



**CAREER
TECHNOLOGY
CENTER** OF
LACKAWANNA
COUNTY

HENRY J. DENDE CAMPUS

**ALL-HAZARDS
EMERGENCY OPERATIONS PLAN
EOP**

STATEMENT of OPERATIONAL SECURITY

Wherein: The Career Technology Center of Lackawanna County recognizes and acknowledges that the safety and security of our students and staff is of paramount importance.

Wherein: The Career Technology Center of Lackawanna County recognizes the need for transparency in our operation on a day-to-day basis.

Wherein: The Career Technology Center of Lackawanna County recognizes the need to keep our students and staff safe must be balanced with the right of the citizenry to obtain a clear understanding of the operations of the Career Technology Center of Lackawanna County.

Wherein: Nationally and internationally schools have been subject to terrorism and attacks from external and internal forces.

Wherein: The US Department of Homeland Security along with Commonwealth of Pennsylvania and municipal emergency management agency's strive to maintain the concept of operations security (OPSEC).

Wherein: information regarding the specific plans for prevention, preparedness, response and recovery, if released and in the hands of a person, or persons, intent on harming our students or staff would create a reasonable likelihood of endangering the safety or the physical security of our buildings and other facilities.

Wherein: Schools are vital and key resources for not only education but also for community emergency preparedness and response.

Wherein: Career Technology Center of Lackawanna County all-hazards plan contains building plans and information that would expose or create vulnerability by identifying the location, configuration or security of critical systems, including but not limited to structural elements, technology, communication, electrical, fire suppression, ventilation and other utilities.

Wherein: Career Technology Center of Lackawanna County all-hazards plan will be reviewed and updated every two years and or after an incident when revisions need to be made.

Therefore: **With the exception of introductory pages and section 1& 2 (Introduction, Purpose, Scope, & Mission and Goals);** this all-hazards emergency operations plan is considered a secure and sensitive document and exempt from public disclosure.

The National Terrorism Advisory System (NTAS)

NTAS system will more effectively communicate information about terrorist threats by providing timely, detailed information to the public, government agencies, first responders, airports and other transportation hubs, and the private sector.

It recognizes that Americans all share responsibility for the nation's security, and should always be aware of the heightened risk of terrorist attack in the United States and what they should do.

Imminent Threat Alert
Warns of a credible, specific, and impending terrorist threat against the United States.
Elevated Threat Alert
Warns of a credible terrorist threat against the United States
Sunset Provision
An individual threat alert is issued for a specific time period and then automatically expires. It may be extended if new information becomes available or the threat evolves.

Alerts will include a clear statement that there is an **imminent threat** or **elevated threat**. Using available information, the alerts will provide a concise summary of the potential threat, information about actions being taken to ensure public safety, and recommended steps that individuals, communities, businesses and governments can take to help prevent, mitigate or respond to the threat.

The NTAS Alerts are based on the nature of the threat: in some cases, alerts will be sent directly to law enforcement or affected areas of the private sector, while in others, alerts will be issued more broadly to the American people through both official and media channels.

NTAS Alerts contain a **sunset provision** indicating a specific date when the alert expires - there will not be a constant NTAS Alert or blanket warning that there is an overarching threat. If threat information changes for an alert, the Secretary of Homeland Security may announce an updated NTAS Alert. All changes, including the announcement that cancels an NTAS Alert, will be distributed the same way as the original alert.

Level of Incidents at Career Technology Center of Lackawanna County

School Building Level Incidents

Incidents in which the scope is limited to school settings and school-based personnel. No outside assistance is needed. (i.e. Student who passed out (from lack of breakfast), but sustained no injury.

School District Level Incidents

These are incidents where support and involvement is required from home school district personnel and members of the Career Technology Center /CTC's School Incident Command Team. Incidents may include an unexpected death, suicide threats, water or power failure, intruder, etc. While these incidents may require help from non-school personnel, they do not reach the scope and gravity of community-level incidents needing community-wide support.

Community-Wide Level Incidents

These include large-scale incidents during which coordination of services from Career Technology Center and municipal community response agencies is warranted. Such incidents include tornado damage to buildings, flooding, fires or explosions, chemical spills requiring evacuation, death of multiple staff or students (as in a bus accident), hostage situation, etc.

Section I

1.1 Introduction

With the unexpected and devastating events of 911 with its subsequent massive loss of life, measures have increased and been developed to implement actions to better prepare communities and school districts to address unforeseen emergent events. Jonathan Duecker, Director, Pennsylvania Office of Homeland Security, in an address to the PA Private Sector Security Seminar on March 3, 2005 stated:

“There is not one agency that can handle all of the aspects of a major terrorist attack. In Pennsylvania we are taking a “Team of Teams” approach to meet this challenge.”

1.2 Purpose:

The purpose of the Emergency Operations Plan (EOP) is to identify emergency responsibilities for Career Technology Center of Lackawanna County School (CTC) and its daily population of students, employees, and visitors. This plan is designed to empower employees in an emergency and to clarify emergency attendances and responses. These guidelines are flexible to meet any multi-hazards incident situation at CTC, which needs emergency response of qualified individuals for the safety and welfare of students, employees, or visitors.

1.3 Scope:

This plan provides an “All Hazards Emergency Operation Plan”, recommended by: National Incident Management System, Federal Emergency Management Agency (FEMA), Pennsylvania Safe Schools, United States and Pennsylvania Department of Education, and United States Homeland Security.

The All Hazards Emergency Operations Plan for the Career Technology Center of Lackawanna County School (CTC) will include emergency response teams, site-specific hazard vulnerabilities, employee emergency procedures, training requirements, exercise procedures, and employee and family disaster preparedness.

This plan applies to : all employees, all employees tasked to provide response assistance in an emergency or disaster and describes actions to be taken in providing immediate response assistance, and includes actions and activities that support the school’s effort to save lives, protect the health and safety of employees, and protect school property.

The Governor or local government jurisdiction has authorized by state or local statute to proclaim an emergency or disaster.

Section II

2.0 Mission and Goals:

The mission of Career Technology Center of Lackawanna County School in an emergency or disaster is to:

- **Protect lives and property**
- **Mitigate the effects of a disaster**
- **Prepare for emergencies and multi-hazards incident**
- **Respond to emergencies in a seamless, coordinated manner**
- **Aid in recovery from multi-hazards incident**

The goals of Career Technology Center of Lackawanna County School are as follows:

- **Provide emergency response plans, services, and supplies for all facilities and employees**
- **Coordinate the use of school personnel and facilities within the school**
- **Restore normal services**