



**South East Consortium for Special Education**  
**3434 Marten Ave.**  
**San Jose, CA 95148**  
**Phone: 408.223.3771 / Fax: 408.532.9311**

**Executive Council Meeting**  
**Wednesday, May 22, 2024 / 1:00 p.m.**

**AGENDA**

**I. PUBLIC SESSION**

- A. Welcome guests
- B. Hearing of persons wishing to address the Council or to present petitions: Members of the public may address the Council on any issues not otherwise on the agenda. No action can be taken on these items at this time, but they can be referred to the SELPA or put on a future agenda.

**II. CONSENT ITEMS**

- A. Setting the Agenda
- B. [Approval of Minutes, November 15, 2023](#)
- C. [Approval of minutes, March 20, 2024](#)

**III. ACTION ITEMS**

- A. Approval of the 2024-2025 South East SELPA RLA Budget ([Link](#))

It is recommended that the South East SELPA Superintendents' Executive Council approve the 2024-2025 SELPA RLA Budget. The estimated revenue is 1,944,893.00 and the estimated expenditures are 3,025,169.00 to fund the operations of the SELPA, the regional VI and DHOH programs and the MTU. This includes a portion of LI funds to cover equipment requested by member LEAs.	Motion:
	Second:
	Action:
	Vote:

- B. Approval of annual revisions to the South East SELPA Budget Allocation Plan ([Link](#))

It is recommended that the South East SELPA Superintendents Executive Council approve the annual revisions to the SELPA Budget Allocation Plan. Language was added to provide transparency. Major proposed revisions include: <ul style="list-style-type: none"> <li>• SELPA maintains a balance of \$100K of the excess PS/RS funds to offset LI equipment carryover balance, and remaining PS/RS funds returned to districts</li> <li>• Prior approval from SEC for expenditures in excess of \$75K for the MTU</li> <li>• Addition of staffing breakdown for the operation of the SELPA</li> </ul>	Motion:
	Second:
	Action:
	Vote:

- C. Approval of the 2024-2025 South East SELPA Proposed Budget ([Link](#))

It is recommended that the South East SELPA Superintendents Executive Council approve the South East SELPA Proposed Budget.	Motion:
	Second:
	Action::
	Vote::

D. Approval of the 2024-2025 South East SELPA Local Plan Section A Contacts and Certifications: ([Link](#))

<p>It is recommended that the Superintendents' Executive Council approve the South East SELPA Local Plan Section A: Contacts and Certifications</p> <ul style="list-style-type: none"> <li>● Certification 1: Responsible Local Agency: MPESD</li> <li>● Certification 2: Annual Budget &amp; Services Plan</li> <li>● Certification 3: COE: Santa Clara County</li> <li>● Certification 4: CAC Representative</li> <li>● Certification 5: LEA Superintendent Electronic Signatures</li> </ul>	Motion:
	Second:
	Action:
	Vote:

E. Approval of the 2024-2025 South East SELPA Local Plan Section B: Governance and Administration ([Link](#))

<p>It is recommended that the Superintendents' Executive Council approve the South East SELPA Local Plan Section B: Governance and Administration</p>	Motion:
	Second:
	Action:
	Vote:

F. Approval of South East SELPA Local Plan Section D: Annual Budget Plan and Attachments I, II, III, IV, V, VI, VII ([Link](#))

<p>It is recommended that the Superintendents' Executive Council approve the South East SELPA Annual Budget Plan</p>	Motion:
	Second:
	Action:
	Vote:

G. Approval of South East SELPA Local Plan Section E: Annual Services Plan ([Link](#))

<p>It is recommended that the Superintendents' Executive Council approve the South East SELPA Local Plan Section E: Annual Services Plan</p>	Motion:
	Second:
	Action:
	Vote:

H. Approval of South East SELPA Policies and Procedures Booklet ([Link](#))

<p>It is recommended that the Superintendents' Executive Council approve the South East SELPA Policies and Procedures Booklet that includes previously adopted policies and procedures required for the adoption of the Local Plan, with revisions to the following policies:</p> <ul style="list-style-type: none"> <li>● Policy 14.2 Private School/Parentally Placed Private School</li> <li>● Policy 14.5 Interdistrict Transfer Procedures</li> <li>● Policy 14.7 related to Licensed Children's Institutes, Foster Family Homes, and Adult Living Facilities.</li> </ul>	Motion:
	Second:
	Action:
	Vote:

I. Approval of South East SELPA Superintendents' Executive Council Chair and Vice-chair for 2024-2025

It is recommended that the Superintendents' Executive Council approve the Executive Council Chair and Vice Chair for the 2024-2025 school year,	Motion:
	Second:
	Action:
	Vote:

J. Approval of South East SELPA Superintendents' Executive Council 2024-2025 Meeting Dates

It is recommended that the Superintendents' Executive Council approve the 2024-2025 September 25, 2024 November 20, 2024 January 22, 2025 March 26 , 2025 May 21, 2025	Motion:
	Second:
	Action:
	Vote:

K. Approval of Santa Clara County Office of Education Housing Policy ([Link](#))

It is recommended that the Superintendents' Executive Council approve the Santa Clara County Office of Education Housing Policy	Motion:
	Second:
	Action:
	Vote:

L. Approval of Santa Clara County Office of Education Facilities Rates ([link](#))

It is recommended that the Superintendents' Executive Council approve the Facilities Rates for the Santa Clara County Office of Education Special Education Program	Motion:
	Second:
	Action:
	Vote:

**IV. CLOSED SESSION**

- A. Evaluation of SELPA Director

**V. OPEN SESSION**

- A. Report of Action(s) taken in Closed Session

**VI. INFORMATION ITEMS**

- A. SELPA Director update\*

**VII. ADJOURN**

**Next Meeting: Wednesday, September 25, 2024 / 1:00p.m.**