

ROSEBURG PUBLIC SCHOOLS

School Board Meeting
Winchester Elementary School
300 Page Road
Roseburg, Oregon 97471
Available via Zoom

Vol 6 No. 6

October 9, 2024

Board Members:

Rodney D. Cotton, Vice Chair	Exc.
Keith Cubic, Director	<input type="checkbox"/>
Steve Hammerson, Director	<input type="checkbox"/>
Ann Krimetz, Director	<input type="checkbox"/>
Michael Leone, Director	<input type="checkbox"/>
Andrea Miner, Madam Chair	<input type="checkbox"/>
Andrew Shirtcliff, Director	Exc.

Administration:

Jared P. Cordon, Superintendent	<input type="checkbox"/>
Michelle Knee, Assistant Superintendent	<input type="checkbox"/>
Cheryl Northam, Director of Finance and Operations	<input type="checkbox"/>
Melissa Roberts, Director of Student Services	<input type="checkbox"/>
Dr. Jill Weber, Director of Teaching and Learning	<input type="checkbox"/>

SCHOOL BOARD MEETING

TIME/PLACE: A meeting of the Douglas County School District No. 4 Board of Directors was convened on Wednesday, October 9, 2024, at 6:00 p.m. in the Winchester Elementary School Library, 300 Page Road, Winchester, Oregon, in person and available via Zoom link.

CALL TO ORDER / PLEDGE OF ALLEGIANCE: Board Chair, Andrea Miner, called the regular meeting to order at 6:00 p.m. and invited Director Steve Hammerson to lead the Pledge of Allegiance. Chair Miner also advised the audience that Board meetings are recorded for future viewing and to please silence their cell phones. Anyone wishing to be part of Public Participation was asked to complete a card at the entrance to the room and cards will be collected prior to Public Participation. Our Zoom link is available for family and friends unable to attend the student and staff recognitions. No media representatives announced themselves.

Chair Miner introduced Winchester Principal Meghan Pirtle. We appreciate Meghan and her staff for hosting our Board meeting tonight and sharing the student artwork.

PRINCIPAL REPORT – WINCHESTER ELEMENTARY SCHOOL

Home of the Wolves!



Vision for Student Learning: Winchester students achieve social, emotional, and academic growth through experiences of perseverance, collaboration, risk-taking, and effort.

Winchester School Principal, Meghan Pirtle

PRINCIPAL REPORT

Winchester Elementary School Principal Meghan Pirtle is in her third year serving as principal after having previously taught at the school. Student assessment numbers are being addressed through goals specific to

literacy, math and path to graduation. The instructional staff are digging into assessments to drive instruction by utilizing:

5D instructional focus
Core Review Meetings
Reading and Writing every day
Grade-level data review
Instructional Planning
Data Decision-making
ELA and Math Leaders supporting teachers
Math TGD Coaching and Studio Participation
Habits of Mind & Interaction Coaching and Reflecting
Focused support on Core and Small Group Instruction through coaching and planning
Data Decision-making for Intervention Title I Groups
Learning Walks
Parent Communication
Utilization of ParentSquare Platform
Attending Booster Club meetings to meet w/families to review School Improvement Plan

Principal Pirtle thanked the board for visiting the school and allowing her to be a part of Roseburg Public Schools. The Board appreciated the tour prior to the meeting, and Chair Miner thanked Meghan for her report.

STUDENT REPRESENTATIVE REPORT:

Roseburg High School leadership students Spencer Bingham and Sylvia Eckman announced that this year's Homecoming theme is "Miami Nights". Events will include the Powerpuff tournament, dress-up days, lunch time activities, the assembly, homecoming court, bleacher bum themes and of course the dance. Kate Miller was nominated to represent students on the Behavior Team that focuses on improving student outcomes through positive reinforcement. That team has reported that 63% of students believe there is decreased cell phone use in classrooms. Principal David Vickery is making himself available to students during scheduled "Lunch with Mr. Vickery" opportunities. Club grants are being made available to all student-led clubs on campus. Most recent sports results were reported and winter sport practices are beginning. Representatives from over 50 colleges were available to students at the Douglas County College Fair today. Throughout the year, various branches of the military also connect with students. The college fair was a reminder of upcoming ASVAB and PSAT testing. Sophomores will take the Pre-ACT later this year. This year's senior class gathered for the annual class photograph this morning. So many clubs and organizations are active on campus, with 11 meetings scheduled just this week. Student conferences are happening the week before the next board meeting on November 13th.

STUDENT / STAFF RECOGNITION

Director Ann Krimetz had the honor and privilege of recognizing worthy students this evening. Recipients received certificates and McDonald's gift cards. Honorees this evening included:

Zachariah Scheib, Fifth Grade Student at Winchester Elementary School

Zachariah is an exceptional fifth-grade student at Winchester Elementary! He enjoys learning and is an active contributor to the classroom, which has helped him to be a high-achieving student. However, what really sets him apart is his character. Zach is one of the friendliest kids you'll meet. He genuinely cares for others, and is known for being honest and fair. While playing his various sports, Zach displays great sportsmanship and coachability. Everyone loves to be around Zach, because he

makes people feel special, and he's lots of fun! It is easy to see that Zach embodies what it means to be an outstanding leader in our Winchester Wolf Pack!

Congratulations, Zachariah!

Kada Brown, Eighth Grade Student at Fremont Middle School

Kada is a model student. She is a leader who leads by example. Her engagement and her ability to follow directions, show respect, and maintain high standards speak volumes to those around her. Not only is she a captain of her volleyball team, but she also participates in the Marching Band at the high school all while being a leader in all of her classes. Even with all the additional activities after school that keep her quite busy, she maintains excellent grades. In moments of chaos, Kada is a stable example to those around her. She sets goals for herself and always tries to measure up to her own lofty expectations of what a true student-athlete should be. She is a clear example of a student who embodies Fremont Middle School EPIC values.

Congratulations, Kada!

Elizabeth Kwok, Eleventh Grade Student at Roseburg High School

Elizabeth is a hardworking and organized student with a positive attitude. She excels in both academics and peer interactions, always being polite, cooperative, and a great communicator. Her dedication to math is impressive – having completed Math 111 and 112 during the summer, she's now taking Dual Credit Calculus as an 11th-grader after excelling in a highly competitive 10th-grade honors class. Elizabeth is also an excellent reader and writer, a critical thinker, and a compassionate community member. Her service in the Key Club is a testament to her commitment to our community. Her desire to succeed shines through her meticulous and thoughtful work. She is also organized and works well with her peers in partner shares and small group discussions. Elizabeth makes everyone around her better.

Congratulations, Elizabeth!

Lily Bland, Twelfth Grade Student at Roseburg High School

Lily, an exceptional student, excels in all areas. Her kindness, engagement, and respectfulness are evident in her interactions. She consistently delivers high-quality work, and her quiet nature does not hinder her from demonstrating exceptional prowess in public speaking and engaging in discussions on personal subjects. Her unwavering determination and fearlessness are truly inspiring. Even in the face of adversity, Lily fearlessly tackles challenging college courses and continues to thrive. Her dedication, resilience, and commitment to her education make her a truly deserving candidate for this recognition.

Congratulations, Lily!

Chair Andrea Miner expressed that it was her honor and extreme privilege to present Crystal Apple Awards to the following staff members:

Jessica Grubbs, Instructional Assistant at Winchester Elementary School

Jessica Grubbs is currently a very hardworking Instructional Assistant for Winchester. She is also an upcoming student teacher who will change the lives of many students, including the ones she already had the chance to work with. Jessica truly works hard to build relationships with every student she interacts with. Her enthusiasm for continuous learning and positive attitude are highly contagious. She will be invaluable wherever her educational journey takes her. The Winchester staff wishes her the best as she begins to embark on her new journey as a student teacher on our campus this winter. Winchester has truly loved having her as an IA for the past few years, but is even more excited for her next adventure.

She is and will always be part of the Wolf Pack.

Congratulations, Jessica!

Crystal Apple: "Having a positive mindset is the most important part of any journey."

Ashley Marshall, Second Grade Teacher at Winchester Elementary School

When you hear about a loving and caring teacher at Winchester, you think of Ashley Marshall. Mrs. Marshall was a previous student of Winchester from kindergarten through fifth grade and has been a teacher at Winchester for 19 years. Mrs. Marshall is a vital member of the 5D Instructional Framework leadership team for the school, where her voice among her peers and students truly shows that she believes in the vision for student success at Winchester. She brings knowledge and history that is powerful to the constant improvement of the school. When you pass Mrs. Marshall on campus, you are always greeted with a positive smile and outlook to the day. She truly has a passion for students, believing they are successful while providing a loving and high-expectation environment for them to thrive.

Congratulations, Ashley!

Crystal Apple: "Mrs. Marshall is the reason why so many smile each day."

BRIEF RECESS: On behalf of the Board, Chair Andrea Miner thanked the attendees for coming tonight to support the honorees and offered a brief break to allow an opportunity for those who wished to depart for the evening. The meeting was recessed at 6:25 p.m. and reconvened at 6:28 p.m.

PUBLIC PARTICIPATION: Asst. Superintendent Michelle Knee asked for any cards to be submitted from anyone interested in addressing the Board. There were none in person or on line.

ACTION / DISCUSSION ITEMS

ATTENDANCE: Board members and Cabinet members attended in person, with the exception of Directors Cotton and Shirtcliff who were excused. No media representatives were in attendance.

REVIEW OF AGENDA / COMMUNICATIONS TO THE BOARD

Superintendent Cordon welcomed everyone present in person, as well as those who were joining the meeting remotely. He further noted that since initial publication, committee minutes and a financial report had been added to the Consent Agenda. Vice-Chair Rodney Cotton is excused as he is not feeling well, and Director Andrew Shirtcliff is excused as he is attending a conference.

CONSENT AGENDA:

The Consent Agenda was presented for consideration, including approval of the Consent Agenda, Minutes from the September 11 and 25 Board meetings; Minutes from the September 25th Curriculum & Instruction Committee meeting; Minutes from the October 2nd Student Services Committee Meeting; Listing of Surplus Items and Gifts to the District, as well as personnel actions listed below:

Recommendation for Employment:

- Roseburg High School
 - Andy Crocker, Science Teacher (long-term substitute)
- Department of Student Services
 - Shelby Shaw, Home Instruction Teacher

Notices of Resignation:

Licensed Staff:

- Green Elementary School
 - Heather Kehoe, Long-Term substitute, effective September 24, 2024;
- Roseburg Virtual School (RVS)
 - Diane Parker, after ten years with the district, is retiring for PERS retirement purposes, and would like to continue in her position for the remainder of the 2024-25 school year.

Director Steve Hammerson moved to approve the Consent Agenda as presented. Director Keith Cubic seconded, and the Motion passed unanimously. Patrons who had made donations reported on our Gifts to the District report were acknowledged for supporting the district.

M6-020 Approved the Consent Agenda

REPORTS

DIVISION 22 STANDARDS ASSURANCES – REPORT FOR THE 2023-24 SCHOOL YEAR

Assistant Superintendent, Michelle Knee, presented the district's Report on Compliance with Public School Standards for the 2023-24 school year, explaining that district superintendents are required by OAR 581-022-2305 to report to their community no later than November 1 each school year their district's status with respect to all of the Standards for Public Elementary and Secondary Schools. The standards are adopted by the State Board of Education and set out in Oregon Administrative Rules Chapter 581, Division 22. Michelle pointed out that compliance with these rules ensures a baseline level of service across the state. The Division 22 Standards articulate the floor of the education to be provided to students, not the ceiling, and compliance is tied to state school monies.

Asst. Superintendent Knee was happy to report that within the specific categories including Teaching & Learning, Health and Safety, District Performance and Accountability, and Human Resources/Staffing, the district was determined to be in compliance. She provided information on how to access resources for further information such as ODE's Rules at a Glance Summary, the Secretary of State's Oregon Administrative Rules Database, and ODE's Division 22 Standards Newsletter. Asst. Supt. Knee also outlined Division 22 Waivers for 2023-24 as well as new rules in effect for the 2023-24 school year.

Beginning in 2024-25, districts are required to have a planned K-12 instructional program for Social and Emotional Learning, as well as a planned grades 9-12 instructional program which includes the Personal Financial

Education and Higher Education and Career Path Skills content standards. Included in the report were diploma requirements including modified diploma, extended diploma and certificate of attendance. Districts are further required to have a comprehensive plan for substance use, prevention and intervention.

Board Chair Andrea Miner reminded the Board that this is a report only, requiring no action on the part of the Board. The report will be made available on the district’s website prior to the November 1 deadline.

RESOLUTION 24-25-9: DESIGNATION OF AMERICAN EDUCATION WEEK: November 18-22, 2024

Chair Andrea Miner was honored to formally present Resolution 24-25-9: Designation of American Education Week, to be recognized the week of November 18-22, 2024. The resolution proclaims that:

- ✚ Public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation’s precious values of freedom, civility and equality; and
- ✚ By equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and
- ✚ Education employees, be they custodians or teachers, bus drivers or librarians- work tirelessly to serve our children and communities with care and professionalism; and
- ✚ Schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders and elected officials in a common enterprise.

Director Steve Hammerson moved to approve Resolution 24-25-9: Designation of American Education Week: November 18-22, 2024. Director Ann Krimetz seconded, and the Motion passed unanimously.

M6-021	Approved Resolution 24-25-9: American Education Week – Nov. 18-22, 2024
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COMMITTEE REPORTS

Curriculum and Instruction – September 25, 2024

Committee Chair Ann Krimetz reported that the C & I Committee met to discuss goals for Teaching and Learning and curriculum. While we have a focus on Math, students should be reading and writing every day in every classroom. This is something we are strongly emphasizing this year. Teaching and Learning will be conducting ongoing assessments, adjusting and making improvements as needed. We are focusing time and energy on our schools and with teacher leaders with support from professional development. Director Krimetz added that we will be adopting new K-5 literature curriculum with the goal that students will be able to develop a love of reading to help them become proficient. One of the positive things happening to encourage a love of reading was the recent “Reading Under the Lights” event at Legion Field. Student athletes from the high school and UCC supported the event by engaging in activities with the children.

A health curriculum sub-committee will be involved with evaluating Grades 6-12 health curriculum. Families will have access to review lessons and have the option to opt their child out of a lesson if they desire.

Student Services – October 2, 2024

Committee Chair Andrea Miner shared that the committee met October 2nd for a mandatory review of Restraint and Seclusion data for the 2023-24 school year, along with special program classrooms. Oregon law requires districts to track yearly restraint and seclusion data and make it available to the public. Our district experienced a significant decrease in situations that required the use of restraint last year; the district does not practice seclusion. Staff are receiving Crisis Prevention Institute (CPI) training several times per year, and this has resulted in reducing restraint occurrences from 144 to 19.

Student Services is currently reviewing all special programs. The number of students on Individualized Education Plans (IEPs) stands at 780. This does not include students whose primary need is speech and language related. Unfortunately, funding from the Oregon Department of Education does not currently cover the costs of the district's percentage of students on IEPs.

DISTRICT DIRECTOR REPORT (Effective Operations: Purchasing Services)

*We will align district resources and establish data-informed systems
to support exceptional learning environments*

Purchasing Supervisor, Denny Austin, began his report by sharing that since the beginning of this year, we have saved \$20,000 by utilizing surplus items instead of having to go out and buy new items. He explained that a "Buy Decision" can be reached through any of the following:

- Surplus
- QRF
- OCE
 - Inmate created furniture or large pieces of welded equipment
- State Price Agreement
 - State goes out to bid through the Dept. of Administrative Services
- IGA
- Open Market
 - Cooperatives
 - Bids and Proposals

Cooperative Purchasing include:

- Gratis
 - ORCPP
 - OETC
 - Omnia Partners, etc.
- Subscription
 - Amazon (organizations must subscribe to Amazon Business Prime)
 - KCDA
 - Used for large purchases such as building modulars, lighting, flooring, etc.

Mr. Austin further explained that the district's purchasing policies are much stricter than those of the State. The district utilizes formal procurement for items exceeding \$50,000. Our goal is to encourage competition.

Open Market Sourcing includes:

- RFI / RFQ
- Small
 - \$5,000 or less pre-approved purchases; market research and quotes are advised
- Intermediate (between \$5,000 and \$50,000); attempt to secure three quotes using clear specifications
- Sole-source
 - Verify it's a sole vendor provided product; publish seven-day protest period
- Emergency
 - Requires a declaration from the Superintendent; encourage competition
- Special
- ITB
 - For bigger or more complex projects
- RFP
 - Complex projects
 - Seeks vendor solution
 - Price not primary
 - Best value
 - Longer process, takes approximately four times longer than an invitation to bid (ITB)

Denny provided data on savings achieved during the 2023-24 school year. The district is also able to provide outside sales to neighboring districts, with resulting income of \$11,246 from that last year.

SUPERINTENDENT REPORT *(slide deck follows)*

Superintendent Cordon reflected on the care, support and instruction provided at RPS, giving a shout out to RHS teacher, Sheri Carson, one of Oregon's Regional Teachers of the Year! Students at Joseph Lane Middle School created anti-bullying videos for their peers. Roseburg FFA students helped at the 2nd annual Douglas County Farm Bureau's Ag Explorer Day for 4th graders around Douglas County, and five of our schools participated in "Reading Under the Lights" at Legion Field.

We are proud that RPS students are above state average in many areas, while in some areas we have trended down. At RPS we have high expectations around student achievement, and will always be looking at best ways to support teachers, instructional staff and families for the betterment of our students. The end of Oregon's 2023-2025 biennial budget cycle is approaching. School districts are dealing with an onslaught of legislated unfunded mandates that cost significant dollars. In our district, grants and funding sources are being reviewed through the lens of whether the programs & expenditures are moving our Strategic Plan forward. He shared W.E. Deming's quote, "*A bad system will beat a good person every time.*"

Jared thanked the board for leaning into the work of examining the facilities needs of our district as we move toward updating our Long-Range Facilities Plan, a requirement for any district to apply for and receive future OSCIM grant funding. Last, during the month of October, we hope you will join us in celebrating all Roseburg Public Schools principals during National Principals Month!

BOARD OF EDUCATION REPORTS

Director Keith Cubic wanted to share three items. One of his neighbors who received a new fence alongside Fullerton IV Elementary discovered it was above ground level elevation and cause for concern. The district was able to remedy the issue and the patron and Mr. Cubic wanted to convey their thanks to both the district and the Facilities staff. Mr. Cubic also shared an actual leaf with a rendering of a smiley face given to him by one of the maintenance crew at Fullerton, Jim, while he was mowing the area. Jim shared that when he encounters children during the course of his duties, he often presents them with one of the leaves, which makes them very happy. Last, Director Cubic reported that in his conversations with families, they are happy with school this year and were very complimentary of their child's teachers.

Chair Andrea Miner reported that both she and Vice-Chair Rodney Cotton were invited into RHS teacher Mary Malopsy's classroom to interact with students interested in the field of education. Both she and Rod were honored to have the opportunity to respond to questions about school funding and regulations. The students' vision for their educational journey and individual pathways they were pursuing were impressive. One student was in the CTE program, and another was considering law enforcement and EMT. He shared that his interest drives his hope to serve and learn more about children and how best to serve them. Chair Miner was very pleased to report that these fine students are "A-1" and these are our kids!

ADJOURNMENT: With regular business before the Board concluded, and with no objections, Chair Andrea Miner adjourned the meeting at 7:19 p.m. and announced that the next meeting will take place at the central office on October 23rd at 6:00 p.m. .

Jared P. Cordon, Superintendent
JPC/jlk

Next Meeting: Board Meeting, Work Session and Executive Session, October 23, 2024, at 6:00 p.m. in the central office Board Room located at 1419 NW Valley View Drive in Roseburg, Oregon and available via Zoom.