



October 28, 2024 PTO Agenda

6 p.m., Lakeaires Learning Commons

Sarah Jaworski, Brittany Weber, Abby Reynolds, Louise Ernewein, Kelly Humphrey, Jenna Williams,
Kari

- I. Previous month's minutes: [September 30, 2024 PTO Agenda-Minuted](#) -Approved 6:02 PM
- II. Principal & Teacher Report 6:05 PM
 - A. Mr. Krusemark: [Absent - presenting at District 624 Board Meeting]
 - B. Teacher Report:
 1. Deep into academics. Conferences on Monday (4th)
- III. Treasurer Report 6:10 PM
 - A. Treasurer Report: Accounts are reconciled for September. There is a tab with the detail on Financial Report shared docs.
 - As of 9/30/2024 our checking account balance was \$1,912.41 and our savings account balance was \$10,019.32.
 - There were a few transactions through September, much more movement in October that will be settled by next month's meeting following October statements.
 - Butterbraid fundraiser income will be on October documents.
- IV. Upcoming Events, Activities & Items of discussion 6:15 PM
 - A. Updates / lessons learned from September/October activities (Butter Braids, Culver's, Bounce House Carnival, Pumpkin Bingo, Homecoming Parade)
 1. Culver's night - went well. November 18 will be the next one (4-7pm). Sending out request for volunteers for that one. One volunteer already signed up.
 2. Pumpkin bingo - attendance was down. This year we scheduled ahead of MEA so maybe conflicted with football etc. Soccer, lacrosse. Also just had the pizza / bounce house event. Event was earlier than last year. Made some money - mainly from concessions.
 3. Volunteers - lots of our current parent volunteers are 4th and 5th grade parents. Need to get parents of younger kids volunteering to help keep events going.
 4. Homecoming parade - kids had a blast. Buy candy earlier and give bags to each kid so they have to make it last for the parade. Need to think through parent collection / pick-up process at the end of the parade for next year. Maybe open it up to more than 5th graders if we're trying to bring in parents of younger grade students.

5. Butterbraids - has brought in less than hoped for. Maybe consider not doing it again. If we want to focus on one food fundraiser, do Heggies instead as our only food fundraiser.
- B. Book Fair options
 1. Upcoming online Scholastic fair
 - a) Not doing this. Kelly will ask Cary to include notice in communication to parents.
 2. Other book fair options:
 - a) Literati proposal (Spring)
 - b) Red Balloon
 - c) Barnes & Noble
- C. Fundraisers review (see separate document)
- D. Blizzard Blast
 1. Start asking for donations from businesses now. Sarah J will develop form letter asking businesses for donations including tax ID # etc. Use ring toss donation letter as starting template.
 2. Next need is for Blizzard Blast. Selling tickets, baskets, etc.
 3. Need more volunteers earlier for selling raffle tickets. Split stations on either side.
- E. Give one hour. Communication to parents.
- F. Monday, November 25 - change time to after-school meeting - 3pm.
- G. Why do we keep \$10,000 in savings? Does it need to be this high?
- V. Adjournment 7:20 PM

Board Members:

President: Brittany Weber brittany.harper11@gmail.com
 Vice-President: Jenna Williams Jennafer.I.Williams@gmail.com
 Secretary: Louise Ernewein
 Treasurer 1: Sarah Jaworski sarahmariejaworski@gmail.com
 Treasurer 2: Abby Reynolds

Upcoming PTO meetings:

11/25/24, 1/27/25, 2/24/25, 3/24/25, 4/28/25, 5/19/25, 6/30/25

Upcoming PTO events:

Date	Event	PTO lead	Notes
Nov. 18	Culver's night	Sarah J	5th grade parent volunteers needed
Jan / Feb 2025	Heggies fundraiser		
Feb. 10	Culver's night	Sarah J	5th grade parent volunteers needed

Feb 21	Blizzard Blast	Brittany, Kelly	
May 5	Culver's night	Sarah J	5th grade parent volunteers needed
May 2025	Summer Send-off	Sarah J and Vanessa	