

**Red Bank Charter School Board of Trustees**  
**58 Oakland St.**  
**Red Bank, New Jersey**  
**Agenda for July 24, 2024**

**Call to Order:** 8:00 am - 1st Floor Office of 135 Monmouth St, Red Bank

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

**Roll Call:**

**In Attendance:**

**Pledge of Allegiance:**

**Commitment Statement:** As stakeholders in our educational enterprise, we accept responsibility for the success of our students and our mission to provide an extraordinary educational opportunity for all.

**Public Comments:**

**Resolutions/Action Items:**

**NOMINATION AND ELECTION OF PRESIDENT**

The Board Secretary calls for nominations for President.

ROLL CALL VOTE:

\_\_\_\_\_ is elected President of the Board of Trustees

**NOMINATION AND ELECTION OF VICE-PRESIDENT**

The President calls for nominations for Vice-President.

ROLL CALL VOTE:

\_\_\_\_\_ is elected Vice-President of the Board of Trustees

**Resolutions/Action Items:**

**Motion to Approve Minutes**

- Regular Meeting - June 18, 2024

ROLL CALL VOTE:

**Committee Reports:**

**A. ACADEMIC**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A1. Motion to approve the 3 year LIEP plan as attached.

A2. Motion to approve the updated Staff Handbook as attached.

A3. Motion to approve the updated Family/Student Handbook as attached.

A4. Motion to approve the update Preschool Handbook as attached.

A5. Creative Curriculum/Teaching Strategies Gold - Teaching Strategies, LLC Foundations - Wilson Language Training Orton Gillingham - MaxScholar Studies Weekly Social Studies - Pearson Education, Inc. Amplify Science-Amplify Second Step Character Education - Envision Math - Cengage Responsive Classroom, Center for Responsive Schools, Inc LinkIt Assessment System - LinkIt Advanced Assessment Systems IXL - IXL Learning Newsela - Newsela Raz-Plus - Learning A to Z BrainPop - BrainPOP Nearpod/Flocabulary - Nearpod Quaver Music - Quaver Music Avancemos A and B-Holt McDougal Writing Units of Study-Gravity Goldberg, LLC - EL Education Grades 3 to 8, eMathinstruction & Delta Math.

A6. Motion to collaborate with Music & Arts Rapid Rentals to supply students with instruments for our band program for the 2024-2025 school year.

A7. Motion to approve the Emergency Preparedness Plan as attached.

ROLL CALL VOTE:

**B. FACILITIES**

B1. Motion to approve the emergency/fire drill reports for June 2024 as submitted by the Head of School:

6/11/24	Fire Drill	2:34 pm	Evacuation to West street
6/13/24	Security Drill	10:45 am	Active Shooter

**C. FINANCE**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the following Bills Lists:

Bills & Claims dated June 30, 2024 in the amount of \$17,205.46.

Hand Check Bills List dated July 15, 2024 in the amount of \$81,039.14.

Bills & Claims dated July 16, 2024 in the amount of \$110,372.60.

C2. Motion to advise the Board of Trustees that there were no over expenditures for June 2023.

C3. WHEREAS, the Board of Trustees of the Red Bank Charter School (hereinafter “Board”) has reviewed the Grant Application for IDEA FY 25 in the following amounts:

Basic Grant Award - \$47,673  
Pre-K Grant Award - \$1,047

Total Award - \$48,720

WHEREAS, the Board certifies that the grant shall be used for the purposes described in the grant application in compliance with the structure of the grant,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Red Bank Charter School, County of Monmouth, State of New Jersey that Red Bank Charter School agrees to accept and apply for the IDEA - B allocation.

C4. WHEREAS, the Board of Trustees of the Red Bank Charter School (hereinafter “Board”) has reviewed the Grant Application for ESEA FY 25 in the following amounts:

Title I-A Award - \$76,176  
Title IIA Award - \$7,363

Total Award - \$83,539

WHEREAS, the Board certifies that the grant shall be used for the purposes described in the grant application in compliance with the structure of the grant,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Red Bank Charter School, County of Monmouth, State of New Jersey that Red Bank Charter School agrees to accept and apply for the FY25 ESEA Grant Awards for Title I, Title IIA, & Title IV.

C5. WHEREAS, the Board of Trustees of the Red Bank Charter School (hereinafter “Board”) has reviewed the Grant Application for ESEA FY 25 in the following amounts:

Title III Award - \$4,860

Total Award - \$4,860

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Red Bank Charter School, County of Monmouth, State of New Jersey that Red Bank Charter School refuses to accept and apply for the FY25 ESEA Grant Awards for Title III.

C6. Motion to approve the following school nurse substitutes for the 2024-2025 school year:  
Eileen Ruane at the rate of \$38.00/hour  
Marguerite Tragnitz at the rate of \$38.00/hour  
Bayada Home Health Care, Inc. at a rate of \$60.00 /hour

C7. Motion to approve the stipend rate of \$35.00 per hour to cover classes during prep periods or after school activities for the 2024-2025 school year.

C8. Motion to purchase Grades 3-8 EL Education materials from Open Up Resources in the amount of \$9,370.00.

C9. Motion to purchase eMathinstruction & Delta Math for Algebra 1 course at the combined rate of \$970.00.

ROLL CALL VOTE:

**D. PERSONNEL**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to approve the resignation of Jaclyn Williscroft effective July 15, 2024.

D2. Motion to approve the following school bus drivers at a rate of \$16.00 July 1, 2024 through June 30, 2025:

John Chestman  
Nicholas Giglio

D3. Motion to authorize Dr. Kristen Martello, Head of School, to hire staff during the periods July 25, 2024 until the September 17, 2024 Board Meeting; with the understanding that these requests for appointments will be brought before the full Red Bank Charter School Board of Trustees at the next regularly scheduled board meeting.

ROLL CALL VOTE:

**E. POLICY**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:  
June: 0

E2. Motion to accept the Annual Report for the 2023-2024 school year to be submitted to the New Jersey Department of Education and the Red Bank Borough School District on August 1, 2024.

E3. Motion to adopt the New Jersey School Boards Association Charter School Critical Policy Manual in its entirety.

E4. Motion to accept the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights District and School Grade Report 2022-2023: 77 out of 78.

ROLL CALL VOTE:

## **F. DEVELOPMENT AND SUSTAINABILITY**

F1. Foundation Update

### **New Business:**

- Board Retreat

### **Adjournment:**

**Next Meeting: Tuesday, September 17, 2024 at 6:00pm**