

DOE RUN ELEMENTARY SCHOOL

281 Doe Run Road, Manheim, PA 17545

(717) 665-8800 FAX (717) 665-8819

MR. ARTHUR PAYNTER – PRINCIPAL

MR. CHRISTOPHER SHERWOOD – ASSISTANT PRINCIPAL

Doe Run Title I Family and Parent Engagement Policy 2024- 2025

1. In compliance with federal law (ESSA, section 1116 (b)(1)), the district and parents of students participating in Title I programs shall jointly develop and agree upon a written parent and family engagement policy for each school receiving Title I funds. When developing and implementing this policy, the district shall ensure the policy describes how the school will:
 - Provide parents of Doe Run Elementary with the opportunity to participate in the joint development of the school's overall Title I Parent and Family Engagement Policy (ESSA, Section 1116 (c) (3)), the School-Parent Compact, and the annual development of the School wide Improvement Plan (ESSA, Section 1116 (5)).
 - Develop activities that promote Doe Run's and parents' capacity for strong parent involvement.
 - Identify barriers of participation by parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority.
 - Use findings of annual surveys to design strategies for more effective parent and family engagements.

The Board shall adopt and distribute the parent involvement policy, which shall be incorporated into the district's Title I plan and shall be evaluated annually, with parent involvement.

2. An annual meeting of parents of Title I students shall be held at a convenient time:
 - All Doe Run parents, and family members of children shall be invited, and encouraged to attend.
 - To inform parents of Doe Run's participation as a Title I school.
 - To explain the requirements and the rights for parents to be involved (ESSA, Section 1116 (c)(1)).
3. In addition to the required annual meeting, additional parent meetings shall be held based on the needs of the school, the parents, and the students, at various times of the day and evening.
4. Doe Run Elementary will provide parents with information about the Title I program in the fall. (ESSA, Section 1116 (c)(4)(A))
 - During Back-to-School Night.
 - At an Annual Title 1 Meeting held in the fall.

- At parent-teacher conferences.
- Through building Principal's monthly emails.
- Through trimester newsletters from Reading Specialists.

5. Doe Run Elementary will provide a description and explanation of the curriculum used, the forms of academic assessment used to measure student progress, and the proficiency levels of the Pennsylvania Common Core Standards. (ESSA, Section 1116 (c)(4)(B). This will be covered at the Annual Back to School Meetings and/or the Annual Title 1 Meeting held each fall.

6. Doe Run Elementary will provide, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as possible. (ESSA, Section 1116 (c)(4)(C)

7. Doe Run Elementary will jointly develop with parents and family members a School-Parent Compact outlining the manner in which parents, school staff and students share responsibility for improved student achievement in meeting Pennsylvania Common Core Standards (ESSA, Section 1116 (d)(2)(A-D)). The compact shall:

- Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment, enabling students to meet the Pennsylvania Common Core Standards. This may include but not limited to:
 - Hold parent-teacher conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement.
 - Provide parents with frequent reports on their children's progress.
 - Provide parents reasonable access to staff.
 - Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities.
- Indicate the ways in which parents will be responsible for supporting their children's learning. This may include but not limited to:
 - Monitoring attendance.
 - Making sure that homework is completed.
 - Monitoring television and electronics usage.
 - Volunteering in their child's classroom and school.
 - Participating, as appropriate, in decisions relating to their children's education.
 - Promoting positive use of their child's extracurricular time.
 - Provide their child with a quiet place to work and review homework.
 - Make sure their child gets enough sleep each night and is at school on time.
 - Read with their child daily.
 - Staying informed about their child's education and communicating with the school by promptly reading all notices from the school or the school district either received by their child or by mail and responding, as appropriate.

- Serving, to the extent possible, on policy advisory groups, such as being a Title I parent representative on the school’s School Improvement Team, the Title I Policy Advisory Committee, or the District wide Policy Advisory Council.
- Participate, to the extent possible, in DR’s Parent-Teacher Organization.
- Doe Run Elementary students will share the responsibility to improve their academic achievement and meet the Pennsylvania Common Core standards. This may include but is not limited to:
 - Do their homework every day and ask for help when needed.
 - Read at least 15 minutes every day outside of school time.
 - Give their parents or guardians all information received from school every day.
 - Always try their best.
 - Be responsible for their own behavior.
 - Pay attention and follow directions.
 - Be respectful to all school staff and property.

8. Doe Run Elementary will aid parents and family members in understanding Pennsylvania Common Core Standards, state and local assessments, and how to monitor their children’s progress and work with teachers to improve their achievement (ESSA, Section 1116 (6)(e)(1)). This may include but is not limited to:

- Conferences
- Family and Parent Engagement Events - *See Calendar Link:*
- Emails
 - norcrossk@manheimcentral.org
 - hallmanm@manheimcentral.org
- Phone calls 717-665-8811
- Back-to-School Nights
- Annual Title 1 Meeting held each fall

9. Doe Run Elementary will provide materials and training to help parents to work with their children to improve their children’s achievement (ESSA, Section 1116 (6)(e)(1)). This may include but is not limited to:

- Literacy training.
- Lancaster-Lebanon IU 13’s Parent and Family Engagement Fair.
- Technology education.
- Creation of a “Resource Library” where parents can check out pamphlets and other material related to parental support of student achievement.
- Title 1 “What Does It Mean?” Document link outlining the criteria for reading support qualifications, and the hows and whys of Boost interventions.
- “Title 1 In a Nutshell” Canva document which explains all aspects of Title 1 Reading Support, assessments, and vocabulary/terms.
<https://www.manheimcentral.org/fs/resource-manager/view/1cd1f950-d052-4d65-9457-223070c82cf2>

- Provide Benchmark Cut scores for the 3X/year school wide DIBELS 8 Reading Assessment for each grade level through multiple means of communication such as electronically, through Blackboard, emails, or paper copies.
- Provide, on the District Website and through Boost notification letters, the IRLA Reader pages for each reading level that outline what readers “can” do and what will be focused on to transition to the next IRLA reading level.

10. Doe Run Elementary will educate all stakeholders in the value and benefits of contributions of parents and family members (ESSA, Section 1116 (6)(e)(3)). This may include but not be limited to:

- How to reach out to and communicate with parents and family members.
- How to create equal partnership between parents/family members and school personnel.
- Implement and coordinate parent programs to build ties between all the stakeholders.

11. Doe Run Elementary will, to the extent feasible and appropriate, coordinate, and integrate parent involvement programs and activities with other Federal, State, and local programs including public preschool programs and conduct other activities, that encourage and support parents and family members in more fully participating in the education of their children (ESSA, Section 1116(6)(e)(4)).

This may include but is not limited to:

- Including students and families in classes run by IU 13 in school events.
- Encouraging students and families to participate in the events run by Manheim Community Library, such as the Summer Reading Program.
- Provide families with links to DR Library “How-to Guide” for online resources.
- Title 1 “What Does It Mean?” Document link outlining the criteria for reading support qualifications, and the hows and whys of Boost interventions.
- “Title 1 In a Nutshell” Canva document which explains all aspects of Title 1 Reading Support, assessments, and vocabulary/terms.
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12. Doe Run Elementary will ensure that information related to school and parent programs, meetings, and other activities is sent to the parents and family members in a format and to the extent possible, in a language the parents and family members can understand (ESSA, Section 1116(6)(e)(5)). This may include but is not limited to:

- Providing handouts and reports in parents’ native languages.
- Use of Language Line to aid in translation of phone calls.
- Provide translators for parent meetings.
- Provide multiple means of communication such as electronically, through Blackboard, emails, or paper copies.
- Title 1 “What Does It Mean?” Document link outlining the criteria for reading support qualifications, and the hows and whys of Boost interventions.
- “Title 1 In a Nutshell” Canva document which explains all aspects of Title 1 Reading Support, assessments, and vocabulary/terms.

<https://www.manheimcentral.org/fs/resource-manager/view/1cd1f950-d052-4d65-9457-223070c82cf2>

- Provide Benchmark Cut scores for the 3X/year school wide DIBELS 8 Reading Assessment for each grade level through multiple means of communication such as electronically, through Blackboard, emails, or paper copies.

13. Doe Run Elementary, to the extent possible, will provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children) (ESSA, Section 1116(7)(f)). This may include but is not limited to:

- Providing information about upcoming events and meetings to all students in a timely manner.
- Scheduling meetings at times most convenient for parents to attend.
- Providing childcare services to allow for more parent participation.
- Allow for flexible ways for parents to participate in meetings (i.e. in-person, over the phone, Skype, feedback given in writing).

14. Doe Run Elementary will build the school's and parents' capacity for strong parent involvement by coordinating and implementing programs that build ties between parents and the school. Some of these opportunities may include but are not limited to:

- Back to School Night/PAC meeting
- PTO Meetings
- *Special Adult* to Lunch - Book Fair
- Race for Education
- Baron Breakfasts
- Elementary Science Night
- Parent-Teacher Conferences
- Elementary Movie Night
- Spring Book Fair
- Doe Run BINGO Night
- IU 13 Federal Programs Parent Conference
- Doe Run Family Reading Night
- Read Across America Week
- Elementary School Musical
- Elementary Carnival
- Father-Daughter dance
- Mother-Son dance

Food may be served at any of these events.

- When applicable and feasible considerations shall be taken into account for such things as nut and gluten allergies.

