



Student Teacher/Observer Confidentiality Agreement

Date

This agreement outlines the responsibilities of student teachers and observers in Kilgore ISD when accessing and handling student information and data for required learning assignments or projects.

As a participant in the KISD Student Teacher/Observer Program, you may be entrusted with sensitive student information that must remain confidential and only be shared with designated personnel. Student teachers/observers are prohibited from discussing student behavior or performance, including with their parents/guardians. All inquiries or concerns about students must be directed to the student's teacher or campus principal. Remember, even a single misplaced comment can have serious consequences for the student, their family, and the integrity of the Student Teacher/Observer Program.

By signing this agreement, I agree to abide by the following:

- Safeguard the confidentiality of student records and any information related to students and their families that you may access.
- Ensure the privacy of teachers, staff, and the campus is maintained at all times.
- Use any data or information obtained through your assignment solely for professional purposes, refraining from any personal use.
- Adhere to all Kilgore ISD guidelines as well as Texas Education Agency (TEA) policies and applicable laws.
- Honor the mission of fostering student education and supporting the needs of families.
- Follow all district safety protocols and procedures diligently.

I agree to respect the confidentiality of the students, teachers, and the campus during my time as a student teacher with Kilgore ISD.

Print Name (first and last)

Signature

College, University, or Program Name