

APPROVED

Item VII. A. 1
Motion by: Russell Stewart
Seconded by: Michael H. Head
Motion carried 12-0



Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road • New Hartford, NY 13413
www.oneida-boces.org

VII A. 1.
Approval of Minutes of the
Regular Meeting of October 9,
2024
November 13, 2024

Cooperative Board 2023-2024

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UNAPPROVED
MINUTES OF THE REGULAR
MEETING OF OCTOBER 9, 2024

A Regular meeting of the Board of Cooperative Educational Services was held on October 9, 2024 at 4:30 p.m. in the Howard D. Mettelman Learning Center, 4747 Middle Settlement Road, New Hartford, New York.

MEMBERS PRESENT

- Gary P. Nelson, Vice President
- Steve Boucher
- Elaine M. Falvo
- Michael H. Head
- Joseph H. Hobika, Jr
- Heather Johnson
- Anthony J. Nicotera (arrived 4:55 p.m.)
- Dr. Gary W. Porcelli
- Ryan P. Rogers
- Russell Stewart (via Zoom – not able to vote)

MEMBERS EXCUSED

- Michelle Anderson, President
- Timothy Thomas

OTHERS PRESENT

- Patricia N. Kilburn, Ed.D. District Superintendent
- Christopher Hill Assistant Superintendent
- Scott Morris Assistant Superintendent
- Lori A. Wrobel Clerk of the Board
- Diana D. Giffune BTA President

Date

Introduction

Members Present

Members Excused

Others Present

Michelle Anderson, *President*, Gary P. Nelson, *Vice President*,
Steve Boucher, Elaine M. Falvo, Michael H. Head, Joseph H. Hobika, Jr., Heather Johnson,
Anthony J. Nicotera, Dr. Gary W. Porcelli, Ryan P. Rogers, Russell Stewart, Timothy Thomas

We are collaborators, working together and partnering with leaders in education, business, industry, government and the local community to promote inclusive educational and career opportunities and equitable access in order to prepare all of our learners for the dynamic world of today and tomorrow.

A quorum was noted and Gary P. Nelson called the Meeting to order at 4:34 p.m.

ITEM II. PLEDGE OF ALLEGIANCE

Dr. Gary W. Porcelli led the Board with the Pledge of Allegiance.

ITEM III. RECOGNITION OF VISITORS

Diana D. Giffune, BTA President
Lauren Dunn, Assistant Principal of CTE
Kimberly Petronella, Skills USA
Noel Ames, Police Science/Criminal Justice Teacher
Abriana Briggs and Family (Whitesboro Central School District)
Toryn Snyder and Family (Sauquoit Valley Central School District)

ITEM IV. RECOGNITION

Assistant Superintendent Christopher Hill introduced Assistant Principal of CTE Lauren Dunn, who introduced Kimberly Petronella of Skills USA.

Two students were invited to attend the meeting this evening to talk about their experience with Skills USA.

Abrianna Briggs from Whitesboro High School was introduced and she shared her experience in the Skills USA Program.

Toryn Snyder from Sauquoit Valley High School was next introduced and shared his experience in the Skills USA Program.

BTA President Diana D. Giffune was present and noted that she has been working on the Annual Professional Performance Review update that will be required due to upcoming changes in the law. District Superintendent Patricia N. Kilburn, Ed.D. noted that Section 3012-d has been re-written. The changes will be presented to the Board of Regents and be subject to a sixty (60) day comment period prior to final approval from the Regents.

Ms. Giffune stated that she attended Workplace Violence Prevention training this past weekend. Each office has forms, the same form that is available on-line. Ms. Giffune has asked employees who file a complaint to also provide a copy to the Union. Ms. Giffune inquired who would be responsible to receive the complaints and investigate. District Superintendent Patricia N. Kilburn stated that Human Resources Director Margherita Manoiro would be responsible for investigations.

Ms. Giffune noted that she recently attended a "Disconnected" conference sponsored by NYSUT in Albany with approximately 500 other attendees. This conference discussed various topics including social media, cell phone use regulations and their effects on students. This entire conference can be found on Youtube and Ms. Giffune encouraged all Board Members to view same.

Ms. Giffune stated that she would also like to make the Board aware that she was quoted about her opinion on this subject by a media reporter.

ITEM V. COMMUNICATIONS

Vice-President Gary P. Nelson noted that the Budget Packet is bulky and extensive and questioned if some of the bigger items could be summarized. Elaine M. Falvo noted that she is working with Assistant Superintendent of Support Services Scott Morris to provide a one page report.

Vice-President Gary P. Nelson questioned if the large BOCES contracts could be presented in the Board packets with an explanation for review and the details showing as an addendum. Steve Boucher stated that he likes this suggestion.

ITEM V. A. FROM THE FLOOR

None.

ITEM V. B. CORRESPONDENCE

It was noted that the June 11, 2025 Cooperative Board Meeting will be held in the Overlook Room.

ITEM VI. REPORTS

District Superintendent Patricia N. Kilburn, Ed.D. noted that the District Superintendents were asked to report to the State Education Department in Brooklyn. Chancellor Lester W. Young, Jr. and Commissioner of Education Betty A. Rosa structured two (2) full days for District Superintendents. Dr. Kilburn explained that she spent time at the Museum of Natural History as well as various City School Districts. Various programs and ways each School District educates were shared, all of which ties in to the recommendations of the Blue Ribbon Commission and Regionalization.

District Superintendent Patricia N. Kilburn noted that she spent a day with Patrick Mannion from the New York State Regents visiting various component School Districts, including Remsen, Holland Patent and Oriskany. Each Superintendent showed a piece of the Blue Ribbon. Dr. Kilburn stated that she is very thankful for everyone who was part of this day. The next meeting with Regent Mannion is set for October 18, 2024 to see the rest of the districts.

ITEM VII. A. 1. MOTION TO APPROVE THE MINUTES OF THE PUBLIC HEARING AND REGULAR MEETING OF SEPTEMBER 11, 2024 (AS CORRECTED)

Motion by: Gary P. Nelson
Seconded by: Anthony J. Nicotera

Moved, that the minutes of the Public Hearing and Regular Meeting of September 11, 2024 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved AS CORRECTED.

The following corrections which are in bold were noted:

CORRECTION:

ITEM VII D. 11. APPROVAL OF THE FOURTH AND FIFTH AMENDMENTS TO THE AGREEMENT WITH THE DISTRICT SUPERINTENDENT

Motion by: Steve Boucher
Seconded by: Elaine M. Falvo

Moved, that the Cooperative Board approves the 4th and 5th Amendments to the Agreement with the District Superintendent, effective July 1, 2024.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Steve Boucher	Russell Stewart	Michelle Anderson	
Elaine M. Falvo		Joseph H. Hobika, Jr.	
Michael H. Head			
Heather Johnson			
Gary P. Nelson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
Ryan P. Rogers			
Timothy Thomas			

Motion carried 9-1

Dr. Porcelli left the Meeting at 7:00 p.m.

CORRECTION:

ITEM VII. D. 12. APPROVAL OF THREE (3) MEMORANDA OF AGREEMENTS WITH THE BOCES ADMINISTRATION ASSOCIATION

Motion by: Michael H. Head
Seconded by: Ryan P. Rogers

RESOLVED, upon recommendation of the District Superintendent, that the Board approves of three Memoranda of Agreement negotiated with the BOCES Administrators' Association resolving all claims associated with Public Employment Relations Board Improper Practice Charge No. U39122.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Steve Boucher	Russell Stewart	Michelle Anderson	
Elaine M. Falvo	Gary P. Nelson	Joseph H. Hobika, Jr.	
Michael H. Head		Dr. Gary W. Porcelli	
Heather Johnson			
Anthony J. Nicotera			
Ryan P. Rogers			
Timothy Thomas			

Motion carried 7-2

THE VOTE FOR ITEM VII. A. 1. MOTION TO APPROVE THE MINUTES OF THE PUBLIC HEARING AND REGULAR MEETING OF SEPTEMBER 11, 2024 (AS CORRECTED)

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Steve Boucher		Michelle Anderson	
Elaine M. Falvo		Russell Stewart	
Michael H. Head		Timothy Thomas	
Joseph H. Hobika, Jr.			
Heather Johnson			
Gary P. Nelson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
Ryan P. Rogers			

Motion carried 9-0

ITEM VII. MOTION TO APPROVE THE CONSENT AGENDA (B., C., D.) WITH THE REQUEST TO REMOVE AND VOTE ON ITEM VII. B. 4. SEPERATELY

Motion by: Joseph H. Hobika, Jr.
 Seconded by: Ryan P. Rogers

Moved, that the Cooperative Board accepts the Treasurer’s Report for August 2024 (Item VII. B. 1), the Budget Adjustment Report for August 2024 (Item VII. B. 2) and all contracts listed below Items VII. B. 3, VII. B. 5, VII. B. 6, and VII. B. 7.); all as shown below:

ITEM VII. B. 1. MOTION TO ACCEPT REPORT OF TREASURER FOR AUGUST 2024

Report of the Treasurer for August 2024

Capital	\$	8,247.33
General	\$	31,348,113.16
School Lunch	\$	2,077,292.78
Special Aid	\$	1,406.74
Trust/Agency	\$	70,313.12
Extra-Curricular	\$	21,802.50
Total	\$	33,527,175.63

and the Treasurer’s Report for the Extra-Curricular Fund for August 2024 showing a fund balance of \$21,802.50.

ITEM VII. B. 2. MOTION TO ACCEPT THE 2024-2025 BUDGET ADJUSTMENT REPORT FOR AUGUST 2024

**Budget Revisions—2024-25
 August 2024 Report**

2024-25 Adopted Budget	\$	94,356,675
Commitment Changes	\$	9,737,296
Net Changes		-
Total		\$104,093,871

ITEM VII. B. 3. MOTION TO APPROVE ONEIDA BOCES CONTRACTEE (BUYER) WITH OTHER BOCES 2023-2024 CONTRACTS/FINAL

Oneida BOCES Contractee (Buyer) with other BOCES

Putnam/Northern Westchester BOCES \$ 47,428.25	Final contract for all BOCES Services for 2023-2024
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Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Putnam/Northern Westchester BOCES for the 2023-2024 school year.

ITEM VII. B. 5. MOTION TO APPROVE ONEIDA BOCES CONTRACTOR (SELLER) WITH SCHOOLS 2023-2024 CONTRACTS/FINAL

Oneida BOCES Contractor (Seller) With Schools

Utica City School District	\$27,160,614.73	Final contract for all BOCES Services for 2023-2024
Clinton Central School District	\$ 4,983,985.56	
Oriskany Central School District	\$ 3,121,196.80	
Brookfield Central School District	\$ 1,906,314.25	

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Utica City School District, Clinton Central School District, Oriskany Central School District and Brookfield Central School District for the 2023-2024 school year.

ITEM VII. B. 6. MOTION TO APPROVE ONEIDA BOCES CONTRACTOR (SELLER) WITH OTHER BOCES 2024-2025 CONTRACTS

Oneida BOCES Contractor (Seller) with Other BOCES

Madison-Oneida BOCES	\$ 1,456,495.18	Initial contract for all BOCES services for 2024-25 including coop. music, sub call, science kits, model schools, NP, sch. Physician med. dir., distance learning, ed. comm. LOTE AV repair, micro comp repair, interconnect, EA, record retention, telecommunications.
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Moved, that the Cooperative Board approves the contract between Oneida-Herkimer-Madison BOCES and Madison-Oneida BOCES for the 2024-2025 school year.

ITEM VII. B. 7. MOTION TO APPROVE ONEIDA BOCES CONTRACTOR (SELLER) WITH SCHOOLS 2024-2025 CONTRACTS

Oneida BOCES Contractor (Seller) with Schools

Clinton CSD	\$ 4,505,290.69	Initial contract for all BOCES services for 2024-25 including administration, career & technical education, handicapped services, alternative Education.
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Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Clinton Central School District for the 2024-2025 school year.

ITEM VII. C. PERSONNEL REPORT

MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND NON-INSTRUCTIONAL/CLASSIFIED STAFF

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff.

C. PERSONNEL REPORT

a. RESIGNATIONS

1. Teaching/Certified Staff

			Hire Date	Resign Date
1.	KASEY L. BARRETT	TEACHER ASSISTANT	10/15/2018	10/04/2024
2.	MARY CATHERINE CAREY	TEACHER OF SPECIAL EDUCATION	09/12/2022	09/27/2024
3.	DANIELLE L. HAJDASZ	TEACHER ASSISTANT	09/07/2021	09/04/2024
4.	JAIME L. KNOUT	SCHOOL SOCIAL WORKER	10/16/2017	09/29/2024
5.	MAYA G. LETT	TEACHER ASSISTANT	03/12/2024	08/29/2024 (verbal)
6.	JAYME P. MOORE	TEACHER ASSISTANT	03/07/2024	08/29/2024
7.	ERIN L. WALKER	TEACHER ASSISTANT	09/23/2019	09/06/2024

2. Non-Instructional / Classified Staff

			Hire Date	Resign Date
1.	JULIO C. ABRUZZESE	ASSISTANT COOK	07/01/2015	09/30/2024
2.	SUSAN L. ARNTSEN	ASSISTANT COOK	12/12/2005	09/30/2024
3.	DEBRA BARLETTA	ASSISTANT COOK	08/01/2003	09/30/2024
4.	PATSY L. BEEHM	ASSISTANT COOK	07/01/2019	09/30/2024
5.	FELICIA M. BISHOP	ASSISTANT COOK	09/01/2023	09/30/2024
6.	ALICE J. COLEMAN	ASSISTANT COOK	09/01/2009	09/30/2024
7.	JAMES A. CRANDALL	ASSISTANT COOK	10/03/2017	09/30/2024
8.	MATTHEW W. DOOLEN	ASSISTANT COOK	04/02/2019	09/30/2024
9.	MAGGIE M. DOREMUS	FOOD SERVICE HELPER	03/06/2024	08/30/2024
10.	THOMAS J. EICHHORN	ASSISTANT COOK	09/01/2023	09/30/2024
11.	COLLEEN M. GEORGE	ASSISTANT COOK	08/29/2019	09/30/2024
12.	JULIE M. HARRIS	ASSISTANT COOK	01/22/2018	09/30/2024
13.	MAUREEN IRELAND	ASSISTANT COOK	08/30/2011	09/30/2024
14.	DEBORAH A. LOOMIS	ASSISTANT COOK	10/08/1992	09/30/2024
15.	REBECCA A. MOORE-SALLUSTIO	ASSISTANT COOK	02/26/2022	09/30/2024
16.	MICHELE K. NELSON	ASSISTANT COOK	09/01/2021	09/30/2024
17.	CYNTHIA A. PAVLUS	ASSISTANT COOK	09/01/2022	09/30/2024
18.	DENISE M. PHILIPSON	ASSISTANT COOK	11/28/2005	09/30/2024
19.	ROBIN POLOVICK	ASSISTANT COOK	09/15/2016	09/30/2024

20.	SUSAN L. ROBERTS	PRINCIPAL ACCOUNT CLERK	06/21/2021	10/04/2024
21.	DEBORAH M. ROBERTS	ASSISTANT COOK	09/01/2002	09/30/2024
22.	DAVID J. SCALISE	FOOD SERVICE HELPER	03/07/2024	08/16/2024
23.	MARY M. SCHICK	ASSISTANT COOK	03/14/2024	09/30/2024
24.	CYNDY L. SCRUGGS	ASSISTANT COOK	03/17/2020	09/30/2024
25.	KATHERINE M. SMITH	ASSISTANT COOK	01/06/2020	09/30/2024
26.	ASHLEY K. SPICER	ASSISTANT COOK	09/01/2022	09/02/2024
27.	TANYA J. STEVES	ASSISTANT COOK	08/25/2014	09/30/2024
28.	TONYA S. TONER	ASSISTANT COOK	07/05/2021	09/30/2024
29.	NANCY R. USCIER-DEOL	FOOD SERVICE HELPER	06/11/2018	08/30/2024
30.	JOANNE VANAERNAM	ASSISTANT COOK	01/25/2021	09/30/2024
31.	DAWN I. WENDELL	ASSISTANT COOK	02/26/2022	09/30/2024

b. UNPAID LEAVE(S) OF ABSENCE

1. Teaching/Certified Staff

			Start Date	End Date	Reason
1.	THERESE M. SOULIA	TEACHER ASSISTANT	08/29/2024	09/19/2024	

c. APPOINTMENTS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **LEISHA M. AYALA** be appointed as a **TEACHER ASSISTANT** in **INSTRUCTIONAL PROGRAMS & PROF LEARNING**, Special Education for a four year probationary appointment in the **TEACHING ASSISTANT** tenure area, commencing September 03, 2024 and ending September 02, 2028 at an annual salary rate of \$19,864.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of Thomas R. Proctor High School
- * Currently attending Utica College for Early Childhood Education

Work Experience:

- * From April, 2023 through the present as a manager at Right at School after school program
- * From December, 2021 through April, 2023 as a daycare teacher at Thea Bowman House Inc.
- * From December, 2020 through December, 2021 as a pharmacist assistant/cashier at Parkway Drugs

2. Recommend that **DONNA M. BILLS** be appointed as a **TEACHER ASSISTANT** in **INSTRUCTIONAL PROGRAMS & PROF LEARNING**, Special Education for a four year probationary appointment in the **TEACHING ASSISTANT** tenure area, commencing October 03, 2024 and ending October 02, 2028 at an annual salary rate of \$19,864.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of Utica Senior Academy at Proctor

Work Experience:

- * From September, 2013 through the present as a teacher's assistant at The Neighborhood Center
- * From July, 2012 through July, 2023 as an administrative assistant and Children's Ministry Director at Immanuel Baptist Church
- * From September, 2004 through May, 2012 as a FMLA & short-term disability case manager at MetLife
- * From January, 1999 through August, 2004 as an office manager at AdVantage Printing and Graphics
- * From June, 1992 through June, 1995 as a front end office manager at Grossman's Lumber
- * From September, 1990 through May, 1992 as a teacher's assistant at Trinity Christian Preschool

3. Recommend that **SUSAN A. BORD** be appointed as a **TEACHER SPEECH/HEARING** in **INSTRUCTIONAL PROGRAMS & PROF LEARNING**, Related Itinerant Services for a four year probationary appointment in the Prog. for Speech & Hearing Handicapped tenure area, commencing September 30, 2024 and ending September 29, 2028 at an annual salary rate of \$74,031.00, prorated.

Certification:

- * Permanent certificate in Speech & Hearing Handicapped

Education:

- * Graduate of New Hartford High School
- * Bachelor of Science in Speech Pathology from SUNY Geneseo
- * Master of Arts in Speech Pathology from SUNY Geneseo

Work Experience:

- * From October, 2023 through the present as a speech-language pathologist at Madison-Oneida BOCES
- * From August, 2016 through October, 2023 as a speech-language pathologist at Upstate Caring Partners

4. Recommend that **TREVOR D. COLLINS** be appointed as a **TEACHER ASSISTANT** in **INSTRUCTIONAL PROGRAMS & PROF LEARNING**, Career and Technical Education for a four year probationary appointment in the **TEACHING ASSISTANT** tenure area, commencing September 12, 2024 and ending September 11, 2028 at an annual salary rate of \$19,864.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of Thomas R. Proctor High School

Work Experience:

- * From May, 2019 through November, 2022 as a mental health therapy aide
- * November, 2021 as a direct support professional, weekend warrior at Upstate Caring Partners
- * From November, 2017 through October, 2018 as a digital service specialist at Bank of America

5. Recommend that **KARL G. HUMPHREY** be appointed as a **TEACHER ASSISTANT** in **INSTRUCTIONAL PROGRAMS & PROF LEARNING**, Career & Technical Education for a four year probationary appointment in the **TEACHING ASSISTANT** tenure area, commencing September 16, 2024 and ending September 15, 2028 at an annual salary rate of \$22,509.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of Oriskany High School
- * Associate in Applied Science in Occupational Therapy from Herkimer College

Work Experience:

- * From September 2023 through the present as an occupational therapy assistant at Upstate Family Health Clinic
- * From April, 2010 through September, 2023 as an occupational therapy assistant at ~~Faxton~~-St. Lukes Healthcare
- * From March, 2011 through April 2012 as an occupational therapy assistant at Sunset Nursing Home
- * From 2010 through 2011 as an occupational therapy assistant at St. Camillus
- * From July, 2003 through January, 2010 as a self-employed real estate appraiser
- * From January, 2010 through April, 2010 as a sterile processor at Bassett Health Care
- * From April, 2009 through March 2011 as a shift supervisor at Million Air FBO
- * From October, 2001 through July, 2003 as an occupational therapy assistant at Oswego BOCES

b. **RECOMMENDATION FOR PART-TIME APPOINTMENT(S)**

1. Recommend that **JEFFREY S. KUHN's** appointment, that was approved at the August 14, 2024 meeting, as a **TEACHER OF SOCIAL STUDIES** in **DISTANCE LEARNING**, for a part-time (.6 FTE) appointment commencing August 29, 2024 at a revised annual salary rate of \$47,701.80.

Certification:

- * Permanent certificate in Social Studies 7-12

Education:

- * Graduate of ~~Chadwick's~~ High School
- * Bachelor of Arts in Economics from Utica College of Syracuse University
- * Master of Science in Secondary Education - Social Science Education from SUNY Oneonta
- * Certificate of Advanced Study in Educational Administration and School District Administrator Certification from SUNY Cortland
- * Certificate of Advanced Educational Leadership from Harvard University Graduate School of Education

Work Experience:

- * From July, 2009 through August, 2024 as a principal grades 9-12 at Whitesboro High School
- * From May, 2004 through the present as an adjunct professor of education at Utica University
- * From July, 2007 through June, 2009 as an assistant principal for student activities at Whitesboro High School
- * From September, 1994 through June, 2007 as a 7th grade & 12th grade social studies teacher and 6-12 social studies department chair at Whitesboro Central School District

2. Recommend that **MAURICE A. WILLIAMS** be appointed as a **TEACHER OF MUSIC** in **INSTRUCTIONAL PROGRAMS & PROF LEARNING, ACADEMIC ITINERANTS**, for a part-time (.8 FTE) appointment commencing September 23, 2024 at an annual salary rate of \$37,143.20, prorated.

Certification:

- * Initial certificate in Music

Education:

- * Graduate of Proctor High School
- * Bachelor of Arts in Music Education from SUNY Potsdam

Work Experience:

- * From April, 2024 through June, 2024 as a substitute chorus teacher at Herkimer Central School District
- * From December, 2022 through April, 2023 as a pre-k - 6 grade chorus teacher at Vernon-Verona-Sherrill School District
- * September, 2023 as a vocal coach at Utica University

c. RECOMMENDATION FOR DECREASE IN FTE

		Date	FTE
1.	ANGELA L. RILEY	08/29/2024	0.6
	TEACHER ASSISTANT		

2. Non-Instructional/Classified Staff

a. Request to reclassify (2) Micro-Computer/Audio Visual Repair Tech Assistant positions to (2) Offset Duplicating Machine Operator positions.

a. RECOMMENDATION FOR PROVISIONAL APPOINTMENT - CIVIL SERVICE COMPETITIVE TITLE

1. Recommend that **DUAMEL R. DETRAGLIA** be appointed to a provisional appointment as a **STOREKEEPER** in **INSTRUCTIONAL SUPPORT**, Instructional Support commencing October 15, 2024 at an annual salary rate of \$34,195.00, prorated.

DUAMEL R. DETRAGLIA has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **STOREKEEPER**, until the results of the next civil service exam are known.

Education:

* Graduate of Thomas R. Proctor High School

Work Experience:

- * From June, 2022 through March, 2024 as a groundskeeper at Masonic Care Community
- * From December, 2019 through October, 2020 as a receiving clerk at Tractor Supply Distribution
- * From March, 2016 through October, 2019 as an alley cast operator at Indium

2. Recommend that **SARA M. HERBERT** be appointed to a provisional appointment as a **PAYROLL CLERK** in SUPPORT SERVICES, HUMAN RESOURCES, commencing October 28, 2024 at an annual salary rate of \$62,000.00, prorated.

SARA M. HERBERT has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **PAYROLL CLERK**, until the results of the next civil service exam are known.

Education:

- * Graduate of Sauquoit Valley Central School
- * Associates Degree in Business Management from Mohawk Valley Community College

Work Experience:

- * From January, 2024 through the present as an office specialist at Utica City School District
- * From February, 2020 through January, 2024 as an account clerk at Utica City School District
- * From July, 2016 through February, 2020 as a typist at Utica City School District
- * From February, 2015 through July 2016 as a trade specialist at BNY Mellon

3. Recommend that **BRITTANY M. OWENS** be appointed to a provisional appointment as an **OFFICE SPECIALIST I** in INSTRUCTIONAL PROGRAMS AND PROF LEARNING, CAREER & TECHNICAL EDUCATION, commencing September 19, 2024 at an annual salary rate of \$32,603.00, prorated.

BRITTANY M. OWENS has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of an **OFFICE SPECIALIST I**, until the results of the next civil service exam are known.

Education:

- * Graduate of Mount Markham High School

Education:

- * Graduate of Mount Markham High School

Work Experience:

- * From January, 2022 through April, 2024 as an assistant manager at Lowe's Home Improvement
- * From April, 2015 through December, 2021 as an assistant manager at Aldi's
- * From August, 2012 through May, 2015 as an associate at Kohl's
- * From July, 2010 through October, 2012 as a resident caretaker at Folts Home

4. Recommend that **BRANDON J. SHUCK** be appointed to a provisional appointment as a **COMPUTER SERVICE TECHNICIAN** in SUPPORT SERVICES, TECHNICAL REPAIR, commencing September 23, 2024 at an annual salary rate of \$41,979.00, prorated.

BRANDON J. SHUCK has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COMPUTER SERVICE TECHNICIAN**, until the results of the next civil service exam are known.

Education:

- * Graduate of Holland Patent High School
- * Bachelor's Degree in Network and Computer Security from SUNY Polytechnic Institute

Work Experience:

- * From March, 2016 through the present as a freelance IT Technician
- * From April, 2023 through Jul, 2024 as an IT support specialist at BondarTech
- * From October, 2022 through November, 2022 as an IT contractor at Lannan Technologies

5. Recommend that **JOANNE VANAERNAM** be appointed to a provisional appointment as a **SCHOOL LUNCH MANAGER** in SUPPORT SERVICES, **SCHOOL FOOD SERVICES**, commencing October 01, 2024 at an annual salary rate of \$60,000.00, prorated.

JOANNE VANAERNAM has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **SCHOOL LUNCH MANAGER**, until the results of the next civil service exam are known.

Education:

- * Graduate of DeSales High School, Utica
- * Associates Degree in Food Service Management from SUNY Canton

Work Experience:

- * From January, 2021 through the present as an assistant cook at Oneida-Herkimer-Madison BOCES
- * From 2007 through January, 2021 as a school lunch director at West Canada Valley School District
- * From 1986 through 1991 as a food service manager at New Hartford Central School District

b. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

1. Recommend that **JULIO C. ABBRUZZESE** be appointed to a probationary appointment as a **COOK MANAGER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing October 01, 2024 at an hourly salary rate of \$24.00.

JULIO C. ABBRUZZESE has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COOK MANAGER**. **JULIO C. ABBRUZZESE** will be required to serve a twenty-six week probationary period.

2. Recommend that **SUSAN L. ARNTSEN** be appointed to a probationary appointment as a **COOK MANAGER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing October 01, 2024 at an hourly salary rate of \$21.20.

SUSAN L. ARNTSEN has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COOK MANAGER**. **SUSAN L. ARNTSEN** will be required to serve a twenty-six week probationary period.

3. Recommend that **DEBRA BARLETTA** be appointed to a probationary appointment as a **COOK MANAGER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing October 01, 2024 at an hourly salary rate of \$24.00.

DEBRA BARLETTA has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COOK MANAGER**. **DEBRA BARLETTA** will be required to serve a twenty-six week probationary period.

4. Recommend that **PATSY L. BEEHM** be appointed to a probationary appointment as a **COOK MANAGER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing October 01, 2024 at an hourly salary rate of \$25.86.

PATSY L. BEEHM has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COOK MANAGER**. **PATSY L. BEEHM** will be required to serve a twenty-six week probationary period.

5. Recommend that **FELICIA M. BISHOP** be appointed to a probationary appointment as a **COOK MANAGER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing October 01, 2024 at an hourly salary rate of \$18.49.

FELICIA M. BISHOP has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COOK MANAGER**. **FELICIA M. BISHOP** will be required to serve a twenty-six week probationary period.

6. Recommend that **ALICE J. COLEMAN** be appointed to a probationary appointment as a **COOK MANAGER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing October 01, 2024 at an hourly salary rate of \$22.84.

ALICE J. COLEMAN has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COOK MANAGER**. **ALICE J. COLEMAN** will be required to serve a twenty-six week probationary period.

7. Recommend that **JAMES A. CRANDALL** be appointed to a probationary appointment as a **COOK MANAGER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing October 01, 2024 at an hourly salary rate of \$20.17.

JAMES A. CRANDALL has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COOK MANAGER**. **JAMES A. CRANDALL** will be required to serve a twenty-six week probationary period.

8. Recommend that **MATTHEW W. DOOLEN** be appointed to a probationary appointment as a **COOK MANAGER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing October 01, 2024 at an hourly salary rate of \$22.00.

MATTHEW W. DOOLEN has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COOK MANAGER**. **MATTHEW W. DOOLEN** will be required to serve a twenty-six week probationary period.

9. Recommend that **THOMAS J. EICHHORN** be appointed to a probationary appointment as a **COOK MANAGER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing October 01, 2024 at an hourly salary rate of \$18.49.

THOMAS J. EICHHORN has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COOK MANAGER**. **THOMAS J. EICHHORN** will be required to serve a twenty-six week probationary period.

10. Recommend that **COLLEEN M. GEORGE** be appointed to a probationary appointment as a **COOK MANAGER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing October 01, 2024 at an hourly salary rate of \$20.17.

COLLEEN M. GEORGE has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COOK MANAGER**. **COLLEEN M. GEORGE** will be required to serve a twenty-six week probationary period.

11. Recommend that **JULIE M. HARRIS** be appointed to a probationary appointment as a **COOK MANAGER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing October 01, 2024 at an hourly salary rate of \$20.17.

JULIE M. HARRIS has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COOK MANAGER**. **JULIE M. HARRIS** will be required to serve a twenty-six week probationary period.

12. Recommend that **MAUREEN IRELAND** be appointed to a probationary appointment as a **COOK MANAGER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing October 01, 2024 at an hourly salary rate of \$22.00.

MAUREEN IRELAND has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COOK MANAGER**. **MAUREEN IRELAND** will be required to serve a twenty-six week probationary period.

13. Recommend that **DEBORAH A. LOOMIS** be appointed to a probationary appointment as a **COOK MANAGER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing October 01, 2024 at an hourly salary rate of \$24.00.

DEBORAH A. LOOMIS has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COOK MANAGER**. **DEBORAH A. LOOMIS** will be required to serve a twenty-six week probationary period.

14. Recommend that **REBECCA A. MOORE-SALLUSTIO** be appointed to a probationary appointment as a **COOK MANAGER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing October 01, 2024 at an hourly salary rate of \$20.17.

REBECCA A. MOORE-SALLUSTIO has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COOK MANAGER**. **REBECCA A. MOORE-SALLUSTIO** will be required to serve a twenty-six week probationary period.

15. Recommend that **MICHELE K. NELSON** be appointed to a probationary appointment as a **COOK MANAGER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing October 01, 2024 at an hourly salary rate of \$18.49.

MICHELE K. NELSON has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COOK MANAGER**. **MICHELE K. NELSON** will be required to serve a twenty-six week probationary period.

16. Recommend that **CYNTHIA A. PAVLUS** be appointed to a probationary appointment as a **COOK MANAGER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing October 01, 2024 at an hourly salary rate of \$18.49.

CYNTHIA A. PAVLUS has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COOK MANAGER**. **CYNTHIA A. PAVLUS** will be required to serve a twenty-six week probationary period.

17. Recommend that **DENISE M. PHILIPSON** be appointed to a probationary appointment as a **COOK MANAGER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing October 01, 2024 at an hourly salary rate of \$21.20.

DENISE M. PHILIPSON has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COOK MANAGER**. **DENISE M. PHILIPSON** will be required to serve a twenty-six week probationary period.

18. Recommend that **ROBIN POLOVICK** be appointed to a probationary appointment as a **COOK MANAGER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing October 01, 2024 at an hourly salary rate of \$25.22.

ROBIN POLOVICK has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COOK MANAGER**. **ROBIN POLOVICK** will be required to serve a twenty-six week probationary period.

19. Recommend that **DEBORAH M. ROBERTS** be appointed to a probationary appointment as a **COOK MANAGER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing October 01, 2024 at an hourly salary rate of \$21.20.

DEBORAH M. ROBERTS has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COOK MANAGER**. **DEBORAH M. ROBERTS** will be required to serve a twenty-six week probationary period.

20. Recommend that **MARY M. SCHICK** be appointed to a probationary appointment as a **COOK MANAGER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing October 01, 2024 at an hourly salary rate of \$18.72.

MARY M. SCHICK has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COOK MANAGER**. **MARY M. SCHICK** will be required to serve a twenty-six week probationary period.

21. Recommend that **CYNDY L. SCRUGGS** be appointed to a probationary appointment as a **COOK MANAGER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing October 01, 2024 at an hourly salary rate of \$18.49.

CYNDY L. SCRUGGS has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COOK MANAGER**. **CYNDY L. SCRUGGS** will be required to serve a twenty-six week probationary period.

22. Recommend that **KATHERINE M. SMITH** be appointed to a probationary appointment as a **COOK MANAGER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing October 01, 2024 at an hourly salary rate of \$20.17.

KATHERINE M. SMITH has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COOK MANAGER**. **KATHERINE M. SMITH** will be required to serve a twenty-six week probationary period.

23. Recommend that **TANYA J. STEVES** be appointed to a probationary appointment as a **COOK MANAGER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing October 01, 2024 at an hourly salary rate of \$22.84.

TANYA J. STEVES has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COOK MANAGER**. **TANYA J. STEVES** will be required to serve a twenty-six week probationary period.

24. Recommend that **TONYA S. TONER** be appointed to a probationary appointment as a **COOK MANAGER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing October 01, 2024 at an hourly salary rate of \$21.20.

TONYA S. TONER has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COOK MANAGER**. **TONYA S. TONER** will be required to serve a twenty-six week probationary period.

25. Recommend that **DAWN I. WENDELL** be appointed to a probationary appointment as a **COOK MANAGER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing October 01, 2024 at an hourly salary rate of \$20.17.

DAWN I. WENDELL has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COOK MANAGER**. **DAWN I. WENDELL** will be required to serve a twenty-six week probationary period.

c. **RECOMMENDATION FOR PART-TIME APPOINTMENT**

1. Recommend that **KRISTINA M. ABREU** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing August 30, 2024 at an hourly salary rate of \$15.45.

KRISTINA M. ABREU has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Attained GED from BOCES

Work Experience:

- * From February, 2024 through July, 2024 as a fruit designer at Edible Arrangements
- * From September, 2017 through April, 2023 as a breakfast attendant at Hampton Inn & Suites

2. Recommend that **CAREYANN M. BLISS** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing September 09, 2024 at an hourly salary rate of \$15.45.

CAREYANN M. BLISS has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Westmoreland High School

Work Experience:

- * From August, 2023 through the present as a personal caregiver

3. Recommend that **BRIANNA R. CARCONE** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing September 23, 2024 at an hourly salary rate of \$15.45.

BRIANNA R. CARCONE has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Poland Central School

Work Experience:

- * From April, 2023 through February, 2024 as a food service helper at Oneida-Herkimer-Madison BOCES
- * From August, 2022 through November, 2022 as an assistant manager at Dollar General

4. Recommend that **KATY M. JECK** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing September 23, 2024 at an hourly salary rate of \$15.45.

KATY M. JECK has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Oneida High School

Work Experience:

- * From March, 2020 through the present as home care provider at Committed Home Care
- * From October, 2022 through February, 2023 as an inpatient care provider at Oneida Hospital

5. Recommend that **JILLIAN V. NATOLE** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing September 05, 2024 at an hourly salary rate of \$15.45.

JILLIAN V. NATOLE has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of Sauquoit Valley High School

Work Experience:

* From 2006 through the present as a lead sales associate at Dollar General

6. Recommend that **NICOLE M. PHILLIPS** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing September 05, 2024 at an hourly salary rate of \$15.45.

NICOLE M. PHILLIPS has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of Broadalbin-Perth High School

Work Experience:

* From 2020 through 2024 as an assistant teacher/receptionist at Andrea's Day Care
* From 2019 through 2020 as a lead teacher at Building Blocks Childcare
* From 2012 through 2019 as an assistant teacher at Many Happy Adventures Day Care
* From 2011 through 2012 as a cleaner at TA Truck Stop

7. Recommend that **DIANE M. WENDT** be appointed to a part-time appointment as a **CLERK (part-time)** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, commencing July 01, 2024 through June 30, 2025 at an hourly salary rate of \$33.23, as needed.

8. Recommend that **KELLY S. WITTE** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing September 01, 2024 at an hourly salary rate of \$15.45.

KELLY S. WITTE has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of Oriskany High School

Work Experience:

* From October, 2023 through May, 2024 as a front end coordinator at Sierra
* From November, 2021 through June, 2023 as a cashier at Harbor Freight

d. RECOMMENDATION FOR TEMPORARY APPOINTMENT(S)

1. Recommend that **BARRY J. YETTE** be appointed to a temporary appointment as a **SCHOOL BUSINESS ADMINISTRATOR** in SUPPORT SERVICES, commencing October 01, 2024 and ending June 30, 2025 at a salary rate of \$500.00/day, as needed.

e. RECOMMENDATION FOR PERMANENT APPOINTMENTS FROM CIVIL SERVICE LISTING

The Human Resources Office, and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their individual twelve week or twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

1.	MICHAEL W. KOHLI	PBIS COORDINATOR	Perm. Date 09/11/2024
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d. STIPENDS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR ADDITIONAL STIPENDS

			Date	Stipend
1.	WENDY J. BOLOS	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)
2.	NANCY A. BROWNE	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)
3.	GREGORY FIASCHETTI JR	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)
4.	THOMAS M. HOLT JR	TEACHER OF SPECIAL EDUCATION	08/29/2024 - 06/30/2025	\$1,200.00 (mentor)
5.	TERRY L. JONES	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)
6.	KELLE KIRKLAND	TEACHER OF HOME ECONOMICS	09/23/2024 - 06/30/2025	\$500.00 (mentor- prorated)
7.	KELLE KIRKLAND	TEACHER OF HOME ECONOMICS	08/29/2024 - 06/30/2025	\$500.00 (mentor)
8.	KELLE KIRKLAND	TEACHER OF HOME ECONOMICS	08/29/2024 - 06/30/2025	\$1,200.00 (mentor)
9.	JENNIFER G. MAYNARD	TEACHER OF SPECIAL EDUCATION	08/29/2024 - 06/30/2025	\$1,200.00 (mentor)
10.	KEVIN SCRANTON	TEACHER OF PHYSICAL EDUCATION	08/29/2024 - 06/30/2025	\$1,200.00 (mentor)
11.	VALERIE L. STARCZEWSKI	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)
12.	MICHAEL J. STONE	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)

13.	GEORGE J. VARRE	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)
14.	SIGMUND R. ZEMZICKI	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)
15.	AUDREY K. ZUIS	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)

ITEM VII. D. 1. APPROVAL OF CONSULTANT COMMITTEE MEMBERSHIP – NEW MEMBERSHIP

Moved, that the Cooperative Board recommends the approval of five members, Traci Collea, Maura Collea, Cristin Heselton, Jennifer Benn and Shelia Flihan to the Early Childhood Education Consultant Committee for the term of 09/30/24 to 09/29/27.

ITEM VII. D. 2. APPROVAL OF CONSULTANT COMMITTEE MEMBERSHIP – NEW MEMBERSHIP

Moved, that the Cooperative Board recommends the approval of two members, Renee Manion and Dawn Gentile to the Multi Occupations Consultant Committee for the term of 09/30/24 to 09/29/27.

ITEM VII. D. 3. APPROVAL OF BOARD POLICIES

Moved, that the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board’s current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES.

- 4500 General Procurement Standards
- 6503 Accommodating Employees Need to Express Breast Milk (delete)
- 6503 Rights of Nursing Employees to Express Breast Milk

ITEM VII. D. 4. APPROVAL OF BUDGET GUIDELINES, BUDGET PARAMETERS, AND BUDGET CALENDAR FOR 2025-2026

Moved, that the Cooperative Board approves the budgetary guidelines, budget parameters, and budget calendar for 2025-2026 as the initial step of the budgeting process.

ITEM VII. D. 5. APPROVAL OF RATIFICATION OF UPSEU AGREEMENT

Moved, that the Cooperative Board, ratify, as presented, the Tentative Agreement between the District Superintendent as Executive Officer of the Board of Cooperative Educational Services of the Sole Supervisory District of Oneida, Herkimer and Madison Counties and the OHM BOCES UPSEU for the period of July 1, 2024 through June 30, 2028.

ITEM VII. D. 6. APPROVAL OF SALARY RECOMMENDATIONS

Moved, that the Cooperative Board authorizes as recommended by the District Superintendent for the ten (10) confidential staff: Senior Office Specialist (1) (Support Services), Senior Office Specialist (1) (IPPL), Assistant Personnel Technician (1) (Board Clerk/HR), Word Processor (1) HR, Personnel Technician I (1) (HR), Personnel Technician II (1) (HR), Payroll Clerk (1) (HR), Regional Certification Officer (1) (HR), Principal Account Clerk/Treasurer (1) (Support Services) and Senior Account Clerk

Typist/Assistant Treasurer (1) (Support Services) and increase in the salary of each employee effective July 1, 2024 a two dollar and twenty-five cents (\$2.25) per hour increase inclusive of increment, effective July 1, 2025 a 4% increase inclusive of increment, effective July 1, 2026 a 4% increase inclusive of increment, and effective July 1, 2027 a 4% increase inclusive of increment, and that, employees who qualify will also receive an additional five-hundred dollars (\$500.00) annually to each non-cumulative longevity tier as shown below.

10-14 Consecutive Years	\$1,000.00
15-19 Consecutive Years	\$1,250.00
20-24 Consecutive Years	\$1,500.00
25-29 Consecutive Years	\$1,750.00
30+ Consecutive Years	\$2,000.00

The amounts listed above are non-cumulative (e.g. an employee after thirty (30) consecutive years earns \$2,000.00 total longevity).

ITEM VII. D. 7. APPROVAL OF EXTERNAL CLINICAL AGREEMENT WITH UTICA UNIVERSITY

Moved, that the Cooperative Board approves attached contract in order to provide the Clinical Agreement with Utica University.

External Clinical Agreement between Oneida-Herkimer-Madison BOCES and Utica University.

Yes	No	Excused	Abstain
Steve Boucher		Michelle Anderson	
Elaine M. Falvo		Russell Stewart	
Michael H. Head		Timothy Thomas	
Joseph H. Hobika, Jr.			
Heather Johnson			
Gary P. Nelson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
Ryan P. Rogers			

Motion carried 9-0

ITEM VII. B. 4. MOTION TO APPROVE ONEIDA BOCES CONTRACTOR (SELLER) WITH OTHER BOCES 2023-2024 CONTRACTS/FINAL

Motion by: Joseph H. Hobika, Jr.

Seconded by: Michael J. Head

Oneida BOCES Contractor (Seller) with Other BOCES

Western Suffolk BOCES	\$ 11,945.50	Final contract for all BOCES Services for 2023-2024
Rockland BOCES	\$ 10,013.00	
Putnam/Northern Westchester BOCES	\$ 9,771.21	
Oswego (CITI) BOCES	\$ 7,399.00	
Questar III BOCES	\$ 1,512.00	
Newburgh City School District	\$ 334.00	

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Western Suffolk BOCES, Rockland BOCES, Putnam/Northern Westchester BOCES, Oswego (CITI) BOCES, Questar III BOCES and Newburgh CSD for the 2023-2024 school year.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Steve Boucher	Dr. Gary W. Porcelli	Michelle Anderson	
Elaine M. Falvo		Russell Stewart	
Michael H. Head		Timothy Thomas	
Joseph H. Hobika, Jr.			
Heather Johnson			
Gary P. Nelson			
Anthony J. Nicotera			
Ryan P. Rogers			

Motion carried 8-1

ITEM VIII. BOARD TOPIC(S)/DISCUSSION ITEM(S)

None.

ITEM IX. OLD BUSINESS

None.

ITEM X. EXECUTIVE SESSION

None.

MOTION TO ADJOURN

Without any objection and there being no further business, Vice-President Gary P. Nelson adjourned the meeting at 5:38 p.m.

Lori A. Wrobel
Clerk of the Board
October 11, 2024