

Supplemental Resource Approval Committee

Date: November 14, 2024

Time: 4:00 - 5:30 pm

Location: Virtual Google Meet

Committee Facilitators:

- Jean Koeppen, Assistant Superintendent of Curriculum and Instruction, Committee Sponsor
- Amber Strang, 7-12 Math Curriculum Specialist, Facilitator

Committee Members:

- K-6 Teacher - Kelsey Spear
- Secondary (MS or HS) Teacher - Rosemary Jakub
- K-6 Principal - Ashley Mclelland
- Secondary Administrator (Principals or AP) - Jenni Jeras and Katie Pena
- K-6 Parent - Emily Nelson
- Secondary (MS or HS) Parent - Megan Knee

Purpose of Committee: The Curriculum & Instruction Department will be facilitating a committee that will assist the CIA division in creating a recommended list of supplemental resources for Governing Board approval so that the district meets the requirements of ARS 15-721, ARS 15-722, IJJ TEXTBOOK / SUPPLEMENTARY MATERIALS SELECTION AND ADOPTION

Minutes

I. Welcome

A. Purpose of Committee and meeting outcomes:

a. Purposes:

- To share the K-12 supplemental curriculum resource approval process
- Consider supplemental resources submitted by our schools and the initial vetting process completed by curriculum specialists

b. Outcomes:

- A shared understanding of the K-12 supplemental review process so that we can make clear recommendations and communicate our progress to stakeholders.
- A shared understanding of the initial vetting process for submitted supplemental

materials and the initial “yes” and “no” lists

- iii. Gather input on the supplemental resources that did not initially meet the criteria of the rubric

II. **Presentation**

- a. Committee Timeline
- b. Process
- c. Consensus protocol
- d. Overview of supplemental inventories submitted by schools
- e. Review rubric and privacy settings used for initial vetting process

III. **Discussion**

- a. Committee members review supplemental resources that did not initially meet the criteria of the vetting rubric or online privacy/safety thresholds
- b. Committee members will research resources and bring information to the December 17th meeting.

No public comments - Meeting was adjourned at 4:53 pm