

Town Administration

Contract Updates

- Received DOT approval for School St Sidewalks to Mather Construction; and DOT approval for Danco Drive Bridge to NJR Construction LLC. Contracts being distributed for execution by Contractors and Mayor. Inspection during Construction by Turner Consulting and CDM Smith, respectively.
- Contract for Conceptual Track Improvements to CHA executed for \$28k.

Recent

- MSW and Recycling transition with Casella. Letters from Casella to some customers for cart size swap, and outstanding cart pickup.
- Attended onsite Redevelopment Meeting at expected Town purchase of portion of Sawdust property. ECD office has received ECD Commission approval to use ECD funds for design; and will also apply for a 50/50 grant for the design work.
- EMS Facilities: continued meetings of Ad-Hoc Committee, reviewed and commented on architect and engineer program layouts of Church Street build-out. Mobile home concept tabled as other locations and options are explored.
- Finalized Union Agreement for Highway and Parks & Grounds Unit. Scheduled WPCA initial meeting for December.
- Advertised for Recreation Director position, with several interviews. No successful position agreement, continue advertising with additional interviews tentatively planned.
- For WPCA lead service line inventory, received BOS and BOF approvals, planning for Referendum and Loan Closing.
- St Marie Greenhalgh Track Improvements Project: prepared and executed contract with CHA for survey, coring analysis, and conceptual design and cost estimate.
- Modified Registrar procedures and employment terms, based on Registrar request for calendar year 2024 modifications to election worker status.
- Danco Drive Bridge, requested and received approval to award from State DOT.
- School Street Sidewalks, received approval to award from State DOT.
- BOE projects: coordinated with BOE and their architect for HVAC contracts at PES and PMS. Roof ongoing design/architect status. Per BOE request, asking Selectmen to waive permit fees to Town.

Upcoming

- Ongoing: MSW Contract and coordination of program with Revenue Office and Casella, including quality assurance checks between databases.
- EMS Facilities: Continued coordination with engineer and architect on Church Street facility options, including cost of what would be a full new facility at that site. In addition, discussions regarding either interim or permanent alternative facilities.
- Interviews and possible candidate selection for Recreation Director position.
- Hold Meeting 1 of WPCA Unit negotiations.
- WPCA lead service line inventory: hold Special Town Meeting and Referendum.
- Tech Park Real Estate Transactions and Associated Agreements with the Four Party Land Exchange Agreement - upcoming execution after finalizing property descriptions. Property closings and excavation applications expected in months following Four Party Agreement execution.
- Transfer Station: Pomfret has held bulky waste days for their residents. Putnam intends Spring 2025 bulky waste days at Pomfret. Future MOU for cost sharing and operational components.
- Same as last month: Plan for Church St Tennis Courts improvements, including coordinating with Highway for resurfacing (some in-house, some contracted), fencing and final painting. Expect 2024/2025 efforts.

Road and Sidewalk Improvements

Recent / Ongoing

- School Street Sidewalks projects: Received DOT approval to award and preparing Executed Contract with Mather Construction.

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Kennedy Drive Parking Improvements: Met with design engineer J&D and Contractor B&W Paving to discuss upcoming activities due to B&W schedule availability. Expect some work this Fall 2024. Finalized scope and agreement with Turner Consulting for construction inspection and materials testing.

- [Ongoing: Highway has various additional paving projects seasonally.]

Upcoming

- School Street: Contract Award, LOTCIP has released Project Authorization and Funds.
- Highway Department various throughout town.

Bridges

Recent

- Danco Drive Bridge: Contract award to NJR, with CDM Smith providing engineering services during construction and onsite inspection. Expect Spring 2025 construction start.

- Same as last month: Wicker Street culvert: researching options for in-situ pipe repair via lining options, for possible spring construction.

- Ongoing: Consultant work on inspecting under-20-ft span bridges.

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Same as last month/Ongoing: Received Commitment to Fund for State DOT for the state's new 100% funded program, including Bridges E Putnam over Cady Brook and Chase Road over Cady Brook, with possible Rhode Island Road over Mary Brown Brook also eligible. Working with NECCOG to consider modifying road classification to hopefully get East Putnam over Mary Brown Brook also eligible for 100%.

- [Note Highway Department continues to complete minor repairs that were identified on previous inspections (spalling repair, guiderail repair).

Upcoming

- Ongoing: Working with consultants, DOT, NECCOG for long-term planning of Town bridge improvements. Determine which remaining under 20-ft span bridges remain to be inspected; begin planning for schedule of improvements.

- Danco: Contract finalization, submittal review and spring 2025 construction start.

- Ongoing/same as last month: In-house minor repairs to bridges to comply with DOT inspection comments. Highway Department leading.

- Ongoing: Altered plan instead of moving forward on 50/50 funding program, investigate road classification for East Putnam Road Bridge over Mary Brown Brook. (2025 or beyond construction).

Athletic and Recreation

Recent / Ongoing

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Same as last month: Tennis Courts on Church St: reviewing other municipal recent examples and considering options for contractors for paving, painting/striping. Fence replacement expected by Killingly Fence.

- Track Improvements: Finalized conceptual design Agreement with CHA. Expect first efforts to be survey and coring of existing track to determine extent of subbase materials and condition.

- Same as last month/Ongoing: Gravel excavation by contractor for Sabin Street Recreation Field construction work. Land Use Agent leading. Based on material availability, expect 1-2 years of continued gravel excavation activities. Town efforts including landscaping to follow excavation.
- Same as last month/Ongoing: coordination with consultant Weston & Sampson for Airline Trail Improvements project Trail Bed Improvements including connection to Putnam River Trail at Quinebaug River (Town of Pomfret leading). Design deliverable of 60% received in October 2024.
- Air Line Connection between Putnam and Thompson: Land Use and ECD leading, held kickoff meeting with Barton & LoGiudice.

Upcoming

- Tennis courts: pricing and contract preparation for Spring 2025 construction.
- Track Improvements: engineer onsite survey and cores. Upcoming cost estimate and request for BOF approval(s).
- Possible response from DOT regarding our Spring 2024 application for the Transportation Alternatives Program to extend the trail system from the Air Line and River Trail south towards and into Killingly.
- Ongoing: Air Line Trail towards Thompson: Consultant on board, Land Use and ECD office coordinating.
- Ongoing: Air Line Trail from Pomfret: consultant 60% design deliverable in October. Expect Putnam Wetlands Application in upcoming months.

Other Town Responsibilities

Recent

- Same as last month: For Route 44 Retaining Wall DOT project: coordinated with WPCA design firm CDM Smith for proposal for WPCA portion of water and sewer main replacement. Will be paid for by DOT, with contract for design through the Town/WPCA. Expect final design 2025.
- WPCA: Received approvals from the Board of Selectmen and Board of Finance necessary for closing with DPH for lead service line inventory. Expect December 2024 Special Town Meeting adjourned to Referendum. Loan Closing will follow.
- Same as last month: Belding Grant with State DECD: Based on Town request, deadline extended to December 2024 for Financial Assistance Agreement from DECD. Continued discussions between DOL and DECD, and possible Town-led cleanup project.

Upcoming / Ongoing

- Ongoing: Belding Grant including Financial Assistance Proposal with State DECD, coordinating project information between parties.

Conferences and Training

Recent

- CCMO certification requirements. Ongoing annual credits required.

Upcoming

- CCM webinars
- CCM Annual Meeting December 3rd (many Town employees will be recognized for their recent CCMO certifications.)
- CCM Legislative Meeting December 4th.