

**GORHAM-MIDDLESEX CENTRAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**MEETING MINUTES**

October 15, 2024  
 HS Library

Board Members Present: Sheila Brown, Cindy Hall, Ashley Conley, Phyllis Frantel, Keri Link, John Foust, Tessah Ciardi, Scott Lambert and Jessica Wickham

Administrators Present: Dr. Christopher Brown, Christopher Wickham, Sharene Benedict, Karissa Schutt, Clay Cole, Kevin Cousin, John Hicks, Kayla Osika, Scott Robinson, Eric Pasho, Erica Hasselstrom, Staci Thibodeau, and Bryan Lamb

Administrators Excused: LeeAnn Shipman and Paul Lahue

Sheila Brown called the meeting to order at 6:01pm.

**PUBLIC ACCESS TO THE BOARD OF EDUCATION**

**Mabel Deal, Stanley:** She's officially 90 and she thanked everyone for their outstanding work.

Motion by Keri Link, seconded by John Foust to approve the following resolution.

**APPROVAL OF AGENDA**

Yes 9 No 0 MC

**ACCEPTANCE OF MINUTES**

Minutes of the September 9, 2024 Regular Meeting were accepted as submitted.

**ACCEPTANCE OF TREASURER'S REPORT-*No reports until November***

**BOARD REPORTS**

**Dr. Christopher Brown** expressed gratitude to the Board and community for their support with homecoming and upcoming events. He highlighted the upcoming Community Engagement Night with a Pumpkin Walk, where donated pumpkins were carved by older students with elementary students. Donations will support the Dunton Family. Before the event, there will be a ribbon-cutting ceremony for the new School-Based Health Clinic, which has already enrolled 200 students and provided services to nearly 50. Transportation is also utilized to bring elementary students to the clinic.

Transportation challenges were noted, as there aren't enough drivers, causing extended bus routes when drivers are unavailable. The district collaborates with other schools to manage student transport.

During Board Appreciation Week, Dr. Brown commended the Board's dedication, noting their active involvement in events and initiatives. Karissa Schutt shared a presentation thanking the Board, with elementary students contributing thank-you cards. He congratulated Johanna Minehan on her tenure.

Dr. Brown also presented on ex-officio student board members, a NYS mandate effective July 2025. This position will provide student representation but without voting rights or access to executive sessions. A discussion on the selection process is planned for December.

Lastly, Dr. Brown acknowledged regionalization data was submitted to the State.

**Clay Cole**-presented to the Board about McKinney-Vento Act. The presentation shared how the District supports homeless and unaccompanied youth through transportation, immediate enrollment, support services and identifying needs of students through our case workers.

Motion by Keri Link, seconded by Scott Lambert to approve the following resolutions.

**CONSENT AGENDA:**

*The personnel appointments are pending clearance of NYS fingerprinting requirements.*

**Substitute Teachers:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Madeline James, Madison Ryan, Amanda Inges, Emma Hausauer, Richard Davis, Lana Burnett, Pam Scutt and Katherine Theobald** as Substitute Teacher for the 2024-25 school year.

**Substitute Teaching Assistant:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Lana Burnett and Terry Ronalds** as Substitute Teaching Assistant for the 2024-25 school year.

**Substitute Teacher Aide:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Lana Burnett** as Substitute Teacher Aide for the 2024-25 school year.

**Resignation -Emmanouella Chappell:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham- Middlesex Central School District does hereby accept the resignation of **Emmanouella Chappell**, Bus Driver, effective September 10, 2024.

**Resignation-Linda Green:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham- Middlesex Central School District does hereby accept the resignation for the purpose of retirement of **Linda Green**, Teaching Assistant, effective October 15, 2024.

**Appoint Bus Monitor-Shelly Bicksler:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Shelly Bicksler** a full time probationary Civil Service appointment as Bus Monitor, at an hourly rate per contract, effective October 2, 2024 with a probationary period from October 2, 2024 to October 2, 2025.

**Resignation-Bruce Wagner:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham- Middlesex Central School District does hereby accept the resignation for the purpose of retirement of **Bruce Wagner**, Senior Groundskeeper, effective October 18, 2024.

**Appoint Senior Groundskeeper-Tyler Green:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Tyler Green** a full time probationary Civil Service appointment as Groundskeeper, at an hourly rate per contract, effective September 16, 2024 with a probationary period from September 16, 2024 to October 28, 2024.

**Substitute Groundskeeper:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Bruce Wagner** as Substitute Groundskeeper for the 2024-25 school year.

**Resignation-Morgan Kidd:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham- Middlesex Central School District does hereby accept the resignation of **Morgan Kidd**, Temporary Groundskeeper, effective September 30, 2024.

**Groundskeeper-Morgan Kidd:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Morgan Kidd** a full time probationary Civil Service appointment as Groundskeeper, at an hourly rate per contract, effective October 1, 2024 with a probationary period from October 1, 2024 to May 13, 2025.

**Appoint Cleaner-Jason Coon:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Jason Coon** a full time probationary Civil Service appointment as Cleaner, at an hourly rate per contract, effective September 25, 2024 with a probationary period from September 25, 2024 to September 25, 2025.

**Termination-Jason Coon:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham- Middlesex Central School District does hereby accept the termination of **Jason Coon**, Cleaner, effective October 7, 2024.

**Appoint Teacher Aide-Morgan Smithling:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Morgan Smithling** a full time probationary Civil Service appointment as Teacher Aide, at an hourly rate per contract, effective October 9, 2024 with a probationary period from October 9, 2024 to October 9, 2025.

**Resignation-Danielle Conde:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham- Middlesex Central School District does hereby accept the resignation of **Danielle Conde**, Teacher Aide, effective October 21, 2024.

**Appoint Teacher Aide-Lana Burnett:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Lana Burnett** a full time probationary Civil Service appointment as Teacher Aide, at an hourly rate per contract, effective October 22, 2024 with a probationary period from October 22, 2024 to October 22, 2025.

**Activity Advisors:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the following people as activity advisors for the 2024-25 school year:

Activity Advisors	Name	Base	Longevity Pay	Total Pay
Art Club-HS	Johanna Minehan	\$634.20	\$100	<b>\$734.20</b>
Art Club-MS	Katie Stamm	\$634.20	\$300	<b>\$934.20</b>
Auditorium Manager	Damian Grzeskowiak	\$2,873.75	\$300	<b>\$3,173.75</b>
Chess Club	Chris Sohn	\$566.50	\$100	<b>\$666.50</b>
Clay Target	Amy Harter	\$436.10	\$50	<b>\$486.10</b>
Clay Target	Carl Ekdahl	\$436.10	\$50	<b>\$486.10</b>
Entrepreneur Club	Kathleen Alvord	\$1,620.19	\$850	<b>\$2,470.19</b>
Envirothon	Andrea Robertson	\$566.50	\$150	<b>\$716.50</b>
Elementary Musical Director	Corrine DeRue	\$311.50	\$0	<b>\$311.50</b>
Fall Play Director	Damian Grzeskowiak	\$2,990.40	\$1,050	<b>\$4,040.40</b>
FFA	Mary Coolbaugh	\$2,990.40	\$300	<b>\$3,290.40</b>
Freshman Advisor	Jackie Wickham	\$453.20	\$0	<b>\$453.20</b>
Freshman Advisor	Emily Staychock	\$453.20	\$0	<b>\$453.20</b>
Future Educators	Jessica Frank	\$906.40	\$0	<b>\$906.40</b>
Honor Society	James Santonastaso	\$849.75	\$350	<b>\$1,199.75</b>

Honor Society	Mike Gorton	\$849.75	\$0	\$849.75
Horticulture Club	Mary Coolbaugh	\$793.10	\$300	\$1,093.10
HS Vocal/Instrumental Director	Jessica Rhodes	\$2,492.00	\$0	\$2,492.00
Intramurals	Jeff Anthony	\$12.46 per hour	\$900	TBD
Intramurals	Ruth Walters	\$12.46 per hour	\$400	TBD
Jazz Ensemble - HS	Elizabeth Prusinowski	\$2,492.00	\$200	\$2,692.00
Jazz Ensemble 6th	Jeffrey Waite	\$407.70	\$0	\$407.70
Jazz Ensemble 7th and 8th	Jeffrey Waite	\$679.50	\$0	\$679.50
Junior Advisor	Amy Harter	\$849.75	\$50	\$899.75
Junior Advisor	Wendy Ryder	\$849.75	\$100	\$949.75
Junior FFA	Kristin Hanggi	\$2,492.00	\$0	\$2,492.00
Masterminds	Justice Newell	\$566.50	\$0	\$566.50
MS Drama Club Advisor & Director of Fall Performance	Rachel Pugh	\$2,492.00	\$50	\$2,542.00
MS Spring Musical	Rachel Pugh	\$1,869.00	\$0	\$1,869.00
MS Student Senate	Brian Ellis	\$566.50	\$0	\$566.50
MS Student Senate	Stephanie Ellerstein	\$566.50	\$0	\$566.50
MS Vocal and Instrumental Director	Rachel Pugh	\$1,495.20	\$50	\$1,545.20
Musical Director	Damian Grzeskowiak	\$3,738.00	\$1,100	\$4,838.00
Prism Club	Caitlin Foley	\$311.50	\$350	\$661.50
Prism Club	Madison Kosuda	\$311.50	\$150	\$461.50
Senior Advisor	Andrea Robertson	\$1,133.00	\$400	\$1,533.00
Senior Advisor	Wendy Wartars	\$1,133.00	\$50	\$1,183.00
Ski Club HS	Jessica Frank	\$498.40	\$800	\$1,298.40
Ski Club MS	Kathleen Alvord	\$498.40	\$250	\$748.40
Ski Club Elementary	Kyle Morsheimer	\$498.50	\$50	\$548.50
Sophomore Advisor	Andy Gibbs	\$623.15	\$0	\$623.15
Sophomore Advisor	Rachel Pugh	\$623.15	\$50	\$673.15
Strength Coach	Todd Cunningham	\$2,990.40	\$0	\$2,990.40
Student Council-HS	Caitlin Foley	\$1,133.00	\$50	\$1,183.00
Student Council-HS	Madison Kosuda	\$1,133.00	\$150	\$1,283.00
Supervisory of 3 - 5PM Structured Secondary Student Period	Tom Barden	\$41 per hour	\$300	\$300.00
Supervisory of 3 - 5PM Structured Secondary Student Period	Lisa Carey	\$41 per hour	\$200	\$200.00
Supervisor of 3-5PM Structured Secondary Student Period	Wendy Ryder	\$41 per hour	\$50	\$50.00
Supervisor of 3-5PM Structured Secondary Student Period	Jessica Frank	\$41 per hour	\$0	TBD
Wellness Coordinator	Lindsay MacUmbur	\$1,045.00	\$0	\$1,045.00
Wellness Coordinator	Wendy Ryder	\$1,045.00	\$200	\$1,245.00
Yearbook - HS	Damian Grzeskowiak	\$1,811.78	\$200	\$2,011.78
Yearbook Club-HS	Johanna Minehan	\$1,811.78	\$100	\$1,911.78
Yearbook Club-MS	Katie Stamm	\$862.75	\$50	\$912.75

**EPC Appointments:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint the following to EPC for the 2024-25 school year:

<b>EPC Committee</b>	<b>Members</b>	<b>Stipend</b>
Co-Chairperson	<b>Alexandrea Schenk</b>	\$611.80
Co-Chairperson	<b>Corrine DeRue</b>	\$684.98
HS Teacher	<b>James Santonastaso IV</b>	\$1386.46
HS Teacher	<b>Justice Newell</b>	\$963.96
Middle School	<b>Brian Ayers</b>	\$1696.28
Middle School	<b>Jennifer Twomey</b>	\$1611.62
Member at Large	<b>Meredith Freida</b>	\$1141.76
Middlesex Valley Primary	<b>Brittany Phillips</b>	\$1120.78
Middlesex Valley Primary	<b>Amy DeForte</b>	\$2027.70

**Yearly Building Per Diem Substitute:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint the following as Yearly Per Diem Substitutes for the 2024-25 school year.

**Margaret Davison** Middlesex Valley  
**Kyle Detwiler** Middle School

**Appoint Healthy Rewards Ambassador-Amanda Cooney:** Be it resolved that upon the Board of Education of the Gorham-Middlesex Central School District does hereby approve **Amanda Cooney**, as Healthy Rewards Ambassador.

**Appoint LIFT Project Coordinator:** Be it resolved that upon the Board of Education of the Gorham-Middlesex Central School District does hereby approve **Stephanie Bode**, as LIFT Project Coordinator.

**Appoint Plant Based Coach:** Be it resolved that upon the Board of Education of the Gorham-Middlesex Central School District does hereby approve **Madison Kosuda**, as Plant Based Coach.

**Amend Coach Appointment:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint the following coach:

<b>Team</b>	<b>Coach</b>	<b>Base</b>	<b>Longevity</b>	<b>Stipend</b>
Boys Varsity Soccer	<b>Curt Hey</b>	\$831	\$75	\$906

**Approve Unpaid Leave Request-Joseph Rutkowski:** Be it resolved that upon the Board of Education of the Gorham-Middlesex Central School District does here by approve the unpaid leave request from **Joseph Rutkowski**, Bus Driver for October 29-30, 2024.

**College Student Placement:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the following for the 2024 fall semester:

**Nazareth University**

**Katherine Theobald** Student Teacher Jason Green  
 Duration: September 3, 2024 to October 17, 2024

**Keuka College**

**Madison Ryan** Student Teacher Ethan Eschler

Duration: September 3, 2024 to October 17, 2024

**Madison Ryan** Student Teacher Amy Zimmerman

Duration: October 18, 2024 to December 11, 2024

**Aurora Orbaker** Field Period Keith Walters and Matt Palmer

Duration: December 16, 2024 to January 27, 2025

**St. John Fisher**

**Emma Hausauer** Student Teacher Brittany Phillips

Duration: September 3, 2024 to December 11, 2024

**Hobart William Smith**

**Lauren Wepler** Tutor/Asst Teacher Patricia Smith

Duration: September 5, 2024 to December 6, 2024

**Mackenzie Morus** Observer Joanne Emerson

Duration: September 3, 2024 to October 17, 2024

**Sophie Leidig** Student Teacher Marcy Adams

Duration: October 21, 2024 to December 13, 2024

**SUNY Brockport**

**Brandan Pickney** Student Teacher Todd Cunningham

Duration: September 3, 2024 to December 11, 2024

**Volunteers:** *This item was pulled.*

**Long Term Substitute Elementary Teacher-Larkin Ryan:** Be it resolved that the Board of Education of the Gorham-Middlesex Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30.3 of the Rules of the Board of Regents, upon the recommendation of the Superintendent, does hereby appoint **Larkin Ryan**, as a 1.0FTE Long Term Substitute Elementary Teacher from approximately October 18, 2024 through January 30, 2025, at Step 5, of the current teacher contract.

**Probationary Appointment Teaching Assistant-Jennifer Hubbard:** Be it resolved, the Board of Education of the Gorham-Middlesex Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30-1-.8 of the Rules of the Board of Regents, upon the recommendation of the Superintendent, does hereby appoint Jennifer Hubbard, who holds a Level I Teaching Assistant Certificate, to a Teaching Assistant position in the tenure area of teaching Assistant for a four-year probationary appointment commencing September 13, 2024 to September 12, 2028, salary starting per Teacher Aides, Teaching Assistants and Clerical Employees Association for the 2024-25 school year.

**Probationary Appointment Special Education Teacher-Griffin Herron:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30.3 of the Rules of the Board of Regents, does hereby appoint **Griffin Herron**, who holds an Initial Certificate Students with Disabilities Grades 1-6 and Childhood Education Grades 1-6 to a 1.0FTE Special Education Teacher position in the tenure area of Education of Children with Handicapping Conditions-General Special Education, for a four year probationary appointment commencing September 6, 2024 and ending on September 5, 2028, contingent on the teacher receiving a rating of Effective or Highly Effective on three of the four years preceding the tenure recommendation; salary starting at Step 1 of the current MWTA contract.

**Tenure Approval-Johanna Minehan:** In compliance with the provisions of 3012 of the education Law and part 30.3 of the rules of the Board of Regents, and upon the recommendation of the Superintendent, **Johanna Minehan**, a probationary Art Teacher

appointed November 29, 2021, be appointed to tenure to the position of Art tenure area. It having been shown that **Johanna Minehan**, holds a valid New York State Professional Certification in Art in the aforesaid tenure area; and it further having been shown that the probationary period of **Johanna Minehan** to be a Art Teacher in the district expires on November 28, 2024; the Board of Education of the Gorham-Middlesex Central School District does hereby grant tenure to and appoint to tenure **Johanna Minehan** effective November 28, 2024 to the position of Art Teacher.

**Accept Audit Committee Charter:** Be it resolved that upon the recommendation of the Audit committee, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the Audit Committee Charter.

**Accept the Annual External Audit:** Be it resolved that upon the recommendation of the Audit Committee, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the Annual External Audit and the Communicating Internal Control Related Matters Identified in an Audit for the 2023-2024 school year.

**Accept the Annual External Audit Corrective Action Plan:** Be it resolved that upon the recommendation of the Audit committee, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the Annual External Audit Corrective Action Plan for the 2023-2024 school year.

**Approve Budget Development Calendar:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the Budget Development Calendar as submitted for the proposed 2025-26 budget.

**Approve Individual Agreement-Transportation Supervisor:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the Employment Agreement for Transportation Supervisor for the 2024-25 school year.

**Approve CSE and CPSE Recommendations:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the CPSE/CSE recommendations as submitted and filed in the minute file.  
Yes 9 No 0 MC

Motion by Keri Link, seconded by Scott Lambert to approve the following resolutions.

**Volunteers:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the 2024-25 list of volunteers.

Yes 8 Abstain 1 (Jessica Wickham) No 0 MC

#### **PUBLIC ACCESS TO THE BOARD**

No comments.

#### **BOARD MEMBER ITEMS:**

1. Buildings and Grounds Committee Meeting Nov. 5 4pm
2. Audit Committee next meeting 10/29 5pm
3. Superintendent Evaluation executive session 11/12 meeting
4. Friendship House-Christmas
5. Important Dates:
  - All Staff Appreciation Day Thursday, April 24
  - Special Olympics May 30


6. NYSSBA Delegate Meeting-Sheila shared over 26 resolutions were passed.

Break 6:54pm

**Executive Session Motion by Ashley Conley seconded by Keri Link at 7:15pm for the Board to enter in executive session to discuss the employment history of particular person.**

Motion by Keri Link, seconded by Scott Lambert to adjourn the meeting at 7:50pm.

Respectfully submitted,

  
Sharene Benedict  
District Clerk