

Rockwall ISD Dual Credit Registration Checklist

Please visit Collin College's website for more information on program procedures and restrictions

www.collin.edu/express/dualcredit/

or

GBCCA's website for registration information specific to Rockwall ISD

<https://dgbcca.rockwallisd.com/dual-credit/collin-college-dual-credit-information>

- ☐ **Meet with your High School Counselor** – In January, during course registration
- ☐ **Apply** at applytexas.org (New Students)
 - Please allow 2-3 business days for your application to be processed.
 - Your Workday login information will be emailed to your personal email once accepted. Be sure to check your spam folder.
 - Do not use your ISD email to apply; ISD emails block outside emails from Apply Texas and Collin College.
 - Do not include UT for OnRamps on your application
- ☐ **Set up OneLogin** (New Students)
 - You'll receive your OneLogin username and temporary password via helpdesk@collin.edu
 - Tip: Set up OneLogin on your phone or on a device that you will have access to at all times.
 - Click on the Workday app in the OneLogin portal
 - Please review your customized list of registration requirements through Workday Tasks.
- ☐ **Complete the Mandatory Campus Safety Training** (New Students)
 - An hour after completing in Workday, the action item should be removed. If it has not been removed from your account, please email admissions@collin.edu with your CWID and a screenshot showing completion of the Campus Safety Training.
- ☐ **Complete your Dual Credit Permission Form with your HS Counselor** (New Students) – this will be sent out through Skyward Family Access in February
- ☐ **TSIA** (Required for Academic Courses)
 - Take the TSIA2 or provide proof of exemption (email to TSI_info@collin.edu)
 - Minimum score requirements for the TSIA exemptions on next page
 - Additional information and sign up instructions are available online at: www.collin.edu/studentresources/testing/availabletesting/tsi.html
 - Returning students with partial TSI status will need to take the TSI (for the subject without an exemption) or provide an exemption if they are signing up for any academic courses.
- ☐ **Registration (Completed by Collin College)**
 - Work with your High School Counselor to build your schedule
 - GBCCA Counselor will provide this information to Collin College for registration
- ☐ **Payment**
 - You may pay online through Workday or in person through the Cashier's Office
 - More information about payment methods, policies and installment plans is available online at www.collin.edu/bursar/paymentpoliciesandmethods.html
 - All payment must be completed by your high school's payment deadline if earlier than Collin College's deadlines.
 - Courses are paid for by semester

ADDITIONAL INFORMATION FOR DUAL CREDIT REGISTRATION

Texas Success Initiative (TSI)

TSIA2 Minimum Score Requirements			
English Language Arts & Reading (ELAR)		Math	
CRC 910—944 w/Diagnostic level 5-6 and Essay 5-8 <u>OR</u> CRC 945—990 w/Essay 5-8		CRC 910-950 w/Diagnostic level 6 <u>OR</u> CRC 950-990	
Exemption Scores (minimum scores listed):			
Test	Combined/Composite Requirement	Exempts TSI Reading & Writing	Exempts TSI Math
<u>SAT</u> (less than 5 years old)	N/A	Evidence Based Reading/Writing 480	Math 530
<u>ACT</u> (Before 2/15/23)	Composite 23	English 19	Math 19
<u>ACT</u> (After 2/14/23)	N/A	Combined English & Reading 40	Math 22
Send a copy of your score report that shows your full name, scores and date of test. A PDF copy works best if available. You can download a pdf score report from the test website for free.			
Waiver Scores (minimum scores listed):			
PSAT	N/A	Reading Writing 460	Math 510
PSAT scores are sent to Collin College by Rockwall ISD.			

- ☐ **Get Ready to Start Classes!**
- ☐ **Order books/course materials** - wait until the first day of class to purchase your textbook
 - collin.bncollege.com/
- ☐ **ACCESS/Disability Services** - To receive accommodations in your Dual Credit classes, you must apply through the ACCESS Office, more information is available at www.collin.edu/studentresources/disabilityservices/index.html

Important Dates:

Application Workshop – RHS: January 16 & 17; RHHS: January 22 & 23

Collin College application should be submitted by February 07, 2025

Permission Form due: February 28, 2025

TSIA compliant: March 01, 2025