

**Winton Woods Board of Education
Minutes
Regular Meeting – August 26, 2024**

The Winton Woods Board of Education met in Regular Session on Monday, August 26, 2024 at Winton Woods South Campus, Lake Room 1106, 147 Farragut Road, Cincinnati, Ohio. President Bryant called the meeting to order at 6:30 p.m.

ROLL CALL AND PLEDGE OF ALLEGIANCE

On the roll call the following members were present: Mrs. Angela Knighten, Mr. Bill Speelman, Dr. Viola Johnson, Ms. Debra Bryant. Absent Mr. Brandon Smith. Also present were Mr. Steve Denny, Superintendent and Mr. Randy Seymour, Treasurer. Mr. Brandon Smith arrived at 6:31 p.m.

DISTRICT RECOGNITIONS, GIFTS AND INTRODUCTIONS

RECOGNITIONS

Foreign Exchange Students

Florian Jeschke - Germany; Host Family: William Kuhrt

Lilly Neuhaus - Germany; Host Family: Mr. & Mrs. Scott McClanahan

GIFTS

The Board of Education thanked the National Pan-Hellenic Council (NPHC) of Greater Cincinnati for its generous donation of school supplies, valued at over \$400. The NPHC, also known as the "Divine Nine", consists of the following fraternities/sororities: Alpha Phi Alpha Fraternity, Inc.; Alpha Kappa Alpha Sorority, Inc.; Kappa Alpha Psi Fraternity, Inc.; Omega Psi Phi Fraternity, Inc.; Delta Sigma Theta Sorority, Inc.; Phi Beta Sigma Fraternity, Inc.; Zeta Phi Beta Sorority, Inc.; Sigma Gamma Rho Sorority, Inc.; and Iota Phi Theta Fraternity, Inc.

INTRODUCTIONS

Sargent Darnell Nared, Forest Park Police Department, was introduced as the new Resource Officer for the Winton Woods North Campus.

PUBLIC COMMENTS

COMMENTS TO THE BOARD OF EDUCATION FROM THE ASSOCIATIONS

WWTA REPRESENTATIVE – Absent

OAPSE REPRESENTATIVE – Present

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WAIVE READING OF THE MINUTES

On a motion by Mr. Speelman, seconded by Mrs. Knighten to waive the reading of the minutes for the following meetings:

Regular Meeting – July 22, 2024

Regular Meeting – August 12, 2024

Vote: Mrs. Knighten, Aye; Mr. Smith, Aye; Mr. Speelman, Aye; Dr. Johnson, Aye;
Ms. Bryant, Aye

President Bryant declared the motion carried.

APPROVAL OF MINUTES

On a motion by Dr. Johnson, seconded by Mr. Smith to approve the minutes for the following meetings:

Regular Meeting – July 22, 2024

Regular Meeting – August 12, 2024

Vote: Mrs. Knighten, Aye; Mr. Smith, Aye; Mr. Speelman, Aye; Dr. Johnson, Aye;
Ms. Bryant, Aye

President Bryant declared the motion carried.

TREASURER'S REPORT

The Financial Statements for the month of July, 2024 were approved and filed for audit.

TREASURER'S RECOMMENDATIONS

Investments – July, 2024

08-99-24 On a motion by Mrs. Knighten, seconded by Mr. Smith to approve the Investment Report for July, 2024.

Vote: Mrs. Knighten, Aye; Mr. Smith, Aye; Mr. Speelman, Aye; Dr. Johnson, Aye;
Ms. Bryant, Aye

President Bryant declared the motion carried.

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TREASURER’S RECOMMENDATIONS – (Cont.)

Voucher Joinder Resolution

08-100-24 On a motion by Mrs. Knighten, seconded by Mr. Smith to approve the “Voucher Joinder Resolution” as presented. (Attached)

Vote: Mrs. Knighten, Aye; Mr. Smith, Aye; Mr. Speelman, Aye; Dr. Johnson, Aye;
Ms. Bryant, Aye

President Bryant declared the motion carried.

REPORTS OF THE SUPERINTENDENT

- Upcoming School Events – Attached
- Student Achievement Report – Summer School
This report was presented by Nelson Homan, Elementary School Principal, Lee Vincent, Middle School Assistant Principal and Amber Strawser, High School Assistant Principal.
- Facilities Update – Jeremy Day, Executive Director of Business Affairs

SUPERINTENDENT RECOMMENDATIONS

Job Description Payroll Supervisor

08-101-24 On a motion by Mr. Speelman, seconded by Mr. Smith to approve the job description of Payroll Supervisor as presented. (Attached)

EXECUTIVE SESSION

08-102-24 On a motion by Dr. Johnson, seconded by Mr. Smith to move into Executive Session at 7:30 p.m. for the following purpose: “Compensation of a Public Employee”.

Vote: Mrs. Knighten, Aye; Mr. Smith, Aye; Mr. Speelman, Aye; Dr. Johnson, Aye;
Ms. Bryant, Aye

President Bryant declared the motion carried.

At 7:51 p.m. President Bryant declared the Executive Session concluded for the following purpose: “Compensation of a Public Employee”. On the roll call the following members were present: Mrs. Angela Knighten, Mr. Brandon Smith, Mr. Bill Speelman, Dr. Viola Johnson, Ms. Debra Bryant.

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SUPERINTENDENT RECOMMENDATIONS – (Cont.)

Job Description Payroll Supervisor – (Cont.)

At the conclusion of the executive session the vote was taken for the approval of the job description – Payroll Supervisor.

Vote: Mrs. Knighten, Aye; Mr. Smith, Aye; Mr. Speelman, Aye; Dr. Johnson, Aye;
Ms. Bryant, Aye

President Bryant declared the motion carried.

Classified Administrative Salary Schedule

08-103-24 On a motion by Mr. Speelman, seconded by Mr. Smith to approve the Classified Administrative Salary Schedule effective September 1, 2024 as presented. (Attached)

Vote: Mrs. Knighten, Aye; Mr. Smith, Aye; Mr. Speelman, Aye; Dr. Johnson, Aye;
Ms. Bryant, Aye

President Bryant declared the motion carried.

Supplemental Salary Schedule

08-104-24 On a motion by Dr. Johnson, seconded by Mr. Speelman to approve the Supplemental Salary Schedule effective August 1, 2024 as presented. (Attached)

Vote: Mrs. Knighten, Aye; Mr. Smith, Aye; Mr. Speelman, Aye; Dr. Johnson, Aye;
Ms. Bryant, Aye

President Bryant declared the motion carried.

Personnel Schedules

08-105-24 On a motion by Mr. Smith, seconded by Mrs. Knighten to approve the personnel schedules as presented.

Schedule A – Resignations

Resignations:

Karissa Franklin, Special Ed. Assistant, ECCC, effective 07/15/24

Indigo Harmons, Special Ed. Assistant, Transportation, effective 08/01/24

Malikah Denson, Special Ed. Assistant, ECCC, effective 08/02/24

Deseree Taylor, Special Ed. Assistant, SCPS, effective 07/31/24

Donna Carnegie, Bus Driver, effective 08/02/24

Elizabeth Culp, Food Service, effective 08/07/24

Antonio Jeffries, Special Ed. Assistant, NCMS, effective 08/08/24

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SUPERINTENDENT RECOMMENDATIONS – (Cont.)

Personnel Schedules – (Cont.)

Schedule A – Resignations – (Cont.)

Jessica Menez, Educational Assistant, NCHS, effective 08/08/24
Jelicia McMullen, Special Ed. Assistant, ECCC, effective 08/09/24
Nicole Antoni, Special Ed. Assistant, Transportation, effective 09/01/24
Robert Robison, Teacher, NCHS, effective 07/18/24
Seth Page, Teacher, NCHS, effective 08/01/24
Tokayus Hunter, Bus Driver, effective 08/12/24
Lisa Wynn, Bus Driver, effective 08/15/24
Jerrnisce Worsham, Bus Driver, effective 08/30/24

Schedule B – Personnel Employment – Certificated

New Hires:

Sheridan Ave, Teacher, NCHS, \$47,622, effective 08/07/24
Michelle Baker, Teacher, Long-Term Sub., SCES, \$54,343, effective 08/07/24
Shayla Borst, Teacher, NCMS, \$47,622, effective 08/07/24
Ashley DePeel, Teacher, NCHS, \$45,571, effective 08/07/24
Jacob Schaefer, Long-Term Sub., NCHS, \$45,571, effective 08/07/24
Angela Avery, Long-Term Sub., \$78,500, Per Diem \$424.32/day, effective 09/03/24

Change in Status:

Glaisha Macarius, from Long-Term Sub. to Tutor, SCPS, \$31.25/hr, effective 08/07/24
Michael Pilgrim, from Instructional Asst. to Tutor, NCHS, \$31.25/hr, effective 08/07/24
Quamberly Littles, from Clerical to Long-Term Sub. NCHS, \$45,571, effective 08/07/24
April Carpenter, from Special Ed. Asst. to Long-term Sub., SCIS, \$45,571, effective 08/07/24
Lisa Smith, from Special Ed. Asst. to Tutor, NCHS, \$31.25/hr, effective 08/26/24

Salary Adjustments: Educational Advancement:

Agnes Boateng, Teacher, NCHS, \$62,828, effective 08/07/24
Suzanne Mathews, Teacher, SCES, \$54,749, effective 08/07/24

Schedule C – Personnel Employment Support Staff

New Hires:

Alfred McCoy, Sub. Food Service, \$13.93/hr, effective 08/07/24
Kathi Olmstead, Food Service, SCIS, \$15.42/hr, effective 08/07/24
Curtis Burnside, Bus Driver, \$22.23/hr, effective 08/07/24
Tracy Abernathy, Bus Driver, \$23.60/hr, effective 08/08/24
Vashti Brown, Bus Driver, \$22.68/hr, effective 08/13/24
Dana Walker, Clerical C, NCHS, \$21.41/hr, effective 08/21/24
JoVana Mitchell, Sub. Educational Asst., \$15.56/hr, effective 08/19/24
Angela Thompson, Special Ed. Asst., SCPS, \$21.16/hr, effective 08/07/24

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SUPERINTENDENT RECOMMENDATIONS – (Cont.)

Personnel Schedules – (Cont.)

Schedule C – Personnel Employment Support Staff – (Cont.)

New Hires: - (Cont.)

Rayona Wilkinson, , Special Ed. Asst., ECCC, \$19.28/hr, effective 08/30/24

Ariana Avery, Special Ed. Asst., ECCC, \$19.28/hr, effective 08/23/24

Lunch Monitors: Regular Rate of Pay - Effective 08/19/24:

Demetries Grimes

Trina Scott

Darryl Cole

Cynthia Kristofferson

Marissa McCoy

Change of Employment:

Tracy Dean, Food Service Lead to Food & Nutrition Field Production Specialist, Food Service, \$35,898, effective 08/07/24

Carol Schaeper, Special Ed. Asst., from part-time to full-time, Transportation, \$21.16/hr, effective 08/07/24

Lauren Montgomery, Special Ed. Asst., from part-time to full-time, SCES, \$19.71/hr, effective 08/07/24

Karen Mahon, from Payroll Specialist to Payroll Supervisor, \$88,110, effective 09/01/24

Schedule D – Personnel Employment Certificated and Uncertificated (Including Extra Duties

See Attached

Schedule E – Leaves

Jasmine Green, Bus Driver, 10/05/24 – 12/22/24, F.M.L.A.

Trina Scott, Bus Driver, 08/19/24 – 05/30/25, F.M.L.A.

Ryan Jarrett, Maintenance, 07/29/24 – 10/14/24, Unpaid Medical Leave

Jacquelyn Braswell, Teacher, SCIS, Intermittent, 08/07/24 – 08/01/25, F.M.L.A.

Julia Ellis, Teacher, SCES, 08/07/24 – 11/04/24, F.M.L.A.

Emily Garlock, Teacher, ECCC, 08/07/24 – 12/20/24, F.M.L.A.

Rebecca Grossmann, Teacher, SCPS, 08/07/24 – 09/18/24, F.M.L.A.

Majic Gabbard, Teacher, NCHS, 08/27/24 – 09/23/24, F.M.L.A.

Tara, Riley, Teacher, SCES, 08/07/24 – 09/03/24, F.M.L.A.

Tamra Ragland, Executive Director of Teaching & Learning, 08/01/24 – 07/31/25, F.M.L.A.

Vote: Mrs. Knighten, Aye; Mr. Smith, Aye; Mr. Speelman, Aye; Dr. Johnson, Aye;
Ms. Bryant, Aye

President Bryant declared the motion carried.

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SUPERINTENDENT RECOMMENDATIONS – (Cont.)

Employment of Substitute Teachers Resolution

08-106-24 On a motion by Mrs. Knighten, seconded by Mr. Smith to approve the resolution “Employment of Substitute Teachers” as presented. (Attached)

Vote: Mrs. Knighten, Aye; Mr. Smith, Aye; Mr. Speelman, Aye; Dr. Johnson, Aye;
Ms. Bryant, Aye

President Bryant declared the motion carried.

Technical Changes to Board Policies

08-107-24 On a motion by Mr. Speelman, seconded by Ms. Bryant to affirm the renaming of the District’s Compliance Officers in the following Board Policies:

- po1422 – Administration - Nondiscrimination and Equal Employment Opportunity
- po1623 - Administration - Section 504/ADA Prohibition Against Disability Discrimination in Employment
- po1662 – Administration - Anti-Harassment
- po2260 – Program - Nondiscrimination and Access to Equal Educational Opportunity
- po2260.01 - Program - Section 504/ADA Prohibition Against Discrimination Based on Disability
- po2266 - Program - Nondiscrimination on the Basis of Sex in District Programs or Activities
- po3122 – Professional Staff - Nondiscrimination and Equal Employment Opportunity
- po3123 - Professional Staff - Section 504/ADA Prohibition Against Disability Discrimination in Employment
- po3362 – Professional Staff - Anti-Harassment
- po4122 – Classified Staff - Nondiscrimination and Equal Employment Opportunity
- po4123 - Classified Staff - Section 504/ADA Prohibition Against Disability Discrimination in Employment
- po4362 – Classified Staff - Anti-Harassment
- po5517 – Students - Anti-Harassment

Vote: Mrs. Knighten, Aye; Mr. Smith, Aye; Mr. Speelman, Aye; Dr. Johnson, Aye;
Ms. Bryant, Aye

President Bryant declared the motion carried.

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SUPERINTENDENT RECOMMENDATIONS – (Cont.)

Second Read: New and Revised Policies

08-108-24 On a motion by Mr. Speelman, seconded by Mrs. Knighten to approve the following New and Revised Board Policies. (Copies are available from the Office of the Superintendent.)

- Revised Policy 8600.04 - Operations - Bus Driver Certification
- Revised Policy 8660 - Operations - Incidental Transportation of Students by Private Vehicle
- Revised Policy po2623 - Program - Student Assessment and Academic Intervention Services
- Revised Policy po2623.02 - Program - Third Grade Reading Guarantee
- Revised Policy po3120.04 - Professional Staff - Employment of Substitutes
- Revised Policy po3140 - Professional Staff - Termination and Resignation
- Revised Policy po4140 - Classified Staff - Termination and Resignation
- Revised Policy po5310 - Student Health Screening
- Revised Policy po8600 - Operations – Transportation
- Revised Policy po8640 - Operations - Transportation for Non-Routine Trips
- Revised Policy po8650 - Operations - Transportation by Vehicles Other Than School Buses —
- New Policy po7541 - Property - Electronic Data Processing Disaster Recovery Plan

Vote: Mrs. Knighten, Aye; Mr. Smith, Aye; Mr. Speelman, Aye; Dr. Johnson, Aye;
Ms. Bryant, Aye

President Bryant declared the motion carried.

Revised 2024-2025 District Calendar

08-109-24 On a motion by Dr. Johnson, seconded by Mr. Smith to approve the revised 2024-2025 District Calendar as presented. (Attached)

Vote: Mrs. Knighten, Aye; Mr. Smith, Aye; Mr. Speelman, Aye; Dr. Johnson, Aye;
Ms. Bryant, Aye

President Bryant declared the motion carried.

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SUPERINTENDENT RECOMMENDATIONS – (Cont.)

High School Orchestra – Overnight/Extended Student Field Trip

08-110-24 On a motion by Mr. Smith, seconded by Mrs. Knighten to approve the proposal for Overnight/Extended Student Trip - Winton Woods High School Orchestra; March 27-29, 2025, Nashville, TN as presented.

Vote: Mrs. Knighten, Aye; Mr. Smith, Aye; Mr. Speelman, Aye; Dr. Johnson, Aye;
Ms. Bryant, Aye

President Bryant declared the motion carried.

BOARD OF EDUCATION REPORTS

- Legislative Report
- Great Oaks Report

**COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION AND
SUPERINTENDENT**

EXECUTIVE SESSION

08-111-24 On a motion by Ms. Knighten, seconded by Mr. Speelman to move into Executive Session at 8:34 p.m. for the following purpose: “For a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action and to discuss the investigation of charges or complaints against a public employee”.

Vote: Mrs. Knighten, Aye; Mr. Smith, Aye; Mr. Speelman, Aye; Dr. Johnson, Aye;
Ms. Bryant, Aye

President Bryant declared the motion carried.

At 10:35 p.m. President Bryant declared the Executive Session concluded for the following purpose: “For a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action and to discuss the investigation of charges or complaints against a public employee”.

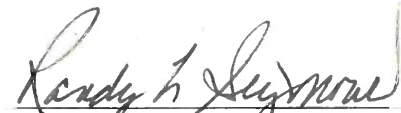
On the roll call the following members were present: Mrs. Angela Knighten, Mr. Brandon Smith, Mr. Bill Speelman, Dr. Viola Johnson, Ms. Debra Bryant.

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ADJOURNMENT


There being no further business, President Bryant declared the meeting adjourned at 10:36 p.m.

ATTEST:



Randy L. Seymour, Treasurer

APPROVED:




Ms. Debra Bryant, President

WINTON WOODS CITY SCHOOLS
Bank Reconciliation Statement
July 2024 (Year to Date)

Fund Balance		Book Balance		Bank Balance		
001	General Fund	\$27,028,125.18	Beginning Balance	\$32,098,716.67	Fifth Third Bank	\$2,908,740.24
002	Bond Retirement	5,177,655.44			Petty Cash	500.00
003	Permanent Improvement	1,380,864.36	Plus: Receipts	14,238,168.56	Food Service-Drawer	250.00
004	Building	178,024.11	Less: Expenditures	(5,412,127.42)	Athletic-Gate	2,000.00
006	Lunchroom	1,511,747.29				
007	Special Trust	124,632.45				
010	Classroom Facilities	3,331,525.97				
018	Public School Support	105,914.05	Ending Balance	40,924,757.81	Total	2,911,490.24
019	Local Grants	103,685.57				
022	District Agency	0.00				
034	Classroom Facilities Maintenance	1,705,447.97	Outstanding Warrants:			
200	Activity Fund	23,099.97				
300	Athletic Fund	157,936.45	Fifth Third Bank	143,018.25	Investments:	
401-9024	Auxiliary Services - JPII	84,681.19			Star Ohio	25,185,720.77
439-9024	Early Childhood Education	0.00			Star Ohio - Building Local	2,093,516.99
451-9024	Connectivity	0.00			Star Ohio - Building State	1,425,133.07
499-9223	Safety Grant FY23	0.00			Meeder Investments	9,181,412.70
499-9224	Safety Grant FY24	4,363.50			Meeder Invest (Building)	0.00
507-9023	ARP/ESSER III	581.45				37,885,783.53
507-9222	ARP Homeless	0.00				
516-9024	IDEA-B	142.81				
536-9024	Title I Non-Competive School Improv	0.00			Bank Adjustments	
551-9024	Title III LEP	92.40	Total	143,018.25	Pay School Accounts	
572-9024	Title I FY24	1,134.44			Food Service	0.00
572-9324	EEOC	4,153.41			General Acct	0.00
584-9024	Title IV-A	398.19			Pay School In-Transit	0.00
584-9224	Stronger Connections	0.00	Book Adjustments			
587-9024	IDEA ESCE	217.15				
590-9024	Title II-A	334.46			Grants In Transit	270,094.41
			A Smith Medicare 8/15 pay	(407.88)		
			Total	(407.88)	Total	270,094.41
Total Fund Balance		40,924,757.81	Book Balance	40,924,757.81	Bank Balance	2,911,490.24
Plus: outstanding warrants		143,018.25	Plus: outstanding warrants	143,018.25	Plus: investments	37,885,783.53
		(407.88)	Plus: book adjustments	(407.88)	Plus: bank adjustments	270,094.41
Adjusted Fund Balance		\$41,067,368.18	Adjusted Book Balance	\$41,067,368.18	Adjusted Bank Balance	\$41,067,368.18

I hereby certify the foregoing to be correct to the best of my knowledge and belief


Randy L. Seymour, Treasurer

WINTON WOODS CITY SCHOOLS

General Fund Receipts

July 31, 2024

	<u>Estimated Revenue</u>	<u>% of Revenue</u>	<u>Revenue MTD</u>	<u>Revenue FYTD</u>	<u>Percentage Received</u>
Local:					
Real Estate Taxes	\$23,000,000	39.58%	\$9,725,000	9,725,000	42.28%
Public Utility Personal Property	2,400,000	4.13%	0	0	0.00%
Tuition (1)	1,230,000	2.12%	1,001	1,001	0.08%
Interest	1,400,000	2.41%	167,380	167,380	11.96%
Student Fees	20,000	0.03%	75	75	0.38%
Rental Fees	50,000	0.09%	13,154	13,154	26.31%
Other (2)	380,300	0.65%	10,025	10,025	2.64%
Total Local Revenue	<u>28,480,300</u>	<u>49.01%</u>	<u>9,916,635</u>	<u>9,916,635</u>	<u>34.82%</u>
State:					
Foundation Fund	22,400,000	38.55%	1,987,337	1,987,337	8.87%
Homestead & Rollback	2,720,000	4.68%	0	0	0.00%
Other (3)	4,061,000	6.99%	348,745	348,745	8.59%
Total State Revenue	<u>29,181,000</u>	<u>50.22%</u>	<u>2,336,082</u>	<u>2,336,082</u>	<u>8.01%</u>
Federal:					
Other (4)	450,000	0.77%	7,794	7,794	1.73%
Total Federal Revenue	<u>450,000</u>	<u>0.77%</u>	<u>7,794</u>	<u>7,794</u>	<u>1.73%</u>
GRAND TOTAL	<u><u>\$58,111,300</u></u>	<u><u>100.00%</u></u>	<u><u>\$12,260,511</u></u>	<u><u>12,260,511</u></u>	<u><u>21.10%</u></u>

(1) Includes summer school, special education, regular classes, and open enrollment

(2) Includes all other receipts not otherwise classified

(3) Includes catastrophic and tangible reimbursement

(4) Includes Medicaid and e-rate reimbursement

WINTON WOODS CITY SCHOOLS
General Fund Expenditures by Object
July 31, 2024

	Appropriation + Carry Over	% Total Appr.	Expended MTD	Expended FYTD	Encumbered FYTD	Balance	% Spent
Personal Services (100)	\$32,596,000	54.69%	\$2,611,273	\$2,611,273	\$0	\$29,984,727	8.01%
Fringe Benefits (200)	11,845,445	19.87%	924,466	924,466	284,488	\$10,636,491	10.21%
Purchased Services (400)	11,238,873	18.86%	342,043	342,043	7,324,699	\$3,572,131	68.22%
Materials & Supplies (500)	2,383,047	4.00%	180,351	180,351	888,460	\$1,314,235	44.85%
Capital Outlay (600)	319,500	0.54%	12,875	12,875	288,983	\$17,643	94.48%
Other (800)	826,900	1.39%	11,413	11,413	110,087	\$705,400	14.69%
Transfers/Advances (900)	390,000	0.65%	0	0	0	\$390,000	0.00%
Total	\$59,599,764	100.00%	\$4,082,421	\$4,082,421	\$8,896,717	\$46,620,626	21.78%

Object Numbers:

- 100 - Employees' salaries and wages - includes payment for sick leave, personal business leave, holiday pay, etc.
- 200 - Retirement, Insurance coverage, workers' comp., fringe benefits
- 400 - Purchased services - utilities, postage, repairs, insurance, lease/purchase, mileage reimbursement, etc.
- 500 - Instructional supplies and materials, office supplies, textbooks, library books and materials
- 600 - Capital outlay - purchase of new equipment and vehicles
- 800 - Other - election expense, auditor and treasurer fees, audit cost, membership dues, liability insurance
- 900 Temporary advances to other funds and transfer of funds

Appropriation Summary:

FY24 Appropriations	\$59,386,795	
FY23 Carryover Encumbrances	212,969	
Total Appropriations	<u>\$59,599,764</u>	6.013

WINTON WOODS CITY SCHOOLS
General Fund Expenditures by Function
July 31, 2024

	Appropriation + Carry Over	% Total Appr.	Expended MTD	Expended FYTD	Encumbered FYTD	Balance	% Spent
Regular (1100)	\$21,312,452	35.76%	\$1,605,616	\$1,605,616	\$835,799	\$18,871,037	11.46%
Special (1200)	13,274,000	22.27%	820,407	820,407	2,620,212	9,833,381	25.92%
Pupils (2100)	4,253,950	7.14%	315,536	315,536	1,160,561	2,777,852	34.70%
Instructional Staff (2200)	2,351,366	3.95%	266,624	266,624	501,216	1,583,526	32.66%
Board of Education (2300)	330,964	0.56%	4,303	4,303	82,552	244,110	26.24%
School Adm. (2400)	4,679,950	7.85%	408,832	408,832	168,392	4,102,726	12.33%
Fiscal Services (2500)	1,632,379	2.74%	99,831	99,831	215,655	1,316,893	19.33%
Business Services (2600)	358,900	0.60%	45,092	45,092	19,816	293,991	18.09%
Oper. of Plant (2700)	5,216,050	8.75%	203,547	203,547	2,390,654	2,621,848	49.73%
Pupil Trans. (2800)	3,721,842	6.24%	211,125	211,125	707,799	2,802,918	24.69%
Central Support Services (2900)	832,092	1.40%	65,032	65,032	43,438	723,622	13.04%
Community Services (3000)	43,500	0.07%	0	0	100	43,400	0.23%
Extracurricular (4000)	1,052,320	1.77%	28,400	28,400	66,787	957,134	9.05%
Capital Outlay (5000)	150,000	0.25%	8,076	8,076	83,736	58,188	61.21%
Contingencies and Transfers (7000)	390,000	0.65%	0	0	0	390,000	0.00%
Total	\$59,599,764	100.00%	\$4,082,421	\$4,082,421	\$8,896,716	\$46,620,626	21.78%

Functions:

Instruction (1100 – 1200): Instruction includes the activities directly dealing with the teaching of pupils or the interaction between teacher and pupil. Teaching may be provided for pupils in a school, in a classroom, in another location, such as in a home or hospital, and through other approved media such as television, radio, telephone and correspondence.

Pupils (2100): Activities which are designed to assess and improve the well-being of pupils and to supplement the teaching process. e.g., Pupil personnel, guidance, health, psychological, speech and audiology, attendance, graduation and student assembly services.

Instructional Staff (2200): Activities associated with assisting the instructional staff with the content and process of providing learning experiences for pupils. e.g., Curriculum development, staff training, ed. aides and media services.

Board of Education (2300): Activities concerned with establishing policy in connection with operating the District.

School Administration (2400): Activities concerned with administrative responsibility e.g., Supt. & Principal offices.

Fiscal (2500): Activities associated with the financial operations of the District. e.g., Treasurer's office.

Business (2600): Activities concerned with directing & managing service areas. e.g., Business Manager's office.

Operation of Plant (2700): Activities concerned with keeping the physical plant open, comfortable and safe for use and keeping buildings and equipment in an efficient working condition. e.g., Maintenance & custodial areas.

Transportation (2800): Activities concerned with the conveyance of students to and from school and to activities

Statistical Services (2900): Activities, other than general administration, which support each of the other instructional and supporting services programs. e.g., Personnel and technology.

Community Services (3200): Payments made by the District to support activities that do not directly relate to providing education for pupils in the District.

Extracurricular Activities (4000): Subject matter and/or activities not provided in regular classes. Generally, participation is not required and credit is not given.

Capital Outlay (5000): Improvements to the District buildings & land.

Contingencies (7000): To be used for unanticipated emergencies.

Appropriation Summary:

FY24 Appropriations	\$59,386,795
FY23 Carryover Encumbrances	212,969
Total Appropriations	\$59,599,764

WINTON WOODS CITY SCHOOLS
Year To Date Summary as of
July 31, 2024

FUND	Beginning Balance	FYTD Revenues	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
001 General	\$18,850,036	\$12,260,511	\$4,082,421	\$27,028,125	\$8,896,717	\$18,131,409
Special Revenue Funds:						
018 Public School Support	106,219	0	305	105,914	4,700	101,214
019 Other Grants	91,944	13,595	1,853	103,686	1,500	102,186
034 Classroom Facilities Maint.	1,631,698	73,750	0	1,705,448	178,127	1,527,321
300 District Managed Activity	174,465	425	16,953	157,936	67,134	90,802
401 Auxiliary Services	97,930	0	13,249	84,681	351,010	(266,329)
439 Preschool Education	0	0	0	0	0	0
451 Data Communication	0	0	0	0	0	0
499 Miscellaneous State Grants	31,947	0	27,584	4,364	4,364	0
507 ESSER	23,259	96,836	119,513	581	811,209	(810,628)
516 IDEA	12,066	43,395	55,318	143	70,011	(69,868)
536 Title I School Improvement	1,407	7,109	8,516	0	82,505	(82,505)
551 Limited English Proficiency	4,932	9,396	14,236	92	19,359	(19,267)
572 Title I, SQI and EOEC	24,648	101,856	121,216	5,288	82,625	(77,337)
584 Title IV-A	398	0	0	398	82,928	(82,530)
587 IDEA Early	183	1,427	1,393	217	0	217
590 Title II-A	3,149	10,076	12,890	334	44,875	(44,541)
599 Miscellaneous Federal Grants	0	0	0	0	0	0
Debt Service Funds:						
002 Bond Retirement	3,882,655	1,295,000	0	5,177,655	3,208,855	1,968,800
Capital Projects Funds:						
003 Permanent Improvement	1,955,632	221,250	796,018	1,380,864	701,159	679,705
004 Building	177,832	192	0	178,024	141,362	36,662
010 Classroom Facilities	3,255,947	75,579	0	3,331,526	1,330,611	2,000,915
007 Special Trust	124,534	546	448	124,632	5,648	118,984
Agency Funds:						
200 Student Activity	23,100	0	0	23,100	0	23,100
022 District Agency	0	0	0	0	0	0
Enterprise Funds:						
006 Food Services	1,624,735	27,226	140,214	1,511,747	564,149	947,598
Total	<u>\$32,098,717</u>	<u>\$14,238,169</u>	<u>\$5,412,127</u>	<u>\$40,924,758</u>	<u>\$16,648,848</u>	<u>\$24,275,910</u>



TO: WWCSO Board of Education
 FROM: Randy Seymour, Treasurer
 DATE: July 31, 2024
 SUBJECT: July Investments

The Treasurer requests official approval of the following investments of interim funds made July 31, 2024

	<u>Investments</u>	<u>Interest</u>	<u>Interest Rate</u>	
General Fund:				
Money Markets:				
Star Ohio	\$25,185,721	\$100,183	5.57%	
Meeder Investments	9,181,413	65,995	various	
5th/3rd	2,908,740	1,203	0.50%	Includes earnings credit
	<u>37,275,874</u>	<u>167,380</u>		
Building Fund:				
Local Share:				
Money Markets:				
Star Ohio	2,093,517	9,607	5.57%	
	<u>2,093,517</u>	<u>9,607</u>		
Building Fund:				
State Share:				
Money Markets				
Star Ohio	1,425,133	6,337	5.57%	
	<u>1,425,133</u>	<u>6,337</u>		
Total	<u>\$40,794,524</u>	<u>\$183,324</u>		

The Board of Education of the Winton Woods City School District met in regular session on Monday August 26, 2024 with the following members present: Mrs. Angela Knighten, Mr. Brandon Smith, Mr. Bill Speelman, Dr. Viola Johnson, , Ms. Debra Bryant

The Treasurer advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

Mrs. Knighten moved the adoption of the following Resolution:

RESOLUTION NO. 08-100-24
Voucher Joinder Resolution

1. Whereas, the deduction of funds from the School District by the Ohio Department of Education and payment of those funds to private schools (Educational Choice, voucher funds) diminishes the amount of funding and the levels of educational opportunity for the education of the pupils in the district and
2. Whereas, the deduction of school voucher funds from the School District further reduces the funding available to support the additional needs of district minority pupils, pupils in poverty and pupils with disabilities, and,
3. Whereas, the deduction of school voucher funds from the School District can result in the involuntary transfer of district local tax revenue, approved by the voters of the District for the support of the District's operating expenses, to private religious schools for the support of those schools' programs in violation of the rights of the District taxpayers, and,
4. Whereas, the deduction of school voucher funds from the School District increases reliance on local tax revenue to maintain school operations in violation of the Ohio Constitution and clear directives of the Ohio Supreme Court.

Section 1. Now, Therefore, The Board of Education finds and determines that the deduction of school voucher funds from the School District is harmful to the district, its pupils, taxpayers, voters, and staff.

Section 2. The Board of Education authorizes and directs the School District's joinder of the Ohio Coalition for Equity and Adequacy of School Funding (Coalition) and directs the District Treasurer to pay annual Coalition dues, in the amounts described in Section 3 for the fiscal year 2024-2025, and, for a continuing period, unless rescinded by the Board.

Section 3. Coalition dues are the sum of \$2.00 per district pupil (enrollment listed on the most recent report card). Dues shall be allocated by the Coalition as follows: 1) \$.50 per pupil shall be initially allocated to the payment of Coalition operating expenses, and, 2) \$1.50 per pupil shall be allocated to the support of the Coalition's efforts in opposition to the deduction of school voucher funds from this, and other school districts.

Mr. Smith seconded the motion.

Upon roll call on the adoption of the foregoing Resolution, the vote was as follows:

Vote: Mrs. Knighten, Aye; Mr. Smith, Aye; Mr. Speelman, Aye; Dr. Johnson, Aye;
Ms. Bryant, Aye

President Bryant declared the motion passed.

Winton Woods City School District Job Description

Job Title: Payroll Supervisor
Reports To: Treasurer
FLSA Status: Supervisor
Approved By: Board of Education
Approved Date: August 26, 2024

GENERAL DESCRIPTION

This position assists the Treasurer by managing and directing the district payroll operations and serves as a liaison between the payroll and the Human Resources department.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Responsible for all aspects of payroll processing which includes but is not limited to:

- Reviews preparation and computation of payroll for all employees, including regular, substitute, professional employees and board members which includes but is not limited to timesheets, overtime, supplemental pay and substitute pay.
- Prepares payroll distribution and transfers for deposit to the payroll clearing account as well as board share of Medicare and any retirement contributions. Post to general ledger all transactions related to payroll, including but not limited to payroll, Medicare, STRS/SERS.
- Prepares, files, and retains all payroll-related tax returns and reports including but not limited to periodic federal, state and local income tax returns, annual W-2 reports, OBES, Ohio New Hire reports, STRS/SERS retirement reports, garnishment orders, and child support enforcement orders.
- Assists in calculation of the over \$50,000 term life insurance adjustment and other adjustments to the W-2 forms and reports.
- Prepares and reconciles periodic deductions with vendor invoices, including credit union, professional dues and all other deductions.
- Responsible for month, quarter and year-end closing process for payroll
- Preparation of various monthly, quarterly and annual financial reports.
- Maintains the official record of employee sick leave, personal leave and vacation leave and other types of employee absence/attendance/accrual records.
- Process employment verifications, sick leave transfer forms, service verification, and unemployment verification as needed.
- Assists with Human Resources personnel to update forms and procedures for New Hire Packets.
- Assists with auditor requests, as needed.
- Works with personnel in Human Resources and accounting to ensure complete and accurate flow of information.
- Maintains official payroll related records as required by Federal, State, Auditor of State, County Auditor and district records retention committee.
- Assumes the responsibility of maintaining up to date knowledge of technology utilized by the district.
- Prepares and distributes information and correspondence of a confidential routine legal and statistical nature.
- Handles information inquiries from district employees regarding aspects of their compensation.
- Assist with continuously reviewing and monitoring an adequate and responsive system of internal controls.

- Maintains a high level of ethical behavior and confidentiality of information.
- Carries out assignments in a professional manner and maintains a high standard of due professional care in all work performed.
- Other duties as assigned by the Assistant Treasurer and/or Treasurer.

SUPERVISORY RESPONSIBILITIES

This position supervises the Assistant to the Treasurer – Payroll.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

High school diploma or equivalent is required. Experience with personal computers is required.

Experience with state and district selected software is required. Three (3) years related experience in payroll processing, and/or training or equivalent combination of education and experience. Knowledge of Excel and Word is required.

LANGUAGE SKILLS

Ability to communicate effectively with students, parents, colleagues and administration. Ability to read, analyze and interpret testing and survey results, financial reports and legal documents. Ability to respond to common inquiries or complaints from students, parents, agencies, teachers or members of the school community. Ability to write speeches and articles for publication that conforms to prescribed style and format. Ability to effectively present information to administration, staff, public groups, and/or Board of Education.

OTHER SKILLS AND ABILITIES

Ability to apply knowledge of current research and theory based on school objectives. Ability to establish and maintain effective working relationships with students, peers, parents and community. Ability to speak clearly and concisely in written or oral communication. Ability to use computers where applicable. Ability to perform duties with awareness of district requirements and Board of Education policies.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand, walk, use hands to finger, handle or feel and talk or hear. The employee frequently is required to reach with hands and arms and stoop, kneel, crouch or crawl. The employee is occasionally required to sit and climb or balance. The employee must regularly lift and/or move up to 10 pounds and frequently lift and/or move more up to 50 pounds.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable

individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate to loud.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.

Classified Administrative
Salary Schedule

Effective September 1, 2024

Placement Levels		RANGE	
Technology Director	Salary	99,000	136,000
Student Resource Coordinator	Salary	82,000	115,000
Assistant Treasurer			
EMIS Supervisor			
Student Resource Coordinator (11 month)	Salary	70,000	95,000
Transportation Supervisor			
Building and Grounds Supervisor	Salary	67,000	95,000
Child Nutrition Director			
Custodial Supervisor			
Community and Public Engagement Coordinator			
Payroll Supervisor			
Assistant Transportation Supervisor	Salary	54,000	76,000

Placement Level is determined by the position.

Placement in Range is determined by the Superintendent.

Supplemental Salary Schedule

Group 1

HS Head Football Coach
HS Band Director
HS Boys Basketball Head Coach
HS Girls Basketball Head Coach
HS Girls Crew Rowing Coach
Assistant Athletic Director

Group 2

HS Boys Strength Training Coach
HS Girls Strength Training Coach
HS Choir Director

Group 3

HS Assistant Varsity Football Coach (4)
HS Boys Basketball Varsity Assistant (2)
HS Girls Basketball Varsity Assistant (2)
HS Lacrosse Head Coach
HS Volleyball Head Coach
HS Color Guard Director/Choreographer
HS Assistant Band Director
HS Orchestra Director
HS Spring Musical Director
Cheer Leading/Tumbling Coach District

Group 4

HS Junior Varsity Football Coach (4)
HS Boys Basketball Junior Varsity Coach
HS Girls Basketball Junior Varsity Coach
HS Boys Soccer Head Coach
HS Girls Soccer Head Coach
HS Boys Wrestling Head Coach
HS Girls Wrestling Head Coach
HS Lacrosse Varsity Assistant Coach
HS Volleyball Varsity Assistant Coach
HS Boys Track Head Coach
HS Girls Track Head Coach
HS Band Associate Band Director
HS Choir Assistant Director
Percussion Specialist
HS Fall Play Director
HS Yearbook
HS Auditorium Supervisor

Group 5

HS Freshman Football Head
HS Freshman Assistant Football (2)
HS Girls Basketball Freshman Coach
HS Boys Basketball Freshman Coach
HS Varsity Cheer Coach Basketball
HS Boys Soccer Assistant Varsity Coach
HS Girls Soccer Assistant Varsity Coach
HS Boys Wrestling Varsity Assistant Coach
HS Girls Wrestling Varsity Assistant Coach
HS Boys Wrestling Junior Varsity Coach
HS Girls Wrestling Junior Varsity Coach
HS Baseball Head Coach
HS Softball Head Coach
HS Lacrosse Junior Varsity Coach
HS Volleyball Junior Varsity Coach
HS Boys Track Varsity Assistant Coach (2)
HS Girls Track Varsity Assistant Coach (2)
HS Boys and Girls Track Pole Vault Coach
HS Stage Director Spring

Group 6

HS Varsity Head Cheer Coach Football
HS JV Cheer Coach Basketball
HS Varsity Assistant Cheer Coach

Effective August 1, 2024

Group 6 – (Cont.)

HS Volleyball Freshman Coach
HS Boys Soccer Junior Varsity Coach
HS Girls Soccer Junior Varsity Coach
HS Boys Bowling Head Coach
HS Girls Bowling Head Coach
HS Baseball Varsity Assistant Coach
HS Softball Varsity Assistant Coach
HS Boys Golf Coach
HS Girls Golf Coach
HS Boys Tennis Coach
HS Girls Tennis Coach
HS Cross Country Head Coach
HS Boys Track Junior Varsity Coach
HS Girls Track Junior Varsity Coach
HS Head Swimming Coach (MS)
MS Head Football Coach 7th
MS Head Football Coach 8th
MS Boys 7th Grade Basketball Coach
MS Boys 8th Grade Basketball Coach
MS Girls 7th Grade Basketball Coach
MS Girls 8th Grade Basketball Coach
MS Cross Country Coach Boys & Girls
MS Boys Head Track Coach
MS Girls Head Track Coach
MS Boys Soccer Coach
MS Girls Soccer Coach
MS Head Wrestling Coach
MS Volleyball Coach (3)
HS Stage Crew Director Fall
MS Choir Director
MS Orchestra Director
HS Student Council Co-Chair (2)

Group 7

HS Junior Varsity Cheer Football
HS Freshman Cheer Coach Basketball
HS Baseball Junior Varsity Coach
HS Softball Junior Varsity Coach
HS Bowling Junior Varsity Coach
HS Assistant Swim Coach (MS)
HS Assistant Cross Country Coach
MS Assistant Football Coach 7th
MS Assistant Football Coach 8th Grade
MS Boys Assistant Track Coach
MS Girls Assistant Track Coach
MS Assistant Wrestling Coach
MS Baseball Team
MS Softball Team
MS Cheer Coach 7th Grade Basketball
MS Cheer Coach 8th Grade Basketball
District Jazz Band
HS A-Capella Director (2)
MS Production Director
Scoreboard Computer Technician

Group 8

HS Freshman Cheer Coach Football
MS Cheer Coach 7th Grade Football
MS Cheer Coach 8th Grade Football
MS Assistant Baseball Coach
MS Asst. Softball Coach
MS Band Director
MS Musical Choreographer
Visual Art Co-Director (2)
Academic Quiz Team

SCHEDULE D	PERSONNEL EMPLOYMENT CERTIFICATED AND UNCERTIFICATED (including extra duties)			BOARD MEETING DATE: August 26, 2024		
	Name	License/Permit	Teaching/Extra Duty Assign.	Salary or Rate	Funding	Effective Date
	Summer Classified Staff					
	Lakesha Hunter	N/A	Bus Detailer	\$175 per Bus	General	6/3/2024- 8/2/2024
	Summer Certified Staff					
	Quwana Cotton	N/A	Clerical Recorder Stipend for Disciplinary Hearings	\$4,000.00	General	8/19/2024- 5/23/2025
	Food Service Catering Team					
	Andwan, Karen	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024
	Beiting, Ann	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024
	Belser, Octavia	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024
	Billiter, Sarah	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024
	Brocker, Shawna	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024
	Canaday, Alyse	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024
	Culp, Elizabeth	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024

Dean, Tracy	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024
Eddy, Tara (Spitzmiller)	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024
Flowers, Veronica	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024
Foster, Kimberly	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024
Freeland, Ashley	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024
Hester, Betty	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024
Hogans, Sheila	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024
Hooper, Beth	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024
Jackson, Natalie	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024
Johnson, Marcus	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024
Kelly, Sarah	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024
Kohlmorgen, Brenda	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024
Lathan, Cynthia	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024
Lauter, Katie	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024
Louis, Linhong (Yangzi)	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024
Maddox, Denise	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024
McCormick, Sandy	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024
McDonald, Lisa	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024
Olmstead, Kathi	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024

Rahe, Mila	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024
Simpson, Starr	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024
Songer, Susan	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024
Spaw, Shari	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024
Stacey, Stephanie	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024
Whitson, Tanya	N/A	Food Service Catering Team	\$17.95 per/hr as needed	Food Service	8/7/2024
Food Service Head Cook Supplemental					
Octavia Belser	N/A	WWNC Head Cook	\$10.00 per day	Food Service	8/19/2024- 5/23/2025
Kimberly Foster	N/A	WWSC Head Cook	\$10.00 per day	Food Service	8/19/2024- 5/23/2025
Alyse Canaday	N/A	WWECCC Head Cook	\$10.00 per day	Food Service	8/19/2024- 5/23/2025
Fine Arts Supplemental					
Danelle Ashbrook	PAP Exp. 6/30/2028	HS Band Director	Grp 1/Lev 13+ \$13,671.00	General	2024 - 2025 Contract Year
Emily Conn	PAP Exp. 6/30/2025	HS Assistant Band Director	Grp 3/Lev 1 \$5,241.00	General	2024 - 2025 Contract Year
Beth Caikowski	PAP Exp. 6/30/2028	HS Choir Director	Grp 2/Lev10 \$8,658.00	General	2024 - 2025 Contract Year
Carol Becci-Young	PAP Exp. 6/30/2026	HS Color Guard Director/Choreographer	Grp 3/Lev13+ \$8,203.00	General	2024 - 2025 Contract Year
Joshua Thompson	5 Yr. Prof. (P-12) Music Exp. 6/30/2028	HS Orchestra Director	Grp 3 /Lev 6 \$5,924.00	General	2024 - 2025 Contract Year

Matthew Buhl	PAP Exp. 6/30/2028	HS Associate Band Director	Grp 4/Lev 13+ \$6,836.00	General	2024 - 2025 Contract Year
Alexander Kress	PAP Exp. 6/30/2027	HS Assistant Choir Director	Grp 4/ Lev3 \$4,101.00	General	2024 - 2025 Contract Year
Rashawn Armston	PAP Exp. 6/30/2025	HS Percussion Specialist	Grp 4/ Lev 1 \$4,101.00	General	2024 - 2025 Contract Year
Danelle Ashbrook	PAP Exp. 6/30/2028	District Jazz Band	Grp 7/Lev 3 \$2,279.00	General	2024 - 2025 Contract Year
Alexander Kress	PAP Exp. 6/30/2027	HS A- Cappella Director	Grp 7/Lev 2 \$2,279.00	General	2024 - 2025 Contract Year
Michelle Kozlowski	PAP Exp. 6/30/2028	HS Fall Play Director	Grp 4/ Lev 13+ \$6,836.00	General	2024 - 2025 Contract Year
Michelle Kozlowski	PAP Exp. 6/30/2028	HS Spring Musical Director	Grp 3/Lev 13+ \$8,203.00	General	2024 - 2025 Contract Year
Carol Becci-Young	PAP Exp. 6/30/2026	HS Visual Art Co Director	Grp 8/ Lev 6 \$1,823.00	General	2024 - 2025 Contract Year
Harmony Maine	2 Yr. Alt. Re. (Prek - 12) Visual Arts Exp. 6/30/2026	HS Visual Art Co Director	Grp 8/ Lev 1 \$1,367.00	General	2024 - 2025 Contract Year
Zachary Cochran	5 Yr. Prof. (P-12) Music Exp. 6/30/2029	MS Orchestra Director	Grp 6 /Lev 4 \$2,962.00	General	2024 - 2025 Contract Year
John Carmack	5 Yr. Prof. (P-12) Music Exp. 6/30/2026	MS Choir Director	Grp 6/Lev6 \$2,962.00	General	2024 - 2025 Contract Year
WWMS Supplemental Positions					
Jeff Merrill	PAP Exp. 6/30/2028	Assistant Athletic Director	Grp 1/Lev13 \$13,671.00	General	2024 - 2025 Contract Year
Jovana Mitchell	PAP Exp. 6/30/2027	7th Cheer Coach Football	Grp 8/Lev1 \$1,367.00	General	2024 - 2025 Contract Year
Tierra Smith	PAP Exp. 6/30/2026	8th Cheer Coach Football	Grp 8/Lev2 \$1,367.00	General	2024 - 2025 Contract Year
Brittany Allen	PAP Exp. 6/30/2027	7th Volleyball Coach	Grp 6/Lev6 \$2,962.00	General	2024 - 2025 Contract Year

Quambery Littles	PAP Exp. 6/30/2025	8th Volleyball Coach	Grp 6/Lev3 \$2,506.00	General	2024 - 2025 Contract Year
Kendall Persons	PAP Exp. 6/30/2029	Boys Soccer	Grp 6/Lev6 \$2,962.00	General	2024 - 2025 Contract Year
Markus Harris	PAP Exp. 6/30/2026	Girls Soccer	Grp 6/Lev1 \$2,506.00	General	2024 - 2025 Contract Year
Matthew Alander	PAP Exp. 6/30/2026	Boys & Girls Cross Country Coach	Grp 6/Lev13 \$4,329.00	General	2024 - 2025 Contract Year
Winfield Franklin	PAP Exp. 6/30/2026	7th Head Football Coach	Grp 6/Lev10 \$3,874.00	General	2024 - 2025 Contract Year
Razon Zygon	PAP Exp. 6/30/2025	8th Head Football Coach	Grp 6/Lev7 \$3,418.00	General	2024 - 2025 Contract Year
Travis Coleman	PAP Exp. 6/30/2027	8th Assistant Football Coach	Grp 7/Lev1 \$2,279.00	General	2024 - 2025 Contract Year
WWHS Supplemental Positions					
Chad Murphy	PAP Exp. 6/30/2026	Head Football Coach	Grp 1/Lev 13 \$13,671.00	General	2024 - 2025 Contract Year
Everett Hibbard	PAP Exp. 6/30/2026	Assistant Varsity Football Coach	Grp 3/Lev 13 \$8,203.00	General	2024 - 2025 Contract Year
Gregory Forest	PAP Exp. 6/30/2027	Assistant Varsity Football Coach	Grp 3/Lev 13 \$8,203.00	General	2024 - 2025 Contract Year
Dustin Stewart	PAP Exp. 6/30/2025	Assistant Varsity Football Coach	Grp 3/Lev 11 \$7,291.00	General	2024 - 2025 Contract Year
Calvin Johnson	PAP Exp. 6/30/2025	Junior Varsity Football Coach	Grp 4/ Lev13 \$5,000.00 (Split)	General	2024 - 2025 Contract Year
Nicholas Osterman	PAP Exp. 6/30/2027	Junior Varsity Football Coach	Grp 4/ Lev2 \$1,836.00 (Split)	General	2024 - 2025 Contract Year
Gary Croley	PAP Exp. 6/30/2025	Junior Varsity Football Coach	Grp 4/ Lev13 \$5,000.00 (Split)	General	2024 - 2025 Contract Year
Tyler Perdue	PAP Exp. 6/30/2025	Junior Varsity Football Coach	Grp 4/ Lev2 \$1,836.00 (Split)	General	2024 - 2025 Contract Year

Donnie Brooks	PAP Exp. 6/30/2025	Junior Varsity Football Coach	Grp 4/ Lev13 \$5,000.00 (Split)	General	2024 - 2025 Contract Year
Landon Herrmann	PAP Exp. 6/30/2026	Junior Varsity Football Coach	Grp 4/ Lev2 \$1,836.00 (Split)	General	2024 - 2025 Contract Year
Chad Murphy	PAP Exp. 6/30/2026	Boys Strength Training Coach	Grp 2/Lev 13 \$9,570.00	General	2024 - 2025 Contract Year
David Hampton	PAP Exp. 6/30/2025	Freshman Head Football Coach	Grp 5/Lev 2 \$3,646.00	General	2024 - 2025 Contract Year
Rodney Wright	PAP Exp. 6/30/2026	Freshman Assistant Football Coach	Grp 5/Lev 6 \$4,101.00	General	2024 - 2025 Contract Year
Justin Cornwall	PAP Exp. 6/30/2025	Freshman Assistant Football Coach	Grp 5/ Lev3 \$2,500.00 (Split)	General	2024 - 2025 Contract Year
Lonnell Williams	PAP Exp. 6/30/2025	Freshman Assistant Football Coach	Grp 5/ Lev13 \$1,146.00 (Split)	General	2024 - 2025 Contract Year
Derrick Partman	PAP Exp. 6/30/2025	Girls Strength Training Coach	Grp 2/Lev 13 \$9,570.00	General	2024 - 2025 Contract Year
Joshua Amstutz	PAP Exp. 6/30/2025	Boys HS Cross Country Head Coach	Grp 6/Lev 13 \$4,329.00	General	2024 - 2025 Contract Year
Joshua Amstutz	PAP Exp. 6/30/2025	Girls HS Cross Country Head Coach	Grp 6/Lev 13 \$4,329.00	General	2024 - 2025 Contract Year
Andrew Lock	PAP Exp. 6/30/2028	HS Assistant Cross Country Coach	Grp 7/Lev 8 \$3,190.00	General	2024 - 2025 Contract Year
Joseph Wehrle	PAP Exp. 6/30/2028	Boys Soccer Head Coach	Grp 4/Lev 13 \$6,836.00	General	2024 - 2025 Contract Year
Thaddeus Sider	PAP Exp. 6/30/2026	Boys Soccer Assistant Varsity Coach	Grp 5/Lev 13 \$5,924.00	General	2024 - 2025 Contract Year
Tyler Shedd	PAP Exp. 6/30/2027	Girls Soccer Head Coach	Grp 4/Lev 10 \$6,152.00	General	2024 - 2025 Contract Year
Daycy Walker	PAP Exp. 6/30/2027	Girls Soccer Assistant Varsity Coach	Grp 5/Lev 1 \$3,646.00	General	2024 - 2025 Contract Year
James Riester	PAP Exp. 6/30/2029	Crew Rowing Coach	Grp 1/Lev 13 \$13,671.00	General	2024 - 2025 Contract Year
Michael Walker	PAP Exp. 6/2026	Volleyball Head Coach	Grp 3/Lev 12 \$7,291.00	General	2024 - 2025 Contract Year

Alicia Johnson	PAP Exp. 6/2026	Volleyball Assistant Varsity Coach	Grp4 /Lev 13 \$6,836.00	General	2024 - 2025 Contract Year
Sheena Gray	PAP Exp. 6/2028	Volleyball JV Coach	Grp 5/Lev 3 \$3,646.00	General	2024 - 2025 Contract Year
Skye Troutman-Gillespie	PAP Exp. 6/30/2026	Volleyball Freshman Coach	Grp 6/Lev 3 \$2,506.00	General	2024 - 2025 Contract Year
Jesse Whitfield	EAP Exp. 6/30/2025	Scoreboard Computer Technician	Grp 7/Level 13+ \$4,101.00	General	2024 - 2025 Contract Year
Michele Plummer	PAP Exp. 6/30/2027	Varsity Head Cheer Coach Football	Grp 6/Level 13 \$4,329.00	General	2024 - 2025 Contract Year
LaGina Burton	PAP Exp. 6/30/2027	Varsity Assistant Cheer Coach	Grp 6/Level 13 \$4,329.00	General	2024 - 2025 Contract Year
Julian Hutchinson-Meyer	EAP Exp. 6/30/2025	Tumbling Coach	Grp 3/Level 13 \$8,203.00	General	2024 - 2025 Contract Year
Gabrielle Johnson	EAP Exp. 6/30/2025	JV Cheer Coach Football	Grp 7/Lev 3 \$2,279.00	General	2024 - 2025 Contract Year
Shayla Whittie	PAP Exp. 6/30/2027	Freshman Cheer Coach Football	Grp 8/Lev 2 \$1,367.00	General	2024 - 2025 Contract Year
Daniel Oliver	PAP Exp. 6/30/2027	HS Boys Golf Head Coach	Grp 6/Lev 13 \$4,329.00	General	2024 - 2025 Contract Year

Resolution - Employment of Substitute Teachers

The Board of Education of the Winton Woods City School District, met in regular session at 6:30 p.m. on the 26th day of August, 2024, with the following members present:

Mrs. Angela Knighten
Mr. Brandon Smith
Mr. Bill Speelman
Dr. Viola Johnson
Ms. Debra Bryant

WINTON WOODS CITY SCHOOL DISTRICT BOARD OF EDUCATION

RESOLUTION NO. 08-106-24

EMPLOYMENT OF SUBSTITUTE TEACHERS

WHEREAS, the Winton Woods City School District Board of Education ("Board of Education") anticipates that the District may experience difficulty obtaining substitute teachers; and

WHEREAS, pursuant to authority granted in Section 4 of Senate Bill 1, which was enacted by the 134th General Assembly and became effective as an emergency measure on October 28, 2021, the Board of Education was authorized to establish its own education requirements for individuals to serve as substitute teachers in the District during the 2021-2022, 2022-2023, and 2023-2024 school years; and

WHEREAS, the General Assembly has permanently extended this authority through the enactment of House Bill 33 which is codified in R.C. §3319.102; and

WHEREAS, the Board of Education desires to adopt education requirements for substitute teachers in accordance with the law as a measure to help ensure the availability of a sufficient number of substitute teachers.

NOW, THEREFORE, be it resolved by the Winton Woods City School District Board of Education as follows:

SECTION I

Beginning in the 2024-2025 school year, the Board of Education authorizes the employment of substitute teachers who do not hold post-secondary degrees, as is otherwise required pursuant to Ohio law and regulations, including Ohio Revised Code 3301.071, 3319.102, 3319.226, 3319.30, 3319.36, and Chapters 3314 and 3326 Ohio Administrative Code Section 3301-23-44, and/or Board Policy 3120.04 - Employment of Substitutes. To be eligible to serve as a substitute in the District, the Board requires that the employee have a high school diploma or equivalent diploma and

A. Completed at least 2 years of study (defined as a minimum of 48 credit hours) at an institution of higher education; or

B. Obtained an associate's (or higher) degree; or

C. Met a rigorous standard of quality and can demonstrate through a formal State or local academic assessment: 1. Knowledge of and the ability to assist in instructing reading, writing, mathematics; and 2. Knowledge of and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate.

In addition to fulfilling the educational requirements adopted by the Board of Education, an individual must be of good moral character and must have completed all required criminal background checks, as well as obtained a valid, temporary, non-bachelor's degree substitute teaching license or pre-service teacher permit issued by the Ohio Department of Education and Workforce to serve as a substitute teacher in the District.

SECTION II

It is found and determined that all formal action of this Board concerning or related to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

Mrs. Knighten moved and Mr. Smith seconded the motion that the above Resolution be adopted.

Upon roll call and the adoption of the Resolution, the vote was as follows:

Vote: Mrs. Knighten, Aye; Mr. Smith, Aye; Mr. Speelman, Aye; Dr. Johnson, Aye;
Ms. Bryant, Aye

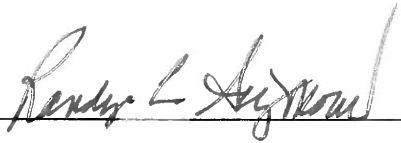
ADOPTED this 26th day of August, 2024.

A handwritten signature in black ink, appearing to read "Randy L. Johnson", written over a horizontal line.

Treasurer

CERTIFICATE

The undersigned hereby certifies that the foregoing is a true and correct copy of a Resolution adopted at a meeting held on the 26th day of August, 2024, together with a true and correct extract from the minutes of said meeting to the extent pertinent to consideration and adoption of said Resolution.

A handwritten signature in dark ink, appearing to read "Randy L. Seymour", is written over a horizontal line.

Randy L. Seymour

Treasurer



WINTON WOODS CITY SCHOOLS
2024-25 CALENDAR
 For BOE Approval on 8-26-24

July 2024						
MON	TUES	WED	THUR	FRI	TOTAL	
					0	
1	2	3	H/NS	5	0	
8	9	10	11	12	0	
15	16	17	18	19	0	
22	23	24	25	26	0	
29	30	31			0	
TOTAL STUDENT DAYS					0	
TOTAL STAFF DAYS					0	
August 2024						
MON	TUES	WED	THUR	FRI	TOTAL	
			1	2	0	
5	6	7 PD	8 PD	9 PD	0	
12 PD	13 PD	14 PD	15 PD	16 PD	0	
FD/Q1	20	21	22	23	5	
26	27	28	29	30	5	
TOTAL STUDENT DAYS					10	
TOTAL STAFF DAYS					18	
September 2024						
MON	TUES	WED	THUR	FRI	TOTAL	
H/NS	3	4	5	6	4	
9	10	11	12	13 MT	5	
16	17	18	19	20 IR	5	
23	24	25	26	27	5	
30 PD					0	
TOTAL STUDENT DAYS					19	
TOTAL STAFF DAYS					20	
October 2024						
MON	TUES	WED	THUR	FRI	TOTAL	
	1	2	3	4	4	
7	8	9	10	11	5	
14	15	16 RD	17 NS	18 NS	2	
21 Q2	22 PT	23	24 PT	25 RC	5	
28	29	30	PT/NS		3	
TOTAL STUDENT DAYS					19	
TOTAL STAFF DAYS					21	
November 2024						
MON	TUES	WED	THUR	FRI	TOTAL	
			1 PD		0	
4	5	6	7	8	5	
11 MT	12	13	14	15	5	
18 IR	19	20	21	22	5	
H/NS	H/NS	NS*	H/NS	H/NS	0	
TOTAL STUDENT DAYS					15	
TOTAL STAFF DAYS					17	
December 2024						
MON	TUES	WED	THUR	FRI	TOTAL	
2	3	4	5	6	5	
9	10	11	12	13	5	
16	17	18	19	20	5	
23 NS	H/NS	H/NS	26 NS	27 NS	0	
30 NS	H/NS				0	
TOTAL STUDENT DAYS					15	
TOTAL STAFF DAYS					15	

Student Days

First Day of School/1st Quarter	Aug. 19
Midterm	Sept. 13
Interim Report Cards Distributed	Sept. 20
Beginning of 2nd Quarter	Oct. 21
Report Cards Distributed	Oct. 25
Midterm	Nov. 11
Interim Report Cards Distributed	Nov. 18
Beginning of 3rd Quarter	Jan. 7
Report Cards Distributed	Jan. 13
Midterm	Feb. 6
Interim Report Cards Distributed	Feb. 13
Beginning of 4th Quarter	Mar. 17
Report Cards Distributed	Mar. 21
Midterm	Apr. 22
Interim Report Cards Distributed	Apr. 29
Graduation	May 13
Last Day of School	May 23
Report Cards Distributed	June 3
School Vacation Days	
Labor Day	Sept. 2
Professional Development (PD) Day	Sept. 30
Records Day	Oct. 16
Fall Break	Oct. 17-18
Parent-Teacher Conference Day	Oct. 31
PD Day	Nov. 1
Thanksgiving Break	Nov. 25-29
Winter Break	Dec. 23 - Jan. 3
New Year's Day	Jan. 1
Records Day	Jan. 6
Martin Luther King, Jr. Day	Jan. 20
PD Day	Feb. 10
Presidents' Day	Feb. 17
Records Day	Mar. 14
Spring Break	Mar. 24-28
PD Day	Apr. 7
Good Friday	Apr. 18
Teacher Work Days	
Prof. Development (PD) Days	Aug. 7-9, 12-16
PD Day	Sept. 30
Records Day	Oct. 16
Evening Parent-Teacher Conferences/North Camp	Oct. 22
Evening Parent-Teacher Conferences/South Camp	Oct. 24
Parent-Teacher Conference Day	Oct. 31
PD Day	Nov. 1
Records Day	Jan. 6
Evening Parent-Teacher Conferences	Jan. 9
Evening Parent-Teacher Conferences	Jan. 16
Evening Parent-Teacher Conferences	Jan. 30
PD Day	Feb. 10
Records Day	Mar. 14
PD Day	Apr. 7
Records Day	May 27
PD/Last Day for School Staff	May 28

January 2025						
MON	TUES	WED	THUR	FRI	TOTAL	
					0	
6 RD	7 Q3	8	9 PT	10	4	
13 RC	14	15	16 PT	17	5	
H/NS	21	22	23	24	4	
27	28	29	30 PT	31	5	
TOTAL STUDENT DAYS					18	
TOTAL STAFF DAYS					19	
February 2025						
MON	TUES	WED	THUR	FRI	TOTAL	
3	4	5	6 MT	7	5	
10 PD	11	12	13 IR	14	4	
H/NS	18	19	20	21	4	
24	25	26	27	28	5	
TOTAL STUDENT DAYS					18	
TOTAL STAFF DAYS					19	
March 2025						
MON	TUES	WED	THUR	FRI	TOTAL	
3	4	5	6	7	5	
10	11	12	13	14 RD	4	
17 Q4	18	19	20	21 RC	5	
24 NS	25 NS	26 NS	27 NS	28 NS	0	
31					1	
TOTAL STUDENT DAYS					15	
TOTAL STAFF DAYS					16	
April 2025						
MON	TUES	WED	THUR	FRI	TOTAL	
	1	2	3	4	4	
7 PD	8	9	10	11	4	
14	15	16	17	H/NS	4	
21	22 MT	23	24	25	5	
28	29 IR	30			3	
TOTAL STUDENT DAYS					20	
TOTAL STAFF DAYS					21	
May 2025						
MON	TUES	WED	THUR	FRI	TOTAL	
			1	2	2	
5	6	7	8	9	5	
12	13 G	14	15	16	5	
19	20	21	22	23 LD	5	
H/NS	27 RD	PD/LDT	29	30	0	
TOTAL STUDENT DAYS					17	
TOTAL STAFF DAYS					19	
June 2025						
MON	TUES	WED	THUR	FRI	TOTAL	
2	3 RC	4	5	6	0	
9	10	11	12	13	0	
16	17	18	H/NS	20	0	
23	24	25	26	27	0	
30					0	
TOTAL STUDENT DAYS					0	
TOTAL STAFF DAYS					0	

	First Day of School
	Prof. Development Day (No Students)
	Vacation Day (School Closed)
	Conference Exchange Day/No Students
	Holiday/District Closed
	Daytime Parent-Teacher Conferences (No Students)
	1/2 Records/1/2 PD/No Students
	Records Day
	Last Day of School

TOTAL SCHOOL DAYS

Quarter 1	40 days
Quarter 2	38 days
Quarter 3	45 days
Quarter 4	43 days
Total	166 days

TOTAL SCHOOL HOURS

Quarter 1	260 hours
Quarter 2	247 hours
Quarter 3	292.5 hours
Quarter 4	279.5 hours
Total	1079 hours

TOTAL STAFF DAYS

Quarter 1:	50 days
Quarter 2:	41 days
Quarter 3:	48 days
Quarter 4:	46 days
Total	185 days