

EMERGENCY ALTERNATIVE TO IPADS - ELEMENTARY

At the elementary level, taking devices home daily in case of inclement weather or emergency online learning often leads to negative consequences. Our young learners often forget their devices at home and are unable to utilize them at school. Our young learners often forget to charge their devices. While the loss of learning using the device for a school day may be minimalized, when the device is needed for assessment purposes, it is a problem. Therefore, this alternative plan may be put into place to address learning when there is an UNEXPECTED event following the first inclement weather day. **After the first inclement weather day, if inclement weather is forecasted, all elementary learners will take their device home to prepare for online learning.**

TIGHT	LOOSE
<ul style="list-style-type: none"> •The building principal will determine when devices are going home. 	<ul style="list-style-type: none"> •The building principal may elect to use a paper/pencil option during testing windows, for specific grade levels, or for building defined scenarios.
<ul style="list-style-type: none"> •Educators will provide each learner with paper/pencil tasks in a home folder that can be kept in their backpack until needed. *Learners who have a specialized program will receive tasks from their case manager. 	<ul style="list-style-type: none"> •Educators have autonomy to determine which paper/pencil tasks are appropriate to assign, and consequently collect after an inclement weather or emergency day.
<ul style="list-style-type: none"> •Educators will include a cover sheet in the home folder that guides the process for the day at home. 	<ul style="list-style-type: none"> •Components may include: time for choice reading, writing a narrative story, doing a physical activity, etc.
<ul style="list-style-type: none"> •Educators will be responsible for assessing the activities that learners complete and providing feedback. 	<ul style="list-style-type: none"> •Educators may include an <u>optional SeeSaw</u> lesson to guide the lesson option for families who have digital access from another device. •Educators may include <u>optional QR codes</u> to lessons or activities for learners who have access to another device.
<ul style="list-style-type: none"> •Learners in K-2 should have at least 30 minutes of work to do, learners in 3-5 should have at least 40 minutes of work. 	<ul style="list-style-type: none"> •Educators may determine when modifications are necessary for specific learners. •K-2 learners should not exceed 90 minutes of work. •3-5 learners should not exceed 120 minutes of work.
<ul style="list-style-type: none"> •Educators will be responsible for sending a personal communication to each family/learner through Seesaw or email. 	<ul style="list-style-type: none"> •Educators may elect to complete this task during any time of day.
<ul style="list-style-type: none"> •Specialist educators will create a choice board for art, music, health/PE, media, and counseling activities. This choice board will be shared with the appropriate grade level team to be added to the folder. 	<ul style="list-style-type: none"> •Educators may include an optional <u>SeeSaw</u> lesson to guide the lesson options for families who have digital access from another device. •Educators may include optional QR codes to lessons or activities for learners who have access to another device.
<ul style="list-style-type: none"> •The building principal will be responsible to send a school-wide message with instructions for use of the backpack folder. 	<ul style="list-style-type: none"> •Buildings may also post messages on their social media account to clarify instructions.
<ul style="list-style-type: none"> •Office hours are scheduled for ALL educators when they will be available to answer messages via Schoology/Seesaw/Email or phone calls as needed. •All means ALL. 	

The statements in this document are intended to provide guidance for daily procedures and practices in order to maintain order, efficiency, and continuity amongst our schools.