High Hills Elementary School
SUMTER SCHOOL DISTRICT
4971 Frierson Road ◆ Shaw AFB, South Carolina 29152 ◆ (T) 803.499.3327 ◆ (F) 803.499.9553

SIC Meeting
November 7, 2024

Meeting Notes
2:45 PM

Welcome/Introductions

Members in Attendance:
-Janice Warren
-Latasha Scott
-Kathy Lyons
-Tracey Timmons
-Ashley Johnson
-Lacey Gallegos

Mission and Vision of HHES SIC
The mission of HHES SIC is "to facilitate meaningful parent and community involvement in our state's public schools by providing resources, tools, and strategies to the HHES School Improvement Council and other stakeholder groups."

The mission statement was read, discussion was had, and the committee agreed to keep the mission statement as written.

Bylaws Adoption
Dr. Scott read through the bylaws one article at a time and discussion was held to ensure everyone was in agreement. One correction in Article 6 with a mistake in the school name was amended. Discussion was held on identifying a member of the community who was not currently a student parent. A decision was made to ask the school's FACE coordinator to help locate someone willing to serve.

Vote for Positions
Chair-Janice Warren
V. Chair-Ashley Johnson
Secretary-Lacey Gallegos

Off to a GREAT Start
Celebrations were reported on student learning and instruction going well with new structures, ELA standards, and leadership.

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School Renewal Plan and Goal Setting
Committee members were given a copy of the current school renewal plan. Dr. Scott explained that the SIC needed to review the renewal plan in order to determine goals at the next meeting.

Updates
- ATSI Tutoring has begun (10/21/24)
- 2024 School Report Card
- LIM Coaching Day (10/29)
- SCSD Visit (10/30)
- Fundraiser Success (Sweet Frog, Kona Ice, Scooters)

Upcoming
- Game Truck Incentive 11/8
- Veterans Days Activities 11/8
- Veterans Day (No School) 11/11
- 2nd Quarter Interims 11/13
- Thanksgiving Holiday Break 11/25-29

District Updates
- **Monday, November 18 –** Statewide SIC Basics Virtual Training for all SIC Members. You must register to attend.
- **Tuesday, October 15 -** This is the statutory deadline for all SICs to have concluded their member elections for the 2024-25 school year. For more information, please view the online SIC Handbook and the "SIC Elections Toolkit" should you have questions.
- **Friday, November 15 –** This is the statutory deadline by which the current year's membership of local SICs must be reported to the online *SC-SIC Member Network*. Principals or their school staff designee should have by this date obtained a user account and password to input this data on the *Member Network*.
- **Wednesday, December 11 –** This is the application deadline for the 2024 Dick and Tunky Riley Award for SIC Excellence. This year's Level One application process is entirely online. More information on the application process is available here and here. Information regarding previous Riley Award honorees can be found here.

Items to Share:
-Mrs. Lyons shared that the SIC needed to consider beginning with just one goal to get more established. For example: buddy bench, crisis closet, lost and found, mentor program, or home connections.
-Mrs. Lyons also shared an idea of using a google form to give parents the opportunity to buy teachers a morning treat, and have a coffee truck one morning during the winter.

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Questions/Concerns:

When do we want to meet? The meetings will be held during the school day at 9:15 on the second Wednesday of each month. Mrs. Timmon and her partner teacher will switch related arts times in order for her to attend the meeting.

The next SIC meeting will be on Wednesday, Jan. 8 at 9:15 in room 207.

Is there a common place to share documents for the committee to communicate?
Dr. Scott created a folder for the School Improvement Council in the High Hills google shared drive.

Meeting Adjourned at: 3:50