include whether the school’s or student’s Epi-Pen was used, and whether the student was previously known to be subject to severe allergic reaction (anaphylaxis). The Director of Student Services or his/her designee shall at least annually report to the Department of Education, in the form and manner determined by the Department,

information on the number of injections provided to students, the number of injections with District Epi-Pens, and the number of incidents where students were not known to be subject to severe allergic reactions.

The District will maintain procedures for obtaining a prescription, purchase, reorder, storage, and maintenance of at least two epinephrine auto-injectors in each school building.

LEGAL REF: MCL 380.1178, 380.1179, 380.1179A
Michigan Department of Education, Model Policy and Guidelines for Administering Medications to Pupils at School

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Johnson
Nays: None

Hearing from Board Members

Mrs. Bonifield shared words of thanks and kudos to the Girl's Unified Hockey Team for their volunteer work packing food for needy families. During the meeting, President Bradford explained that there is little discussion regarding topics being voted on at Regular meetings because exhaustive discussion happens at the Study Sessions and Committee of the Whole meetings prior to Regular meetings. Mrs. Bonifield explained that the Board is very thorough in its fact finding and deliberation about topics brought forward by the LPS Cabinet team during the Study Session and Committee of the Whole meetings. Mrs. Frank echoed Mrs. Bonifield's comments. Mr. Johnson thanked the District for being wonderful and shared pride in representing the District.

Adjournment

Mrs. Bradford adjourned the meeting at 8:12 p.m.

Off/Supt/tg