

**A.W. Beattie Career Center
Joint Operating Committee
Combined Board Meeting November 21, 2024**

5:30 p.m. – Dinner

5:50 p.m. – Committee of the Whole – Student Information System (SIS) Management Software
- Plan of Action

Mr. Joe Miller, Technology Director

6:15 p.m. – Joint Operating Committee Meeting

ARLENE J. BENDER STUDENT CONFERENCE CENTER

ZOOM (video & audio conference): Using a PC, tablet or smart phone,
click on this link **or** cut & paste into your browser.

<https://zoom.us/j/95156581198?pwd=mdYld41HoNbHe9dOAzi7qpzXFjgv5l.1>

- ❖ For security purposes, when you click on the above link, you will enter a ZOOM “waiting room”. You may experience a slight delay before you are admitted to the JOC Meeting. The waiting room will be accessible for the General Public at 5:45 PM ET for the start of the Committee of the Whole. The JOC meeting will not start until 6:15 PM ET.

AGENDA

- I. Call to Order***
- II. Pledge of Allegiance***
- III. Roll Call***
- IV. Invitation for the public to address the Joint Operating Committee***
- V. Approval of Minutes of September 19, 2024***
- VI. President’s Report***
- VII. Superintendent of Record’s Report***
- VIII. Solicitor’s Report***
- IX. Executive Director’s Report***
 - Initial 2025 – 2026 Budget Draft Presentation

X. Committee Report

Organization & Curriculum (Libby Blackburn – Chairperson)

Action Items:

1. To approve the 2025 Joint Operating Committee meeting dates. Attachment #1
2. To approve the purchase of three (3) Blood Pressure Sim with iPad Touch included (11-81-0775) at the cost of \$1,997.49 each, total cost with shipping \$6,187.23 through Pocket Nurse of Monaca, PA to enhance the Health & Nursing Science curriculum through the Beattie Memorial Fund.
3. To approve the attached resolution authorizing the participation in and appointment of representatives to the Allegheny Intermediate Unit Joint Purchasing Program for the 2025 – 2026 school year. Reviewed by the Solicitor's office. Attachment #2
4. To approve the first amendment to the original Behavioral Health Services Agreement for the Chill Mobile unit between AHN and A.W. Beattie Career Center effective for the 2024 – 2025 school year. Reviewed by the Solicitor's office. Attachment #3
5. To approve Kim Zylinski, School Counselor participating in the PA School Counselor Association Conference in Hershey, PA on December 11 – 13, 2024 at the estimated cost of \$763.00, Operating Budget.

The Organization & Curriculum Committee recommends items 1 through 5 be approved.

Information Items:

1. We received \$3,000 in various supplies and sheet metal automotive components through the Collision Foundation for the Automotive Collision program.
2. CBC received \$2,087.00 in various battery operated tools from John Malecki "The Builder". (You Tube Channel)

XI. Committee Report

Personnel Committee (Ron Frank – Chairperson)

Action Items:

1. To rescind the employment of Kathi Kobick in Kiddie Tech Day Care (No Show).
2. To approve Emily Dunn (DL-12) as a part-time Co-Op student in the Kiddie Tech Day Care effective November 1, 2024 at the hourly rate of \$12.00/HR, no benefits.
3. To approve the retirement of Employee #2 at the conclusion of the 2024 – 2025 school year (June 30, 2025) under the attached terms and conditions reviewed by the Solicitor. Attachment #4
4. To approve Lisa Scanlon as a part-time Assistant Group Supervisor in the Kiddie Tech Day Care Center at the hourly rate of \$16.50/hr., no healthcare benefits, effective November 18, 2024.

The Personnel Committee recommends that items 1 through 4 be approved.

XII. Committee Report

Finance Committee (Beau Blaser – Chairperson)

Action Items:

1. ACCOUNTS PAYABLE	AWBCC Operating Fund	9/30/2024	\$ 1,318,556.71	
		10/31/2024	\$ 2,053,758.10	
	AWBCC Capital Reserve Fund	9/30/2024	\$	
		10/31/2024	\$	
	Alfred W. Beattie Memorial Fund	9/30/2024	\$	
		10/31/2024	\$	
	Conroy D. Guyer Fox Chapel Charitable Trust	9/30/2024	\$	225.25
		10/31/2024	\$	665.93
2. BUDGET REPORT	AWBCC Operating Budget	9/30/2024	\$	
		10/31/2024	\$	
3. CASH REPORTS	AWBCC Operating Fund	9/30/2024	\$ 1,692,108.24	
		10/31/2024	\$ 1,384,956.00	
	PLGIT & PSDLAF	9/30/2024	\$ 1,880,925.58	
		10/31/2024	\$ 1,487,494.22	
	AWBCC 3-Month CD	9/30/2024	\$ 523,863.40	
		10/31/2024	\$ 523,863.40	
	AWBCC Money Market Fund	9/30/2024	\$ 1,372,657.22	
		10/31/2024	\$ 1,074,703.94	
	AWBCC Capital Reserve Fund	9/30/2024	\$ 219,537.12	
		10/31/2024	\$ 219,956.65	
	Alfred W. Beattie Memorial Fund	9/30/2024	\$ 219,901.65	
		10/31/2024	\$ 220,832.30	
	Conroy D. Guyer Fox Chapel Charitable Trust	9/30/2024	\$ 4,526.72	
		10/31/2024	\$ 3,862.63	
	AWBCC Student Activity Accounts	9/30/2024	\$ 55,097.90	
10/31/2024		\$ 50,737.96		
4.	To approve the renewal of the maintenance agreements for the IT Firewall Core Switch and WiFi controller through ePlus Technology of Herndon, VA through December 2025, in the amount of \$15,942.76, Operating Budget.			
5.	To accept a \$500.00 private donation to support students in need.			
6.	To accept a \$50.00 private donation for SkillsUSA.			
7.	To ratify the sale of a partially completed CBC – Chicken Coop project in the amount of \$50.00 to Gary Cutenese.			

8. To approve the following purchases through Connection of Pittsburgh, PA on PEPPM 2022 Contract #5324620004, Beattie Operating Budget.
 - A. The purchase of ten (10) G11 Surface Pro laptops at a cost of \$1,426.70 each, totaling \$14,267.00.
 - B. The purchase of ten (10) HP Desktop Tower work stations at a cost of \$1,559.82, totaling \$15,598.20.
9. To approve the addition of two charge accounts on the Career Center's FNB account for the following departments:
 - A. Building & Grounds
 - B. Technology Services

The Finance Committee recommends items 1 through 9 be approved.

Information Items:

1. Kiddie Tech Childcare and Learning Center:
 - KT Director – Report on September and October 2024 Enrollment, Revenue, and Expenditures
 - KT Director – Report on 2024 – 2025 Enrollment, Revenue and Expenditures to date
2. Preliminary 2025 – 2026 A.W. Beattie Career Center Operating Budget Draft. (Budget draft on the meeting table).
3. 2025 – 2026 Budget Schedule

November, 2024	Review of Preliminary Budget with the Joint Operating Committee
November, 2024	Review of Preliminary Budget with Superintendents
January, 2025	Review of the 2025 - 2026 Budget Draft.
April, 2025	Joint Operating Committee Members recommendation to present budget to the Full Board (81 members) for approval.
May, 2025	Full Board Approval, as per the Articles of Agreement: <u>"The budget shall be adopted, by joint meeting or mail ballot, by two-thirds of the Member School Districts and by affirmative vote of the majority of all the members of the Full Board during the month of May. Said budget shall be subject to final approval by the Pennsylvania Department of Education."</u>

XIII. Committee Report

Building and Grounds Committee (Dee Spade – Chairperson)

Action Items:

1. To ratify the purchase of a 2024 Ford F-350 Super Duty Cab & Chassis DRW 4 X 4 through Bill McCandless Ford of Mercer, PA in the amount of \$55,235.00 of COSTARS Contract # 025-E22-552.
2. To ratify the purchase of an ALSK Model Flat Bed through Bill McCandless Ford in the amount \$9,700.00 on Inv # 241023001.
3. To ratify the estimated Quote # Q12292 for the purchase and installation of a Western 8' 6" Plo Plus Snowplow and a Buyers Electric Hopper spreader as outlined in the quote in the amount of \$17,238.00 through Sadre Equipment Inc. Coraopolis, PA on COSTARS Contract #E22-414.
4. To approve the Service Proposals of CleanNet Systems of PA Inc. as reviewed by the

Solicitor for the following areas effective January 1, 2025, per the stated monthly rates:

A. Culinary and Pastry Departments	\$1,000.00
B. Dining Room	\$ 800.91
C. Kiddie Tech Day Care	\$1,250.77

The Building and Grounds Committee recommends items 1 through 4 be approved.

XIV. Committee Report

Policy Report (Elizabeth Warner – Chairperson)

Action Item:

1. To approve the following new policy:
 - #254 Educational Opportunities for Military Children

Attachment #6

The Policy Committee recommends item 1 be approved.

Information Items:

1. First Reading of revised policy:
 - #335 Family and Medical Leaves (FMLA)
2. The Kiddie Tech Day Care – Non-Discrimination in Employment Policy Statement and Non-Discrimination in Services Policy Statement has been updated to meet the requirements of the PA Department of Human Services for the Kiddie Tech Day Care renewal application as a licensed day care provider.

Attachment #7

XV. Committee Report

Legislative Report (Libby Blackburn – Chairperson)

No Action Items

XVI. Committee Report

Public Relations Report (Rachael Rennebeck – Chairperson)

No Action Items

XVII. Old Business

XVIII. New Business

- 2025 - 2026 Election of JOC Officers – December 19, 2024 Reorganization Meeting
 - President
 - Vice President

XIX. Next Meeting

December 19, 2024 – A.W. Beattie Career Center Dining Room

5:00 p.m.	Hors d'oeuvres Station
5:30 p.m.	Dinner
6:45 p.m.	Reorganization Meeting – Arlene J. Bender Student Conference Center
7:00 p.m.	Regular Scheduled Joint Operating Committee Meeting

XX. Executive Session

- Personnel and Legal Matters