

Crawfordsville Community School Corporation
Board of Education - Regular Meeting
Thursday, October 10, 2024, at 5:30 P.M.
Crawfordsville Schools Administration Building
1000 Fairview Ave.

School Board Meeting Minutes

- I. Roll Call:** Steve McLaughlin called the meeting to order at 5:30 pm
Present - Steve McLaughlin, Dr. Rex Ryker, Dr. Brent Bokhart, Kent Minnette, Monte Thompson, Susan Albrecht, Kathy Brow, Andrew Nicodemus, Doug Lengerich, Bryce Barton, Zoe Abbott, Hannah Barnes, Molly Barnes, Hayley Jarman (Journal Review), Stephanie Wilkinson

II. Pledge of Allegiance

III. Consent Agenda: Previous Meeting Minutes, Construction Accounts Payable Voucher, Payroll Claims Vouchers, Register of Accounts Payable Voucher, and Surplus Items

Susan Albrecht made a motion to approve, Monte Thompson seconded. Motion Passed.

IV. Old Business

A. [BRENT] Review Policy 4322 Habitual Truancy - Second Reading

1. HEA 1243 requires local policy to address habitually truant students and their participation in extracurricular or co-curricular activities. This policy also defines a habitual truant student and is a required policy. I recommend the board approve this policy.

Kathy Brown made a motion to approve, seconded by Monte Thompson. Motion Passed.

V. New Business

A. Consider Choir Trip, Spring 2025 - Zoe Abbott & Hannah Barnes

Monte Thompson made a motion to approve, seconded by Kent Minnett. Motion Passed.

B. [ANDREW] Public Hearing for 2025 Budget Items

1. Consider Resolution for Capital Projects Plan
 - a) The Capital Projects Plan lists the capital expenditures expected to be made throughout the next three years. I recommend that the Resolution to adopt the Capital Projects Plan be approved.

Susan Albrecht made a motion to approve, seconded by Kathy Brown. Motion Passed.

2. Consider Resolution for Bus Replacement Plan

- a) The Bus Replacement Plan lists the buses that will be replaced over the next five years. I recommend that the Resolution to adopt the Bus Replacement Plan be approved.

Monte Thompson made a motion to approve, seconded by Kathy Brown. Motion Passed.

C. [REX] Consider MOU for Corporation Doctor - Douglas
Monte Thompson made a motion to approve, seconded by Susan Albrecht. Motion Passed.

D. [BRENT] Consider CARA MCCF Grant Application - Educate and Elevate
Kathy Brown made a motion to approve, seconded by Susan Albrecht. Motion Passed.

E. [ANDREW] Consider Adoption of the 2025 Budget and Resolution for 2025
Appropriations and Tax Rates

1. This is the last step of the budget process for the 2024 budget. Previous meetings consisted of a public hearing to discuss the 2025 budget. Once approved, the budget forms will be sent to the Department of Local Government Finance. I would recommend that the Board approve this resolution.

Kathy Brown made a motion to approve, seconded by Susan Albrecht. Motion Passed.

F. [ANDREW] Consider Common School Technology Fund Loan - Fall 2024

1. We would like to apply for a Common School Technology Fund Loan for the Fall 2024 cycle. We are compiling the documentation and list of requests to be able to apply for this prior to the November 8th deadline. We would recommend that the Board approve Management to apply for an amount up to \$250,000 for the Fall 2024 cycle.

Monte Thompson made a motion to approve, seconded by Kathy Brown. Motion Passed

VI. Personnel

A. Resignations

1. Consider Susan Sizemore Resignation - Willson Teacher Aide
2. Consider Kierra Robinson Resignation - CMS Instructional Assistant
3. Consider Jaclyn Potter Resignation - Nicholson 2nd Grade Teacher

Kent Minnette made a motion to approve seconded by Kathy Brown. Motion Passed.

B. Hirings

1. Recommend [Dianna Verhey](#) - Willson Preschool Aide

Kathy Brown made a motion to approve seconded by Susan Albrecht. Motion Passed.

VII. Business Manager's Report [ANDREW NICODEMUS]

A. Business Items

1. Our next Biennial Audit has begun. Steve McLaughlin, Dr. Ryker, and I met with the auditors this past Tuesday to go through the schedule. They expect to be completed with fieldwork by Christmas and have a final report to us by the end of February.
2. Frontline is live for both Absence Management and Time and Attendance for all employees. We are working on little tweaks here and there, but will be fully using both systems by the end of the month. These implementations will greatly increase our efficiency and quality of the payroll process and tracking staff absences. I do want to thank our HR

Coordinator, Heather Ford, and our Executive Assistant, Stephanie Wilkinson, for their work to get these systems up and running.

3. I attended both the Boyce Systems Annual Conference and the Boyce User Advisory Council to help all Corporations in the State that use this software for financial management to better improve the system and what it offers us. There are a lot of great updates and new offerings coming from the Software Company. We will share these as they become available and how they will impact our Corporation and how we manage our Accounting.

VIII. Assistant Superintendent's Report [BRENT BOKHART]

A. Operational Management

1. Administration Building - Windows, insulation, drywall, limestone, and brick are all in the works as we speak. Mechanical units are on site and waiting for that next step. The original completion date was set for mid February. Currently it is looking like it will complete in March or early April.
2. School Safety - Evacuation Drills, Lockdown/Intruder Drills, Upcoming Reunification Drill (CMS to reunify to CHS on November 12th). The Crawfordsville Fire Department recently did their annual safety checks and Nicholson Elementary won the award for most efficient and effective fire drill.

B. Curriculum, Instruction, Assessment, Professional Development

1. ILEARN Checkpoints - We are working through our initial data analysis of the first checkpoints of the pilot year. Unfortunately, the data is not as deep as we would like and we hope the state will take feedback to bolster this piece leading to next year's required participation in the checkpoints.
2. PSAT Testing - 8th grade - 10th grade, October 7th & October 10th. This is new for the 8th and 9th grades to participate in.
3. Indiana Principal Leadership Institute Fall Seminar - Tami Haas, Jen Hall, Adam Welcher, Teacher Leaders attended. IPLI provides a unique opportunity for principals to have access to a program that supports growing leadership capacity.

IX. Superintendent's Report [REX RYKER]

A. Educational and Instructional Leadership

1. Professional Development Day 10/11/24 - A step toward Level 2 High Reliability School Certification Training.
2. Providing Childcare for Staff during this Professional Development for the first time.

B. Organizational Management

1. We have begun formal negotiations and we are very close to a tentative agreement. I would like to schedule a special board meeting on Friday, November 8 at noon.

C. Community

1. United Way Award- Top Giving of the Pace Setters for 2024. This was an increase of about \$9,000 as well as our number of participants has increased.

X.

1. I had the privilege of speaking to the Wabash College Board of Trustees, along with Kelly Taylor from the Community Foundation and Brandy Allen from the City, to discuss our positive and challenging ongoing and our connection to Wabash College.
2. I'm excited to announce that Congressman Jim Baird and Representative Baue Baird are coming to Hose Elementary as guest readers for our Leaders as Readers program. Last year, when I introduced the Leaders as Readers program at our Community Council meeting, Representative Baue Baird expressed interest. We finally found a date that would work for him and the Congressman. They will be bringing books, too.

B. Reminders and Announcements

1. October Athenian Oracle
2. Max Brummett was named a National Merit Semifinalist
3. Thank you for attending the ISBA annual conference and dinners
4. Board and Admin Staff Administration Building Walkthrough Friday, October 18th at noon

X. Board Member Communication

XI. Patron Comments

XII. Adjournment - Steve McLaughlin called for a motion to adjourn.

Kathy Brown made a motion to adjourn seconded by Monte Thompson. Motion passed. The meeting adjourned at 6:15 pm.