UPPER PERKIOMEN SCHOOL DISTRICT
Education Center, 2229 E. Buck Road, Pennsburg PA 18073

Policy Committee Meeting **September 16, 2024**

Chair: Peg Pennepacker **Ex-Officio: Melanie Cunningham, President**

Members:
Keith McCarrick
Emily McCormick
Elizabeth Fluckey
Assistant Superintendent-Dr. Andrea Farina
Business Manager-Drew Bishop
Human Resources Director-Georgiann Fisher

Approval of August 19, 2024 Committee Minutes.

Policy 707 AR-Use of Facilities: This policy outlines the procedures for use of school district facilities. The Application for Use of School Facilities must be submitted using the District's on-line applications program, FMX. The District must have a current certificate of liability insurance on file prior to approval of applications. There are five deadlines: Period 1-May 1 to June 1, Period 2-April 15 to May 15, Period 3-June 15 to July 15, Period 4-September 15 to October 15, and Period 5-January 15 to February 15. Each period corresponds to a season (full year, summer, fall, winter, spring). At least one District employee shall be on duty when a building is in use. Fees charged for rental and services will be in accordance with the current fee schedule and each organization must assign one responsible representative who will be the District's contact person. The use of school facilities shall comply with all applicable laws and regulations, as well as applicable Board Policies. Clarifying language was added regarding the use of drones not being permitted.

Policy 915-Booster Organizations/Relations with Parent Organizations: This policy states that the Board endorses parent organizations as appropriate means of achieving effective and maximum involvement of parents and/or guardians in the programs of the district. This policy will continue to be discussed.

Policy 351-Controlled Substance Abuse/AR-0 Drug-Free Workplace Notice/AR-1 Record of Reasonable Suspicion of Controlled Substance Abuse: Policy 351 states that the Board recognizes that the misuse of drugs by administrative, professional and support employees is a serious problem with legal, physical and social implications for the whole school community and is concerned about the problems that may be caused by drug use by District employees, especially as the use relates to an employee's safety, efficiency and productivity. Notification is given to employees about the prohibition of the unlawful use/distribution/manufacture/possession of controlled substances and the consequences. Incidents shall be reported immediately in accordance with state laws and regulations.
AR-0 is a notification to all District employees that all schools and property are designated by federal and state laws and Board policy and district administrative regulations as drug-free workplaces. The district shall take appropriate disciplinary action of an employee who is convicted of a criminal drug statute. An employee who is convicted of delivery of a controlled substance or of possession of a controlled substance with the intent to deliver or convicted of an offense defined as a felony shall be terminated.
AR-1 is a form that provides documentation of an employee if there is cause for reasonable suspicion of controlled substance abuse.
This policy and the ARs will continue to be discussed.

Policy 222-Tobacco and Vaping Products: This policy states that the Board prohibits possession, use or sale of tobacco, nicotine and nicotine delivery products by students at any time in a school building and on any property, buses, vans and vehicles that are owned, leased or controlled by the District. The Superintendent or designee shall notify students, parents/guardians and staff about the Board's tobacco/nicotine policy and shall notify the parent/guardian of any student directly involved in an incident involving possession, use or sale of tobacco, nicotine or nicotine delivery products immediately. Parent/guardian shall also be notified if the local police department has or may be notified. This policy will continue to be discussed.

Policy 222-AR-0 Controlled Substances/Paraphernalia/AR-1 Tobacco and Vaping Product Violation Parental Notification: AR-0: This AR provides definitions of controlled substances, procedures to follow for students in possession of controlled substances, and medical emergencies related to controlled substance use.
AR-1: This AR is an outline of a parental notification letter for tobacco and vaping product violation. This policy and the ARs will continue to be discussed.

Next meeting will be held on October 22, 2024