



# **Class Catalog 2024/2025**

## **BE IN DEMAND.**

**Hanford Adult School offers a variety of programs to help you jump start your academic and professional careers!**

**Programs include:**

- ♦ **Academic Programs**
- ♦ **Community Enrichment**
- ♦ **Nursing/ Medical**

**Need More Information?  
Give us a call at 559-583-5905**

## **HANFORD ADULT SCHOOL**

**905 N. Campus Dr.  
Hanford, CA 93230**

**Academic Programs  
Nursing  
Vocational Programs**

**See Course Descriptions and more Inside!**

# WELCOME TO HANFORD ADULT SCHOOL

Hanford Adult School provides adult education programs, career technical training, and community enrichment classes. The main campus is located at 905 N. Campus Drive. School office hours are:

MWF 7:30a.m. to 4:30p.m.

T/TH 7:30a.m.– 8:45p.m.

*(Hours may vary during summer and school breaks.)*

## MISSION STATEMENT

“Dare to SOAR”

Successful collaborators and critical thinkers

Opportunity to expand to post secondary

Academic achievers

Responsible self-directed learners

## ADMINISTRATION

Principal.....Heather Keran  
Superintendent.....Dr. Victor Rosa  
Assistant Superintendent.....Renee Creech  
Assistant Superintendent Admin. Services.....Ward Whaley  
Assistant Superintendent Ed. Services.....Bobby Peters

## CONTACT INFORMATION

Student Services..... 559-583-5905  
FAX Student Services... .. 559-583-1648

Visit us on the web at [www.hjuhsd.k12.ca.us/has.htm](http://www.hjuhsd.k12.ca.us/has.htm)

# COMMUNITY INPUT

The Hanford Adult School is always interested in developing programs that will better meet community needs. Please complete the following information and mail to the Hanford Adult School (Address listed on reverse side). A representative from the school will contact you to schedule you for any current class offerings or to speak with you regarding classes that are currently unavailable.

We would like to thank you for your interest in our school.

## PLEASE PRINT

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Telephone: \_\_\_\_\_ (Best time to call) A.M.  P.M.   
Evenings

E-Mail \_\_\_\_\_

I am interested in the following Hanford Adult School courses:

Pottery  ESL

High School Diploma/GED  Welding

Nursing Assistant

If HAS is not offering a class you would like to see offered, please fill in the "Recommendations for New Class Offerings" section and let us know."

Recommendations for New Class Offerings: \_\_\_\_\_

Comments: \_\_\_\_\_

# TABLE OF CONTENTS

<b>Principal's Welcome .....</b>	<b>4</b>
<b>General Information .....</b>	<b>5-7</b>
<b>Dress Code/Campus Rules .....</b>	<b>6-7</b>
<b>Graduation Requirements.....</b>	<b>7</b>
<b>Testing &amp; Orientation Information .....</b>	<b>8</b>
<b>School Calendar.....</b>	<b>8</b>
<b>School Map.....</b>	<b>9</b>
<b>GED Testing.....</b>	<b>10</b>
<b>High School Diploma Classes .....</b>	<b>11-13</b>
<b>Independent Study Program .....</b>	<b>14</b>
<b>Distance Learning Program.....</b>	<b>15</b>
<b>English as a Second Language Classes.....</b>	<b>16</b>
<b>Career Technical Programs .....</b>	<b>17-18</b>
<b>Older Adults/Community Enrichment.....</b>	<b>19</b>
<b>Community Input Form .....</b>	<b>21</b>

# ABOUT THIS BROCHURE

Every effort has been made to ensure the accuracy of the information in this class schedule brochure. Students are advised that classes are subject to change or cancellation. Please call or check our website for updated information.

## FERPA POLICY

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

# STUDENT SUCCESS!



**\* NOTE: To enroll in the class below contact the Student Services Office. Class is open entry. For more information call 559-583-5905.**

**Pottery**

This is a practical application and introduction to ceramics, slip casting, plaster preparation and painting, and elements of color for the beginning student.

DAY	TIME	LOCATION	INSTRUCTOR
Tuesday	6:00p.m.– 9:00p.m.	HHS	Stidman, Megan

**COURSE FEE: Material Fees Payable to Hanford Adult School**

**\$250**



## Welcome to Hanford Adult School

Thank you for taking the opportunity to learn more about our school and programs. Adult education has been an integral part of our community since 1930.

Our vision is to provide educational opportunities and services which address the unique needs of each individual by offering academic and career-oriented classes, teaching the skills necessary to enhance life and participate effectively within the community and family. In order to live out this vision, Hanford Adult School provides strong academic and vocational educational programs.

To ensure that our students reach their full potential, we provide a variety of courses to meet the diverse needs of the community: English as a Second Language (ESL), High School Diploma (HSD) classes leading to a diploma, or High School Equivalency (HSE) classes in preparation for a GED. We also offer two Career Technical Education courses in the areas of Welding and Certified Nursing Assistant.

If you are seeking a school where the focus is individualized learning in small class settings, provided by knowledgeable, supportive teachers, in a safe and secure environment, then you will want to attend Hanford Adult School. Our classes are available both days and evenings throughout the school year, with both seat time and independent study options available. Please check our Facebook page, Twitter or website for ongoing updates regarding enrollment opportunities.

It is a privilege to be part of this learning community dedicated to serving students. Our first priority is helping you reach your educational, career, and personal goals.

***Heather Keran***  
***Principal***

*\*Night Classes are listed in italics*

## Admission

Our classes are open to:

- ◆ Adults, 18 years and older, who are residents of Hanford and surrounding areas.

## How to Enroll

Students wanting to enroll in High School Diploma, Adult Basic Education, English as a Second Language, and GED Preparation classes are required to attend a testing and orientation. Please check in with Student Services for our upcoming testing and orientation dates. If you need help getting a transcript, the Student Services Office can assist you.

Students wanting to enroll in career technical education or community enrichment classes must complete the following:

- ◆ Complete a registration form in the Student Services Office.
- ◆ Make payment by money order or cashier's check, payable to Hanford Adult School.
- ◆ CNA - Must take a placement test and be interviewed prior to registering

## Fees

Fees are charged for career technical education and community enrichment programs. Payment of these fees are required at the time of registration. Refer to class listing for more information. Payment can be made by money order or cashier's check, payable to Hanford Adult School.

### **CASH IS NOT ACCEPTED.**

Thank you for your cooperation. NO fees are charged for high school diploma, GED preparation, adult basic education and ESL programs.

## Refund Policy

Refunds will be provided if requested *prior* to the first day of a class or is a class is cancelled. Allow 4 - 6 weeks for the processing of your refund. Fees are non-transferrable — NO EXCEPTIONS.

## Web Site

For a brief history of Hanford Adult Education, brochure information, and more, check out our web site at:

[www.hjuhsd.k12.ca.us](http://www.hjuhsd.k12.ca.us)

## Grade Level Determination

Grade levels at Hanford Adult School are based on the following credits:

0 - 33 credits - 9th grade  
 34 - 65 credits - 10th grade  
 66 - 98 credits - 11th grade  
 99 - 130 credits - 12th grade

Students who do not provide a transcript will be considered freshmen (9th grade).

## Discontinuance Of Classes

The administration reserves the right to close any class where the minimum participation drops below the level required for efficient and economical operation of the school.

## Earning Credits & Attendance

Attendance is an important part of earning credits at Hanford Adult School. Students are expected to attend class regularly.

Credits are earned based upon the following requirements:

1. Completion of the course work with a "D" or better.
2. Comprehensive Tests.
3. 85% attendance of the scheduled class time.

To ensure that you receive all the units you earn:

1. Make sure that you sign the class register for each hour of class attendance.
2. Keep a record of your daily attendance, indicating the dates you attended and how many hours you were in class.

Classes missed due to late registration count as missed classes.

# TRADES

## Welding

This course is designed to produce trained proficient welders. Students will receive training and related instruction in shielded Metal Arc Welding, Gas Tungsten Arc Welding, Gas Arc Welding, Flux Cored Arc Welding, and Oxy-Acetylene Gas Welding and cutting Resistance Spot Welding. This course includes theory and practical application as well as safety techniques and care of equipment.

DAY	TIME	LOCATION	INSTRUCTOR
<i>T,W,TH</i>	<i>6:00 p.m. - 9:00 p.m.</i>	<i>HAS</i>	<i>Soares, Joaquin</i>

## COURSE FEE: Material Fees Payable to Hanford Adult School

**One night per week: \$325.00**

**Two nights per week: \$575**



*\*Night Classes are listed in italics*

## NURSING ASSISTANT PROGRAM

### **REQUIREMENTS TO ENROLL:**

- ◆ Must be 17 years of age or older
- ◆ Must pass a comprehensive assessment test
- ◆ A criminal history, felonies or misdemeanors must be cleared prior to entering the program. *A list of offenses that cannot be cleared is available from the California Department of Public Health.*

*\*Students with convictions need to be advised that the CDPH evaluates criminal convictions for any offense and either grants or denies criminal record clearance. Due to processing times, the student may complete the class, and pass the competency examination and still not obtain a background clearance thereby not becoming certified as a nurse assistant.*

### **COURSE DESCRIPTION:**

State approved course combining 200 hours within classroom and hospital training under supervision of instructor. Graduates qualify for testing to be certified as a nursing assistant by the State of California. This course also meets out-of-state nursing certification requirements. Students must be able to sit, stand, push, pull and lift 50 pounds. Prior to clinical training, Live Scan fingerprinting must be submitted to the Department of Health Services. **(Eligible for State Certification at Completion of Program)**

### **COURSE SCHEDULES:**

Nursing Assisting class is a one semester program. See following schedule:

DAY	TIME	LOCATION	INSTRUCTOR
<i>T TH</i>	<i>4:00p.m.-8:00 p.m.</i>	<i>HAS RM 25</i>	<i>Juarez, Vicky</i>
SAT.	6:30 a.m.– 2:30 p.m.	Clinical Site	Staff

**\*Note: Clinical Hours will vary depending on site.**

### **COURSE FEE: Material Fees Payable to Hanford Adult School**

**CNA Program Total: \$800.00**

### **Cost includes the following:**

- ◆ 2 uniforms
- ◆ Testing Fees
- ◆ Graduate Pin
- Skills Lab Kit
- Insurance
- Text/ Workbook
- Fingerprinting Fee

### **REFUND POLICY:**

If program is dropped prior to the first day of class 100% refund will be returned.

### **Graduation Requirements**

When you graduate from Hanford Adult School you will be proud of your accomplishments. ***Grades and credits are earned!*** When you apply for admission to Hanford Adult School, we will evaluate your previous educational experience to determine how many additional credits you need to graduate. Students need 130 credits in the subject areas listed. You must submit an **Application for Graduation** to the Student Services Office for approval prior to graduation.

### **Adult Basic Education**

Adult basic education classes are offered to students with skills below the high school level. Students may also enroll in these classes for basic skills review in the event they have been absent from an educational setting for an extended period of time. This program can lead to preparation for the high school diploma program, the high school equivalency tests, college entrance, employability, or career advancement.

### **Basic Language Arts**

Basic instruction will cover reading and writing skills including vocabulary development, word analysis, reading comprehension, and writing conventions. Students will learn basic grammar rules and apply them in writing assignments.

### **Basic Math**

Basic math instruction will cover whole numbers, fractions, decimals, and percent skills and more advanced math skills, including measurement, formulas, equations, proportion and algebraic thinking.

### **English as a Second Language/ Inglés como Segundo Idioma**

English as a Second Language (ESL) classes are designed for the limited English proficient student to learn to speak, read, and write the English language.

Las clases para aprender Inglés están diseñadas para el estudiante que esta limitado en el idioma de Inglés. Para registración, favor de llamar a la Escuela para Adultos y haga una cita para el examen de entrada a (559)583-5905

Graduation Requirements Subjects Required	Units
English	30
Math	10
Algebra	10
Science	20
U.S. History	10
World History	10
Civics	5
Economics	5
Fine Arts/Foreign Language/CTE	10
Electives	20
<b>Total Units to Graduate</b>	<b>130</b>

## Alcohol/Drugs and Narcotics

Drugs, alcohol, and narcotics are strictly prohibited. Any student who unlawfully possesses, uses, sells, or otherwise furnishes, or is under the influence of any controlled substance, alcoholic beverage, or intoxicant of any kind, on or about the school campus, is subject to immediate suspension/expulsion and all existing laws that apply.

## Cell Phones

Students may carry cell phones and other electronic communication devices at school, but these devices are not to cause a disruption during instructional time.

## Electronic Vandalism

Electronic vandalism is a felony. Students found to be involved in electronic vandalism may be cited by the police and removed from the Hanford Adult School premises. Electronic vandalism includes, but is not limited to computer viruses.

## Smoking

State Law and School Board Policy prohibits smoking anywhere on the adult school campus, including all classrooms, offices, and vehicles parked on the school grounds. Students may smoke across the street on Campus Drive.

## Student Parking

Students are not to park in the front lot. Student parking is located in the back of the school. All parking laws are enforced. Vehicles parked improperly may be ticketed and/or towed away at the driver's expense. The school accepts no responsibility for the safety of your vehicle or the contents in your vehicle. In order to provide a secure environment, loitering near vehicles parked on schools grounds is not allowed. Make sure to lock your vehicle.

## Visitor & Student Guests

All visitors and student guests must report to the main office of the adult school for permission to remain on the adult school campus longer than the time necessary to drop off or pick up a student. If the presence of any visitor or guest is deemed to be disruptive to the educational environment, the visitor or guest privileges will be suspended and they will be expected to leave the campus.

## Uniform Complaint Procedure

The Governing Board of Trustees recognizes that the district is responsible for ensuring that it complies with state and federal laws and regulations governing educational programs. The district shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination based on ethnic group identification, religion, age, gender, color or physical or mental disability in any program or activity that receives or benefits from state financial assistance. The district shall also follow uniform complaint procedures when addressing complaints alleging failure to comply with state or federal law in adult basic education, consolidated categorical aid programs, migrant education, vocational education, child care and development programs, child nutrition programs and special education programs. The Board encourages the early, informal resolution of complaints at the site level whenever possible. Upon receipt of a written complaint from an individual, public agency or organization, uniform complaint procedures shall be initiated. The Superintendent or designee shall distribute full information about these procedures. The Board recognizes that a neutral mediator can often suggest an early compromise that is agreeable to all parties in a dispute. In accordance with uniform complaint procedures, whenever all parties to a complaint agree to try resolving their problem through mediation, the Superintendent or designee shall initiate a mediation process before beginning a formal compliance investigation. The Superintendent or designee shall ensure that mediation results are consistent with state and federal laws and regulations. The Board acknowledges and respects student and employee rights to privacy. Discrimination complaints shall be investigated in a manner that protects the confidentiality of the parties and the facts. This includes keeping the identity of the complainant confidential except to the extent necessary to carry out the investigation or proceedings, as determined by the Superintendent or designee on a case-by-case basis. The Board prohibits retaliation in any form for the filing of a complaint, the reporting of instances of discrimination or participation in complaint procedures. Such participation shall not in any way affect the status, grades or work assignments of the complainant.

These academic classes are **FREE** to participants.  
*\*Night Classes are listed in italics*

## ENGLISH AS A SECOND LANGUAGE

### ESL Distance Learning

ESL Distance Learning is an individualized program for students wishing to learn English Independently. Students will view videotapes, do worksheets/activities and meet once a week with the teacher. Students must be motivated to learn and do assignments at home. Students **must schedule an appointment** to meet with the teacher during the times listed below.

DAY	TIME	LOCATION	INSTRUCTOR
M, TH	1:45p.m.-4:30p.m.	Rm 10	Stahr, David
T, F	8:00a.m.-4:30p.m.	Rm 10	Stahr, David

## ENGLISH AS A SECOND LANGUAGE

### ESL Classes

Multi-level course designed for ESL students in Beginning Literacy, Beginning Low, and Beginning High levels. The purpose is to introduce English language literacy skills and language learning strategies within the context of broad life skills and parenting/tutorial strategies.

DAY	TIME	LOCATION	INSTRUCTOR	LEVEL
M, TH	10:15a.m.-12:15p.m.	Rm 10/20	Stahr, David	Advanced
M, TH	8:00a.m.-10:00a.m.	Rm 10/20	Stahr, David	Intermediate
T, F	10:15a.m.-12:15p.m.	Rm 10/20	Stahr, David	Beginning
<i>T, TH</i>	<i>5:45 p.m.- 8:45 p.m.</i>	<i>Rm 11</i>	<i>De Souza, Lorena</i>	<i>Multi-Level</i>



# DISTANCE LEARNING

These academic classes are **FREE** to participants.  
*\*Night Classes are listed in italics*

The Hanford Adult School Distance Learning Programs is an optional alternative instructional strategy for adult students who are unable to enroll in selected classes due to schedule conflicts, employment, health problems or family obligations. Distance Learning allows students to study at home using videos and work packets. Students are required to meet with the teacher once weekly by **appointment only!**

**Courses Available Include:** English as a Second Language, Improving Parenting Skills, GED Preparation, and Citizenship preparation.

## Requirements:

- ◆ Student must meet with the instructor once a week for about 30 minutes to discuss and correct homework.
- ◆ Student must be enrolled in Hanford Adult School.
- ◆ Student must have a score of 186 or higher on the CASAS exam.

# GED PREPARATION

## GED Distance Learning

Students are provided with individualized help in reviewing English, Literature, Writing, Math and Social Studies. Times available for meeting follow.

DAY	TIME	LOCATION	INSTRUCTOR
M, TH	1:45p.m.-4:30p.m.	Rm 10	Stahr, David
T, F	8:00a.m.-4:30p.m.	Rm 10	Stahr, David

# TESTING & ORIENTATION

Students desiring to enroll in the Adult Basic Education, High School Diploma, GED, English as a Second Language, or Certified Nursing Assistant programs at Hanford Adult School are required to take a placement test.

Please call Student Services or check the calendar on our website for specific testing dates.

**Please Note:** All tests are provided on a first come, first served basis.

**\*Welding and Community Enrichment courses do not require testing.**

# 2024/2025 SCHOOL YEAR CALENDAR

First Day of School	Aug. 15, 2024
Labor Day	Sept. 2, 2024
Veteran's Day	Nov. 11, 2024
Thanksgiving Break	Nov. 22 - Dec. 3, 2024
Winter Break	Dec. 19 - Jan. 10, 2025
MLK Day	Jan. 20, 2025
Lincoln's Birthday	Feb. 10, 2025
Washington's Birthday	Feb. 17, 2025
Spring Break	Apr. 9 - 21, 2025
Memorial Day	May 26, 2025
Graduation	June 4, 2025 <i>(subject to change)</i>
Last Day of School	June 6, 2025

Student parking is only allowed in the student parking lot at the back of the school. The entrance to the student parking lot is via the driveway south of the office parking lot on Campus Drive. Students are **NOT** allowed to park in the lot in front of the office. Do not park in handicapped spaces unless you have a valid permit that allows **you** to park in these spaces. Vehicles parked improperly may be ticketed and/or towed away at the owner's expense.

These academic classes are **FREE** to participants.  
*\*Night Classes are listed in italics*

## INDEPENDENT STUDY

The Hanford Adult School Independent Study Program is an optional alternative instructional strategy for adult students who are unable to enroll in selected classes due to schedule conflicts, employment, health problems or family obligations. **Appointments available:**

DAY	TIME	LOCATION	INSTRUCTOR
T	12:00p.m.-4:00p.m.	HAS-RM 23	Tolentino, Beth
W	8:30a.m.-4:30p.m.	HAS-RM 23	Tolentino, Beth
M, W, F	1:00p.m.-4:00p.m.	HAS-RM 20	Hardgrave, Bob
T, TH	3:30p.m.-7:30p.m.	HAS-RM 20	Hardgrave, Bob
M	1:45p.m.-4:30p.m.	HAS-RM 10	Stahr, David
T, F	8:00a.m.-10:00a.m.	HAS-RM 10	Stahr, David
M-F	8:00a.m.-12:00p.m.	HAS-RM 19	Stahr, David

**Courses Available Include:** Pre-Algebra, Algebra, English 1-4, Physical Science, Biology, US History, World History, Economics, Government, and various other courses to meet all the requirements for attaining a high school diploma.  
 \* Most courses are also available online.

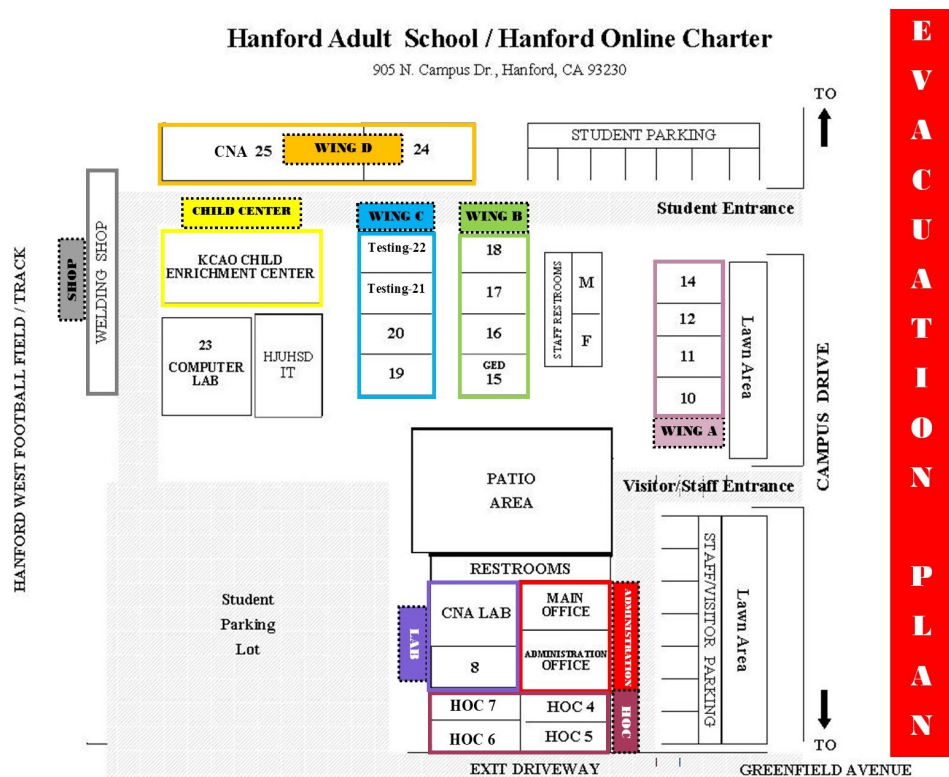
Independent study is a voluntary program for students who meet the following criteria.

- ◆ Students must have a minimum test score of 226 for math and 236 for English on the placement test.
- ◆ Students must thoroughly complete an Independent Study Application and submit to the Student Services Office for processing.
- ◆ Complete Orientation Testing Class.
- ◆ Initial placement and termination of the student in the Independent Study Program shall be at the sole discretion of the designated teacher and the Adult School Administration.
- ◆ Students are required to complete a minimum of 10 hours per week of homework and meet with the teacher each week.
- ◆ Students are not allowed to miss 2 scheduled appointments unless it is a family emergency and a phone call has been made to the teacher.

Students meet with instructor by **APPOINTMENT ONLY**

### Hanford Adult School / Hanford Online Charter

905 N. Campus Dr., Hanford, CA 93230



E  
V  
A  
C  
U  
A  
T  
I  
O  
N  
P  
L  
A  
N

The school accepts no responsibility for the safety of your vehicle or the contents in your vehicle. Each adult is responsible for his/her own property. The school does not carry insurance on any personal property lost by or stolen from our students.

These academic classes are **FREE** to participants.  
*\*Night Classes are listed in italics*

## SCIENCE

### Physical Science

This is a course that studies the physical and chemical interactions of nature. The study starts with atomic theory and explores chemical and physical changes. Use of several modules of the Chemical Education for Public Understanding Program will encourage the student to see the direct applicability of physical science to daily living.

DAY	TIME	LOCATION	INSTRUCTOR
Monday	8:00a.m.-11:15a.m.	Rm 18	Tolentino, Beth

### Life Science/Biology

This course offers a study of biology with an emphasis on the human body. The course explores the microscopic life of the cell and differences between plants and animals. The student learns how key systems of the body function and how to maintain a healthy lifestyle.

DAY	TIME	LOCATION	INSTRUCTOR
Monday	11:45a.m.-3:00p.m.	Rm 18	Tolentino, Beth

## ADULT BASIC EDUCATION

### ABE Math

This course is designed for adults who need instruction in the basic arithmetic skills of addition, subtraction, multiplication, division, whole numbers, decimals, and fractions. Students will develop, practice and apply the skills that serve as the building blocks of all mathematics.

DAY	TIME	LOCATION	INSTRUCTOR
<i>Tues. &amp; Thurs</i>	<i>5:45p.m.-7:45p.m.</i>	<i>Rm 18</i>	<i>Sanchez, Edgar</i>

### ABE Language Arts

This course is designed for adults who need instruction in basic language and vocabulary acquisition. Emphasis is placed on oral and listening skills, grammar and usage, writing mechanics, composition, critical thinking, and study skills.

DAY	TIME	LOCATION	INSTRUCTOR
<i>Tues. &amp; Thurs.</i>	<i>5:45p.m.-7:45p.m.</i>	<i>Rm 10</i>	<i>Diaz, Mayra</i>

Hanford Adult School is proud to announce its return as a GED Testing Center. The GED Tests will be available to all community members in both **English** and **Spanish!** Hanford Adult School also offers **FREE** preparation courses to ensure student success. To sign up for preparation courses or receive more information regarding the test, please contact Student Services at 559-583-5905.

### **What is the GED Test?**

The GED is a nationally recognized measure of high school knowledge and skills, giving you another opportunity for a high school credential.

### **Why take the GED Tests?**

The GED Tests can help you move to the next level in college, technical training, or the workforce. More than 95% of U.S. employers, colleges, and universities will accept the GED Test as proof that you are ready for the challenges that lie ahead. You may even consider taking the GED test just to feel good about reaching a goal you have set for yourself.

### **Is the GED Available in multiple Languages?**

Yes. The GED Test is available in English or Spanish

### **Assistance for Disabilities:**

The GED Testing Program provides accommodation to candidates with disabilities and is committed to compliance with the requirements of the Americans with Disabilities Act. Accommodations can be made for candidates with diagnosed physical, mental, sensory, or learning disabilities who can provide appropriate documentation from a qualified professional. For more information, please call 1-877-392-6433 (1-877-EXAM-GED).

### **What you need to know. . .**

To receive your GED Certification, you must pass all 4 test modules covering language arts, social studies, science, and mathematics. There are many resources available to help you study for the GED Test. One of those resources is Hanford Adult Schools GED Preparation courses. There is a \$35 fee for each module. When you are ready to start the process toward earning your GED Certification, go to GED.com to set up a free account and get started. For more information, go to GED.com or call 1-877-392-6433.

# HIGH SCHOOL DIPLOMA

These academic classes are **FREE** to participants.

*\*Night Classes are listed in italics*

## ENGLISH/ LANGUAGE ARTS

### English 1

English I, is a one-quarter course, which will teach students to write varied sentences and well-developed paragraphs using the writing process that includes stages called prewriting, drafting, and editing. An introduction to literature will be included from which students will develop comprehension and reading skills. Real life and work place topics are used to develop basic listening, speaking and study skills which will be included in this course.

### English 2

English 2 is a course which emphasizes the mastery of well-developed paragraphs and the development of the multiple paragraph composition. An introduction to literary analysis as well as speaking, listening, and study skills will be included.

### English 3

English 3 is a course which will teach students to write compositions of various types and for various purposes. Students will learn how to write a research paper and will refine their writing style. Students will develop critical reading and thinking skills necessary for preparing a formal oral presentation. Business communication is reviewed and polished for immediate site application. Prerequisites: Successful completion of English 2 and CASAS test score of 236 and above.

### English 4

English 4 is a course which asks students to closely analyze world literature and consider how we humans define and interact with the unknown, the monstrous, and the heroic. Prerequisites: Successful completion of English 3 and CASAS test score of 236 and above.

DAY	TIME	LOCATION	INSTRUCTOR
Wednesday	8:30a.m.-11:30a.m.	Rm 10	<i>Stahr, David</i>
Wednesday	12:00pm-3:00p.m.	Rm 10	<i>Stahr, David</i>

## MATH

### Pre-Algebra

Pre-Algebra emphasis is problem-solving by applying these skills in real-life settings. Students will be placed in this course on a prescriptive basis based on their individual background and educational needs.

DAY	TIME	LOCATION	INSTRUCTOR
Tuesday	8:00a.m.-11:15a.m.	Rm 18	Tolentino, Beth
<i>Tuesday</i>	<i>5:45p.m.-8:45p.m.</i>	<i>Rm 17</i>	<i>Sanchez, Edgar</i>

### Algebra

This course is designed to introduce the students to the fundamental vocabulary and symbolism of algebra.

DAY	TIME	LOCATION	INSTRUCTOR
Thursday	11:45a.m.-3:00pm.	Rm 18	Tolentino, Beth
<i>Thursday</i>	<i>5:45p.m.-8:45p.m.</i>	<i>Rm 17</i>	<i>Sanchez, Edgar</i>

# HIGH SCHOOL DIPLOMA

These academic classes are **FREE** to participants.

*\*Night Classes are listed in italics*

## SOCIAL STUDIES

### Civics

This course offers a comprehensive survey of the United States government including: development, basic principles, and the amendment processes of the Constitution; organization, responsibilities, and duties of the United States government; major purposes of government; basic constitutional problems faced by adults in a changing society; politics of the nation; practices of the federal government; the rights and responsibilities of adults in a democracy.

DAY	TIME	LOCATION	INSTRUCTOR
Friday	8:00a.m.-11:15a.m.	Rm 18	Tolentino, Beth

### Economics

This course is designed for adults to enrich their lives by learning about the economic problems and institution of the nation, and to make reasoned decisions on economic issues as citizens, consumers, business owners and members of civic groups.

DAY	TIME	LOCATION	INSTRUCTOR
Friday	11:45a.m.-3:00p.m.	Rm 18	Tolentino, Beth

### U.S. History

This is a one-year course which offers a study of the progression of history from the arrival of the first nomadic immigrants to the United States to the late twentieth century. Students will expand their factual knowledge of U.S. History through the study of major geographical areas chronological events, economic, social, and cultural developments, and the men, women, and groups influencing its history.

DAY	TIME	LOCATION	INSTRUCTOR
Thursday	8:00a.m.-11:15a.m.	Rm 18	Tolentino, Beth

### World History

This course is designed for adults to enrich their lives by learning about different cultures, religions, languages, geography, music, art, and ethnicity groups around the globe.

DAY	TIME	LOCATION	INSTRUCTOR
Tuesday	11:45a.m.-3:00p.m.	Rm 10	Stahr, David