



Roseville Area Schools

Excellence, Innovation & Equity in All We Do

Little Canada Elementary School Parent and Family Engagement Plan

School Year: 2024-2025

Little Canada Elementary is committed to the goal of providing quality education for every child in this district. We want to establish partnerships with parents and with the community. Everyone gains if school and homework together to support high achievement of our children. We can't do this job alone. Parents and families play an extremely important role as children's first teachers. Their support for their children and for the school is critical to their children's success at every step along the way.

Part I. Description of how the District and School will Implement Required Components

1. Little Canada Elementary will engage parents and families who have Title I students in developing/revising the district and school policy.

Parent and Family members have been invited to participate in the development and evaluation of the Little Canada Elementary Title 1 plan. There will be on-going opportunities (Fall, Winter, Spring PTA meetings, and Coffee with the principal, as well as different events) throughout the school year to continue to provide feedback and input to the plan.

2. Little Canada Elementary will convene an annual meeting, at a convenient time, when the parents and family members of participating children are available to attend. The Title I annual meeting will inform parents/families about the Title I program, explain the requirements of parent and family engagement and the rights and responsibilities of the parents to be involved. Families will be invited to a Fall Family Coffee with the Principal event on Sept, 2024. All families are invited to this event and there will be a Title I presentation meeting all of the objectives above for families as well as a user-friendly hand-out provided to all families in attendance. The Title 1 plan will be shared during this event and feedback will be gathered. We will work with Dialog One and our district cultural liaisons to create opportunities for families to hear about Title I. In addition to this event, we will present the Title I plan with our parents at the PTA meeting in September, 2024. At the end of the school year, in April and May, we will meet again to discuss the events of the school year and gather feedback from families on what to improve for next year.
3. Little Canada Elementary will offer flexible meeting times during morning, during the school day, evening or weekends and may provide transportation, childcare or home visits.

Meetings and events will rotate between days of week and time. Events are also planned during the school day so that families are able to directly observe what and how their child is learning. Little Canada staff recognize that we must also be responsive to families. We are available for informal and formal times to meet with families. Cultural liaisons and interpreters may be used depending on each family. Oftentimes, meetings can be done in person or virtually, again based on family preference.

4. Little Canada Elementary will involve parents/families in the planning and review of the school improvement plan and the joint development of the schoolwide plan when applicable. If the schoolwide plan is not satisfactory to the parents, submit comments on the plan when submitted to the district. [Section 1114(b)]
The Family and Parent Engagement plan will be shared at the beginning of the school year in September. Based on family feedback from 2023-24, we will make changes to the plan to address the feedback. Coffee with the Principal will be scheduled throughout the school year so feedback can be timely and responsive.
5. Little Canada Elementary will provide assistance to parents/families of Title students:
 - a. Timely information about programs offered to engage in their child's education.
 - b. An explanation of the curriculum, state and local academic assessments including alternate assessments, and the achievement levels of the state academic standards.
 - c. If parents/families request, opportunities for regular meetings to hear their suggestions and participate in decisions related to their child's education.
 - d. List activities (in the table below), such as workshops, conferences, classes, website, including any equipment or other materials that may be necessary to ensure success. (These activities should support families in helping their students meet academic standards)

List of Parent and Family Engagement Activities

1. Meet the teacher (Open House)
2. Storytelling for Change (Open House)
3. National African American Parent Involvement Day
4. Celebration of Learning (Spring Open House)
5. Engineering Night (The Works Museum)

Part II. Description of the Shared Responsibilities for High Student Academic Achievement

Little Canada Elementary will jointly develop with Title I parents/families a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement to meet the State academic standards. The compact should:

1. Describe the curriculum and instruction that help their student meet the state standards, identify where their child is performing and discuss ways the parent can support their child's education at home and at school.

2. Talk about the importance of the teachers and parents communicating on an ongoing basis at a minimum:
 - a. Conduct a parent-teacher conference in elementary schools, at least annually, during which time the compact is discussed as it relates to the individual child.
 - b. Provide frequent reports to parents on their children’s progress.
 - c. Provide information on how parents can contact staff and staff can best contact parents, opportunities to volunteer and participate in their child’s class, and observation of classroom activities.
 - d. Make sure that two-way meaningful communication between family members and school staff is addressed and when at all possible, is in a language the parents and family members can understand.

Part III. Accessibility

Little Canada Elementary will meet the requirements of parent and family engagement of Title I, to the extent practicable; we will provide full opportunities for the participation of parents/families with children with limited English proficiency, parents/families with children with disabilities, and parents/families of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents/families can understand.

All staff use Dialog One to communicate with families that need interpreting services. There is ongoing partnership with on site and district cultural liaisons to build relationships and to increase multilingual families' comfort and communication with school enabling them to use home language. Also, the information sent home to families such as introductory letters and progress reports are translated using Google translate into the families designated home language.

Part IV. Family Engagement Budget

List activities for which your school plans to fund with Family Engagement funds. For each activity include the estimated cost for transportation, supplies, etc. All activities listed in this section should be activities that are included in section Part I, 5d. Examples of such activities include Reading/Math events, conferences, technology training, family book club, etc.

PFE Activity	Date of Activity	Supplies cost	Food cost	Transp. cost	Childcare/ Interpreter cost	Consultant/ third party cost	Total
Meet the Teacher (Open House)	August 28		\$400				\$400
Storytelling for Change (Open House)	August 28					\$1,000	\$1,000

National African American Parent Involvement Day	February 10	\$356.58	\$253				\$609.58
Celebration of Learning (Spring Open House)	April 24		\$400				\$400
Engineering Family Night (The Works Museum)	April 24					\$750	\$750

Part V. Adoption

The Little Canada Elementary Parent and Family Engagement Plan has been developed jointly with, and agreed on with, parents and family members of children participating in Title I programs, as evidenced by meeting minutes and sign-in sheets.

On September 3 the Little Canada Elementary Parent and Family Engagement Plan will be in effect for the period of the school year.

Little Canada Elementary will distribute this plan to all parents and family members of participating Title I children and make it available to the community.

Jose Becerra-Cardenas
 (Signature of Title I Authorized Representative)

June 10, 2024
 (Date)

List of Parents involved in the development of this document.

Name	Email address
Laurie Perez	laurie.pietila@gmail.com
Jennifer Goodfriend	jenny.goodfriend@allina.com
Patty Bailey	vicepresident@littlecanadapta.org
Amber Hague	amber.hague@yahoo.com

Alisha Barze

amgray84@gmail.com