



## Upper School Music Teacher

Carrollwood Day School is seeking a collaborative music educator to join our Upper School team. The ideal candidate will be passionate about teaching music and showcasing students on multiple levels, will easily form meaningful connections with students throughout their academic journey, and will be a collaborative team member.

Carrollwood Day School ([www.CDSPatriots.org](http://www.CDSPatriots.org)) is an innovative International Baccalaureate (IB) independent school located in North Tampa, FL. Since the inception of CDS in 1982, we have prided ourselves on being a community of learners. We have grown from a preschool into a comprehensive program serving more than 1,200 students from age two through 12th grade. Carrollwood Day School stands out as a leader in its commitment to educating the whole child and is recognized nationally for its academic excellence and its school-wide emphasis on character development. Outside the classroom, our students are engaged in a multitude of athletics, arts, and extra-curricular programs. In short, we have PATRIOT PRIDE in everything we do at CDS.

The vision of Carrollwood Day School is to build a community prepared and inspired to better the world. As an IB World School, we cultivate principled entrepreneurial thinkers for a global society by enriching the mind, strengthening the character, and inspiring the passions of our community.

Carrollwood Day School embraces and celebrates the rich diversity of our students, employees, and families from all backgrounds. As an International Baccalaureate continuum school, CDS strives to create a supportive and inclusive learning environment where each person is valued. We work to intentionally develop cross-cultural competency and appreciation of differences within all constituents. We value the influence of a wide range of experiences and perspectives in our classrooms, relationships, and interactions as we prepare our students to contribute to a diverse and interconnected world.

Carrollwood Day School is one of only 36 independent schools in the United States to offer the full curriculum/continuum of IB programmes from early childhood through college prep (PYP, MYP, and DP). In 2019, CDS was honored to become one of only 15 U.S. schools to earn membership in the Cum Laude Society and also offer an International Baccalaureate education. In 2022, CDS was welcomed into the prestigious Round Square organization. In 2023, CDS was awarded the Florida and National School of Character Designation for the second time.

Understanding that a team of talented, supported, and growth-minded faculty and staff is what leads to student success, the first pillar of our strategic plan is to become the destination school for exceptional educators in the Tampa Bay region. Want to join our team and better the world?

**Position Overview:** As a cooperative member of the Fine Arts Department and Upper School team, develop and implement an engaging Upper School Music program that encompasses individual and group instruction, music theory and history, and multiple opportunities to showcase individual and group performances. Provide an educational atmosphere where students are inspired to fulfill their potential for intellectual and character growth. .

**Key Responsibilities:**

- Actively support and advance the mission and vision of Carrollwood Day School
- Support and advance the Mission of the School
- Teach [Upper School Music classes](#), ensuring that taught content and skills align with the expectations of a rich, college prep curriculum and the expectations of the IB MYP & DP programs
- In collaboration with the Department Chair, IB Coordinators, and colleagues, adapt material and methods to develop relevant sequential assignments; unit & lesson plans that inspire and prepare students
- Prepare students for concerts, music competitions (from local to national level), and community performance opportunities
- Establish and maintain student behavior standards needed to achieve a positive classroom environment; demonstrate strong classroom management skills to maintain a respectful learning environment that ensures high levels of learning for all students
- Model and foster a love of music and its application in real world situations
- Assess and document each student's performance/progress both formally and informally to meet the School's standards and provide consistent and regular feedback to students and their parents through Schoology, the school's LMS, including timely completion of report cards and mid-semester comments
- Be an active member of the Arts Department, the Upper School team, and the greater CDS community
- Collaborate with other faculty and school departments to enhance performance experiences, and integrate music education across the curriculum
- Encourage students to think independently and to express original ideas
- Partner and cooperate with administrators, learning specialists, and counselors to identify and assess student needs and help students solve learning, health, and attitude problems
- Serve as an advisor to a group of students; deliver the established advisory program to support students' growth and development, upholding the school's ethos of "education with character"
- Serve as a mentor and advocate for your students and advisees; be available throughout the school day
- Participate in faculty committees and the sponsorship of student activities, including grade level off-campus field trips and subject-specific performances and trips
- Maintain subject matter expertise and professional competence by attending staff development programs, curriculum development meetings and through other professional development
- Develop, teach, and assess students according to a music curriculum that is relevant and engaging.
- Model and foster non-discriminatory practices and a global mindset
- Be a role model of integrity and professionalism

- Be a team player; cheerfully participate in and/or assist with pick-up and drop-off, lunch duty, assemblies, field trips, open house, and other duties and routines regularly part of a K-12 school environment
- Maintain regular and punctual attendance requirements, including attending division and other School meetings, professional days, graduation, and other required events.
- Adhere to School policies as described in the Employee Handbook and other materials

**Qualifications, Skills, and Attributes Needed for Success:**

- Bachelor's Degree degree in Music Education, Music Performance, or a related field; Master's Degree in a related field is strongly preferred
- Three years of successful music teaching at the upper/high school level is strongly preferred
- IB teaching experience is preferred, yet not required to be considered for the position
- Have or complete within one year, the Category One training within the IB [potentially remote over the summer]
- Proficiency in multiple musical instruments, with strong skills in orchestral and spirit band performance
- Excellent communication and interpersonal skills, with a passion for fostering a love of music in students.
- Strong music background and fluency; the ability and willingness to confidently teach multiple music subjects across the high school curriculum
- Strong understanding of the academic, social, and emotional development of Upper School aged children
- Strong collaborative skills and eagerness to work with colleagues
- Strong proficiency in the Google suite of products (docs, sheets, drive, classroom, etc.)
- Excellent verbal, written and presentation communication skills
- Have an interest in engaging with the greater CDS independent school community beyond the traditional school day
- A high degree of professionalism, collegiality, and personal conduct both in and outside of school
- Ability, willingness, and judgment to interact, collaborate and communicate effectively and positively with all constituents in a school environment
- Enthusiasm and commitment to the vision and mission of the School
- Ability to work effectively with people of diverse backgrounds and promote a positive work environment

Compensation includes a comprehensive employee benefits package; CDS offers a competitive salary.

Qualified candidates should send a resume and cover letter to Stephen Higgins, Head of Upper School, [shiggins@cdspatriots.org](mailto:shiggins@cdspatriots.org)