



## Tuition Payer Agreement

Please note that this document is due at the time of enrollment.

Student Name: \_\_\_\_\_

Program Name: \_\_\_\_\_

Campus: \_\_\_\_\_

**The parent/guardian is responsible for program tuition if the student:**

**(Review the descriptions below to determine tuition eligibility and check the appropriate box)**

- Is an ESA (Empowerment Scholarship Account) Recipient
- Attends a private school and receives Student Tuition Organization (STO) funds
- Is a junior applicant who will be a Senior in a 2-year program
- Obtains a General Educational Development (GED) certificate while in a West-MEC Program
- Is a Foreign Exchange Student
- Moves out of the West-MEC boundary area
- Will graduate from high school as a senior before completing West-MEC program

**Party responsible for payments (if multiple parties are paying, indicate percentage of responsibility)**

- Self-Pay** (Parent/Guardian)
- ESA** \*Please note Wallet users will incur a 2% surcharge on their West-MEC invoice
- Sponsoring School** Principal or Business Office

Contact Person: \_\_\_\_\_

School: \_\_\_\_\_

Phone number: \_\_\_\_\_

**Other - Payer name:** \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone number: \_\_\_\_\_

**Multiple Parties Paying?**  Yes  No

If multiple parties contribute to the tuition, all must sign this document. Please describe the arrangement of responsibility in detail here: \_\_\_\_\_

**By signing this agreement, I understand the following:**

- Tuition for Semester 1 must be paid ten school/business days before the 1st day of class.
- Tuition for Semester 2 must be paid one week before the last school day of Semester 1.
- If tuition is not paid on time, the student may be withdrawn from the West-MEC program.
- This agreement covers both years of a 2-year program.
- High school graduates and students with a GED are not eligible for dual enrollment.
- Self-advocacy is required for reasonable accommodations aligned to industry certification for IEP services.
- Non-resident<sup>1</sup> applicants will be placed on a waitlist until all resident<sup>2</sup> students have been accommodated.
- Tuition payments, including partial payments, are non-refundable.

<sup>1</sup>Non-resident applicant is a student who resides in AZ and who is seeking enrollment in West-MEC instead of the CTED in which the student resides.

<sup>2</sup>Resident applicant is a student who resides within the West-MEC tax-paying attendance boundaries.

Parent/Guardian Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

If other: Payer Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

**FOR WEST-MEC OFFICIAL USE ONLY**

Verified by (School Official):		Date:	
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