

Berrien RESA -- 2023-2024

[A. General Information](#)

[B. Travel Information](#)

[C. Contract Information](#)

[D. Contract Modification Information](#)

[E. Salary, Expense Account, & Supplemental Compensation Information](#)

[F. Fiber Optic/Cable Equipment & Operating System Software for Fiber Optic/Cable Equipment Networks](#)

[G. Public Relations, Polling, Lobbying, and Legal Services](#)

[H. IRS Tax Form 1099s in Excess of \\$25,000](#)

[I. Certain ISD Expenditures](#)

[J. Motor Vehicle Expenses](#)

A. General Information

ISDs serve as a central support system for all public, charter and non-public schools that operate within their district. There are 56 Intermediate School Districts (ISDs) or Regional Education Service Agencies (RESAs) in the state of Michigan. No two are exactly alike. Each bases its work on the specific needs of its constituent public school districts. All offer leadership, programs, and services in the areas of instruction, career and technical education, special education, technology, and business related functions. Berrien RESA serves 13 K-12 school districts, two K-8 school districts, three Public School Academies and 25 non-public schools within Berrien County.

	FY 2023-2024			
Total Budget	\$ 69,570,159			
Pupil FTEs	25,002.72			
RESA Employees	367			
Constituent Districts, PSAs, Nonpublic Schools	41			

B. Travel Information

As ISDs seek to provide leadership, programs and services to their constituents, staff seek out best practices, gain state and national educational perspectives, gather knowledge and skill levels that reflect the latest trends, innovations, and challenges. This requires more travel to conferences and trainings than you would typically experience in a K-12 school district.

Board Member/Administrator Name -- none exceeded \$4,200 threshold				
FY 2022 Total Cost of Air Fare				
FY 2022 Total Cost of Overnight Lodging				
FY 2022 Total Cost of Car Rental				
FY 2022 Total Cost of Meals				
<i>Dates</i>	<i>Purposes</i>	<i>Locations</i>		

C. Contract Information

ISDs occasionally enter into contracts with vendors to perform specific services that would not be cost effective or reasonable for the ISD to provide on its own. ISDs must follow state requirements for seeking competitive bids on some purchases. The Berrien RESA Purchases Subject to Bid policy (Policy #6320) follows the state requirements for competitive bids. During 2022-23, the state required that all purchases of supplies, materials and equipment in excess of \$28,048 and all building construction, addition, renovation or repair in excess of \$28,048 follow competitive bid requirements, except for proprietary items or purchases of supplies or equipment through group co-op purchasing programs which do not require bids or quotes. This policy further outlines the procedures for the development of competitive bids. Below are the contracts required to be reported under this section.

Subject Matter	Cost	Bid?	Signed by	Position
Andrews University	\$336,678.00	No	Eric Hoppstock	Superintendent
EDUStaff Personnel--- Principal-Lighthouse; Transition Spec.; Secretary; CTE consultant	\$990,667.00	No	Eric Hoppstock	Superintendent
First Student Transportation	\$3,103,233.00	No	Kevin Ivers	Superintendent
Plante & Moran	\$57,050.00	No	Eric Hoppstock	Superintendent
SiteLogiq Inc.	\$345,850.00	No	Eric Hoppstock	Superintendent

D. Contract Modification Information

Any contract modifications in excess of \$100,000 or that increased the total obligation to over \$100,000, or any contract modifications that were not competitively bid in excess of \$25,000 or that were not competitively bid and increased the total obligation to over \$25,000 for the 2018-19 school year are detailed below.

Modification Description	Additional Amount	Revised Total
None		

E. Salary, Expense Account, & Supplemental Compensation Information

ISD employees are typically categorized by classification. All classifications are normally established according to demands of the position, level of responsibility, job functions performed, credentials and skills required, etc. Each classification falls into at least one established salary schedule, which takes into account such factors as seniority in position or in similar positions, comparison to similar jobs elsewhere in the community, cost of living factors, etc. In addition, some classifications require travel inside and outside of the ISD, attendance at meetings, and attendance at workshops and conferences. Expenses for these activities are strictly limited in a budget approved annually by the ISD Board of Education.

Employee	Salary	Exp. Acct.	Reimb. Exp.	Suppl. Comp.
Superintendent	\$204,002	\$ -	\$ -	\$ -
Assistant Superintendent/Chief Academic Officer	\$139,176			
Director, Business & Finance	\$115,078			
Supervisor, LEA Business Manager	\$111,384			
Director, Special Education	\$128,569			
Director, Human Resources	\$115,078			
Director, Technology Services	\$115,078			
Director, Communications and Public Relations	\$115,078			
Director, Early Childhood	\$115,078			
Director, Administrative & Instructional Technology	\$115,078			
Supervisor, Ancillary Services & Compliance	\$110,069			
Supervisor, Autism Spectrum Disorder	\$110,069			
Supervisor, Ancillary & Health Services	\$110,069			
Principal LEC	\$110,069			
Principal BLC	\$110,069			

F. Fiber Optic/Cable Equipment & Operating System Software for Fiber Optic/Cable Equipment Networks

Many ISDs utilize fiber networks which benefit students and the community. These high capacity broadband networks interconnect districts, improve the delivery of Internet, instructional, and administrative resources while reducing over-all costs. Through partnerships, ISDs, local schools, county and other governmental units, and Central Police Dispatch (911), have access to fiber wide-area networks that are more affordable for all partners.

Fund Source	Expenditures for Fiber Optic or Cable Equip. or OS Software			
AT&T	\$ 138,928.00			

G. Public Relations, Polling, Lobbying, and Legal Services

The 56 intermediate school districts (ISDs) or regional educational service agencies (RESAs) were created by the legislature in 1962 to bring about quality and equitable educational opportunities to students and schools throughout the state. Because public education is funded and regulated by the state and federal government, it is necessary for ISDs to use some resources to fund activities that promote public accountability, research, and government communications. The guiding principle for all activities of this nature is to advocate for the children we serve.

Vendor	Services	Amount		
Thrun Law Firm	Legal Services	\$ 5,723.00		
Clark Hill, P.L.C.	Legal Services	\$ 32,641.00		
Secrest, Wardle, Lynch, Hampton, Truex & Morley	Legal Services	\$ 3,821.00		
Karoub & Associates	Lobbying Services	\$ 13,800.00		
Karen Heath - Director of Communications and Public Relations	Public Relations Services	\$ 57,539.00		
Jerry Johnson - Calhoun ISD	Lobbying Services	\$ 2,750.00		

H. IRS Tax Form 1099s in Excess of \$25,000

Cost savings can often be realized by contracting with individuals for limited, specialized projects. For the fiscal year 2021-2022, the following projects and services were accomplished under contracts that exceeded \$25,000:

Name	Amount	Project(s)	Services
None			

I. Certain ISD Expenditures

Every organization requires leadership. ISDs within the State of Michigan have been charged by the Governor and the Michigan Department of Education to communicate, train, support, and lead educational initiatives defined by the state and federal government. Most recently these include, but are not limited to, the following: No Child Left Behind, high school graduation requirements, the Michigan School Improvement Framework, Common Core and the new Grade Level Content Expectations for the core subjects. ISDs are required by law to meet the individual and specialized needs of students within our region including the areas of Title I, Special Education, and Career and Technical Education. Berrien RESA utilizes the services of several legal firms (see Sec. G) to provide legal advice and to represent it when it is in the best interest of the Agency to do so.

	\$ Amount	% of Budget
Administrative costs	\$1,927,057.00	2.77%

J. Motor Vehicle Expenses

Because ISDs serve numerous districts, sometimes covering large geographic areas, certain vehicles might be provided for specific transportation needs.

Motor Vehicles	Purpose
2014 Dodge Grand Caravan (T-3)	Delivery of CBI students between instructional & work sites
2016 Ford Pickup truck (T-16)	Buildings & Grounds staff business use
2016 Ford Pickup (T-29)	Buildings & Grounds staff business use
2010 Dodge Grand Caravan van (T-1)	Delivery of CBI students between instructional & work sites
2013 Dodge Grand Caravan (T-2)	Pool car for Staff business related use
2018 Ford Transit (T-45)	Delivery of CBI students between instructional & work sites
2017 Ford Transit (T-46)	Delivery of CBI students between instructional & work sites
2016 Ford Transit (T-6)	Delivery of CBI students between instructional & work sites
2018 Ford Transit (T-14)	REMC use
1998 Chevy Dump Truck (T-7)	Buildings & Grounds staff business use
2018 Ford Transit (T-12)	Food Service
2008 Ford Van (T-23)	Buildings & Grounds staff business use
2018 Ford Transit (T-48)	Delivery of CBI students between instructional & work sites
2001 Ford E-150 Wagon (T-47)	Delivery of CBI students between instructional & work sites
2022 Ford Pickup truck (T-49)	Buildings & Grounds staff business use
2022 RAM 2500 Tradesman (T-50)	Buildings & Grounds staff business use