

ROMULUS CENTRAL SCHOOL
ROMULUS, NY 14541
BOARD OF EDUCATION REGULAR MEETING MINUTES
TUESDAY, NOVEMBER 12, 2024
6:30 PM-BOARD OF EDUCATION CONFERENCE ROOM

PRESENT: Tenneille Brewer-President, Rachelle Bateman-Vice President, Erik Karlsen, Caroline Hamelin, Linda Mastellar, Thomas Wilson and Kimberly Wolverton

OTHERS PRESENT: Suzanne Nicholson-District Clerk, Jennifer Hayden-Superintendent, Edward Ninestine-School District Treasurer, Jennifer Bartlett-Prati- Assistant Superintendent of Curriculum and Instruction, Daniel Doore-Principal, Brian Barlow of Tamco, John Fowler, Jami Thompson with FFA Members Paul Buisch and Morgan Kisner

1. OPENING AND MINUTES

1.1 Call to Order at 6:30pm by President Brewer

1.1.1 Pledge of Allegiance

1.1.2 Public Comment- none offered

1.2 Resolution to Approve Minutes

1.2.1 Approved the Minutes of the Board of Education Regular Meeting of October 22, 2024.

Moved: Mrs. Hamelin Seconded: Mr. Wilson

Approved unanimously 7/0.

1.3 Resolutions, Other

1.3.1 Acted upon the recommendation of the Superintendent to approve the following:

1.3.1.1 Approval of the Agenda with Addendum items #6.2.1.2, #6.3.1.1.20, #6.3.1.1.21 and #6.3.1.5.

Moved: Mrs. Brewer Seconded: Mr. Karlsen

Approved unanimously 7/0.

1.4 Announcements and Reports

1.4.1 The next regular meeting of the Board of Education on Tuesday, December 10, 2024, at 6:30pm in the Board of Education Conference Room (The only meeting for December)

CAPITAL PROJECT UPDATE

1.5 Other Items- Capital Project Update from Tamco Representative- Brian Barlow. Mr. Barlow reviewed the classroom progress and reported that the work is 90% and they are proceeding through the final punch list. Work on the tile in the corridors continues with the final wall work and floors being completed in the summer. Courtyard concrete work will be starting next week along with the front brickwork depending on weather conditions. Auditorium work is on task- should be hearing on delivery dates of the seating. By the next meeting a more definitive completion date should be available.

2. INTERSCHOOL ACTIVITIES

2.1 Romulus Student Forum- Mrs. Thompson and FFA Members Paul Buisch and Morgan Kisner reported on the National Convention trip they attended October 20th through 27th. The weeklong trip included many stops visiting various agricultural businesses and the actual National Convention. The students were very passionate about the experience and impressed with the networking of the

businesses involved and the FFA presenters. The group thanked the Board for their support and are looking forward to attending the event again next year.

2.2 Resolutions

PTCC HOLIDAY SHOP BUILDING USE REQUEST APPROVED

2.2.1 Approved the Building Use Request from the PTCC to host the Holiday Shop for Elementary Students December 9 through December 13, 2024 during school hours in the Media Center work area.

Moved: Mr. Karlsen Seconded: Mrs. Wolverton

Approved unanimously 7/0.

2.3 Other Items

2.3.1 First Read of Policy #5661 – Wellness (no action required at this time)- Mrs. Wolverton reviewed the changes to the current policy. Asked the members to respond back to her or Mrs. Brewer with any concerns. The committee will be reviewing the updated policy manual from BOCES and this will be an ongoing process. Mr. Karlsen requested that possibly a shortened version could be developed so people would be able to have the

3. REPORTS TO THE BOARD

3.2 Announcements and Reports

3.2.1 President’s Report- No report

3.2.2 Board Members’ Forum

3.2.3 Superintendent’s Report- Superintendent Hayden reported on the 1st round of the Assistant Principal interviews held this afternoon. There were 6 applications received with 4 interviews being held. The next round will be with the interview committee in the upcoming week. She is planning on holding open monthly meetings for the community to join her in an informal setting for about an hour- a schedule will be forthcoming. Mrs. Hayden will be attending the WFL BOCES Superintendent Retreat in Aurora at the end of the week which the group will be discussing the regionalization survey and the impact for our area schools and programs.

3.3 Other Items

4. BUSINESS OFFICE REPORTS

4.1 Resolutions

4.1.1 Accepted the Treasurer’s Report of September 2024

Moved: Mrs. Brewer Seconded: Mr. Wilson

Approved unanimously 7/0.

4.2 Announcements and Reports

4.2.1 Accounts “A” General Fund dated 10/01/24 to 10/31/24;
Warrant No. 28 dated 10/03/24 in the amount of \$17,775.31;
Warrant No. 29 dated 10/10/24 in the amount of \$38,571.00;
Warrant No. 32 dated 10/17/24 in the amount of \$8,794.14;
Warrant No. 33 dated 10/24/24 in the amount of \$185,601.21;
Warrant No. 34 dated 10/31/24 in the amount of \$23,606.27

4.2.2 Accounts “C” Cafeteria Fund dated 10/01/24 to 10/31/24;

Warrant No. 9 dated 10/03/24 in the amount of \$3,246.02;
Warrant No. 10 dated 10/10/24 in the amount of \$7,560.55;
Warrant No. 11 dated 10/17/24 in the amount of \$2,810.46.

4.2.3 Accounts "F" Federal Funds dated 10/01/24 to 10/31/24;
Warrant No. 10 dated 10/10/24 in the amount of \$3,481.70;
Warrant No. 11 dated 10/17/24 in the amount of \$205.10;
Warrant No. 12 dated 10/24/24 in the amount of \$2,574.93;
Warrant No. 13 dated 10/25/24 in the amount of \$11,374.91;
Warrant No. 14 dated 10/31/24 in the amount of \$671.81.

4.2.4 Accounts "H" Capital Funds dated 10/01/24 to 10/31/24;
Warrant No. 8 dated 10/03/24 in the amount of \$1,022,703.19;
Warrant No. 9 dated 10/17/24 in the amount of \$973,814.93;

5. COMMUNICATIONS

6. PERSONNEL

6.1 Resolutions in Regard to Administrators and Teachers

6.1.1 Acted upon the recommendation of the Superintendent to approve the following personnel issues:

JACLYN MCCANN APPROVED AS VARSITY GIRLS' BASKETBALL ASSISTANT COACH

6.1.1.1 Approved Jaclyn McCann as Varsity Girls' Basketball Assistant Coach at a stipend of \$4,112 for the 2024-2025 season.

Moved: Mrs. Bateman Seconded: Mr. Karlsen

Approved unanimously 7/0.

6.2 Resolutions in Regard to Support Staff

6.2.1 Acted upon the recommendation of the Superintendent to approve the following personnel issues:

UNIVERSAL SCHOOL AIDE POSITION CREATED

6.2.1.1 authorized the creation of a Universal School Aide position. This will be a 10-month position up to 7.5 hours per day at a starting hourly rate of \$15.00. This position will follow the Seneca County Civil Service classifications and offer all rights and benefits through the CSEA negotiated contract.

PAIGE SALMON RESIGNS AS JV GIRLS' BASKETBALL COACH

*6.2.1.2 Accepted the resignation of Paige Salmon as JV Girls' Basketball Coach effective November 12, 2024 which will redact and rescind the appointment of 10/22/24.

Moved: Mrs. Wolverton Seconded: Mrs. Hamelin

Discussion: Mrs. Hayden discussed the possibility of Mrs. McCann covering the JV Girls Team until the interview process happens to replace Mrs. Salmon. The basketball season begins on November 18, 2024.

Approved unanimously 7/0.

6.3 Resolutions, Other

6.3.1 Acted upon the recommendation for the Superintendent to approve the following personnel issues:

VARIOUS VOLUNTEERS APPROVED

6.3.1.1 Approved the following as school volunteers:

- 6.3.1.1.1 Sheree Bucklin
- 6.3.1.1.2 Jessica Buisch
- 6.3.1.1.3 Heather Dove
- 6.3.1.1.4 John Fowler
- 6.3.1.1.5 Stephen Hamelin
- 6.3.1.1.6 Caroline Hamelin
- 6.3.1.1.7 Kelly Harvey
- 6.3.1.1.8 Carrie Kime
- 6.3.1.1.9 Lindsey Licak
- 6.3.1.1.10 Shawn Merrill
- 6.3.1.1.11 Lauren Powers
- 6.3.1.1.12 Aaron Rapalee
- 6.3.1.1.13 Ann-Margaret Rapalee
- 6.3.1.1.14 Jessica Thompson
- 6.3.1.1.15 Kristian Wasney
- 6.3.1.1.16 Mariah Schrader
- 6.3.1.1.17 Emily Panipinto
- 6.3.1.1.18 Breannan Dailey
- 6.3.1.1.19 Linsey Bethea
- *6.3.1.1.20 Kara Martin
- *6.3.1.1.21 Audrey DeLong

SOCCER OFFICIAL RATES APPROVED

6.3.1.2 Approved the rates for Section III Soccer officials which includes mileage:

- 6.3.1.2.1 Varsity Officials \$140 each (2 officials on match)
- 6.3.1.2.2 Modified Officials \$150 (single official on match)

SHEREE BUCKLIN APPROVED AS MODIFIED GIRLS' BASKETBALL COACH

6.3.1.3 Appointed Sheree Bucklin as Modified Girls' Basketball Coach pending certification at a stipend of \$2,060 for the 2024-2025 season.

LISA RIVERS APPROVED AS SUBSTITUTE TEACHER

6.3.1.4 Approved Lisa Rivers as a non-certified Substitute Teacher as needed per diem effective November 13, 2024 at a daily rate of \$110.00 for the 2024-2025 school year.

JASMINE LAWTON APPROVED AS SUBSTITUTE TEACHER

*6.3.1.5 Approved Jasmine Lawton as a non-certified Substitute Teacher as needed per diem effective November 13, 2024 at a daily rate of \$110.0 for the 2024-2025 school year

Moved: Mrs. Bateman Seconded: Mrs. Brewer

Approved unanimously 7/0.

7. CURRICULUM

7.1 Resolutions

7.1.1 Acted upon the recommendation of the Superintendent to approve the following placement/academic opportunities:

7.1.1.1 Approved the placement of the Committee on Special Education Minutes from the meetings dated:

October 22, 2024 (Student Number #67655)

October 23, 2024 (Student Number #67510)

October 29, 2024 (Student Numbers #67372 and #66903)

November 5, 2024 (Student Number #66904)

November 6, 2024 (Student Number #67231)

November 7, 2024 (Student Number #67518)

7.1.1.2 Approved the placement of the Committee on Preschool Special Education from the meetings dated:

October 23, 2024 (Student Numbers #67597 and #67597)

November 7, 2024 (Student Number #67543)

7.1.1.3 Approved the placement of the Section 504 Meeting Minutes dated:

October 28, 2024 (Student Number #06590)

Moved: Mrs. Wolverton Seconded: Mr. Karlsen

Approved unanimously 7/0.

8. BUILDING AND GROUNDS

9. TRANSPORTATION

EXECUTIVE SESSION HELD

10. **EXECUTIVE SESSION** at 7:15pm President Brewer announced there was a need for an executive session to discuss a specific personnel issue with no further action being taken this evening.

Moved: Mr. Wilson Seconded: Mr. Karlsen

Approved unanimously 7/0.

Motion to adjourn the executive session and return to the open meeting at 8:04pm

Moved: Mr. Wilson Seconded: Mrs. Wolverton

Approved unanimously 7/0.

11. ADJOURNMENT

A motion was offered to adjourn at 8:05pm

Moved: Mrs. Bateman Seconded: Mrs. Hamelin

Approved unanimously 7/0.

12. DISTRIBUTIONS

13. NEGOTIATIONS

Respectfully Submitted,

Suzanne Nicholson

District Clerk