



Paul D. West Middle School

Where improvement is a process, not a destination

24-25 School Governance Council

Date: 10/23/2024 Time: 5:00 p.m. – 6:00 p.m. Location: MS TEAMS

Meeting Norms: Start and End on Time, Be Respectful of Others' Opinions, Work for the Good of All Students

Membership	Parent	Parent	Parent	Teacher	Teacher	Principal Appointed	Principal Appointed	Community	Community	Non-Voting Member
Name	Christine (Christy) Taylor 6/30/26	Brittani Thornton 6/30/25*	Maria Stephens 6/30/25*	Shanna Van Ness-Acrum 6/30/26	Ms. Session 6/30/2025	Joan Gage 6/30/26	Joseph Geib 6/30/25*	Tyler Rouse 6/30/26	Jennifer Person 6/30/25*	Dr. Darrell Stephens
Board Position	Member	Member	Member	Chair	Member	Parliamentarian	Member	Vice-Chair	Member	Non-Voting Member
	X	x		x		x	x	X		x

Summary

Time	Item	Owner
	Call to Order (Chair) 5:05 meeting called to order	
	Action Item: Approve Agenda (Chair)	
	Motion to approve the agenda with corrections: Mr. Geib	
	2 nd : Ms. Gage	
	All in favor: All	
	Action: Motion passed	
5:05 PM	Action Item: Approve September Meeting Minutes (Chair)	
	Motion to approve the agenda with corrections: Ms. Taylor	
	2 nd : Ms. Thornton	
	All in favor: All	
	Action: Motion passed	
	Discussion Item: SY25-26 Council Initiatives was tabled until the Principal update.	
	Discussion Item: Review SGC Website for Compliance** Dr. Van Ness reminded all new members to complete the onboarding and officers must complete the training.	
	Discussion Item: Debrief Fall Cross Council Meeting**** Dr. Van Ness reviewed the Cross Council Meeting	
	Discussion Item: Strategic Planning***** Dr. Van Ness discussed the items of importance for our SGC.	
	Informational Item: Principal's Update (Principal) Power point presentation	
	Overview of the Strategic Action Plan	
	Reviewed the six strategic goals of SAP	
	Presented the priority of deepening school connections	
	Safety and Academics had been our focus.	



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	X	x		x		x	x	X		x

Summary

Discussed the SAP Metrics

We have already completed some of the items on our list.

We choose three that revolved around academics and safety. By February 2025, we are to complete all six of the items. SGC was involved in

Placard

Cameras located around the building

Reduced ISS almost 90%, we have increased parent conferences

Approved \$10,000 for Staff Wellness & Emotional Stability. If we have other opportunities that we would like to consider, we can bring those items up for the next SGC meeting

Approved \$10,000 PBIS- We have achieved PBIS school status.

Enrollment and Staffing Updates

Progress on School Initiatives

Deepening Community Connections

The SGC discussed initiatives aimed at enhancing engagement within the school community. Key areas of focus included:

1. Parent Involvement

■ Challenges:

1. Many parents have demanding schedules that often conflict with school hours.
2. Some parents have not yet downloaded or are not using the school Parent Portal Apps on their phones.

■ Proposed Solutions and Ideas:



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	X	x		x		x	x	X		x

Summary

- Ms. Taylor suggested utilizing social media platforms, such as Facebook groups, to showcase the school's activities and enhance visibility.
 - Consider holding a Saturday meeting to make school events more accessible to parents.
 - Develop "one-pagers" by November 4th Parent Night, providing a concise overview of school resources and activities.
 - Display the "one-pagers" on screens in the entrance areas during Parent Night for easy visibility.
 - Create a digital version of the "one-pager" for posting on social media to reach a wider audience.
2. Student Attendance and Engagement
- Ideas Discussed:
 - Support student-to-student engagement by displaying visuals of students on cafeteria screens, showcasing school spirit and community.
 - Plan for a more interactive approach during Curriculum Night with activities allowing parents to experience "A Day in the Life of Your Student" to provide a better understanding of daily student experiences.
3. Action Items:
- Finalize and distribute printed and digital "one-pagers" by November 4th Parent Night.
 - Coordinate with IT to display visuals on entrance and cafeteria screens for increased engagement and visibility.



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Summary

Attendance and PBIS Updates

~~Discussion Item: Charter Dollar Expenditure Proposals (All Members)~~

~~Action Item: Approve Charter Dollar Expenditure Proposals (Chair)~~

Discussion Item: Draft Next Meeting's Agenda: Community Partners, continue with Initiatives

Action Item: Meeting Adjournment

Motion to adjourn the meeting: Ms. Taylor

2nd: Mr. Geib

All in favor: All

Action: Motion passed

Notes and Reminders:

- **SY25-26 Council Initiatives:** Begin discussions to determine the council's work focus for the school year, aligned with the school's Semester Action Plan. Prioritize 1-2 initiatives the SGC will lead or support.
- **SGC Website Audits:** Ensure compliance with Open Records and Meetings laws by reviewing the SGC website for required postings.
- **Cross Council Opportunities:** Cross-Council meetings are held to support SGC alignment with district goals. Members can register to attend these sessions.