

**SCHOOL COMMITTEE
POLICY SUBCOMMITTEE MEETING
MINUTES
WEDNESDAY, OCTOBER 23, 2024, 10:00 AM
REMOTE MEETING**

Present Via Zoom– School Committee: Brian Waterson, Scott Jamison

Present Via Zoom – School Administration: James O’Shea, Superintendent; Mary O’Regan, Assistant to the Superintendent

Per the governor's order suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20, members of the public can access the meeting via live stream at:

Topic: CSC Policy Subcommittee Meeting 10-23-24

Time: Oct 23, 2024 10:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://carlisle-k12-ma-us.zoom.us/j/86890457288?pwd=nzJ4pv1gBgoqzK8tda4KFpRhJmbgaa.1>

Meeting ID: 868 9045 7288

Passcode: 714457

I. Call to Order

The meeting was called to order at 10:01 AM.

I. Current CPS Policies for Review 2024-2025

- A3 Equal Educational Opportunity - After review of the policy, it was suggested to add language regarding protected categories, remove a section of the second paragraph that is out of date, and update the links in the reference section at the bottom of the policy.
- A4 Equal Opportunity Employment Statement - The policy was reviewed and the recommendation was to add additional language to further clarify the policy including specific language from the MASC policy GBA - Equal Employment Opportunity.
- C4 Emergency Closings - There were suggested edits to punctuation as well to insert what appears to be an omitted word in bullet #3, dangerous.
- C5 Evaluation of Administration, Faculty, and Staff - Mr. O’Shea will research how to address the faculty evaluation language. DESE has updated the faculty evaluation rubric so the evaluation form that is currently included in the Carlisle Teachers Association contract is out of date.

II. Review of MASC Updated Policies

Review of MASC update policies will be done at a future meeting.

III. Public Comments

There were no public comments.

IV. Adjourn Meeting

There was a brief discussion regarding what would happen if a policy was not enforced.
The next meeting of the subcommittee is scheduled for Monday, November 4th at 10:00 AM.
A motion was made and the meeting was adjourned at 10:54 AM.

Respectfully submitted,
Mary O'Regan
Assistant to the Superintendent
October 23, 2024

List of Documents Viewed or Reviewed:

CPS Policy A3 Equal Educational Opportunity
MASC Policy JB - Equal Educational Opportunities
CPS Policy A4 Equal Opportunity Employment Statement
MASC Policy GBA - Equal Employment Opportunity
CPS Policy C4 Emergency Closings
MASC Policy EBCD - Emergency Closings
CPS Policy C5 Evaluation of Administration, Faculty, and Staff