

SPRINGFIELD TOWNSHIP BOARD OF EDUCATION

Wednesday, October 16, 2024

2024-2025 - 290

REGULAR MEETING MINUTES

TIME: 7:00 PM

LOCATION: CAFETERIA

1. CALL TO ORDER (7:00 p.m.)

Christian Dieker, Board President

2. OPEN PUBLIC MEETINGS ACT STATEMENT

Christian Dieker, Board President

"The New Jersey Open Public Meetings Law was enacted to ensure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

3. PLEDGE OF ALLEGIANCE

Christian Dieker, Board President

4. ROLL CALL

Casey DeJoseph, Board Secretary

Present: Mr. Dieker, Ms. Drum, Mrs. Mancini, Mr. Pantano, Mr. Roberson, Mrs. Donahue, Mr. Hale, Mrs. Wainwright

Absent: Mrs. Rincon

Others Present: Mr. Vaughn, Mrs. DeJoseph

5. SCHOOL & COMMUNITY PRESENTATIONS

Craig Vaughn, Superintendent

- Overview of EduPlanet Curriculum Software (*Ms. Zaidi, Curriculum & Instruction*)
Mr. Vaughn spoke about the benefits of utilizing EduPlanet and how beneficial it will be for consistency purposes.

6. COMMITTEE UPDATES

Christian Dieker, Board President

Committee	Chair	Committee	Chair
Finance	Mr. Hale	Personnel	Mrs. Donahue
Buildings, Grounds, & Transportation	Mr. Dieker	Negotiations	Mr. Hale
Curriculum & Technology	Mr. Roberson	Policy	Mr. Pantano

Finance - None

Buildings, Grounds & Technology - Parking lot and playground are complete; water softener system is in need of replacement. The plan is to reallocate funds to cover the cost, should expect a 20+ year lifespan on the new equipment.

Curriculum & Technology - Looking at ELA curriculum tonight

Personnel - None

Negotiations - None

Policy - Committee did not meet in September, however, Mr. Vaughn and Mr. Pantano met, three items for first reading on agenda tonight. Mr. Pantano noted his personal issues with affirmative action.

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7. PUBLIC COMMENT #1 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Christian Dieker, Board President

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent. The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

None.

8. CORRESPONDENCE

Craig Vaughn, Superintendent

None.

9. SUPERINTENDENT REPORT

Craig Vaughn, Superintendent

UPDATE

- 2023-24 ABR Self-Assessment
- QSAC Monitoring & District Performance Review
- Student Council Elections
- Halloween Parade & Parties

IMPORTANT DATES

- October 18 - H&S Trunk or Treat
- October 21 - 25 - School Violence Awareness Week
- October 21 - 24 - NJSBA Convention
- October 25 - Therapy Dog Visitation
- October 30 - Red Ribbon Day
- October 31 - Halloween Parade & Class Parties
- November 5 - Election Day
- November 7 & 8 - School Closed / NJEA Convention
- November 11 - Veterans Day / School Closed for Students / Staff Professional Development
- November 12 - H&S Meeting
- November 15 - Therapy Dog Visitation
- November 20 - Board of Education Meeting
- November 27 - Early Dismissal
- November 28 & 29 - School Closed / Thanksgiving Break

10. APPROVAL OF MINUTES

Casey DeJoseph, Board Secretary

- **REGULAR MEETING - Wednesday, September 18, 2024**

Motion Roberson

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Second Hale

Yes: Ms. Drum, Mrs. Mancini, Mr. Pantano, Mr. Roberson, Mr. Dieker

No: None

Abstain: Donahue, Wainwright

Not Voting: Hale

Absent: Rincon

Motion Carries 5-0-2-1

- **REGULAR MEETING - Wednesday, August 21, 2024**

Motion Hale

Second Donahue

Yes: Ms. Drum, Mrs. Mancini, Mr. Pantano, Mr. Roberson, Mr. Dieker,

Ms. Wainwright, Mr. Hale, Ms. Donahue

No: None

Abstain: None

Absent: Mrs. Rincon

Motion Carries 8-0

11. SUPERINTENDENT'S REPORT (ENROLLMENT & HIB)

Craig Vaughn, Superintendent

a) RESOLUTION #24/25-RM-290-101

MONTHLY ENROLLMENT REPORT

b) RESOLUTION #24/25-RM-290-102

APPROVE THE MONTHLY HIB REPORT

c) RESOLUTION #24/25-RM-290-103

APPROVE THE SUBMISSION OF THE 2023-2024 HIB ANTI-BULLYING BILL OF RIGHTS
SELF-EVALUATION

Motion Pantano

Second Mancini

Yes: Ms. Drum, Mrs. Mancini, Mr. Pantano, Mrs. Rincon, Mr. Roberson, Mr. Dieker,

Ms. Wainwright, Mr. Hale, Ms. Donahue

No: None

Abstain: None

Absent: Rincon

Motion Carries 8-0

12. CONTRACT ADMINISTRATION

Casey DeJoseph, Board Secretary

None.

13. FINANCE & BUDGET

Casey DeJoseph, Board Secretary

a) RESOLUTION #24/25-RM-290-104

APPROVE ANTICIPATED REVENUE REPORT

b) RESOLUTION #24/25-RM-290-105

CERTIFY REMITTANCE TO PURCHASE ORDERS

c) RESOLUTION #24/25-RM-290-106

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- CERTIFY NO ADVERTISED APPROPRIATION ADJUSTMENT EXCEEDS 10%
- d) **RESOLUTION #24/25-RM-290-107**
CERTIFY EWEG REIMBURSEMENT REQUESTS
 - e) **RESOLUTION #24/25-RM-290-108**
APPROVE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
 - f) **RESOLUTION #24/25-RM-290-109**
MONTHLY CERTIFICATION LINE ITEM STATUS REPORT
 - g) **RESOLUTION #24/25-RM-290-110**
RATIFY TRANSFER OF FUNDS
 - h) **RESOLUTION #24/25-RM-290-111**
APPROVE MONTHLY BILL LIST
 - i) **RESOLUTION #24/25-RM-290-112**
APPROVE BOARD SECRETARY'S REPORT
 - j) **RESOLUTION #24/25-RM-290-113**
APPROVE TREASURER'S REPORT
 - k) **RESOLUTION #24/25-RM-290-114**
APPROVE TRAVEL AND RELATED EXPENSE REIMBURSEMENT

Motion Donahue

Second Pantano

Yes: Ms. Drum, Mrs. Mancini, Mr. Pantano, Mrs. Rincon, Mr. Roberson, Mr. Dieker, Ms. Wainwright, Mr. Hale, Ms. Donahue

No: None

Abstain: None

Absent: Rincon

Motion Carries 8-0

14. PERSONNEL & NEGOTIATIONS

Craig Vaughn, Superintendent

- a) **RESOLUTION #24/25-RM-290-115**
APPOINT SUBSTITUTE POSITIONS FOR THE 2024-25 SCHOOL YEAR
- b) **RESOLUTION #24/25-RM-290-116**
APPROVE PARTIAL SALARY OFFSET THROUGH FEDERAL FUNDS
- c) **RESOLUTION #24/25-RM-290-117**
APPROVE PARTIAL SALARY OFFSETS THROUGH NONPROFIT SCHOOL FOOD SERVICE ACCOUNT FUNDS

Motion Wainwright

Second Donahue

Yes: Ms. Drum, Mrs. Mancini, Mr. Pantano, Mrs. Rincon, Mr. Roberson, Mr. Dieker, Ms. Wainwright, Mr. Hale, Ms. Donahue

No: None

Abstain: None

Absent: Rincon

Motion Carries 8-0

15. CURRICULUM & TECHNOLOGY

Craig Vaughn, Superintendent

- a) **RESOLUTION #24/25-RM-290-118**
APPROVE K-6 ENGLISH LANGUAGE ARTS CURRICULUM

**Motion Roberson
Second Pantano**

Motion by Mr. Pantano to amend resolution with proposed added language as outlined in Mr. Pantano's email related to modifying the resolution 290-118 to add statement "such approval contingent on removal of all language constituting an explicit or suggested topical limitation to the subject of Climate Change."

Second Mr. Hale

**Yes: Deiker, Drum, Pantano
No: Wainwright, Hale, Roberson, Donahue
Abstain: Mancini
Absent: Rincon
Motion Fails**

**Original Motion to approve RESOLUTION #24/25-RM-290-118: Roberson
Second Pantano**

**Yes: Donahue, Roberson, Wainwright
No: Dieker, Drum, Hale, Pantano
Abstain: Mancini
Absent: Rincon
Motion Fails**

*Mr. Pantano noted his concern with climate change and approach by the State of NJ to have this included in the curriculum; fundamental objection to inferring conclusions and limiting of critical thinking, do not agree with the soft intimidation. Would potentially like to modify and amend language during approval of curriculum.

Motion to amend resolution with proposed added language as outlined in Mr. Pantano's email

**Motion to reconsider approval of RESOLUTION #24/25-RM-290-118: Hale
Second Roberson**

**Motion to amend approval of RESOLUTION #24/25-RM-290-118 to include language to include "or other topics": Hale
Second: None
Motion dies**

**Motion to reconsider approval of RESOLUTION #24/25-RM-290-118 but will continue to investigate District options: Hale
Second Roberson**

**Yes: Donahue, Roberson, Wainwright, Dieker, Drum, Hale, Pantano, Mancini
No: None
Abstain: None
Absent: Rincon
Motion Carries 8-0**

Drum left table 8:49 p.m.
Drum returned 8:51 p.m.

**Motion to approve of RESOLUTION #24/25-RM-290-118: Hale
Second Roberson**

**Yes: Donahue, Roberson, Wainwright, Dieker, Drum, Hale, Mancini
No: Pantano
Abstain: None
Absent: Rincon
Motion Carries 7-1**

16. POLICIES & PROCEDURES

Craig Vaughn, Superintendent

- a) RESOLUTION #24/25-RM-290-119**
APPROVE AMENDMENTS UPON FIRST READING & INTRODUCTION
- b) RESOLUTION #24/25-RM-290-120**
APPROVE AMENDMENTS UPON SECOND READING & ADOPTION
- c) RESOLUTION #24/25-RM-290-121**
APPROVE SUBMISSION OF THE QSAC DISTRICT PERFORMANCE REVIEW

**Motion Donahue
Second Roberson
Yes: Donahue, Roberson, Wainwright, Dieker, Drum, Hale, Pantano, Mancini
No: None
Abstain: None
Absent: Rincon
Motion Carries 8-0**

17. FACILITIES, SECURITY, & TRANSPORTATION

Craig Vaughn, Superintendent

- a) RESOLUTION #24/25-RM-290-122**
APPROVE USE OF FACILITIES REQUESTS
- b) RESOLUTION #24/25-RM-290-123**
APPROVE SUBMISSION OF THE ANNUAL COMPREHENSIVE MAINTENANCE PLAN

**Motion Roberson
Second Hale
Motion Donahue
Second Roberson
Yes: Donahue, Roberson, Wainwright, Dieker, Drum, Hale, Pantano, Mancini
No: None
Abstain: None
Absent: Rincon
Motion Carries 8-0**

18. BOARD FORUM

Christian Dieker, Board President

- **UNFINISHED BUSINESS**

Mrs. Mancini asked about the 6th grade bus added, Mr. Dieker provided an update, letter was submitted on our behalf; was COI received from HSA; Mr. Vaughn replied not yet.

- **NEW BUSINESS**

Mrs. Drum asked about the locations for the BOE meetings; we will need to revisit future options

19. PUBLIC COMMENT #2 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Christian Dieker, Board President

None.

20. EXECUTIVE SESSION

Christian Dieker, Board President

a) RESOLUTION #24/25-RM-290-124

EXEMPTION #9 - TERMS AND CONDITIONS OF EMPLOYMENT/PERSONNEL MATTERS

Motion Hale

Second Roberson

Motion Carries, All in Favor 8-0

Discussed items falling under exemption #9, Terms and Conditions of Employment/Personnel Matters

Motion to close executive session: Roberson 9:25 p.m.

Second Mancini

Motion Carries, All in Favor 8-0

Motion to approve RESOLUTION #24/25-RM-290-125

Motion Hale

Second Mancini

Yes: Donahue, Roberson, Wainwright, Dieker, Drum, Hale, Pantano, Mancini

No: None

Abstain: None

Absent: Rincon

Motion Carries 8-0

21. ADJOURNMENT (9:26 p.m.)

Christian Dieker, Board President

Motion Roberson

Second Drum

Motion Carries, All in Favor 8-0

SUPERINTENDENT'S REPORT

October 16, 2024

RESOLUTION #24/25-RM-290-101**RESOLUTION ACCEPTING ENROLLMENT STATISTICS
AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF SEPTEMBER 2024**

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2024	Count <u>September 30, 2024</u>	Difference
11-105-100-101-101-105	Pre-School Regular	17	21	+4
11-110-100-101-101-110	Kindergarten	31	42	+11
11-120-100-101-101-401	First Grade	35	29	-6
11-120-100-101-101-402	Second Grade	45	35	-10
11-120-100-101-101-403	Third Grade	32	47	+15
11-120-100-101-101-404	Fourth Grade	39	34	-5
11-120-100-101-101-405	Fifth Grade	38	38	N/C
11-130-100-101-101-406	Sixth Grade	37	37	N/C
11-212-100-101-101-100	Multiple Disabled	13	9	-4
11-215-100-101-101-100	Preschool Disabled PT	5	4	-1
11-000-100-56X-60X-XXX	Out-of-District Placement	1	1	N/C
	TOTAL	293	297	+4

Month	Enrollment	Monthly Change
June 2024	293	
July 2024	295	+2
August 2024	300	+5
September 2024	297	-3
October 2024		
November 2024		
December 2024		
January 2025		
February 2025		
March 2025		
April 2025		
May 2025		
June 2025		

;and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

October 16, 2024

RESOLUTION #24/25-RM-290-102

**RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT
FOR THE TIME PERIOD OF SEPTEMBER 19, 2024 TO OCTOBER 16, 2024
PURSUANT TO BOARD OF EDUCATION POLICY 5512**

WHEREAS, the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying;

WHEREAS, harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the students property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with the students education or by severely or pervasively causing physical or emotional harm to the student; and

WHEREAS, the results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include:

1. Any services provided;
2. Training established;
3. Discipline imposed; or
4. Other action taken or recommended by the chief school administrator; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following harassment, intimidation or bullying incidents for the month of SEPTEMBER 19, 2024 TO OCTOBER 16, 2024:

School Location	# Cases Reported	# Cases Confirmed
Springfield Elementary School	1	0

RESOLUTION #24/25-RM-290-103

RESOLUTION AUTHORIZING THE SUBMISSION OF THE SCHOOL SELF-ASSESSMENT FOR DETERMINING GRADES UNDER THE ANTI-BULLYING BILL OF RIGHTS (ABR) STATEMENT OF ASSURANCES

WHEREAS, by submitting the School Self-Assessment for Determining Grades under the ABR (Self-Assessment), the chief school administrator (CSA) assures that:

1. The school safety/school climate team (SS/SCT) had the lead role in completing the Self-Assessment.
2. The public was given the opportunity to comment on the Self-Assessment prior to the district board of education (BOE) approval
3. The BOE approved the Self-Assessment at a public meeting, prior to the submission to the New Jersey Department of Education (NJDOE)
4. All information in the Self-Assessment is an accurate and complete account of the status of the school's efforts implementing ABR at the time of submission, the SS/SCT's report, the public comment on the report, and the district BOE's review of and the decision on the report
5. The NJDOE or its authorized representatives will be provided access to, and the right to examine, all records, books, papers, or documents related to the Self-Assessment.
6. The grade assigned by the Commissioner for the school and for the school district will be posted on the home page of the school's website within 10 days of its receipt from the NJDOE.
7. The grade assigned by the Commissioner for the school district and each school in the district will be posted on the home page of the school's website within 10 days of its receipt from the NJDOE.
8. The BOE at a public meeting will review the grades assigned by the Commissioner for each school and school district; and

WHEREAS, the date of the Board of Education approval is **October 16, 2024**; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Chief School Administrator hereby certifies that he has read, understands, and will satisfy the above Assurances in their entirety, and authorizes submission of the School Self-Assessment for Determining Grades under the ABR.

October 16, 2024

CONTRACT ADMINISTRATION

October 16, 2024

FINANCE & BUDGET

October 16, 2024

RESOLUTION #24/25-RM-290-104

**RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT
OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD
FOR THE MONTH OF SEPTEMBER 2024 PURSUANT TO N.J.A.C. 6:23-2.11(c)2**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
REPORT ON CHANGES IN ANTICIPATED REVENUE**

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following SEPTEMBER 2024 changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

Casey DeJoseph
Business Administrator/Board Secretary

October 16, 2024

RESOLUTION #24/25-RM-290-105

**RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS
GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED
THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT
PURSUANT TO N.J.A.C. 6A:23A-6.10
AND THAT THE BELOW REPORT IS FOR THE MONTH OF SEPTEMBER 2024**

WHEREAS, N.J.A.C.6A:23A-6.10 provides that “a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

WHEREAS, the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increase is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

WHEREAS, the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

WHEREAS, a Credit-Disbursement Report has been developed by the School District’s accounting software vendor, Genesis, and said report is attached herein which details any changes in purchase order amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached SEPTEMBER 2024 Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

BE IT FINALLY RESOLVED that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

RESOLUTION #24/25-RM-290-106

RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION
EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT
FOR THE MONTH OF SEPTEMBER 2024
ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73
AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL
A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

WHEREAS, a report has been developed by the School District's accounting software vendor, Genesis and said report is attached herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached SEPTEMBER 2024 monthly transfer report detailing the percentage change in transfers is hereby approved; and

BE IT FINALLY RESOLVED that a copy of the report shall be placed in the permanent minutes of the Board of Education.

RESOLUTION #24/25-RM-290-107

RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS FOR THE MONTH ENDING SEPTEMBER 30, 2024

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee's cost objectives. Expenditures will be reviewed to determine that:

- A. Adequate description of expenditures is provided;
- B. No new budget category is created; and
- C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education timelines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending SEPTEMBER 30, 2024 for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as listed on the "**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only**".

RESOLUTION #24/25-RM-290-108

**RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
AS OF SEPTEMBER AUGUST 30, 2024 FOR THE 2024-2025 PROGRAM YEAR
PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003
TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS
UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
FISCAL MANAGEMENT - RESTRICTED REVENUES**

WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

WHEREAS; the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or \$50,000; discretionary grants - lesser of 10% or \$10,000;

1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending SEPTEMBER 30, 2024 for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the grant expenditures as listed on the “**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only**”.

BE IT FURTHER RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above summary represents the monthly certification of grant expenditures for the program years 2023-2024 and 2024-2025 Every Student Succeeds Act, IDEA Part B, IDEA Preschool, REAP, and ESSER funds.

RESOLUTION #24/25-RM-290-109

RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS

FOR THE MONTH OF **SEPTEMBER 2024**

PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the certification of the Secretary to the Board must demonstrate that no budgetary line item account, which are understood by the rule to be the advertised section of the New Jersey Department of Education prescribed budget, has obligations and contractual orders which exceed annual appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD BUDGETARY LINE ITEM STATUS

Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of **SEPTEMBER 30, 2024** no budgetary line item account has obligations and payments, understood as contractual orders, which in total exceed the amount appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

RESOLUTION #24/25-RM-290-110

**RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR SEPTEMBER 2024,
PURSUANT TO N.J.S.A. 18A:22-8**

WHEREAS, N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

WHEREAS, it became necessary to transfer funds among certain line items between the monthly meetings of in the month of **SEPTEMBER 2024**, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION
RESOLUTION #24/25-RM-290-111

**RESOLUTION AUTHORIZING THE PAYMENT OF BILLS
OF THE GENERAL ACCOUNTS AS CONTAINED ON
THE CHECK REGISTER & ALL BANK/WIRE TRANSFERS**

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of SEPTEMBER 19, 2024 TO OCTOBER 16, 2024 (hereinafter "period"); and,

WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of current fund hand checks as detailed in the report of bills; and,

WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter "NJQSAC"), District Performance Review, B. Financial and Budgetary Control, Section j. requires that "Manual checks represent less than one percent of the checks issued on an annual basis (inter-fund payments are excluded from this requirement.); and,

WHEREAS, bank transfer(s) are transfers between accounts during the period as listed in the report of bills.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment of bills for the period listed on the check register are hereby authorized; and,

BE IT FURTHER RESOLVED that the Board certifies the check register and bank/wire transfers as listed on the "**BILL LIST**" report.

October 16, 2024

RESOLUTION #24/25-RM-290-112

**RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S
MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS
[BOARD SECRETARY'S REPORT]
FOR THE MONTH OF SEPTEMBER 2024 PURSUANT TO N.J.A.C. 6A:23-2:11.c)**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the **2024-2025** Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

RESOLUTION #24/25-RM-290-113

**RESOLUTION APPROVAL OF THE REPORT OF THE
TREASURER OF SCHOOL MONIES FOR SEPTEMBER 2024
PURSUANT TO N.J.S.A. 18A:17-36**

WHEREAS, N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

WHEREAS, the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

WHEREAS, Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the **SEPTEMBER 2024** Report of the Treasurer of School Monies is hereby accepted and approved.

RESOLUTION #24/25-RM-290-114

**RESOLUTION APPROVING TRAVEL AND RELATED EXPENSE REIMBURSEMENT
& RETROACTIVELY APPROVING TRAVEL & RELATED EXPENSES
FOR SPRINGFIELD TOWNSHIP SCHOOL DISTRICT EMPLOYEES
PURSUANT TO P.L. 2007, C.53 AND BOARD OF EDUCATION POLICY #6471**

WHEREAS, Public Law 2007, c.53 provides for the regulation of travel expenditures which are those costs paid by the school district using local, State, or federal funds, whether directly by the school district or by employee reimbursement, for travel by school district employees and district board of education members, to the following four types of travel events:

[1] training and seminars which means all regularly scheduled, formal residential and non-residential training functions, conducted at a hotel, motel, convention center, residential facility, or at any educational institution or facility;

[2] conventions and conferences which means general programs, sponsored by professional associations on a regular basis. Which address subjects of particular interest to a school district or are convened to conduct association business. The primary purpose of employee attendance at conferences and conventions is the development of new skills and knowledge or the reinforcement of those skills and knowledge in a particular field related to school district operations. These are distinct from formal staff training and seminars, although some training may take place at such events;

[3] regular school district business which means all regular official business travel, including attendance at meetings, conferences and any other gathering which are not covered by the definitions included in other section of P.L. 2007, c.53;

[4] retreats which means meetings with school district employees and school board members, held away from the normal work environment at which organizational goals and objectives are discussed. If available, school district facilities shall be utilized for this type of event.

; and

WHEREAS, a board of education implemented Policy #6471 which regulates travel expenditures for School District employees and school board members that are in accordance with P.L. 2007, c.53;

WHEREAS, each district board of education shall maintain separate accounting for school district travel expenditures as necessary, to ensure compliance with the school district's maximum travel expenditure amount. This may include, but need not be limited to, a separate offline accounting of such expenditures or expanding the school district's accounting system. The tracking system shall be sufficient to demonstrate compliance with P.L. 2007, c.53 and Board of Education Policy #6471, and shall provide auditable information;

WHEREAS, the below listing has been submitted for approval by the Board of Education:

Employee Name	Lisa Vrettos		
District Assignment	Accounts Payable & Payroll		
Travel Date(s)	10/10/2024		
Travel Destination	Toms River, NJ		
Travel Type	Car		
Sponsoring Entity	Strass Esmay		
Event Description	NJ FMLA Professional Development		
Funding Source	STF TRN WRKSHP REG		
Account Series	11-000-223-500-050-280-0		
Registration Fee	\$145.00		
M&IE Allowance	NA		
Mileage Estimate	\$39.10		
Tolls & Other Transportation	NA		
Hotel/Motel Rate	NA		
Miscellaneous Exp (Parking)	NA		
TOTAL	\$184.10		

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above delineated travel expenses are hereby approved.

October 16, 2024

PERSONNEL & NEGOTIATIONS

October 16, 2024

RESOLUTION #24/25-RM-290-115

**RESOLUTION APPROVING THE SUPERINTENDENT OF SCHOOLS'
RECOMMENDATION FOR THE SUBSTITUTE POSITIONS
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT FOR THE 2024-2025 SCHOOL YEAR**

WHEREAS, the Superintendent of Schools is vested with the authority to recommend the hiring of certain personnel within the School District and that substitute teachers, aides, secretaries, nurses, special education aides, custodians, and EDC staff are such personnel

Teachers	Aides	Custodians	Nurses	EDC Staff
	Debra Adams			

; and

WHEREAS, the Superintendent of Schools has reviewed the qualifications of the individuals listed below and recommends approval to the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above substitute positions are hereby approved.

RESOLUTION #24/25-RM-290-116

**RESOLUTION APPROVING THE USE OF FEDERAL FUNDS TO
PARTIALLY OFFSET THE SALARY & BENEFITS FOR A FACULTY MEMBER
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT FOR THE 2024-2025 SCHOOL YEAR**

WHEREAS, the Elementary and Secondary Education Act (ESEA) Title I program provides federal funding to assist schools in improving the academic achievement of disadvantaged students; and

WHEREAS, the Springfield Township Public School District (hereinafter the “district”) is committed to ensuring that all students have access to the necessary resources and support to meet state academic standards, including providing basic skills remediation instruction to students who require additional assistance; and

WHEREAS, the district has identified the use of ESEA Title I funds as an allowable and approved source for partially offsetting the salary and benefits of a teacher whose primary responsibility is to provide basic skills remediation instruction; and

WHEREAS, the use of these funds aligns with the district’s Title I program plan, as approved by the State Department of Education, to improve student outcomes for eligible students through targeted intervention and support; and

WHEREAS, the use of ESEA Title 1 funds for the partial offset of salary and benefits shall be as follows:

Faculty Member	2024-25 Salary	ESEA Title 1 Offset	Salary Offset %	ESEA Title 1 Benefits
Kelly Linton	\$94,402	\$20,000	21.186%	\$12,800

NOW, THEREFORE, BE IT RESOLVED, the Township of Springfield Board of Education, County of Burlington, State of New Jersey, hereby approves the use of ESEA Title I funds to partially offset the salary and benefits of Kelly Linton, who will provide basic skills remediation instruction in alignment with the goals and objectives of the district’s Title I program; and

BE IT FURTHER RESOLVED, that the district administration is authorized to take all necessary actions to ensure the proper allocation and reporting of these funds in accordance with federal and state regulations governing Title I expenditures.

RESOLUTION #24/25-RM-290-117

RESOLUTION APPROVING THE USE OF NONPROFIT SCHOOL FOOD SERVICE ACCOUNT FUNDS TO PARTIALLY OFFSET THE SALARY FOR INSTRUCTIONAL ASSISTANTS & CUSTODIAL STAFF FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT FOR THE 2024-2025 SCHOOL YEAR

WHEREAS, School Food Authorities (SFAs) must ensure that Program funds are used solely for the operation and improvement of Child Nutrition Programs in compliance with federal regulations 2 CFR Part 200 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; and

WHEREAS, in accordance with federal regulations and state laws, funds used for personnel directly involved in operating or administering Child Nutrition Programs who have monitoring duties assigned to them as part of, or integral to, their regular food service program responsibilities and a prorated portion of salaries of janitorial staff for services performed specifically for the School Nutrition Program (SNP) operation are allowable uses of Program funds; and

WHEREAS, the Springfield Township Public School District (hereinafter the “district”) has identified these uses of Nonprofit School Food Service Account (NSFSA) funds as an allowable and approved source for partially offsetting the salary of instructional assistants whose responsibility includes cafeteria monitoring and certain custodial staff responsible whose duties include areas specific to the School Nutrition Program operation; and

WHEREAS, the use of NSFSA funds for the partial offset of salary shall be as follows:

Staff Member	2024-25 Salary	Hours Per Day	Hours Specific to SNP Operation	SNP % of Total Hours Per Day	NSFSA Salary Offset
Annette Capra	\$19,212	4.75	0.75	9.48%	\$1,821
Carolyn Gripp	\$16,778	4.75	0.75	9.48%	\$1,591
Evi Fennessy	\$18,331	4.75	1.5	18.95%	\$3,474
Mouna Bah	\$16,777	4.75	1.5	18.95%	\$3,179
Kristin Pollack	\$27,301	7	0.75	10.50%	\$2,867
Daniel Tepel	\$11,921	3.5	0.75	12.85%	\$1,532
Janice Hill	\$17,010	4.75	0.75	9.48%	\$1,613
Chelsea Swangler	\$39,517	8	1	12.5%	\$4,940

NOW, THEREFORE, BE IT RESOLVED, the Township of Springfield Board of Education, County of Burlington, State of New Jersey, hereby approves the use of NSFSA funds to partially offset the salary of the above named employees; and

BE IT FURTHER RESOLVED, that the district administration is authorized to take all necessary actions to ensure the proper allocation and reporting of these funds in accordance with federal and state regulations governing NSFSA expenditures.

October 16, 2024

CURRICULUM & TECHNOLOGY

October 16, 2024

RESOLUTION #24/25-RM-290-118

RESOLUTION APPROVING REVISIONS TO THE GRADES K-6 ENGLISH LANGUAGE ARTS CURRICULUM

WHEREAS, the New Jersey Student Learning Standards for English Language Arts (NJSLS-ELA) build on the best of existing standards and reflect the skills and knowledge students need to succeed in college, career, and life. They define general, cross-disciplinary literacy expectations that must be met for students to be prepared to enter college and workforce training programs ready to succeed. The K–12 grade-specific standards define end-of-year expectations and a cumulative progression designed to enable students to meet college and career readiness expectations no later than the end of high school; and,

WHEREAS, students advancing through the grades are expected to meet each year's grade-specific standards, retain or further develop skills and understandings mastered in preceding grades, and work steadily toward meeting the more general expectations described by the standards. In service to that expectation, the Department recommends 90-minutes of uninterrupted literacy instruction for all students in grades K–5, and 80 minutes for grades 6 through 8; and,

WHEREAS, District Policy 2230 - Curriculum Guides stipulates that all curriculum guides will correlate with the New Jersey Student Learning Standards to ensure pupil mastery of concepts outlined in the New Jersey Department of Education's framework for each area; and,

WHEREAS, a New Jersey education in English Language Arts builds readers, writers, and communicators prepared to meet the demands of college and career and to engage as productive American citizens with global responsibilities. Throughout their kindergarten through grade 12 experience, students will:

- Develop the necessary skills in reading, writing, speaking, and listening that are the foundations for creative and purposeful expression in language.
- Read rich, challenging texts that build their knowledge of the world, grow their confidence and identities as readers, and develop critical thinking skills and vocabulary necessary for long-term success.
- Engage in regular, meaningful, writing authentic tasks, exploring valued topics, writing for impact and expression, and sharing their work with others (including authentic audiences).
- Leverage complex texts and digital media to develop comprehension, active listening, and discussion skills.
- Ground daily writing and discussion in evidence, fostering an ability to read critically, build arguments, cite evidence, and communicate ideas to contribute meaningfully as productive citizens.
- Evaluate the reliability, credibility, and perspective of authors and speakers across all forms of media.
- Express ideas and knowledge through a variety of modalities and media, and serve as effective communicators who purposefully read, write, and speak across multiple disciplines.
- Learn to persist in reading complex texts, establishing lifelong habits to read voluntarily for pleasure, for further education, for information on public policy, and for advancement in the workplace; and,

WHEREAS, the English Language Arts Practices offer the capacities held by students who have progressed through a kindergarten through grade 12 English Language Arts program in New Jersey. These practices describe students who are proficient in literacy, possessing the abilities to read deeply, create their own works, and listen and speak to a broad range of ideas. As New Jersey students advance through the grades and

demonstrate proficiency in the standards in reading, writing, speaking, listening, and language, they are able to exhibit with increasing fullness and regularity the following capacities of the literate individual.

Student capacities include:

- Developing Responsibility for Learning: Cultivating independence, self-reflection, and responsibility for one's own learning.
- Adapting Communication: Adapting communication in response to the varying demands of audience, task, purpose, and discipline.
- Valuing Evidence in Argumentation: Constructing viable claims and evaluating, defending, challenging, and qualifying the arguments of others.
- Building Knowledge: Building strong content knowledge and connecting ideas across disciplines using a variety of text resources and media.
- Leveraging Technology: Employing technology and digital media thoughtfully, strategically and capably to enhance reading, writing, speaking, listening, and language use.
- Understanding Self and Others: Using literacy as a vehicle to affirm all the aspects of one's own identity, as well as understand, connect to and respect other perspectives and cultures; and,

WHEREAS, certain revisions to the district's English Language Arts curriculum are recommended in order to ensure alignment with the New Jersey Student Learning Standards as mandated by the Department of Education and duly monitored as part of the Quality State Accountability Continuum (QSAC) process.

NOW THEREFORE BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the revised English Language Arts curriculum for grades Kindergarten through six is hereby approved.

POLICIES & PROCEDURES

October 16, 2024

RESOLUTION #24/25-RM-290-119

RESOLUTION APPROVING BOARD OF EDUCATION 2024/2025 POLICY, BYLAWS AND REGULATION REVISIONS UPON FIRST READING AND INTRODUCTION

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, when certain policies indicate that "*the Board of Education shall*" provide or make otherwise available a condition of the policy, it is recognized that in these situations the Board of Education hereby authorizes the Superintendent or his/her designee to execute the function(s) therein; and,

WHEREAS, the following is the **first** reading for introduction of the policies & regulations, which include:

File Code	Name	Alert #
P 1140	Educational Equity Policies / Affirmative Action	232
R 3160	Physical Examination	233
R 4160	Physical Examination	233

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **first reading and introduction**.

RESOLUTION #24/25-RM-290-120

**RESOLUTION APPROVING BOARD OF EDUCATION 2024/2025
POLICY, BYLAWS AND REGULATION REVISIONS
UPON SECOND READING AND ADOPTION**

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, when certain policies indicate that "*the Board of Education shall*" provide or make otherwise available a condition of the policy, it is recognized that in these situations the Board of Education hereby authorizes the Superintendent or his/her designee to execute the function(s) therein; and,

WHEREAS, the following is the **second** reading for approval and adoption of the policies & regulations, which include:

File Code	Name	Alert #
P 3160	Physical Examination	233
P 4160	Physical Examination	233

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **second reading and adoption**.

RESOLUTION #24/25-RM-290-121

RESOLUTION ACCEPTING & APPROVING THE SUBMISSION OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW FOR THE 2024-2025 SCHOOL YEAR

WHEREAS, N.J.A.C.6A:30-1.1 establishes rules to implement the New Jersey Quality Single Accountability Continuum (hereinafter “NJQSAC”) system, as required by N.J.S.A. 18A:7A-3, for evaluating and monitoring all public school districts in the State of New Jersey. NJQSAC is designed to be a single, comprehensive accountability system that consolidates and incorporates the monitoring requirements of applicable State and Federal programs. NJQSAC is also intended to compliment, and serve in part to implement, Federal requirements; and

WHEREAS, under NJQSAC, public school districts are evaluated in five key component area of school district effectiveness:

1. Instruction and Program
2. Personnel
3. Fiscal Management
4. Operations
5. Governance

; and

WHEREAS, the evaluation is to determine the extent to which public school districts are providing a thorough and efficient education; and

WHEREAS, under NJQSAC the standards and criteria by which public school districts are evaluated will assess actual achievement, progress toward proficiency, local capacity to operate without State intervention, and the need for support and assistance provided by the State. Once a public school district is identified as requiring assistance in one or more of the five areas of school district effectiveness, the Department and the public school district will work collaboratively to improve public school district performance in those targeted areas; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Springfield Township School District submits the NJQSAC and “District Performance Review” (hereinafter the “DPR”) for the 2024-2025 school year. Completion of the DPR should be a collaborative effort with key administrators and staff responsible for the instruction and program, fiscal management, governance, personnel and operations; and

BE IT FURTHER RESOLVED that both the Superintendent of Schools and the Board of Education affirm information in the document submitted. The DPR will become part of the School District’s NJQSAC review for the year in which the School District is monitored.

FACILITIES, SECURITY, & TRANSPORTATION

October 16, 2024

RESOLUTION #24/25-RM-290-122

RESOLUTION APPROVING CERTAIN APPLICATIONS FOR USE OF FACILITIES OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT

WHEREAS, the Board of Education makes available to the general public the use of certain school facilities under administrative controls and rules and regulations; and

WHEREAS, the below listed entities have filed a "Facilities Use Application" and the necessary documentation has been submitted and reviewed by the Business Administrator/ Secretary to the Board and she recommends approval:

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Northern Burlington Havoc Basketball	11/14/24 11/21/24 12/5/24	6:30 PM - 7:30 PM	Travel Basketball Practice	Gymnasium
Home & School Association	11/18/24	8:45 AM - 11:30 AM	Vets in Training Assembly	Gymnasium
Northern Burlington Soccer Club	11/3/24	8:00 AM - 1:00 PM	Team Picture Day	Gymnasium

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the attached list of "Facilities Use Applications" is hereby approved.

RESOLUTION #24/25-RM-290-123

**RESOLUTION APPROVING THE SUBMISSION
OF AN ANNUAL COMPREHENSIVE MAINTENANCE PLAN
PURSUANT TO N.J.A.C. 6:24-2.1 & N.J.A.C. 6:24-2.2**

WHEREAS, N.J.A.C. 6:24-2.1 provides that each school district shall determine the required maintenance activities that pertain to each school facility in the district, and shall report these activities in its annual comprehensive maintenance plan; and

WHEREAS, N.J.A.C. 6:24-2.2(a) defines required maintenance expenditures as expenditures for required maintenance activities set forth in N.J.A.C. 6:24-2.1 shall qualify as investments in maintenance for purposes of calculating the maintenance factor (M) in N.J.S.A. 18A:7G-9 and such expenditures shall also be used to determine the required maintenance expenditure for the year prior to the filing year; and

WHEREAS, N.J.A.C. 6:24-2.2(b) describes the types of expenditures that qualify as required maintenance to include supplies and materials, contracted labor and salaries of district employees who are exclusively dedicated to the performance of required maintenance activities, or for the payment of contracts for required maintenance; and

WHEREAS, N.J.A.C. 6:24-2.2(c) provides that existing school facilities for which a district seeks State facilities aid pursuant to EFCFA for rehabilitation or alteration, the required maintenance expenditure shall equal two percent (2%) of its replacement cost over the previous ten (10) years; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the annual comprehensive maintenance plan is hereby approved; and

BE IT FURTHER RESOLVED, that the Board of Education has been provided with a copy of the Annual Maintenance Budget Amount Worksheet per N.J.A.C. 6A:26A (Form M-1) and approves its submission; and

BE IT FURTHER RESOLVED that the following calculation are contained on the Form M-1 report:

<u>School</u>	<u>Gross Building Area</u>	<u>Building Replacement Value</u>	<u>PY's Actual Current Year Budgeted Expenditures (see detailed sheet)</u>	<u>Minimum Annual Target Expenditure FY 2025-2026</u>	<u>Anticipated Budget FY 2025-2026</u>
Elementary	43,320 sq ft	\$ 6,194,760	\$2,209,278	\$ 12,390	\$ 198,957

BE IT FURTHER RESOLVED that the Maximum Maintenance Reserve Amount is calculated as **two hundred forty seven thousand seven hundred ninety dollars (\$247,790)** and the Current District Maintenance Reserve Amount is **sixty nine thousand seven hundred fifty seven dollars (\$69,757)**, thus the Springfield Township School District can transfer up to **one hundred seventy eight thousand thirty three dollars (\$178,033)** to the Maintenance Reserve Account.

RESOLUTION #24/25-RM-290-124

**RESOLUTION AUTHORIZING THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
TO MEET IN CLOSED EXECUTIVE SESSION
PURSUANT TO THE NEW JERSEY OPEN PUBLIC MEETINGS ACT
PUBLIC LAW 1975, c.231**

WHEREAS, N.J.S.A. 10:4-6 et seq provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of the exceptions being as follows:

1. items forbidden by specific legal action
2. right to receive federal funds
3. invasion of individual privacy
4. collective bargaining negotiations
5. purchase/lease/acquisition of real property
6. items where immediate disclosure would impair public safety
7. investigation of violations of law
8. attorney-client privilege
9. terms and conditions of employment/personnel matters
10. penalty or loss of license to an individual
11. other

WHEREAS, the President of the Board of Education has determined that such a circumstance exists which warrants a closed executive session under items as above indicated and that the conducting of a closed executive session was duly authorized by the adoption of this Resolution.

The subject to be discussed is as follows:

#9 - terms and conditions of employment/personnel matters

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, pursuant to N.J.S.A. 10:4-6 et seq, that it meet in executive session closed to the public for the discussion of a matter which falls under a statutory exception to the New Jersey Open Public Meetings Act and that said closed session will be held on **Wednesday, October 16, 2024**; and

BE IT FURTHER RESOLVED the closed executive session discussions will pertain to the above mentioned items and that the minutes of the closed executive session will be disclosed after the Board of Education takes formal action or after the reason for the discussions in closed session no longer exists.
