

ADMINISTRATIVE REPORT

DATE: November 21, 2024
TOPIC: #5.6 – October 24, 2024 School Board Meeting Minutes
PRESENTER: Dayna Pottratz, Executive Assistant to the Superintendent & School Board
REFERENCE TO POLICY/STATUTE: Policy 204

A. PURPOSE OF REPORT

- a. Review School Board Meeting Minutes.

B. RECOMMENDATION

- a. Approval

C. CONNECTION TO STRATEGIC PRIORITY

- a. Operations, Staffing, and Finance

October 24, 2024

1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, October 24, 2024. The meeting was called to order by Chair Katie Schwartz, at 6:00pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Ryan Clarke, Melinda Dols, Simi Patnaik, Katie Schwartz, Eric Tessmer and Sharon Van Leer. Pat Driscoll was absent. Superintendent Julie Nielsen was present.

2.0 Pledge of Allegiance

3.0 **Approval of Agenda:** It was moved by Sharon Van Leer, seconded by Eric Tessmer to approve an amended agenda, adding 7.5 Easements with the City of Cottage Grove. All in favor, none opposed, motion carried.



4.0 **Comments to the Board:** None.

5.0 **Consent Items:** It was moved by Melinda Dols, seconded by Simi Patnaik to approve the consent agenda items. All in favor, none opposed, motion carried.

5.1 Retirements, Resignations and Terminations

5.2 Leaves of Absence

5.3 New Employees/Change of Status

5.4 Electronic Fund Transfers

5.5 Resolution to Accept Gifts

5.6 September 26, 2024 School Board Meeting Minutes

5.7 October 10, 2024 School Board Meeting Minutes

5.8 Cash Disbursements for September

5.9 Extended Field Trips

5.10 Teaching Agreement with Bemidji State University

5.11 Clinical Experience Agreement with University of South Dakota

6.0 **Information Items:**

6.1 Construction Update, presented by Tyrone Brookins, Assistant Superintendent. He shared the most current information on the construction projects and timelines within the school district.

7.0 **Action Items:**

7.1 MSHSL Grant, presented by Kristine Schaefer, Assistant Superintendent. It was moved by Sharon Van Leer, seconded by Simi Patnaik to approve the grants. A roll call vote was taken. Ryan Clarke, Melinda Dols, Simi Patnaik, Katie Schwartz, Eric Tessmer and Sharon Van Leer voted in favor, Pat Driscoll was absent, none opposed, motion carried.

7.2 Proposed Policy Changes, presented by Julie Nielsen, Superintendent. It was moved by Simi Patnaik, seconded by Melinda Dols to approve the changes. All in favor, none opposed, motion carried.

7.3 Health Insurance, presented by Kris Blackburn, Director of Business Services. It was moved by Simi Patnaik, seconded by Eric Tessmer to approve the insurance. All in favor, none opposed, motion carried.



7.4 Board Governance Plan, presented by Katie Schwartz, School Board Chair. It was moved by Sharon Van Leer, seconded by Simi Patnaik to approve the plan. All in favor, none opposed, motion carried.

7.5 Easements with the City of Cottage Grove, presented by Kris Blackburn, Director of Business Services. It was moved by Sharon Van Leer, seconded by Eric Tessmer to approve the easements. All in favor, none opposed, motion carried.

8.0 **Superintendent Report:** Ms. Nielsen reported on the upcoming high school fall plays, staff professional development day on November 5th and upcoming Veteran's Day programs. She also noted the inappropriate behavior by a substitute teacher in one of our high schools, thanking the students who reported the behavior.

9.0 **Future Meeting Dates:**
November 7, 2024 - School Board Workshop Meeting (DSC/6:00p.m.)
November 21, 2024 - School Board Business Meeting (DSC/6:00p.m.)

10.0 **Adjournment:** The meeting adjourned at 6:22pm.

