

MISSION STATEMENT: To foster a safe and equitable learning environment that celebrates our diverse learners, and provides the necessary resources and supports to prioritize the social-emotional and academic development of all students.

REGULAR ACTION MEETING on October 17, 2024, Matawan-Aberdeen Middle School, 469 Matawan Ave., Cliffwood, NJ.

I. CALL TO ORDER

President, Ms. Pell called the Regular Action Meeting to order at 6:40 pm.

II. STATEMENT OF ADEQUATE NOTICE

Ms. Pell read the following statement:

“The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on June 5, 2024 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Present:	Ms. Pell - President	Ms. Ascoli - Vice President (left 8:16, returned 8:18 pm)
	Ms. Feiles	Ms. Martinez
	Mr. McGovern	Mr. Montone (left at 9:31 pm)
	Ms. Skop (left at 8:15, returned at 8:26 pm)	Ms. Spruell
	Ms. Werneke	

Absent:

Also Ms. Perez, Superintendent of Schools

Present: Ms. Case, School Business Administrator/Board Secretary
 Mr. Liebmann, Assistant Superintendent for School Administration PreK-12
 Dr. Rawls-Dill, Director of Personnel
 Mr. Rubin, Board Attorney

V. EXECUTIVE SESSION I

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Martinez, seconded by Ms. Ascoli that the Board convene in Executive Session and approved by a unanimous voice vote at 6:41 pm.

It was moved by Ms. Martinez, and seconded by Ms. Ascoli that the Board return to Open Session at 7:06 pm.

VI. MINUTES

Motion by Ms. Martinez, seconded by Ms. Spruell to approve the following minutes:

- Committee of the Whole Meeting Minutes, September 12, 2024
- Executive Session Meeting I and II Minutes, September 12, 2024
- Regular Action Meeting Minutes, September 26, 2024
- Executive Session Meeting I and II Minutes, September 26, 2024

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no, zero (0) member were absent

VII. CORRESPONDENCE TO THE BOARD

Motion by Ms. Ascoli, seconded by Ms. Feiles to approve the following correspondence:

- Email received Sep 26, 2024, kerikoo@aol.com, regarding, “Lunch at MAMS”
- Email received Sep 23, 2024, smpitta74@yahoo.com, regarding “Back to school night/concerns”
- Email received Sep 27, 2024, kerikoo@aol.com, regarding “MAMS - home work/quizzes”
- Email received Sep 28, 2024, kwittynj@hotmail.com, regarding “Issues at MAMS”

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no, zero (0) member were absent

VIII. STUDENT REPRESENTATIVE’S REPORT – Lindsay Teubner

Good evening. As we reach the midway point in October, I can definitely say this month has been fun-filled and eventful for students! Across the district, we acknowledged the Week of Respect October 7th-11th. At the high school, students were encouraged by Civic Leadership students to write and send positive messages during their lunch periods, and to participate in various spirit days like wearing blue for Anti-Bullying. We also had an assembly held by Preferred Behavioral Health & Compass. I am excited to announce that staff members from each of the schools in our district are gearing up for the Battle of the Faculties on October 24th, competing in fun games against one another before ultimately crowning a winner. This event is being organized by the Matawan Aberdeen Educational Foundation and will take place at the high school from 6 to 7:30 pm. Each team of staff members hopes to see strong support from

their school there! I would also like to acknowledge the return of the M.O.S.T. (Mentor Our Students Together) program for the 2024-2025 school year. Students in grades 2-12 within the district will have the opportunity to work with staff members, dedicated community members, and high school students for tutoring and mentoring services. M.O.S.T will be held on Tuesday and Wednesday afternoons from 3:00 to 6:00 pm in the middle school cafeteria.

Coming up, the MRHS Student Council will be hosting their fall fundraiser on Saturday October 26th from 5-10 pm at the high school. This event is open to all students and families in the community with an exciting haunted hallway and other fall festivities. Tickets will be on sale for \$10 at the door. We hope to see you there. We also look forward to our Homecoming pep rally and football game tomorrow, the 18th, and to Red Ribbon Week for drug and alcohol awareness toward the end of this month October 25th through the 31st. Lastly for the high school, the MRHS Hall of Fame dinner will be held October 24th at the Gramercy Lakeside from 6 to 10 pm.

As for Ravine Drive, October has been a blast! Right after their Fall Festival on the last Saturday of September, they were able to award their first Remarkable Roadrunners who all received a book from Inchy, the book vending machine as a reward. Students have been enjoying their completed outdoor classroom with the addition of five tables. Ravine's Kindergarten students and teachers have completed the first round of filming for their launch of Tools of the Mind! Ravine hopes to see everyone at their MJ's night on October 22nd, and their Costume Parade on Halloween!

Lloyd Road is excited to share information about upcoming events and activities for students. On Tuesday, October 22nd, all 4th grade students will participate in a half day Team Building and Character Education Program made possible through a generous grant from the Matawan-Aberdeen Education Foundation. This program is designed to capitalize on the advantages of teamwork. Each session will enhance the skills of students as well as the rapport between students and staff. Activities will focus on: resiliency/overcoming adversity, the development of positive community values, self-confidence, communication skills, positive leadership, stress management, taking responsibility, problem solving/decision making, and teamwork. On Wednesday, October 23rd, all 4th and 5th grade students will participate in a special program focused on fire safety. The Aberdeen Fire Company will be visiting Lloyd Road which will provide students an opportunity to learn about firefighters, explore the fire trucks, and learn important information. We appreciate the support of our Aberdeen Fire Company and look forward to this upcoming visit. Lloyd Road students and staff welcomed Therapy Dogs back into their school this past week. Students and staff welcomed back Sadie, a black lab mix, as well as Lucy, a Bernedoodle, and Zara. They look forward to welcoming more four legged furry friends throughout the year. Lloyd Road is excited to announce their 2nd Annual Diverse Learners Day which will take place on Friday, November 1st for all 4th grade students. Diverse Learners Day is designed to both celebrate and educate students. The day will focus on providing insight and understanding into the many wonderful ways people learn and the different tools, equipment and strategies people use to find success. The goal of Diverse Learners Day is to foster a greater awareness, understanding, and appreciation for diverse learners. Throughout the day, all 4th graders will rotate through five disability awareness rooms including vision, speech & hearing, physical disabilities, learning disabilities, and developmental disabilities. They will engage in interactive activities designed to give students a sense of what it's like to have a disability, and how having a disability impacts various facets of everyday life.

It was a busy start to October at Strathmore. The students enjoyed the Fall Book Fair thanks to the PTO. A special thank you also goes out to the Aberdeen Fire Department for recently visiting with a fire truck to talk with the students about fire prevention.

October has also been an exciting month at Cliffwood Elementary! Their successful fundraiser at Texas Roadhouse brought together students and families for a great time outside of school. They are looking forward to their Trunk or Treat event on Friday, October 25th at 4:30 PM which promises to be a fun evening for all. Kindergarten students enjoyed a walking trip to the Cliffwood firehouse, learning about fire safety. Additionally, Cliffwood recently held a Title 1 meeting, where they selected this year's book title, and began planning family nights focused on Math and STEAM.

Finally, MAMS has some great activities coming up. Homework Help will begin on Monday which allows for up to sixty students to get after-school help with homework from MAMS teachers. Selected MAMS students have a meeting tomorrow (Friday) morning with the food service company, Maschio's.

Students will share feedback about breakfast, lunch, and snack foods and try new meal offerings. Assemblies are planned for next week at MAMS on October 23rd, 24th, and 25th. Students will learn about the importance of making good choices and the dangers of vaping. This brings me to the end of my report. Thank you!

IX. SUPERINTENDENT’S REPORT – Ms. Perez

Good Evening everyone-Thank you Mr. Vanhorn for hosting this evening and highlighting our students, staff, and programs. We learned so much about the MAMS School Community, especially the importance of student voice. Just a few updates this evening for our school community

- A fun week filled with learning activities to recognize Week of Respect through each building; PD Day on Monday at the high school that included various learning activities, wellness sessions and connecting with staff for articulation. Asked for staff feedback to review for planning purposes.
- Battle of Faculties October 24th @ the High School
- Hall of Fame October 24th @ the High School
- KEYS Walk Sunday Nov 10, 2024
- Reminder Halloween is a half-day
- Website Reveal - October 28th, we are very excited and welcome feedback after opening the new website. More information to follow for our community members
- School Security Update - at our last meeting I shared that both Boro of Matawan and Aberdeen Township were advocating for approval on sharing jurisdictions meaning Matawan police would be able to rotate through our schools. Unfortunately, this formal request was not approved by the state—next steps - collaboration with towns regarding SLOs with the original plan goal of a January start. I want to thank the towns for their advocacy with this. It was a long process. What we can do is go to our legislators to change statute, so towns can share jurisdictions for all communities similar to ours.
- Lastly, I would like to acknowledge Vice President Ms. Ascoli who will participate in a panel discussion for the NJASA Women’s Leadership at the NJSBA Conference next week. She will share her experiences and perspectives serving as a leader on the school board for the past few years.

X. BOARD PRESIDENT’S REPORT – Ms. Pell

- Congratulations to Ms. Ascoli for representing a board member’s perspective at the Women’s Leadership Panel at the NJSBA Conference
- NJSBA Workshop will be next week for learning opportunities
- Oct 18, 2024 is the Latin association Banquet
- Next Thursday, Matawan Hall of Fame and Battle of the Facilities
- Heads up to the QSAC BOE members to meet before the next meeting, at the board meeting we will be approving the report.

XI. CURRICULUM AND INSTRUCTION

Mr. Liebmann presented the Curriculum and Instruction Agenda on which the Board will take action this evening.

Motion by Ms. Ascoli, seconded by Ms. Martinez to approve the following resolution(s):

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. ([Curriculum & Instruction Attachment #1](#))

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy

B. OTHER

1. The Superintendent recommends that the Matawan Aberdeen Regional School District approve the submission of an application to the NJ State Department of Education for *Artificial Intelligence Innovation in Education - Competitive Grant*.

Rationale: This grant opportunity focuses on two complementary areas for Grades 9-12.

1) Teaching with AI: This element is intended to support the development of a pilot program utilizing generative AI tools to empower educators and enhance instructional practices across the district through the augmentation of their existing pedagogical and content knowledge.

2) Teaching about AI: This element is intended to support the development of innovative AI literacy curricula and applied learning experiences to build student understanding and hands-on skills with generative AI in K-12.

If awarded, the district would receive up to \$75,000 in funds to participate in this program which would run from February 1, 2025 to January 31, 2026.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following field trips for the 2024-2025 school year.

Location	Date(s)	School/Grade	Purpose	Funding
NEW - Colonial Williamsburg, Williamsburg, VA	April 23-26, 2025	HS Students & Staff that are part of History & Government Club	Historical Enrichment	Students
NEW - Kings Dominion, Doswell, VA	May 10-11, 2025	HS Senior Chorus Students & Staff	Senior Trip	Senior Class
NEW - Algonquin Theatre, Manasquan, NJ	February 27, 2025	MS Grade 8 Students & Staff	To study the educational life of Martin Luther King, Jr.	Students
NEW - Spray Park at Veteran’s Memorial Park, Keyport, NJ	June 6, 2025	CL Grade 3 Students & Staff	Third Grade End of the Year Party	PTO
NEW - Bowlero, Hazlet, NJ	December 13, 2024	REACH Students & Staff	Social & Life Skills	Student Services
REVISED - Jenkinson’s Aquarium, Point Pleasant Beach, NJ	November 13, 2024	LR Students & Staff in the Autism & MD Programs	Science - Social & Life Skills	Student Services

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no, zero (0) member were absent

XII. STUDENT SERVICES

Mr. Liebmann presented the Student Services Agenda on which the Board will take action this evening.

Motion by Ms. Skop, seconded by Ms. Feiles to approve the following resolution(s):

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out of district placement for the 2024-2025 School Year.

Student	School	Cost	Effective Dates
170060	Long Branch School District	\$54,052.00	9/5/24-6/30/25
159923	Collier School	\$69,660.00	9/4/24-06/30/25

Cost: \$54,052.00 Account#: 11-000-100-562-09-0000-0

Cost: \$69,660.00 Account#: 11-000-100-566-09-0000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student(s):

Student	Program	Cost	Effective Dates
161030	LearnWell	\$2,320.00	9/30/24-10/30/24
163847	Silvergate Prep	\$2,100.00	10/3/24-11/14/24

Cost: \$2,320.00 Account#: 11-150-100-320-09-0000-0

Cost: \$2,100.00 Account#: 11-219-100-320-09-0000-0

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following tuition/extraordinary aide rebill for the 2022-2023 school year.

School	Cost	Effective Dates
Children's Center of Monmouth County	\$17,442.00	2022-2023 School Year

Cost: \$17,442.00 Account#: 11-000-100-566-09-0000-0

4. **REVISION** - The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out of district placement for the 2024-2025 School Year. (Student was previously approved on 8/19/24 for tuition only. Should have been approved with tuition and 1:1 aide)

Student	School	Cost	Effective Dates
165014	Honor Ridge Academy	\$140,250.00 (Tuition \$96,570.00, 1:1 Aide \$43,680.00)	8/14/24-6/30/25

Cost: \$140,250.00 Account#: 11-000-100-566-09-0000-0

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no, zero (0) member were absent

XIII. PERSONNEL

Dr. Rawls-Dill reviewed the Personnel Agenda to include Walk-In Items on which the Board will take action this evening.

Section C, Item 2. – Extra-Curricular Activities 2024/2025 School Year the following Names/Positions were **TABLED**: Karissa Dzqill, Winter Cheerleading, Head Coach and Brianna Scatorcia, Winter Cheerleading, Assistant Coach

Motion by Ms. Martinez, seconded by Ms. Spruell to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. Resignations/Retirements - 2024/2025 School Year

Name	Loc	Position	Reason	Hire Date	Effective Date
Hebding, Evelyn	CL	Instructional Assistant	Retirement	9/28/1999	12/31/2024
Ferrara, Francine	LR	Secretary	Retirement	2/24/1999	1/31/2025
Lindsay, Jennifer	HS	Special Education Teacher	Resignation	2/10/2022	11/27/2024

B. Leave of Absence - 2024/2025 School Year

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Melikhova, Julia	HS	Teacher	Personal	Without Pay	11/12/24-12/20/24
Natale, Gloria	MS	Teacher	Maternity FMLA/NJFLA	With Pay Without Pay	11/25/24-1/31/25 2/3/25-5/5/25
Ross, Joana	HS	Teacher	Maternity/FMLA Maternity/ FMLA/NJFLA	With Pay Without Pay	1/13/25-3/14/25 3/17/25-6/13/25
Savinon, Katiria	CO	Secretary	Medical/FMLA (Intermittent)	Without Pay	12 weeks as needed from 10/10/24-10/10/25

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Vasilenko, Nicholas	MS	Teacher	Paternity/ FMLA/NJFLA (Intermittent)	Without Pay	11/4/24, 11/11/24-11/18/24, 11/25/24, 12/2/24, 12/9/24, 12/16/24, 1/6/25, 1/13/25, 1/27/25, 2/3/25, 2/10/25, 2/24/25, 3/3/25, 3/10/25
Wishnick, Jennifer	HS	Teacher	Medical	With Pay	10/8/24-1/1/25 amended - previously approved on 9/26/24

C. Appointments - 2024/2025 School Year

1. New Hires

Name	Loc	Position	Step	Salary/Stipend	Replace/ Reason	Effective Dates
Reyes, Jennifer	CP	Instructional Assistant Preschool	A1	\$24,150.00 + \$1,485.00 BA Stipend = \$25,635.00 (Prorated)	Radoncic Transfer	10/28/24- 6/30/25
Rojas Gutierrez, Fabian	CO	Shared Time Computer Technician (B)	A1-2	\$47,317.00	Kuehner Resignation	10/28/24- 6/30/25
Savinon, Katiria	CO	Confidential Secretary - Student Services	N/A	\$47,500.00 (Prorated)	Cameron Resignation	10/21/24- 6/30/25
Smith, Siobhan	HS	Special Education Teacher - Autism	C12	\$76,925.00 (Prorated)	New Class	12/17/24- 6/30/25 or sooner
Urlaj, Lirije	CL	Instructional Assistant - PSD	A1	\$24,150.00 + \$1,485.00 BA Stipend = \$25,635.00 (Prorated)	Caputo Resignation	10/28/24- 6/30/25

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

2. Extra-Curricular Activities - 2024/2025 School Year

Name	Loc	Activity	Position	Step/Stipend	Effective Date
Athletic Activities					
O'Brien, Matthew	HS	Boys Basketball	Head Coach	\$10,090.00 Step 3	2024/2025 School Year
Esposito, Matthew	HS	Boys Basketball	Assistant Coach	\$6,400.00 Step 1	2024/2025 School Year
McGowan, Michael	HS	Boys Basketball	Assistant Coach	\$7,290.00 Step 3	2024/2025 School Year

Name	Loc	Activity	Position	Step/Stipend	Effective Date
Walsh, Matthew	MS	Boys Basketball	Assistant Coach	\$7,290.00 Step 3	2024/2025 School Year
Suckow, Kristyn	HS	Girls Basketball	Head Coach	\$10,090.00 Step 3	2024/2025 School Year
Bowman, Jennifer	HS	Girls Basketball	Assistant Coach	\$7,000.00 Step 2	2024/2025 School Year
Tarrazi, Dylan	MS	Girls Basketball	Assistant Coach	\$7,290.00 Step 3	2024/2025 School Year
Carnovsky, Robert	HS	Boys Bowling	Head Coach	\$6,090.00 Step 3	2024/2025 School Year
Hughes, Susanne	HS	Girls Bowling	Head Coach	\$6,090.00 Step 3	2024/2025 School Year
Mergner, Suzanne	HS	Girls Winter Track	Head Coach	\$6,820.00 Step 3	2024/2025 School Year
Kalieta, Thomas	HS	Girls Winter Track	Assistant Coach	\$5,920.00 Step 3	2024/2025 School Year
Turner, Samuel	HS	Boys Winter Track	Head Coach	\$6,820.00 Step 3	2024/2025 School Year
Murphy, Kevin	HS	Boys Winter Track	Assistant Coach	\$5,920.00 Step 3	2024/2025 School Year
Hughes, Matthew	HS	Wrestling	Head Coach	\$8,460.00 Step 3	2024/2025 School Year
Lasko, Andrew	HS	Wrestling	Assistant Coach	\$6,200.00 Step 3	2024/2025 School Year
Neely, Sean	HS	Wrestling	Assistant Coach	\$6,200.00 Step 3	2024/2025 School Year
Marsh, Charles	MS	Wrestling	Assistant Coach	\$6,200.00 Step 3	2024/2025 School Year
Dzwill, Karissa- TABLED	HS	Winter Cheerleading	Head Coach	\$3,440.00 Step 1	2024/2025 School Year
Scatorcia, Brianna- TABLED	HS	Winter Cheerleading	Assistant Coach	\$5,170.00 Step 1	2024/2025 School Year
Wolff, Taylor	HS	Winter Dance	Head Coach	\$3,900.00 Step 2	2024/2025 School Year
Wilensky, Daniel	MS	Winter Intramural Bowling	Head Coach	\$1,045.00	2024/2025 School Year

Non-Athletic Activities					
Wells, Michael W.	HS	Fall Drama	Production/Design/ Construction	\$3,340.00	2024/2025 School Year
Winkland, Alyssa	HS	Percussion	Instructor	\$3,920.00	2024/2025 School Year
Hourly Activities					
Harnett, Matthew	MS	One-to-One IA	As needed for extra- curricular programs	Employee’s Hourly Rate	2024/2025 School Year
Kelahan, Jean	HS/ REAC H	One-to-One IA	As needed for extra- curricular programs	Employee’s Hourly Rate	2024/2025 School Year
Schueller, Melanie	RD	One-to-One IA	As needed for extra- curricular programs	Employee’s Hourly Rate	2024/2025 School Year
Monro, David	HS	Crowd Control	Ticket Seller/ PA Announcer	\$62.50/Game	2024/2025 School Year

3. High School Teachers for Breakfast/Before School Supervision - 2024-2025 School Year

Name	Position	Staff	Activity	Max Hours	Cost/ Hr	Total Cost
2687 Baldasserini, Andre Harrington, Meghan Walsh, Heather	Teachers	3	Breakfast/Before School Supervision	180 Shared	\$35	\$6,300

Account # 11-421-100-178-11-0000-3
Revised; previously approved on 9/26/24

4. Curriculum & Instruction In-Service Presenters - 2024/2025 School Year

Name	Position	Staff	Activity	Max Hours	Cost/ Hr	Total Cost
Lenihan, Christine - Gr K Marion, Colleen - Gr K Barry, Tara - Gr 1 Budner Bethany - Gr 2 Smith, Meredith - Gr 2	Teachers	5	Preparation time for In- Service Day Presenters	Up to 2 each	\$30	\$300

5. Instructional Assistants as Substitute Teachers - 2024/2025 School Year

Name	Position	Loc	Salary	Account #	Effective Dates
Balletta, Mia	IA as Substitute Teacher	CP	Per MAREA Contract*	11-105-100-101-11-0000-9	9/1/24-6/30/25
Kruzik, Jacqueline	IA as Substitute Teacher	ST	Per MAREA Contract*	11-120-100-101-11-0002-9	9/1/24-6/30/25
Mohler, Alexis	IA as Substitute Teacher	RD	Per MAREA Contract*	11-120-100-101-11-0001-9	9/1/24-6/30/25

*IA as Substitute Teacher - \$114.00 Full-Day Rate; \$57.00 Half-Day Rate; \$16.29 Hourly Rate per MAREA Contract

6. Home Instruction - 2024/2025 School Year

Student ID	Subject/ Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
<u>161537</u>	Science	MS	First Children Services	2	9	18	9/24/24-11/23/24
161537	Social Studies	MS	First Children Services	2	9	18	9/24/24-11/23/24
161537	Language Arts	MS	First Children Services	2	9	18	9/24/24-11/23/24
161537	Math	MS	First Children Services	2	9	18	9/24/24-11/23/24
<u>164197</u>	Science	MS	First Children Services	2	8	16	10/8/24-12/8/24
164197	Social Studies	MS	Heather Walsh	2	8	16	10/8/24-12/8/24
164197	Language Arts	MS	Beth Chodkiewicz	2	8	16	10/8/24-12/8/24
164197	Math	MS	Kristi DiLonardo	2	8	16	10/8/24-12/8/24
<u>170694</u>	Science	MS	First Children Services	2	9	18	10/2/24-11/30/24
170694	Social Studies	MS	First Children Services	2	9	18	10/2/24-11/30/24
170694	Language Arts	MS	First Children Services	2	9	18	10/2/24-11/30/24
170694	Math	MS	First Children Services	2	9	18	10/2/24-11/30/24

7. Mentor Teachers - 2024/2025 School Year

Mentor	Certification	Location
Falciglia, Melissa	Elementary/TOSD	Cliffwood Elementary

8. Staff Array Changes - 2024/2025 School Year

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Cohen, Jennifer	ST: 1.00	Wilson Instructor	ST: .90 MS: .10	Wilson Instructor Wilson Instructor	9/26/24-6/30/25
Gray, Barbara	MS: 1.00	Special Ed Teacher	MS: 1.00 .17 O/L	Special Ed Teacher Out of District Student	9/1/24-6/30/25

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Falciglia, Melissa	CL: 1.00 .10 O/L	Special Ed Teacher BCBA Support	CL: 1.00	Special Ed Teacher	9/30/24-6/30/25 Amended - previously approved on 9/26/24
Halper, Kerin	CP: 1.00	Master Teacher	RD/CL/ST: 1.00	Master Teacher	9/1/224-6/30/25
Radoncic, Ermina	MS: 1.00	Instructional Assistant	LR: 1.00	Instructional Assistant	10/21/24-6/30/25
Fitzgerald, Connor	HS: .60 .20 .20	Biology POR Physics ICR AP Env Science	HS: .60 .20 .20 .20 O/L	Biology POR Physics ICR AP Env Science Physics Honors	10/21/24-12/20/24 Melikhova-LOA
Walker, Juliana	HS: .20 .20 .20 .24 .16	ASL I ASL II ASL III AP Biology Extra Duty	HS: .20 .20 .20 .20 .20 .04 O/L	ASL I ASL II ASL III Physics Honors AP Biology AP Biology	10/21/24-12/20/24 Melikhova-LOA
Warren, Dylan	HS: .20 .20 .20 .20 .20	Intro to Eng Aerospace Eng. Marine Science Zoology Chemistry ICR	HS: .20 .20 .20 .20 .20 .24 O/L	Intro to Eng Aerospace Eng. Marine Science Zoology Chemistry ICR AP Physics	10/21/24-12/20/24 Melikhova-LOA
Hall, Sharen	HS: .60 .20 .20	Chemistry POR Chemistry ICR Science	HS: .60 .20 .20 .20 O/L	Chemistry POR Chemistry ICR Science Intro Environmental Science	11/1/24-12/20/24 Wishnick-LOA
Kacen, Pamela	HS: .20 .20 .20 .40	Intro Algebra 1A Intro Algebra 1 B World Cultures US History	HS: .20 .20 .20 .40 .20 O/L	Intro Algebra 1A Intro Algebra 1 B World Cultures US History LLD English	11/1/24-12/20/24 Wishnick-LOA
McMillan, Marloudiza	HS: .40 .40 .20	Environ. Sci. POR Environ Sci. ICR AP Environ. Sci.	HS: .40 .40 .20 .20 O/L	Environ. Sci. POR Environ Sci. ICR AP Environ. Sci. Intro Biology	11/1/24-12/20/24 Wishnick-LOA
Whitney, Alexis	HS: .40 .40 .20	English 3 ICR English 4 ICR English \$ CCR	HS: .40 .40 .20 .40 O/L	English 3 ICR English 4 ICR English 4 CCR LLD English	11/1/24-12/20/24 Wishnick-LOA

9. District Translators - 2024/2025 School Year

Name	Location	Language
Colonna, Julianna	Ravine Drive	Spanish

As needed for CST and IEP Meetings, Back-to-School Nights, Parent Conferences, etc.

\$30/Hr for Translators - Account # 20-241-200-100-04-0000-0

\$50/Hr for Sign-Language Interpreter - Account # 11-240-100-101-90-0000-1

10. College Student Observers/Teachers/Interns - 2024/2025 School Year

Name	Cooperating Staff Member	Assignment
De Vito, Stephanie	Alyssa LaPlaga, Speech Language Specialist	Student Services Externship Spring 2025 Semester Monmouth University
Vawter, Christy	Dr. Kristi DiLonardo, Math/Special Education Teacher	Matawan-Aberdeen Middle School Student Observer Fall 2024 NJCU

11. Volunteers - 2024/2025 School Year

Name	Location	Activity	Effective Date
Horning, Jenna	HS	Track & Field	2024-2025 School Year

D. Other

1. HIB - 2024/2025 School Year

- The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during the Executive Session of the Matawan-Aberdeen Board of Education Meeting of September 26, 2024:

Incidents Reported	Confirmed Incidents
1	0

2. Mentoring our Students Together (MOST) Program - 2024/2025 School Year

- Laura Cahill, Dina Ciambuschini, Corinne Wietecha
\$35/Hr, up to 36 days, 3 hours per day each (3:00 to 6:00 PM)
Account # 11-401-100-100-11-0000-2

3. Extra Security Coverage - 2024/2025 School Year

- Michael W. Wells, Hall Safety Monitor, High School
Extra Security Coverage on 09/20/2024 for up to 2 hours at \$20.30 per hour

4. Administrative Leave with Pay - 2024/2025 School Year

- Employee # 4285 Administrative Leave with pay from 11/01/2024 - 11/14/2024

5. Crisis Team* Voucher Payments - 2024/2025 School Year

- Rachel Alvarez, Adrian Bennett; Daphne Binns, Taylor Connelly, Florence DeCosta, Sarah DeNardo, Shiri Engel, Kathleen Feen, Christine Frye, Gabrielle Giacchi, Jessica Grieci, Gerard Haney, Dominique Jimenez, Amanda Longo, Justine LoStocco, Amanda Lyttle, Gianna Marretta, Daryl McKurth, Jennifer Nangano, Christine Palumbo, Morgan Pietrangelo, Kristina Saccomondo, Kathleen Schaffer, Kathleen Tay, Haley Vial, Jamie Zibbell, Emily Zupkus. - \$50/Hr, Account # 11-000-219-104-11-0000-9

*Must adhere to the process set by Student Services. This is for any work beyond the school day, and capped at the number of hours to conclude a full crisis assessment.

6. School Self-Assessment for Determining HIB Grades - 2023/2024 School Year

- Presented by Dr. Elford Rawls-Dill

PERSONNEL WALK-IN ITEMS

1. Leave of Absence - 2024/2025 School Year

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Hall, Sharen	HS	Teacher	Personal	Without Pay	11/6/24 & 11/11/24- 11/12/24

2. Appointments - 2024/2025 School Year

Name	Loc	Position	Step	Salary/Stipend	Replace/Reason	Effective Dates
Di Palma, Nadine	CO	Registrar PK-3/ CST Secretary	S9	\$36,285.00 + CST Manager Stipend \$3,000.00 + Registration Stipend \$800.00 = \$40,085.00 (Prorated)	Savinon Transfer	10/21/2024 - 06/30/2025

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no, zero (9) member were absent

XIV. POLICY

Dr. Rawls-Dill reviewed the Policy Agenda on which the Board will take action this evening.

Motion by Ms. Ascoli, seconded by Ms. Skop to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. First Reading - Approve

Series	Category	Policy/ Regulation	Title	First Reading
3000	Teaching Staff Members	P 3211	Code of Ethics	October 17, 2024
5000	Students	P 5841	Secret Societies	October 17, 2024
7000	Property	P & R 7610	Vandalism	October 17, 2024
9000	Community	P 9323	Notification of Juvenile Offender	October 17, 2024

Series	Category	Policy/ Regulation	Title	First Reading
			Case Disposition	

(M) indicates mandated by state law

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no, zero (9) member were absent

XV. FINANCE

Ms. Case reviewed the Finance Agenda on which the Board will take action this evening.

Motion by Ms. Ascoli, seconded by Ms. Martinez to approve the following resolution(s):

1. Board Secretary’s Monthly Certification – September 20204

I, Lindsey Case, School Business Administrator/Board Secretary certifies that for the month of September 2024 no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”



School Business Admin/Board Secretary

2. Payroll Certification

The School Business Administrator/Board Secretary reported, in compliance with N.J.S.A. 18A:19-1B, has certified the September 13, 2024 in the amount of \$2,234,921.56 and the September 30, 2024 in the amount of \$2,305,159.93.

The Superintendent of Schools recommends positive action on the following items:

3. Receipt and acceptance of September Board Secretary’s Report

Recommend the receipt of the Board Secretary Financial Reports as of September 2024, be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10@3 that no major account of Fund has been over expended as of September 2024 based upon the Board Secretary’s Certification and that sufficient funds are available to meet the district’s financial obligations for the remainder of the Fiscal Year.

4. Treasurer’s Report – September 2024

PURSUANT TO NJAC 6A:23A-16.10 (c) 3, approve the Treasurer’s Report for the month of September 2024.

5. Approve Appropriation Transfers

Recommend that the Board of Education approve the following transfers

6. Approve Bills

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$2,328,931.97.

7. Adoption of 2025-2026 Budget Calendar

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the Budget Calendar for the 2025-2026 school year.

8. Settlement Agreement

Be It Resolved that a settlement in the matter of K.T. and H.T. o/b/o Student ID 163249 v. Matawan-Aberdeen Regional School District Board of Education, be approved pursuant to a written agreement between the parties.

9. Approve Submission of NJDOE Health and Safety Evaluation of School Buildings’ Checklist

Approve the submission of the NJDOE Health and Safety Evaluation of School Buildings’ Checklists for the 2024-2025 school year to the County Office.

10. Submission of the Annual Comprehensive Maintenance Plan and Form M-1

WHEREAS, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and Form M-1 documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed for the various school facilities of the Matawan-Aberdeen Regional School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and Form M-1 for the Matawan-Aberdeen Regional School District in compliance with Department of Education requirements.

11. Tuition Contract Agreement with Monmouth County Vocational School District

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Tuition Contract Agreement with Monmouth County Vocational School District. The term of this agreement will be from September 1, 2024 - June 30, 2025

Program	Monthly Cost	Number of Students	Total
Academy of Allied Health & Science	\$737.40	9	\$66,366.00
Academy of Law & Public Safety	N/A	0	N/A
Biotechnology High School	\$737.40	7	\$51,618.00
Communications High School	\$737.40	13	\$95,862.00
High Technology High School	\$737.40	9	\$66,366.00
Marine Academy of Sci. & Tech.	\$737.40	14	\$103,236.00
Career Center	\$655.40	23	\$150,742.00
Career Center Per Diem Charges (Student attended for 8 days)	\$36.41	8	\$291.28
Shared-Time Regular Education	\$130.50	31	\$40,455.00
ST Per Diem Charges (Student attended for 8 days)	\$7.25	21	\$152.25
Total		106	\$575,088.53

Account #: 11-000-100-563-11-0000-0
 11-000-100-564-09-0000-0

NTE: \$424,055.24
 NTE: \$151,823.08

12. REVISED - Award of Joint Transportation Routes for the 2024-2025 School Year (previously approved on June 27, 2024)

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Joint Transportation Route for the 2024-2025 school year:

Rte #	Destination	Host	Joiner	# of Days	Joiner Per Diem	Effective Dates	Estimated Cost
S001	Shore Center/Shrewsbury Borough	MARSD	Shrewsbury Borough	210	\$339.10	7/1/24-6/30/25	\$71,211.67
S002	Hawkswood	MARSD	Shrewsbury Borough	210	\$136.66	7/1/24-6/30/25	\$28,698.60

13. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **September 2024**:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	9/12/24 @ 9:35 am
Cambridge Park Pre-school	Lockdown	9/20/24 @ 9:25 am
Cliffwood Elementary School	Fire Drill	9/12/24 @ 9:58 am
Cliffwood Elementary School	Lockdown	9/13/24 @ 3:15 pm
Cliffwood Elementary School	Medical Emergency	9/20/24 @ 2:50 pm
Matawan Regional High School	Shelter in Place	9/11/24 @ 10:00 am
Matawan Regional High School	Fire Drill	9/13/24 @ 1:37 pm
Matawan Regional High School	Non-Fire Evacuation	9/19/24 @ 7:30 am
Lloyd Road Elementary School	Fire Drill	9/10/24 @ 9:34 am
Lloyd Road Elementary School	Lockdown	9/12/24 @ 10:55 am
Lloyd Road Elementary School	Shelter-in-Place	9/25/24 @ 10:07 am
Matawan-Aberdeen Middle School	Non-Fire Evacuation	9/13/24 @ 1:45 pm
Matawan-Aberdeen Middle School	Fire Drill	9/11/24 @ 9:00 am
Ravine Drive Elementary School	Fire Drill	9/20/24 @ 2:15 pm
Ravine Drive Elementary School	Shelter-in-Place – Medical Emergency	9/24/24 @ 1:32 pm
Ravine Drive Elementary School	Evacuation Drill	9/30/24 @ 10:25 am
Strathmore Elementary School	Lockdown	9/12/24 @ 10:30 am
Strathmore Elementary School	Shelter-in-Place – Medical Emergency Tabletop	9/17/24 @ 2:05 pm

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no, zero (9) member were absent

XVI. PUBLIC COMMENTS RELATING TO AGENDA ITEMS & ADDITIONAL MATTERS

Started at 8:58 pm

- A. Berg (Matawan) – 11/2 Band home show with 7-9 different bands. Undeclared this year and raised their score. Changed from regular to an open. Why does a team that win have the worst budget? Listen to the report and want our goals to be more than graduation. Look at more spots for vocational programs.
- C. Santora (Aberdeen) – Presentation about education and middle school social status becomes important. How peers perceive is import part of school. Huge difference in grades when students are prioritized.
- M. Ulandage (Aberdeen) – lost speech therapist at the middle school. Reached out to the case manager about what was going on and no formal communication.
- Ms. Perez – Please reach out to Ms. Steffich and loss of services will be made up along with a timeline.
- C. Barilka (Union President) – Speak about test scores and grade level scores in math. Funding is limited where we would tackle with interventionist. The whole of what a student doesn’t know gets bigger and bigger. Reading is required and need support at school and home.
- Ms. Spruell – Would love to look at elementary programs and not breaking it down to the facts. The word problems are confusing, need to be basic facts.
- M. Hoffman (CP) – As a teacher the student rep should speak about Cambridge Park. This month have pumpkin patch and fire truck.
- A. Borg – Police and private security and what would be best? Chronic absence and getting on the bus @ 6am is a challenge. Wish schools had a second shift. Open Sci Ed for curriculum vs materials, cost, cost for PD.

- Ms. Perez – We will be looking into private as well. Chronic absences and will discuss with Board about C.A.P. for over 10%. Hours we do recognize it's early and a lot of this is around sports, so we'd also need surrounding to adjust.
- Mr. Liebmann – Around \$600K - \$1M for curriculum, then all inclusive about \$1-1.1M.
- Ms. Martinez – Holmdel tried but losing their minds with busing.
- Ms. Pell – NJSBA Conference did discuss last year and pedi lobbied the state.
- C. Santora – Can teach child to reach, the math is not easy. Teach to break things down and can't teach at home. Athletic activities and the cost of the stipends. What are the steps?
- Mr. Liebmann – Step 1 – entry; Step 2 – mid; Step 3 – experienced, based off negotiations.

Ended 9:25 pm

XVII. UNFINISHED BUSINESS

- Ms. Martinez – Substance abuse is being finalized. Next up is the PTO policy and will go to Ms. Perez's next monthly meeting.

XVIII. NEW BUSINESS

- Ms. Werneke – High school had a severe blockage last night and over 100 vapes were pulled from sewage systems. So far \$28,000 spent from the start of the school year without las night's bill added to the total.
- Ms. Perez – Spoke with Mr. Wells about not flushing improper things down the toilet.

XIX. EXECUTIVE SESSION II

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 60 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Ascoli, seconded by Ms. Feiles that the Board convene in Executive Session and approved by a unanimous voice vote at 9:31 pm.

It was moved by Ms. Martinez, and seconded by Ms. Ascoli that the Board return to Open Session at 10:20 pm.

XX. ADJOURNMENT

On a motion by Ms. Martinez, seconded by Ms. Ascoli and a unanimous roll call vote the Board adjourned the meeting at 10:21 pm.